

Minutes for Educational Technology Committee Meeting

Date: February 16, 2009

Location: Medtech/Respiratory Therapy conference room, Ashmore Hall

Members Present: Pam Culberson, Wendy Marshall, Linda Wright, Richard Horah, Nancy Luke, Wayne Johnson, Lei He

Not Present: Jane Barnard

The meeting began at 10:00 am

1. Linda wanted to pull committee together to touch base regarding tasks and duties for the year related to teaching and learning with technology. We went over the Action Plan set in our previous meeting and discussed our progress.
2. Pam distributed the computer labs inventory which lists number and type of computer available by location and if the lab is an open, general use lab or a lab affiliated with a particular department. We discussed the possibility of consolidating labs based on use and where to put resources so that they can best be utilized. The suggestion was also made to set up pods for students at strategic areas around campus for students to check email, etc. The need may also shift based on increased access to wireless as students use their own devices to access the internet, email, SHIP, ect.. There is still a significant need for labs for testing purposes as well as instructional use (e.g. teaching classes). General use labs are reserved through the registrar's office and currently CIS is exploring automated management of software and using R25 to schedule labs and other campus facilities. An office of facilities would help manage this but this idea is still in the discussion stage.
3. Pam also gave an update on student pricing for software such as the suite of tools from Microsoft. She said that this is part of the EMSD (MSD's name has changed to SRS) office in the USG and all licensing agreements, including Microsoft, is negotiated by the OIIT/USG and managed via EMSD/SRS.
4. The committee discussed the creation of a website for student and faculty technology resources linked off of the Senate website and Nancy will formally follow up with Jewell to see if this can go ahead. The committee members will compile information and send to Nancy who will put it on the website to be shared with the campus. We also want to make sure that we provide information and resources to students including information about labs (e.g. printing options, hours, etc.) Wendy asked if UH 128 would be included and Pam said probably not as it is a DOE funded lab. We can discuss this later if necessary.
5. Pam will update the lab inventory as information is gathered and will put it on Google docs so committee members can access current information.
6. Lei provided a list of Computer Science and Information Technology for-credit courses available for students to learn technology skills. We also discussed whether AASU 1101 incorporated any training related to technology and the consensus was that this was uneven across the sections of the course.
7. Question asked: Are there consistent standards from the USG for information literacy? No. This is up to the campuses to determine standards and needs. To further technology use and information literacy, our campus needs explicit institutional support not just resources but also a champion. Committee members agreed that information literacy should be a priority for students including use of tools, online learning, plagiarism, etc.
8. Wendy will follow up with Steve Jodis to determine the status of the CIT committee since it hasn't met in awhile. The feeling is that it has not been dissolved.
9. Richard will finish compiling a list of multimedia rooms with details and post it in Google docs.

10. ACDOL committee will meet with Dennis Murphy and Linda Hansen to discuss online learning on campus and how to support it.
11. Faculty Development committee will meet with Dr. Whitford to discuss current and future faculty development needs and activities (e.g. director, etc.)
12. We agreed that all three committees should interact and share information as it affects each, particularly those issues related to technology for teaching and learning.
13. Next, we need to compile documentation of where we are with technology on our campus and begin to articulate priorities (e.g. replacement plan for computers, training, etc.) This is related also to our ongoing SACS accreditation activities.
14. Interest in residency requirement was expressed for incoming freshmen as this will significantly impact online learning and there was also a concern over fees for online students (e.g. being forced to pay athletic fees when they do not come to campus).

The meeting was adjourned at 11:00 am.

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