



**School of Graduate Studies**  
Armstrong Atlantic State University  
11935 Abercorn Street  
Savannah, GA 31419-1997  
912.921.5711 • Fax: 912.921.5729

**MEMO TO:** Graduate Faculty Members  
**FROM:** Michael E. Price  
**DATE:** April 30, 2008  
**SUBJECT:** Graduate Faculty Meeting

---

The Graduate Faculty met on Monday, April 28, 2008 at 12:10 p.m. in University Hall, room 156. Dr. Ellen Whitford, Vice President and Dean of Faculty, presided. The following members attended: Dennis Murphy, Mark Finlay, Linda Wright, Tom Cato, Jennifer Lander, Andi Beth Mincer, Anne Thompson, April Garrity, Maya Clark, Donna Brooks, Helen Taggart, Camille Stern, Elwin Tilson, Robert LeFavi, Sandy Streater, Michael Mink, Janet Buelow, Olavi Arens, Patrick Thomas, Richard Nordquist, Michael Price, Linda Ann McCall, Michael Mahan, Patrick Hannigan, Pam Harwood, Ashraf Saad, Joyce Bergin, John Hobe, Ray Hashemi, Brenda Logan, Trish Coberly, Jim Brawner, Ray Greenlaw, Stephen Jodis, Ed Wheeler, Carol Jamison,. Guest were: Nancy Luke, Jill Bell, Melinda McAllister, Grace Fleming.

I. The minutes from the meeting of November 26, 2007 meeting were approved as presented.

II. Reports of Standing Committees:

A. **Graduate Council** – Michael Price

**The Graduate Council** has met has met four times and will meet again on May 13. This semester the Council has put much of its energy into revising the bylaws for the new senate.

B. **Graduate Curriculum Committee** – Michael Price

**Graduate Curriculum Committee** has met **four** times this semester and will meet again in May. Accomplishments:

- Programs of studies have been updated to reflect changes in programs and courses.
- New Communication track in Liberal Studies
- Created 13 new courses above 5000 level
- Created 8 courses at 5000 level

C. **Graduate Faculty Status and Activities Committee** – Carol Jamison

The committee met three times this semester and approved 32 applications for Graduate Faculty Status. These included 7 full, 5 associate, 12 assistant, 8 adjunct.

Questions were raised in regard to the method of approving faculty for renewal of status. Dr. Price stated that any suggestions for a change in this method can be proposed to the new subcommittee that will be formed as part of the faculty senate. The senate subcommittee will revisit all requirements for graduate faculty status review.

D. **Graduate Academic Policy and Student Affairs Committee** – John Kraft  
There was no activity to report regarding academic policy

E. **Graduate Student Appeals Committee** - Teresa Winterhalter  
No report

### III. **Approval of candidates for graduation**

A list of candidates was distributed for review by graduate faculty members. All members were asked to notify the Director of Graduate Studies with any changes to the list.

IV. **Report from the Graduate Student Coordinating Council**  
No report

V. **Report from Dr. Price**  
Ordinarily we elect new members for the committees during this spring meeting, but the transition to a senate structure calls for a change in procedure.

There will be vacancies in the graduate faculty committees (now senate subcommittees), but the first priority will be to elect a chair for the Graduate Affairs Committee.

Once a new chair is elected, the Graduate Affairs Committee will elect new members for the subcommittees.