

**ARMSTRONG ATLANTIC
STATE UNIVERSITY
GRADUATE AFFAIRS COMMITTEE
Burnett Hall Board Room
Minutes January 11, 2011**

PRESENT: Carol Andrews, Joey Crosby (Vice Chair), Becky da Cruz, Elizabeth Desnoyers-Colas, Christopher Hendricks (Chair), John Hobe, David Lake, Brenda Logan, Joan Schwartz, Sandy Streater, Don Stumpf, Anne Thompson (ex officio), John Kraft (ex officio), Shelley Conroy (ex officio), Patricia Wachholz (ex officio)

ABSENT: Maya Clark, José da Cruz, Ray Hashemi, Anita Nivens, Regina Rahimi, Bryan Riemann,

GUESTS: Jill Bell, Shallon Williamson Mims

I. Call to Order. The meeting was called to order at 2:31 p.m. by Dr. Christopher Hendricks.

II. Approval of Minutes. The minutes of December 7, 2010 were approved as presented.

III. Committee Reports

A. Graduate Curriculum: none

B. Graduate Faculty Status (see attachment 1)

Four applications were reviewed and approved by the Graduate Faculty Status Committee . It was moved and seconded to accept these approvals. The motion passed.

C. Graduate Student Appeals: none

IV. GSCC

Ms. Shallon Mims reported that there was a recent change in leadership and that they were voting to replace that person. The GSCC continues with the planning of spring events and with funding requests. They are considering repeating the Tax and Relax event from last year.

It was suggested that the GSCC should be included in the student recruitment event on March 8.

The current budget is about \$22,000. Funding requests have not been completed yet.

V. John Kraft

Dr. Kraft reminded that GA requests are due January 15. Please email them to Melanie Mirande or Paula Smith.

Update on academic dismissal: Seven students had two Cs in Fall 2010 and got letters of academic dismissal. They were told to take questions to their advisor or department head. 45 students received their first C in Fall 2010 and received letters from the Registrar. Dr. Kraft said he would remind Ms. Judy Ginter to send the names of those people to the appropriate departments.

Dr. Kraft reminded that the University Curriculum Committee is seeking a bylaws revision to address routing of graduate curriculum items. At the December meeting, GAC voted its support for this.

The Department of Psychology wanted to know whether any programs are depending on graduate Psychology courses that were being used for the MALPS program, as they have difficulty finding qualified part-time faculty to teach these courses. Dr. Streater said that they use these courses as electives in Health Sciences.

There is a graduate recruitment event on Tuesday, March 8 from 5 p.m. to 7 p.m. Ms. Melanie Mirande is working with the colleges on table space requirements and on advertising.

Dr. Kraft reported that in meetings with the various graduate coordinators, it was found that no one is using the limited admissions category, so it will be removed from the graduate catalog. He requested that everyone make sure their admissions standards and standards of progression are up to date for the next catalog.

Dr. Kraft asked whether any undergraduate programs depend on seniors taking 6000-level courses. No one responded in the affirmative. For SACS we must define what constitutes a graduate student only class and make sure graduate students are taking 50% or more of their classes at that level. Right now, 6000-level courses and higher are defined as graduate student only. If no one depends on seniors taking 6000-level courses, old references to that will be removed from the catalog.

Dr. Kraft thanked the members of the ad hoc committee on coordinator compensation. This information will be used this coming semester to try to build support at program level.

VI. Jill Bell

Ms. Bell reported that numbers are down about 15%, possibly due to changes in funding for graduate degrees in the College of Education and other changes/restructuring.

It was asked whether there is data on which programs MALPS students have moved to. It was stated that most moved to Adult Education. Students who had been on the Leadership track were advised to move in that direction. Those on the International track were guided to History. Dr. Colas is working with some students to finish on the Communications track. After this academic year, there is one more academic year until deactivation of the

program. Once the program is deactivated, there are no good answers on how one can complete the program.

VII. Other

Concern was voiced about students doing two degrees simultaneously, and about cross-program registration. Some students are arbitrarily taking courses that are not in the programs of study. It was suggested that this should be taken out of the catalog. It was then noted that there are classic dual degree programs in the College of Health Professions, so care should be exercised if changes are to be made. It was suggested that this item be discussed more at the next meeting.

There was a suggestion that graduate students should have advisement holds just like undergraduate students do, because not all graduate students are talking to their advisors. This results in students getting off track with their coursework.

The next meeting will be February 8.

VII. Adjournment. The meeting was adjourned at 3:05 p.m.

Respectfully submitted,

Phyllis L. Panhorst
Coordinator of Faculty Information and
Graduate Catalog Editor

GAC Report

The Graduate Faculty Status Subcommittee consists of Don Stumpf (Chair), Alice Adams, Annette Wilson, Elizabeth Desnoyers-Colas, James Brawner, Pamela Mahan, Ray Hashemi

The committee reviewed applications individually and coordinated recommendations via e-mail. Four (4) applications were recommended for approval.

Last Name	First Name	Dept	Application	Type	Recommendation
Hobe	John	CESE	Full	Initial	Approve
Buelow	Janet	Health Sciences	Associate	Reappointment	Approve
McAdams	Rod	Health Sciences	Associate	Reappointment	Approve
Remler	Nancy	LLP	Associate	Reappointment	Approve

Respectfully submitted by,

Dr. Don Stumpf, chair