

International Programs and Activities Committee (IPAC) Meeting Minutes  
Wed August 13<sup>th</sup> 2008  
Univ. Hall 110

Present: Jim Anderson (Ex-Officio), Jason Tatlock, Thomas Howard, Rick McGrath, Ned Rinalducci, Randy Reese, Azita Bahrami, Bill Deaver and Caroline Hopkinson.

1. Jim Anderson brought the meeting to order at 3:30 and noted his status as Ex-Officio, representing the Office of International Education. He lead the committee through choosing a chairperson, the Committee chose Ned Rinalducci.
2. IPAC Bylaws. Kevin Hampton asked the group to propose committee bylaws to the Senate for approval. The Student Government Association has requested representation on the standing committees of the Faculty, we discussed adding student representation to the IPAC bylaws and reaction was favorable. Rick McGrath will draft IPAC bylaws, which the committee will review and approve via e-mail, unless the Chairperson deems a meeting necessary. The IPAC will try to submit the bylaws proposal to the Senate by September.
3. Jim Anderson reviewed the work of the Office of International Education and Committee's roles and responsibilities, especially for those new the Committee. Communicating to the University how international programming and study aboard enhances student learning is important. Jim requested the Committee's input on Office of Int'l Ed policies and procedures regarding for emergencies and disaster planning.
4. The Committee discussed a Faculty Forum, perhaps in March, on internationalizing the curriculum. The group brainstormed some presenters and ideas for the Forum. No one was tasked to reserve a forum date.

After a bit of reminiscing on summer study-abroad adventures, the Committee adjourned about 4:30.

Submitted by Caroline Hopkinson.