



**ARMSTRONG ATLANTIC
STATE UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE MEETING**

University Hall 157
Minutes, August 14, 2009

PRESENT: James Brawner, Kimberly Coulton, José da Cruz, Sharon Gilliard-Smith, Leon Jaynes, David Lake, Glenda Ogletree, Randall Reese, James Todesca, Teresa Winterhalter, Jennifer Zettler, Phyllis Panhorst (Catalog Editor)

ABSENT: Regina Rahimi, Jonathan Roberts

GUESTS: Judy Ginter

I. Call to Order. The meeting was called to order at 3:05 p.m. by Dr. Jim Todesca.

II. Election of Chair. Dr. Glenda Ogletree was elected Chair.

III. Approval of Minutes. The minutes of April 15, 2009 were approved as presented.

IV. Setting of Meeting Dates/Times. It was decided to continue with the traditional meeting time of the third Wednesday of the month at 3:00 p.m. Ms. Panhorst will reserve UH 282 and email everyone with specific dates.

V. Other Business.

A. Ms. Judy Ginter, Registrar, requested that course equivalencies be listed in the CURCAT information when a new course is created to replace an old/deleted course or when course numbers are revised.

B. Ms. Panhorst reminded everyone that bylaws language regarding routing of graduate curriculum items would be considered at the next meeting.

C. Ms. Panhorst reminded everyone that, in order to be in compliance with SACS, changes to programs of study and modifications of existing classes would must have an effective date of Fall 2010, when the new catalog comes out. New classes may be created and offered for Spring 2010, but they cannot be required in a program of study until fall.

VI. Adjournment. The meeting was adjourned at 3:24 p.m.

Respectfully submitted,

Phyllis L. Panhorst
Catalog Editor and Secretary to the Committee