

Student Success Committee

Minutes: 22 September 2008

Prepared by Angela Horne

Members Present: Charles Belin, Becky DaCruz, Angela Horne, Michael Jaynes, Peggy Mossholder, Lynn Roberts, Ed Strausser, Greg Anderson, Dennis Murphy, L. Russell Watjen

Minutes approved from our previous meeting on 25 August 2008.

Agenda Item I:

Becky DaCruz reports on the senate meeting information

- 1st reading to the senate of our bylaws will be in December, with the 2nd reading in January of '09.
- Handed out Kevin Hampton's memorandum (Re: Bylaws Revision Process) and discussed the requirement to allow the student representative voting privileges. Also discussed the situation of subcommittees and student representatives: they do not have to be on each subcommittee and therefore may not be allowed to review the same information in full as the subcommittee, providing a way to protect the sensitive information that may be reviewed during the scholarship review process.

Agenda Item II:

Reported the Nursing Scholarship results

Agenda Item III:

We reviewed our bylaws, considering new suggestions and issues.

- Change the stated Charge of the SSC:
 - > "...It will also ~~recommend~~ **select** award recipients for scholarships."
- Check the Senate's bylaws:
 - Does it state we may form subcommittees within the Student Success Committee?
 - What are the terms of the SSC's membership?
- Be prepared for a second reading and vote on the SSC bylaws during our October meeting. *Please email Becky DaCruz any changes asap.*

Agenda Item IV:

Greg Anderson provided us with a handout he created on Academic Advising, outlining a Mission Statement, Goals, and Outcomes.

- Review this sheet and email Greg Anderson with any suggestions or comments to improve this document.
- Angela Horne will forward to Becky DaCruz an evaluation sheet that was developed in the Student Recruitment, Advisement and Retention committee in the past for students to evaluate their advisor. We may

adapt a portion of this as we look for ways to evaluate advisement on campus.

- We also discussed developing an evaluation form for department heads to evaluate advisement.

Action Items

Remember to:

- Review our bylaws and send any changes or concern to Becky DaCruz asap.
- Review Greg Anderson's handout (Re: Academic Advising) and send any suggested changes to Greg Anderson.