



**School of Graduate Studies**  
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**MEMO TO:** Graduate Faculty Members  
**FROM:** Michael E. Price  
**DATE:** December 10, 2007  
**SUBJECT:** Graduate Faculty Meeting

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The Graduate Faculty met on Monday, November 26, 2007 at 12:10 p.m. in Science Center Room 1402. Dr. Ellen Whitford, Vice President and Dean of Faculty, presided. The following members attended: Adam Bossler, Trish Coberly, Joyce Bergin Anita Nivens, Carol Jamison, Joey Crosby, John Kraft, Rod McAdams, Jennifer Lander, Ed Strauser, John Hobe, Anne Thompson, Elwin Tilson, David Adams, Michael Mink, Robert LeFavi, Sandy Streater, Bryan Riemann, Leigh Rich, Dennis Murphy, Teresa Winterhalter, Dstephen Jodis, Marilyn Buck, Barbara Tannenbaum, Regina Rahimi, Hans-Georg Erney, Ed Wheeler, Patrick Thomas, Lorrie Hoffman, Michael Price, Christopher Hendricks, Pat Hannigan. Guest were: Jill Bell, Melinda McAllister, Grace Fleming.

I. The minutes from the meeting of April 24, 2007 were approved as presented.

II. Reports of Standing Committees:

A. Graduate Council – Michael Price

The Council met three times Fall Semester with the next meeting scheduled for December 11, 2007. This semester we discussed procedure for the integration of the Graduate Council into the Senate.

B. Graduate Curriculum Committee – Michael Price

The committee met three times during the semester. The committee approved 6 new courses, to include Cyber Security cross-listed as both Criminal Justice and Information Technology, designed to respond to the critical need for information security.

C. Graduate Faculty Status and Activities Committee – Carol Jamison

The committee met three times this semester and approved 32 applications for Graduate Faculty Status. These included 7 full, 5 associate, 12 assistant, 8 adjunct.

Questions were raised in regard to the method of approving faculty for renewal of status. Dr. Price stated that any suggestions for a change in this method can be proposed to the new

subcommittee that will be formed as part of the faculty senate. The senate subcommittee will revisit all requirements for graduate faculty status review.

D. Graduate Academic Policy and Student Affairs Committee – John Kraft

There was no activity to report regarding academic policy. Dr. Kraft announced the upcoming edition of Who's Who Among Students in American Universities and Colleges and solicited nominees from graduate faculty. He added that each department can establish criteria and method for nominating students.

E. Graduate Student Appeals Committee - Teresa Winterhalter

No report

III. Approval of candidates for graduation

A list of candidates was distributed for review by graduate faculty members. All members were asked to notify the Director of Graduate Studies with any changes to the list. Members were also reminded of the difficulties they may encounter in relation to finalizing graduation requirements. These challenges have been created by the changing academic calendar.

IV. Report from the Graduate Student Coordinating Council

No report