

**Library Committee Meeting  
Minis room of the Lane Library  
Minutes, November 12, 2008**

**PRESENT:** Carol Andrews, Doug Frazier, Jennifer Lander, Joan Schwartz, Jennifer Zettler

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**CALL TO ORDER.** The meeting was called to order at 3:00 p.m.

**APPROVAL OF MINUTES.** The minutes from September 10, 2008 were approved by e-mail consensus and were sent to Jewell Anderson on September 16, 2008.

**AGENDA**

**I.** Doug Frazier distributed copies of the final draft of the Library's mission statement for SACS. The committee decided that the document could be strengthened by rewording one section and adding one statement that emphasizes the library's role in providing the AASU community access to the latest resources in technology.

**II.** The committee established timelines for the call for nominations (February 2009) and application deadlines (March 2009) for the Brockmeier award. The exact deadline dates will be determined at the January 2009 library committee meeting.

**III.** The committee reviewed Brockmeier-associated documents and discussed the need for their revisions. These modifications should help simplify the nomination and evaluation process. Revised documents will be electronically distributed to and exchanged by committee members and final versions are expected to be completed by January.

**IV.** Our next meeting will be held on Thursday, January 15, 2009 at 3:00 in the Minis room of the Lane Library.

Meeting adjourned at 4:15 p.m.

Submitted by,

Jennifer Zettler