I. Call to Order. The meeting was called to order at 2:30 p.m. by Dr. Christopher Hendricks.

The minutes of October 5, 2010 were approved with amendments.

It was announced that Dr. Brenda Logan from Adult and Adolescent Education would be replacing Dr. Patricia Coberly-Holt on the committee.

II. Subcommittee Reports
   A. Graduate Curriculum Committee. The committee did not meet in October.
   B. Graduate Faculty Status Committee
      Dr. Don Stumpf distributed the report of the committee (see Attachment A). The revision of criteria and applications is complete. Dr. Hendricks will distribute these materials for consideration and vote at the next meeting of the Graduate Affairs Committee. The final changes were to accommodate different categories of faculty employment.
   C. Graduate Student Appeals Committee. No report.

III. Graduate Student Coordinating Council

Mr. Giles Gonnsen reported that the Graduate Student Coordinating Council (GSCC) is attempting to establish a university-wide orientation for graduate students, with help from Dr. John Kraft. This will be the council’s primary focus until spring. The GSCC would like to have a large orientation in the fall and then have orientation packets available that can be distributed to any new graduate students who do not start in the fall. They would like to have someone from the GSCC personally welcome any graduate student starting in spring or summer and give them a tour. This will probably not be in place for this coming spring semester.
IV. Report from Dr. John Kraft

Dr. Kraft has been discussing graduate assistantships with program coordinators and department heads. He and Ms. Melanie Mirande are working on making the application process start sooner and have a multi-year appointment so it can be used as a recruiting tool. This year the application deadline has been moved to December 15, with responses getting back to the students by February 1. For the next year it may be possible to move the deadline to October 15 and get back to the students by November 15, in order to help with recruitment.

There are two caveats that must be kept in mind for two-year assistantships: 1) The second year is contingent on the excellence of work. It cannot be taken for granted that the second year will automatically be granted; and 2) Assistantships are contingent on budgetary approval. Be cautious about how much you offer.

It was asked whether ongoing assistantships would require reapplying each year for the same positions, and whether the same documentation and requests should be sent. Dr. Kraft said yes, that is how it would be done.

The College of Education hosted a remarkable fall event where they drew in more than sixty possible students. The event was called Fall Harvest. There were made brochures, and a lot of work was done to target potential students and get the information to them. It would be nice to have a university-wide event along these lines.

Currently there is a small amount of money available to help graduate programs with recruiting. If individual programs have recruitment events they want to hold or go to, please let Dr. Kraft know as soon as possible.

It was asked whether there could be multi-year out-of-state tuition waivers. Dr. Russ Watjen was supposed to be working on that. Dr. Kraft said he would check to see how far the process got.

There was discussion of resources that are being used for undergraduate recruitment and agreement that graduate recruitment should receive a similar endorsement.

Mr. Gonnsen mentioned that the Savannah College of Art and Design has graduate students participating in recruitment by talking to undergrad students. Armstrong could use that technique as well.

Dr. Don Stumpf mentioned the need for an enrollment management strategy. There is an infrastructure in Banner to track trends, but it is not used. There needs to be a tracking system. People fall through the cracks.

Dr. David Lake said that his graduate students are the best ambassadors when it comes to recruiting. He also said that he thinks there is an undergraduate tracking system from first contact through matriculation, and wondered whether it could also be used for graduate students.
Dr. Kraft said he will follow up on these ideas.

V. Report from Ms. Jill Bell

Ms. Bell said her office has been working on quite a few projects. There is now more functionality in getting forms on the web page. At this point, all forms should be up to date. On the graduate server there is a quantity of old data, and they are trying to get that data backed up to make more room. Applications are down a bit for spring. Online applications over last few weeks have been slow. Paperwork is currently caught up. She is working on some projects with Mr. Andy Clark and Dr. Kraft.

VI. Other Business

The list of December graduates was distributed (see Attachment B). It was moved and seconded to approve these students for graduation, contingent upon completion of all requirements. The motion was approved. It was pointed out that some of the college names need to be updated.

It was asked whether there is any information yet regarding the process for graduate coordinators. Dr. Hendricks reported that he had just received some data and is distributing it to the committee. They will meet and give a report at the December meeting.

VII. Adjournment. The meeting was adjourned at 3:04 p.m.

Respectfully submitted,

Phyllis L. Panhorst
Coordinator of Faculty Information and
Graduate Catalog Editor
GAC Report

The Graduate Faculty Status Subcommittee consists of Don Stumpf (Chair), Alice Adams, Annette Wilson, Elizabeth Desnoyers-Colas, James Brawner, Pamela Mahan, Ray Hashemi

The committee completed the review of the Graduate Faculty Status criteria and associated forms. Revisions to the documentation were approved pending any discussion from the Graduate Affairs Council. Two application packets were reviewed and approved (see table below). There are currently four (4) application packets under review.

The committee would like to thank Dr. Patricia Coberly-Holt, Dr. John Kraft, and Phyllis Panhorst for their help with the review process.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Dept</th>
<th>Application</th>
<th>Type</th>
<th>Recommendation</th>
</tr>
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<tbody>
<tr>
<td>Benjamin</td>
<td>Michael</td>
<td>HIST</td>
<td>Associate</td>
<td>Initial</td>
<td>Approve</td>
</tr>
<tr>
<td>Larrimore</td>
<td>Beth</td>
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Graduate Faculty Status Subcommittee
Meeting Minutes
November 3, 2010

Graduate Faculty Status Subcommittee: Alice Adams, Annette Wilson, Don Stumpf, Elizabeth Desnoyers-Colas, James Brawner, Pamela Mahan, Ray Hashemi

I. The meeting was held in UH 259 at 3:00 pm on October 4, 2010. The meeting was called to order by Don Stumpf, Graduate Faculty Status Subcommittee chair.

In attendance – Alice Adams, Annette Wilson, Don Stumpf, Elizabeth Desnoyers-Colas, James Brawner, Pamela Mahan.

Excused – Ray Hashemi for scheduled class.

Guest – Phyllis Panhorst, Coordinator of Faculty Information

II. The committee reviewed the revised Graduate Faculty Status criteria and approved the previous revisions. New discussion centered on the need to address the various categories of faculty employment relevant to the existing criteria for graduate faculty status.

Phyllis Panhorst attended the meeting to provide clarification of the differing categories of faculty employment and the rationale for revising the current Graduate Faculty Status criteria to accommodate those employment categories not addressed in the current documentation.

The committee members discussed and approved a number of recommendations for additional revisions to the documentation in accordance with the request to update the Graduate Faculty Status criteria. Revisions were made to the temporary and provisional categories to accommodate the different categories of faculty employment.

III. The committee agreed to continue the current process for the review of pending applications.

IV. The meeting was adjourned at 4:00 pm.

Respectfully submitted by,

Dr. Don Stumpf, chair
Graduate Candidates for December 2010 Commencement

[ College of Liberal Arts ]

Master of Arts

History
Tiffany Marie Bueno
Joseph Edward Bush
Rachel America Porter

Liberal and Professional Studies
Lisa Anne Bickley
William Hudson Edwards, Jr.

Master of Science

Criminal Justice
Stacy L. Miller
Jonathan Puhala
Deryl Mack Seckinger

[ College of Education ]

Master of Arts in Teaching

Early Childhood Education
Jana Renee' Anderson
Maria Daniela Lee Bringman
Shermonte Carley
Lauren Fuller Chapman
Jacqueline Lindsey Cheek
Danielle Elizabeth Clary
Lauren Nicole Coughlin
Katie Keith Cowart
Shannon Marie Elder
Deborah Ann Gilyard
Annette Cecilia Guillory
Shannon Wright Hollis
Catherine Elizabeth Insley
Cheryl L. LaValley
Jennifer Kay Lino
Mary Jamison Pannell
Amy Marie Peters
Bernadette Rambharose
Jordan Elizabeth-Wood Reardon
Jill Lynn Richards
Casey Leigh Sanders
Octavia Renita Thomas
Karen Lynn Tillman
Victoria Bulwinkle Vermillion
Patti Turner Victor
Alexandra Lee Wambold
Shannon Patrice Wood

Middle Grades Education
Jamie Carson Bennett
John Gerard Bennett
Kimberly Renee Bridges
Brandi Jhamaia Brown
Lance Stephen Byrd
Linda S. Carter
Ardell Marsena Crawford
Rinata Daniel
Dwaynea ShaMona Jeree Golden
Christi A. Healan
Nikki Nacole Hill
Deborah Price North
Nicola E. Outlaw
Calandra Shunta Patterson
Kari Lee Reardon
Robert James Repsher
Monzell Latisa Sheppard
John Bennett Smith
Keotta LaShon Taylor
Laura Moorman Tyler
James Brandon Wood
Megan York

Special Education
Lorraine C. Orr Bowers
Stephenie Jones Evans
Latoya D. Glaspie-Davis
Terence Terey Hamilton
Timothy Titus Hill
April Marie Knopf
Kasey Leah Pauk
Candace Cox Purdom
Benjamin Lane Richey
Gerald Drew Toney
Kent D. Wilkinson

Master of Education

Adult Education and Community Leadership
Karlainain Denise Burns
Kristina A. Costa
Kimberly Cutter-Williams
Beverly W. Davis
Tracy Denise Edenfield
Oluwakemi Jean Elufiede
Roquiah Sarita Francis
Leslie Michelle Freeman-Smalls
Sheraill DeVohn Fresher
LaJeana Nicole Golden
Shunta Lorraine Bedford Grant
Charita Nicole Hardy
Fallon Nakeya Harris
Kenya M. Harrison
Norman Welcher Luten, Jr.
Regina Yolanda Mack
Kendra LaToya Miller
Jermaine Whirl

**Curriculum and Instruction**
Troy Anthony Brown
Gayle Marie Ergle
Noel Smith Ingram
Loren Edward Johnson
Amy Lyn Kidane
Betsy Ann Morgan
McKenzie Nicole Pickett
Nicole Yvette Wofford
Marisa Catherine Yoder

**Early Childhood Education**
Bobbie M. Anderson
Matthew S. Anderson
Stacie Nicole Archer-Pottenger
Jennifer Britton
Nivea Lashaun Butler
Cindy P. Carter
Charlotte Herrington Davis
Heather Anne Ford
Bynikini Madesseh Frazier
Jessica Ja'Nae' Jackson
Debra Lloyd Keene
Chelsea Nicole Kimbro
Nancy Jane Godwin McGranaghan
Lucille Ann Rabusin
Anna Ingalls Roberts
Denise Brinson Rooks
Lethea Lashawn Sellers
Ashley Nicole Sentell
Darla Denise Smith
Darlene Marie Wheeler
Amanda Bennett Wooten
Selena J. Yocco

**Special Education**
Marcia Tonya Outler

[ College of Health Professions ]

**Master of Health Services Administration**
Christopher Melton Campbell
Derek John Chamberlain
Mykell Lamar Fann
Ifunanya Olivia Ifezulike
Erica Vanessa Kesler
Charles Xiaoshong Li
Jennifer Brown McGahee
Sabina
Kristen Jean Swindells
Binson Thomas
Master of Public Health
   Stacey Lynn Corbitt
   Sarah Ann Hanson
   Jessica Ellen Mack
   Athena Rose Rivera

Master of Science
Communication Sciences and Disorders
   Cara Leigh Brumit
   Kristen Schivera Smith

Master of Science in Nursing
   Donna R. Cochrane
   Linda Gail Jackson-Fagan

Master of Science in Sports Medicine
   Ashleigh Ryan Davis-Lee
   Dekira Tanaz Rutherford
   William Wright Thomsen

[ College of Science and Technology ]

Master of Science in Computer Science
   Leslie Edward Sears
   Russell Warren Smith