



**Armstrong Atlantic State University
Faculty Meeting
Minutes of October 8, 2007
Armstrong Center Auditorium**

- I. **Call to Order.** The meeting was called to order by Dr. Ellen Whitford at 12:18 p.m. There were 165 of 293 faculty members in attendance. The roster is on file in the Vice President's Office with the official minutes.
- II. **Approval of Minutes.** The minutes of September 10, 2007 were approved as presented.
- III. **Old Business**

A. Second Reading, Proposed Constitution and Bylaws, continued (Attachment 1)

There were some general comments from Dr. Toma. It was mentioned that if discussion concluded today, electronic voting would be enabled after the meeting and would be available for 48 hours. The ballot includes provision for abstention, which is functionally a vote of non-support.

1. Amendments (Attachment 2)

Amendment 11 was withdrawn in favor of Amendment 12. It was moved, seconded, and approved to accept Amendment 12.

There was a call for amendments from the floor. No amendments were put forward.

The floor was opened to discussion of the motion on the floor in a general context. The motion on the floor is to approve the proposed Constitution and Bylaws.

There was a motion to table the motion on the floor until October 8, 2008. The motion to table was seconded. There was discussion.

A friendly amendment was made to change "October 8, 2008" to "the October faculty meeting of 2008."

The question of the friendly amendment was called and seconded. In the vote, the ayes carried and the friendly amendment was accepted.

Discussion on the motion to table was concluded. In the vote, the nays carried, so the motion on the floor was not tabled and discussion continued.

Discussion was concluded. Electronic voting will be enabled after the meeting.

IV. New Business

A. Reports of the Standing Committees to the Faculty

1. Executive Committee

Michael Toma

The Executive Committee is engaged in dialogue with President Jones on the issue of faculty salary through an exchange of letters. The forum on Friday raised some related questions and issues that will be built into the Executive Committee's response to Dr. Jones.

2. University Curriculum Committee

Ellen Whitford

(Action items only: Please refer to UCC minutes of September 19, 2007.)

Items I, II, and III were considered as block. It was moved, seconded, and approved to approved these items.

Under Item IV there was discussion of the proposed Associate of Engineering Degree. It was moved, seconded and approved to approve this item.

I. College of Arts and Sciences

B. Art, Music, & Theatre

3. Delete the following courses:

MUSC 3330 Band Methods	2-1-2
MUSC 3340 Choral Methods	2-1-2

Rationale: Courses created above are replacing these courses.

Effective Term: Spring 2008

4. Modify the Bachelor of Music Education Program of Study:

C. Concentration Electives10 hours

Select one of the following track options:

Choral

MUSC 2171 - Lyric Diction I

~~MUSC 3340 Choral Methods~~

MUSC 5340U – Choral Methods

MUSC 4270 - Vocal Pedagogy
 MUSC 4360 - Choral Repertoire and Advanced Choral Conducting
 One semester of Instrumental Ensemble selected from MUSC 2510,
 2520, or 2560

Instrumental

MUSC 1300 (1 semester of secondary instrument and/or voice) -
 Applied Music

MUSC 2270 - Class Voice (one semester)

~~MUSC 3330 – Band Methods~~

MUSC 5330U - Band Methods

MUSC 4350 - Band Repertoire and Advanced Instrumental Conducting

One semester of choral ensemble:

MUSC 2530 or MUSC 2540 or advisor-approved substitute

Two hours of Music Electives

Elementary

MUSC 1300 (One semester in a secondary area)

MUSC 2171 - Lyric Diction

MUSC 2240 - Class Guitar

MUSC 2270 - Class Voice (one semester)

One course sequence selected from the following:

~~MUSC 3340 – Choral Methods~~ **MUSC 5340U – Choral Methods**
 and MUSC 4360 - Choral Repertoire and Advanced Choral
 Conducting

or

~~MUSC 3330 – Band Methods~~ **MUSC 5330U – Band Methods** and
 MUSC 4350 - Band Repertoire and Advanced Instrumental
 Conducting

Group Keyboard Pedagogy

MUSC 2270 Class Voice

MUSC 4200 Piano Literature I

MUSC 4210 Piano Literature II

MUSC 4250 Keyboard Pedagogy

MUSC 4251 Group Keyboard Pedagogy

One course selected from the following:

~~MUSC 3340 – Choral Methods~~ **MUSC 5340U – Choral Methods**
 or

~~MUSC 3330 – Band Methods~~ **MUSC 5330U – Band Methods**

Rationale: To reflect changes made in previous items.

Effective Date: Spring 2008

C. Biology

1. Create the Following Course:

BIOL 3470 ENVIRONMENTAL RESTORATION

3-0-3

Prerequisite: BIOL 1108, CHEM 1212, and permission of instructor.
Description: Covers current federal and Georgia environmental laws and regulations, coastal ecological concepts, and techniques used for remediation of environmental degradation.

Rationale: Anthropogenic impacts to ecosystems cause significant problems, and skills in recognizing and restoring such problems will become increasingly valuable. Course will address various remediation techniques, including phytoremediation, dig and haul, and soil buffering. This course is designed to teach how various environmental disasters have been allowed, what federal and Georgia laws are in effect that either prohibit these actions or mandate their remediation, and technological tools used in such remediation.

Effective Term: Fall 2007

CURCAT

Major Department: Biology

Can course be repeated for additional credit? No

Maximum number of credit hours: 3

Grading Mode: normal

Instruction type: Lecture

2. Change course description and prerequisites for the following course:
 BIOL 3010 MODERN BIOLOGY LABORATORY 0-4-1

Prerequisite: BIOL 2500 and **BIOL 2010**

Prerequisite or corequisite: CHEM 1211 and ~~CHEM 1211L~~

Description: Open only to juniors and seniors. ~~Methods, techniques, and computer programs in modern cell and organismal biology. Micropipetting, protein assay including spectrophotometry and use of Köhler illumination, ocular calibration, plate magnification, DNA isolation and electroporation and polymerase chain reaction.~~ **Methods and techniques used in cell and molecular biology laboratories, with an emphasis on procaryotic systems. Techniques covered include micropipetting, DNA isolation and quantification, DNA restriction and electrophoresis, bacterial transformation, DNA fingerprinting and polymerase chain reaction, protein assays and/or immunological techniques.**

Rationale: BIOL 2010 (Microbiology) has always been a pre-requisite to this course. The course is designed around the use of procaryotic systems (bacteria), and therefore requires knowledge and laboratory techniques used in microbiology. The requirement may have inadvertently been left out of the catalog. The requirement is listed in SHIP. The new course description more accurately reflects the current course.

Effective Term: Fall 2007

3. Modify the Program for the Bachelor of Science in Biology:

B. Major Field Courses

BIOL 2010 – Microbiology (If used to satisfy area F, add a four credit hour elective from biology.)

BIOL 2020 - Survey of the Kingdoms Plantae and Fungi (If used to satisfy area F, add a four credit hour elective from biology.)

BIOL 3000 – Cell Biology

BIOL 3010 – Modern Biology Lab

BIOL 3020 – Zoology

BIOL 3700 – Genetics

BIOL 4200 - Mammalian Physiology

BIOL 4700 - General Ecology

BIOL 4800 - Senior Seminar

Total of 18 credit hours from categories 1-3, with at least one 3 credit hour course chosen from each of categories 1 and 2.

Category 1: Cell/Molecular/Physiology

BIOL 3520 – Medical Microbiology

BIOL 3530 – Immunology

BIOL 4000 – Advanced Cellular Physiology

BIOL 4090 - Molecular Biology

BIOL 4310 – Applied Microbiology

BIOL 4400 – Virology

BIOL 4510 – Modern Principles of Development

Category 2: Botany

BIOL 3150 – Horticulture

BIOL 3200 – Taxonomy and Identification of Flowering Plants

BIOL 3230 – Anatomy of the Seed Plants

BIOL 4150 – Plant Physiology

BIOL 4450 – Morphology of Vascular Plants

BIOL 4460 - Estuarine Plant Ecology

Category 3: Other

BIOL 3300 – Entomology

BIOL 3310 – Invertebrate Zoology

BIOL 3410 – Fundamentals of Nutrition

BIOL 3470 – Environmental Restoration

BIOL 3580 – Histological Technique

BIOL 3750 – Natural History of Vertebrate Animals

BIOL 3770 – Developmental and Comparative Anatomy of Vertebrates

BIOL 3920 – Parasitology

BIOL 4010 – Evolution

BIOL 4210 – Comparative Physiology

BIOL 4220 – Endocrinology

BIOL 4320 – Environmental Microbiology

BIOL 4550 – Biology of Marine Organisms

BIOL 4750 – Tropical Field Biology
 BIOL 4910, -20 - Research I and II (only one research course may be counted as a major elective)
 BIOL 4950, - 60 – Internship I and II (only one internship may be counted as a major elective)
 BIOL 4970 - Special Topics (only two special topics may be counted as major electives)

D. Chemistry & Physics

1. Items 1a and 1b should be considered together.

a. Change the corequisite and description of the following course:

CHEM 1211 PRINCIPLES OF CHEMISTRY 3-3-4

Prerequisite or corequisite: MATH 1111

~~Corequisite: CHEM 1211R if score on the mathematics portion of the SAT is less than 500. If no SAT score is available, permission must be obtained from the department head prior to registering for CHEM 1211.~~

Description: First course in a two-semester sequence covering the fundamental principles and applications of chemistry designed for science majors. Topics include composition of matter; nomenclature; atomic structure; bonding and molecular geometries; stoichiometry; properties of solids, liquids, gases; acids and bases; ~~solutions~~; thermochemistry and periodic relations. The lab reinforces these topics.

b. Change the corequisite and description of the following course:

CHEM 1212 PRINCIPLES OF CHEMISTRY II 3-3-4

Prerequisite: CHEM 1211 **and** MATH 1111

Description: Second course in a two-semester sequence covering the fundamental principles and applications of chemistry designed for science majors. Topics include **solutions**; thermodynamics; equilibria; kinetics; electrochemistry; nuclear chemistry; descriptive inorganic chemistry; and introduction to organic chemistry and polymers. The lab reinforces these topics.

Rationale: CHEM 1211R (recitation) is not offered at present. The addition of MATH 1111 to the prerequisite of CHEM 1212 closes a loophole for students who fail or do not complete MATH 1111 while taking CHEM 1211. Solution chemistry is a topic that is covered in CHEM 1212.

Effective Term: Spring 2008

2. Change the name of the following course:

~~CHEM 4300 Advanced Instrumental Analysis~~ **ADVANCED ANALYTICAL CHEMISTRY** 2-4-3

Prerequisite: CHEM 3300 and CHEM 3401

Rationale: This name is a more appropriate descriptor for the course as the topics are broader than simply instrumentation.

Effective Term: Spring 2008

E. Criminal Justice, Social, & Political Science

1. Delete the following course:

~~**POLS 3210 International Relations: East Asia**~~

Rationale: This course was amended with material now included in POLS 5460, Governments in East Asia.

Effective Date: Fall 2007

2. Delete the following course:

~~**CRJU 3400 Corrections**~~

Rationale: This course was replaced by CRJU 2420 a number of years ago, but CRJU 3400 was never deleted.

Effective Date: Fall 2007

4. Change the CURCAT information for the following course:

POLS 3990, Special Topics in Political Science.

CURCAT:

Major Department: CJSPS

Can Course be repeated for additional credit? Yes

Maximum Number of Credit Hours: ~~6~~ **12**

Grading Mode: Normal

Instruction Type: Lecture

Rationale: To allow class to be repeated as topics vary across the four subfields.

Effective Term: Spring 2008

5. Modify the Program of Study for the B. A. in Political Science.

B. Major Field Courses

36 hours

Eleven courses from the following with at least one course from each area:

American Political Institutions

POLS 3160 - Judicial Politics and Strategies

POLS 3170 - Constitutional Law and the Federal System

POLS 3180 - Constitutional Civil Liberties

- POLS 3980 - African Americans & the American Political System
- POLS 3990 - Special Topics in Political Science
- POLS 4100 - Independent Study in American Government
- POLS 4110 - American Presidency
- POLS 4150 - American Supreme Court
- POLS 4160 - American Congress
- POLS 4180 - Administrative Law
- CRJU/POLS 5500U - Law and Legal Process
- CRJU 3100 - Research Methods**
- Political Theory
 - POLS 3320 - American Political Thought
 - POLS 3340 - Politics and Ideology in Contemporary Europe
 - POLS 3350 - Classics of Political Thought
 - POLS 3990 – Special Topics in Political Science**
 - POLS 4300 - Religion and Political Thought
 - POLS 5260U - Politics and the Visual Arts
 - POLS 5535U - Public Leadership and Ethics in Theory and Practice
- International Relations
 - POLS 3210 - International Relations: East Asia
 - POLS 3990 - Special Topics in Political Science
 - POLS 4200 - Independent Study in International Relations
 - POLS 5210U - International Law
 - POLS 5220U - Theory of International Relations
 - POLS 5230U - Constitutional Law of Foreign Policy
 - POLS 5250U - International Organizations
 - POLS 5270U - Intelligence and National Security Policy
 - POLS 5280U - Seminar in Global Politics
 - POLS 5290U - American Foreign Policy
 - POLS 5510U - Third World National Security
 - POLS 5530U - Global Environmental Politics
 - POLS 5560U - Comparative Foreign Policy
 - CRJU/POLS 5130U- Political Terrorism
- Comparative Politics
 - POLS 3470 - Governments of the European Union
 - POLS 3990 – Special Topics in Political Science**
 - POLS 4400 - Independent Study in Comparative Government
 - POLS 5260U - Media and Politics in Latin America
 - POLS 5430U - African Politics
 - POLS 5440U - Latin American Politics
 - SOCI/POLS 5450U - Political Sociology of Nationalism
 - POLS 5460U - Governments of East Asia
 - POLS 5490U - Political Transformation of the Former Soviet Union
 - POLS 5560U - Comparative Foreign Policy
 - CRJU/POLS 5520U - Comparative Judicial Systems
- Capstone Course: POLS 4950 - Political Research Methods **or CRJU 3100 - Research Methods**

Rationale: The POLS 3990 course is appropriate in all sections of the Program of Study. The shift of CRJU 3100 to the capstone level is correction of an oversight in the catalog.

Effective Term: Summer 2007

J. Psychology

1. Create the Following Course:

PSYC 2190 – Careers and Professional Skills in Psychology **3-0-3**

Prerequisite: PSYC 1101

Description: Overview of the employment opportunities and introduction to professional skills.

Rationale: This course will include the content currently covered in PSYC 3010 (Junior Seminar, 1 credit hour), which will be deleted from the curriculum (see below). This course will additionally introduce students to the reading, writing, and public speaking skills that would facilitate their success in future educational and vocational endeavors. We also plan to change PSYC 2200 from 4 to 3 credit hours (see below) and to make the proposed PSYC 2190 course a co-requisite or prerequisite of PSYC 2200. Based on the feedback received from students that PSYC 2200 covers too much material and that PSYC 3010 is somewhat detached from the rest of the curriculum, we believe that combining the current contents of PSYC 3010 with a focus on professional skills development will make the two courses (PSYC 2190 and PSYC 2200) more accessible to students, and is anticipated that more students would progress satisfactorily through PSYC 2200.

Effective Term: Spring 2008

CURCAT:

Major Department: Psychology

Can Course be repeated for additional credit? No

Maximum Number of Credit Hours: 3

Grading Mode: Normal

Instruction Type: Lecture

2. Create the Following Course:

PSYC 3000 – Human Resource Development Skills **3 – 0 –3**

Prerequisite: PSYC 1101

Description: Introduction to theoretical and applied intervention principles of human resources development for public and private settings. In the B.S. degree it counts as an elective only.

Rationale: Creates a new course to fill a need for the modified B.A. program in psychology our department plans to implement (see #10 below). One objective of the proposed modifications to our B.A. degree program is to specifically prepare students to enter the workforce following graduation. It is anticipated that human resources is, and will continue to be, an important area for the application of psychological principles and skills for graduates of baccalaureate psychology programs.

Effective Term: Spring 2008

CURCAT:

Major Department: Psychology

Can Course be repeated for additional credit? No

Maximum Number of Credit Hours: 3

Grading Mode: Normal

Instruction Type: Lecture

3. Create the Following Course:

PSYC 3400 - Introduction to Learning

3-0-3

Prerequisite: PSYC 1101

Description: Introduction to the variables and processes responsible for conditioning and learning in humans and non humans. Application of principles and real-world examples. In the B.S. degree it counts as an elective only.

Rationale: Learning is historically one of the most important subjects matters studied by psychologists, is fundamental to a thorough understanding of behavior, and is the basis of most applied areas of psychology. Our current Learning and Motivation course (PSYC 4080), which requires an original student research project, may be too in-depth for students in our proposed modified B.A. degree program. The proposed Introduction to Learning course would ensure that B.A. students will continue to be exposed to the principles of learning and their real-world implications, but not be required to apply those principles to an independent laboratory-based research project.

Effective Term: Spring 2008

CURCAT:

Major Department: Psychology

Can Course be repeated for additional credit? No

Maximum Number of Credit Hours: 3

Grading Mode: Normal

Instruction Type: Lecture

4. Create the Following Course:

PSYC 4001 - Measurement Laboratory

0-1-1

Corequisite: PSYC 4000

Description: Develop and validate an original psychological measure. Student research project required.

Rationale: Splits the lab section from the lecture portion of the existing course (PSYC 4000) in order to accommodate changes in our degree offerings. We wish to ensure that B.S. students will continue to be exposed to the principles of measurement taught in the PSYC 4000 course and also be required to apply those skills through an original scale development project. Students in the B.A. degree program would not be required to take this laboratory component of the course.

Effective Term: Fall 2008

CURCAT:

Major Department: Psychology

Can Course be repeated for additional credit? No

Maximum Number of Credit Hours: 1

Grading Mode: Normal

Instruction Type: Lab

5. Change the credit hours and prerequisites of the following course:

PSYC 2200 – Introduction to Psychological Research ~~3-1-4~~ **3-0-3**

Prerequisite: PSYC 1101 and MATH 2200 with a grade of C or better ~~and 3 credit hours of PSYC beyond PSYC 1101~~

Prerequisite or Corequisite: PSYC 2190

Rationale: Feedback from students who have taken the course and from instructors who have taught the class indicated that this class is very content intensive, even when considering the fact that it is a four credit hour course. Currently the course covers three major content areas: 1) experimental design in psychology; 2) statistical analyses of behavioral data; and 3) writing an APA-style report. This course represents the first time most, if not all, students are exposed to reading research articles and to the APA style of writing, and many struggle with these. By having a separate professional skills course as a prerequisite or co-requisite (i.e., the proposed PSYC 2190) that is worth approximately 1.5 of the proposed 3 credit hours, it is anticipated that students would be better prepared for the research project required in PSYC 2200. We believe that by changing the format of PSYC 3010 (1 credit hour) and PSYC 2200 (4 credit hours) to PSYC 2190 (3 credit hours) and PSYC 2200 (3 credit hours) we are enhancing the ability of faculty to teach well and of the likelihood of student success. We are specifying PSYC 2190 as a prerequisite or corequisite to this course, so it is no longer necessary to specify the prerequisite of “and 3 credit hours of PSYC beyond PSYC 1101.”

Effective Term: Fall 2008

CURCAT:

Major Department: Psychology
Can Course be repeated for additional credit? No
Maximum Number of Credit Hours: 3
Grading Mode: Normal
Instruction Type: Lecture

6. Change the credit hours of the following course:

PSYC 4000 – Measurement

3-1-4 3-0-3

Rationale: We wish to reduce the credit hours from 4 to 3 in order to split the lab section from the lecture portion of the existing course in order to accommodate changes in our degree offerings. We wish to ensure that B.A. students will continue to be exposed to principles of measurement taught in this course, but not be required to apply those skills through an independent scale development project.

Effective Term: Fall 2008**7. Change Following Course Description:**

PSYC 4130 - Senior Internship

3-0-3

Prerequisite: PSYC 1101 and permission of supervising instructor. Open only to seniors.

Description: Individually designed work experience in an applied setting with the sponsoring organization providing a qualified supervisor. Scholarly paper **or project to be judged by department** ~~acceptable to the departmental~~ faculty required.

Rationale: This will now be a required course for students in the proposed B.A. degree program. Not all internship sites would benefit from a student paper; instead, it is anticipated that some sites would prefer, or benefit more from, students working on projects (e.g., updating resource manuals, educational presentations to clients on various life skills, etc.). Changing the requirement to a paper **or project** would increase the flexibility available to students to meet educational goals.

Effective Term: Spring 2008**CURCAT:**

Major Department: Psychology
Can Course be repeated for additional credit? Yes
Maximum Number of Credit Hours: 6
Grading Mode: Normal
Instruction Type: Internship

8. Delete the Following Course:**PSYC 3010 Junior Seminar****1-0-1**

Rationale: The content of this course will be absorbed into the proposed PSYC 2190 (Careers and Professional Skills in Psychology). See rationale under item #1 above (proposal to add PSYC 2190 to the curriculum).

9. Create a New Bachelor of Science degree in Psychology

Rationale: The Department of Psychology proposes the development of a Bachelor of Science degree in psychology to supplement the existing Bachelor of Arts degree that is currently offered. The purpose of the new degree is to offer students who complete the current curriculum for the Bachelor of Arts in psychology a degree (i.e., the new B.S.) that explicitly recognizes the strong science orientation of the curriculum. If the Department is granted the Bachelor of Science in psychology, it proposes to develop a modified curriculum for the Bachelor of Arts in psychology (see item #10 below) with the goal of expanding the availability of education in psychology to a wider range of students than can currently be accommodated by the existing curriculum, particularly students with interests in human services and human resources professions or graduate programs, and science or social science related professions in education, management, or sales that require a more applied focus than the current curriculum permits. The Department of Psychology is fully staffed and equipped and can serve the additional majors without compromising the integrity of the existing program or requiring new facilities.

We observe that several sister institutions have followed similar paths in designing their psychology curriculum. Five University System of Georgia institutions (Columbus State University, Georgia Southern University, Georgia Southwestern State University, Georgia State University, and Valdosta State University) offer both a B. A. and a B. S. in psychology. The University of Georgia offers only the Bachelor of Science in psychology, but their curriculum for the B.S. degree is very similar to our current curriculum for the Bachelor of Arts degree, which we are proposing to convert to the B.S. degree. Specifically, the science and math requirements for the current B.A. in psychology at AASU are no less demanding than those for the B.S. in psychology offered at our sister institutions. Nationwide, both degrees are available at a variety of colleges and universities including institutions such as Bradley University, Peoria, IL (5,000 undergraduate students), the University of South Carolina-Aiken (3,300 undergraduate students), and the University of North Carolina at Charlotte (21,602 students).

Effective Term: Fall 2008**Items 9a and 9b, below, should be considered together.**

9a. Proposal for a *new* B.S. Degree in Psychology (the current B.A. degree – modified):

A. GENERAL REQUIREMENTS

Core Areas A, B, C, D, and E **42 hrs**

Area F (courses related to field) **18 hrs**

PSYC 1101 or 1101H – Introduction to Psychology

ANTH 1102 – Introduction to Anthropology or PSYC 2000 – Ethics and Values in Psychology

PSYC 2190 – Careers and Professional Skills in Psychology

PSYC 2200 – Introduction to Psychological Research

Two of the following courses:

ITEC 1050, CSCI 1150, ITEC 1310, or another approved course from CSCI/ITEC

Physical Education **3 hrs**

B. MAJOR FIELD COURSES **32 hrs**

I. All courses in this section

PSYC 3090 – Physiological Psychology

PSYC 4000 – Measurement (3 hours)

PSYC 4001 – Measurement Laboratory (1 hour)

PSYC 4080- Learning and Motivation

PSYC 4100 – History and Systems of Psychology

II. Two courses selected from:

PSYC 3070 – Perception **or** PSYC 3500 Cognitive Psychology

PSYC 3080- Evolution and Behavior Science **or** PSYC 3190 – Animal Behavior

PSYC 5060U - Basic Behavior Principles and Behavior Modification

III. Two courses selected from

PSYC 3020 – Psychological Testing

PSYC 3110 – Theories of Personality

PSYC 3160 – Clinical Psychology

PSYC 3280 – Abnormal Psychology

PSYC 5060U – Basic Behavior Principles and Behavior Modification

PSYC 5061U – Advanced Behavioral Assessment

PSYC 5150U – Conflict Resolution

PSYC 5200U – Industrial & Organizational Psychology

PSYC 5300U – Leadership & Group Dynamics

IV. Two courses selected from:

PSYC 3030 – Experimental Social

PSYC 3050 – Child Psychology

PSYC 3100 – Psychology of Human Sexuality

PSYC 3800 – Health Psychology

PSYC 3900 – Psychology of Self

PSYC 5062U – Advanced Behavior Change Techniques

C. RELATED FIELD COURSES **11 hrs**

All courses in this section

MATH 2200

BIOL 1107 & L Principles of Biology I

BIOL 1108 & L Principles of Biology II or another sequence from the following if BIOL 1107 and 1108 were taken for Area D:

CHEM 1211/1212 Principles of Chem I/II

PHYS 1111/1112 Intro Physics I/II

PHYS 2211/2212 Principles of Physics I/II

D. ELECTIVES**17hrs**

7 credit hours of approved upper division electives

4 credit hours of free electives

6 credit hours of approved electives in Biology, Chemistry, Mathematics, or Physics.

Total Semester Hours**123****E. Regents Test and Exit Exam**New Courses and Revisions to Current Courses that would be needed for the BS Degree:

1. PSYC 2190 – Careers and Professional Skills in Psychology (3hrs)
2. PSYC 2200 – change to 3 credit hours (from 4)
3. PSYC 4000 – change to 3 credit hours (from 4)
4. PSYC 4001 – Measurement Laboratory (1 hr)

Deleted Courses:

1. PSYC 3010 – Junior Seminar (1 hr)

9b. Proposal for a *modified* B. A. degree in Psychology**A. GENERAL REQUIREMENTS****Core Areas A, B, C, D, and E****42 hrs****Area F (courses related to field)****18 hrs**

PSYC 1101 or PSYC 1101H - Introduction to Psychology or Honors

Introduction to Psychology (if taken in Area E, replace with another Area E, section 3 course)

PSYC 2000 – Ethics and Values in Psychology**PSYC 2190 – Careers and Professional Skills in Psychology (3 hours)**

PSYC 2200 - Introduction to Psychological Research (3 hours)

MATH 2200 – Elementary Statistics**ITEC 1050, CSCI 1150, ITEC 1310, or another approved course from CSCI/ITEC**~~ANTH 1102 – Introduction to Anthropology (if taken in Area E, replace with another Area E, section 3 course) or PSYC 2000 – Ethics and Values in Psychology~~

- ~~BIOL 1107 – Principles of Biology I (if taken in Area D, replace with BIOL 2081)~~
~~BIOL 1108 – Principles of Biology II (if taken in Area D, replace with BIOL 2081 or BIOL 2082)~~
- Physical Education** **3 hrs**
- B. MAJOR FIELD COURSES** **30 hrs**
- I. All courses in this section:**
PSYC 3000 – Human Resource Dev Skills
~~PSYC 3010 – Junior Seminar~~
~~PSYC 3090 – Physiological Psychology~~
~~PSYC 4000 – Measurement (3 hours)~~
~~PSYC 4080 – Learning and Motivation~~
~~PSYC 4100 – History and Systems of Psychology~~
PSYC 4130 – Senior Internship
One course selected from:
PSYC 5060U – Basic Beh Principles and Beh Mod
PSYC 5200U – Industrial Organizational Psychology
- II. One course selected from:**
~~PSYC 3070 – Perception~~
~~PSYC 3080 – Evolution and Behavioral Science~~
PSYC 3090 – Physiological Psychology
~~PSYC 3190 – Animal Behavior~~
~~PSYC 3500 – Cognitive Psychology~~
- III. ~~One~~ Two courses selected from:**
~~PSYC 5150U – Conflict Resolution~~
~~PSYC 5200U – Industrial/Organizational Psychology~~
~~PSYC 5300U – Leadership and Group Dynamics~~
PSYC 5060U – Basic Behavior Principles and Behavior Modification
or PSYC 5061U – Advanced Behavioral Assessment
- IV. One course selected from:**
~~PSYC 3020 – Psychological Training~~
~~PSYC 3110 – Theories of Personality~~
~~PSYC 3160 – Clinical Psychology~~
~~PSYC 3280 – Abnormal Psychology~~
~~PSYC 5060U – Basic Behavior Principles and Behavior Modification~~
PSYC 5061U- Advanced Behavioral Assessment or PSYC 5062U –
Advanced Behavior Change Techniques
- V. ~~Two~~ One courses selected from:**
~~PSYC 3030 – Experimental Social Psychology~~
~~PSYC 3050 – Child Psychology~~
~~PSYC 3100 – Psychology of Human Sexuality~~
~~PSYC 3800 – Health Psychology~~
~~PSYC 3900 – Psychology of the Self~~
PSYC 4100- History and Systems of Psychology
PSYC 5062U – Advanced Behavior Change Techniques
- C. RELATED FIELD COURSES** **48 12 hrs**

- MATH 2220—Elementary Statistics
 ITEC 1050 - Introduction to Computer Concepts and Applications or CSCI
 1150—Fundamentals of the Internet and World Wide Web or ITEC 1310—
 Programming in Visual Basic
 Two-course sequence of foreign language
 Two courses (3000+) from the following:
 _____psychology, sociology, anthropology, or economics
- I. All courses in this section:**
PSYC 3400 – Introduction to Learning
Foreign Language 1002
- II. One sequence from:**
Foreign Language 2001 and 2002
ACCT 2101 and ACCT 2102 – Accounting I and II
- D. ELECTIVES** **12 18 hrs**
 One upper division course (3000+) and 3 other electives
Six hours upper-division electives (3000+ level)
Six hours from BIOL– If hours are already satisfied in Area D, then 6
hours are to be added to free electives.
Six hours free electives
- Total Semester Hours** **123**
- E. Regents Test and Exit Exam**

New Courses and Revisions to Current Courses that would be needed for the
 new BA degree:

1. PSYC 2190 – Careers and Professional Skills in Psychology (3 hrs)
2. PSYC 2200 – change to 3 credit hours
3. PSYC 3000- Human Resource Development Skills (3 hrs)
4. PSYC 3400- Introduction to Learning (3 hrs)
5. PSYC 4000 – change to 3 credit hours

Deleted Courses:

1. PSYC 3010- Junior Seminar

L. Gender and Women's Studies

CURCAT:

**2. Modify the Program for the Degree of Bachelor of Arts in Gender and
 Women's Studies:**

A. General Requirements

Required Courses in the Major Field:

- GWST 5700 - Feminist Theory (3 credit hours)
- GWST 4900 - Junior/Senior Seminar (3 credit hours)
- GWST/SOCI 5600U - Sociology of Gender (3 credit hours)**

~~FILM 5025U – Critical Approaches to Film, Television, and Popular Culture (3 credit hours)~~

FILM 5040U - Women and Film

HIST 3740 - History of American Women (3 credit hours)

Rationale: The new FILM course focuses exclusively on gender issues while it incorporates many of the concerns about the media from FILM 5025U.

Effective Date: Fall 2007

3. Modify the courses approved for minor and certificate in Gender and Women's Studies

Courses approved for the Gender and Women's Studies Minor and Undergraduate Certificate:

ARTS 5760U - History of Photography

ARTS 5770U - Art and Identity

ENGL 5340U - Literature by Women

~~FILM 5025U – Critical Approaches to Film, Television, and Popular Culture (3 credit hours)~~

FILM 5040U - Women and Film

GWST 1101 - Introduction to Gender and Women's Studies

GWST 2101 - Ethics, Values, and Gender

GWST 2200 - Gender in Global Contexts

GWST 5000U - Topics in Gender and Women's Studies

GWST 5500U - Topics in Women's Leadership

GWST/SOCI 5600U – Sociology of Gender

GWST 5700U - Feminist Theory

HIST 3740 - History of American Women

HIST 5660U - Topics in the History of Women and Gender

NURS 3355 - Women's Health

PSYC 3100 - Human Sexuality

PSYC 5500U – Women and Work

PUBH 5570U - Women and Minority Health Issues

PUBH 5575U - Health and Sexuality Education

SOCI 3150 - Sociology of the Family

SOCI 3300 – Social Stratification

SOCI 3800 – Sociology of Sexuality

Rationale: Reflects changes in items 1 and 2, and cleans up the already-approved deletion of PSYC 5500U.

Effective Date: Fall 2007

II. College of Health Professions

D. Medical Technology

1. Change the Pre-requisite for the following course

MEDT 3500 Clinical Chemistry

4-3-5

~~Prerequisites: Admission to the program~~

Rationale: To be consistent with other MEDT courses. The course description still includes the pre-requisite that the course is open only to students enrolled in the Medical Technology program.

Effective Term: Fall 2007

2. Change the Pre-requisite and the course description for the following course

MEDT 3600 Clinical Laboratory Methodologies

3-2-3

~~Prerequisite: Permission of instructor or department~~

~~Description: Open only to medical technology majors. Principles and operation of laboratory instrumentation.~~ **A basic introduction to the clinical laboratory focusing on topics in laboratory safety, microscopy, phlebotomy, general laboratory equipment, quality assurance, laboratory mathematics, and principles and methodologies of clinical laboratory instrumentation.**

Rationale: To be consistent with other MEDT courses. New areas in the medical laboratory will be introduced in the course.

Effective Term: Fall 2007

3. Change the Pre-requisite for the following course

MEDT 4210 Clinical Microbiology Practicum

0-V-3

~~Pre-requisite/Co-requisite: MEDT 3200 and MEDT 3800~~ **MEDT 3210 and MEDT 3810** and ~~MEDT 3900~~

Rationale: The course can be taken at the same semester with MEDT 3200 and 3800 or MEDT 3210 and MEDT 3810. MEDT 3900 was deleted in Fall 2005 and no longer part of the program of study

Effective Term: Fall 2007

4. Change the Pre-requisite for the following course

MEDT 4310 Clinical Hematology Practicum

0-V-3

~~Pre-requisite/Co-requisite: MEDT 3300~~ **MEDT 3310**

Rationale: The course can be taken at the same semester with MEDT 3300 or MEDT 3310.

Effective Term: Fall 2007**5. Change the Pre-requisite for the following course**

MEDT 4410 Clinical Immunohematology Practicum

0-V-3

Pre-requisite/**Co-requisite**: MEDT 3400 or **MEDT 3410**

Rationale: The course can be taken at the same semester with MEDT 3400 or MEDT 3410.

Effective Term: Fall 2007**6. Change the Pre-requisite for the following course**

MEDT 4510 Clinical Chemistry Practicum

0-V-3

Pre-requisite/**Co-requisite**: ~~MEDT 3501~~ **MEDT 3500 or MEDT 3510**

Rationale: The course can be taken at the same semester with MEDT 3500 or MEDT 3510. MEDT 3501 was deleted in Spring 2005 and no longer part of the program of study.

Effective Term: Fall 2007**7. Change the Pre-requisite for the following course**

MEDT 4600 Clinical Pathways and Critical Decision Making

5-0-5

Prerequisite/**Co-requisite**: MEDT 4110, 4210, 4310, 4410, 4510, 4610, 4710, 4810

Rationale: MEDT 4810 was deleted in Spring 2007 and no longer part of the program of study.

Effective Term: Fall 2007**8. Change the Pre-requisite for the following course**

MEDT 4610 Clinical Urinalysis Practicum

0-V-1

Pre-requisite/**Co-requisite**: MEDT 3100 or **MEDT 3110**

Rationale: The course can be taken at the same semester with MEDT 3100 or MEDT 3110.

Effective Term: Fall 2007**9. Change the Pre-requisite for the following course**

MEDT 4710 Clinical Immunoserology Practicum

0-V-1

Pre-requisite/**Co-requisite**: MEDT 3700 or **MEDT 3710**

Rationale: The course can be taken at the same semester with MEDT 3700 or MEDT 3710.

Effective Term: Fall 2007

10. Change the Pre-requisite for the following course

MEDT 4900 Laboratory Management and Education 3-0-3
Prerequisite or co-requisite: MEDT 4110, 4210, 4310, 4410, 4510, 4610, 4710, ~~4810~~

Rationale: MEDT 4810 was deleted in Spring 2007 and no longer part of the program of study.

Effective Term: Fall 2007

G. Radiologic Sciences

1. Create the following course:

RADS 3750 Advanced Patient Care 3-1-3
Prerequisite: RADS 3050, 3761
Description: Indications and contraindications for diagnostic and therapeutic cardiovascular procedures and an analysis of treatment modalities.

Rationale: This course satisfies the accreditation requirement for providing advanced patient assessment skills in the area of cardiovascular procedures.

Effective Term: Spring 2008

CURCAT:

Major Department: Radiologic Sciences
Can course be repeated for additional credit? No
Maximum Number of Credit Hours: 3
Grading Mode: normal
Instruction Type: lecture/lab

2. Create the following course:

RADS 3762 Cardiovascular Clinical Education II 0-20-2
Prerequisite: RADS 3761
Description: Supervised clinical experience in cardiovascular/interventional procedures.

Rationale: This course provides an opportunity for competency mastery of cardiovascular procedures in the clinical environment.

Effective Term: Spring 2008

CURCAT:

Major Department: Radiologic Sciences
Can course be repeated for additional credit? No
Maximum Number of Credit Hours: 2
Grading Mode: normal
Instruction Type: practicum

3. Create the following course:

RADS 4763 Cardiovascular Clinical Education III **0-20-2**
Prerequisite: RADS 3750, 3762.
Prerequisite or corequisite: RADS 4750
Description: Supervised clinical experience in cardiovascular/interventional procedures.

Rationale: This course provides an opportunity for competency mastery of cardiovascular procedures in the clinical environment.

Effective Term: Spring 2008

CURCAT:

Major Department: Radiologic Sciences
Can course be repeated for additional credit? No
Maximum Number of Credit Hours: 2
Grading Mode: normal
Instruction Type: practicum

4. Create the following course:

RADS 4764 Cardiovascular Clinical Education IV **0-20-2**
Prerequisite or corequisite: RADS 4751
Description: Supervised clinical experience in cardiovascular/interventional procedures.

Rationale: This course provides an opportunity for competency mastery of cardiovascular procedures in the clinical environment.

Effective Term: Spring 2008

CURCAT:

Major Department: Radiologic Sciences
Can course be repeated for additional credit? No
Maximum Number of Credit Hours: 2
Grading Mode: normal
Instruction Type: practicum

5. **Create the following course:**
RADS 4765 Cardiovascular Clinical Education V **0-20-2**
Prerequisite: RADS 4764.
Prerequisite or Corequisite: RADS 4752
Description: Supervised clinical experience in cardiovascular/interventional procedures.

Rationale: This course provides an opportunity for competency mastery of cardiovascular procedures in the clinical environment.

Effective Term: Spring 2008

CURCAT:

Major Department: Radiologic Sciences
Can course be repeated for additional credit? No
Maximum Number of Credit Hours: 2
Grading Mode: normal
Instruction Type: practicum

6. **Create the following course:**
RADS 4750 Patient Assessment and Monitoring **2-2-2**
Prerequisite: RADS 3750, 3772
Description: Management of the cardiovascular/interventional patient, pre, intra, and post procedure.

Rationale: This course satisfies the accreditation requirement for providing education in areas related to identifying high-risk patients, arterial blood gas analysis, electrophysiology stimulation, defibrillation, cardiac pacing, hemodynamic monitoring, and pediatric considerations.

Effective Term: Spring 2008

CURCAT:

Major Department: Radiologic Sciences
Can course be repeated for additional credit? No
Maximum Number of Credit Hours: 2
Grading Mode: normal
Instruction Type: lecture/lab

7. **Create the following course:**
RADS 4751 Emergency Care **2-2-2**
Prerequisite: RADS 4750, 4763
Description: Common cardiovascular emergencies and the optimal use of adjunctive pharmacology in addition to other therapies.

Rationale: This course satisfies the accreditation requirement for providing education in areas related to common cardiovascular emergencies.

Effective Term: Spring 2008

CURCAT:

Major Department: Radiologic Sciences

Can course be repeated for additional credit? No

Maximum Number of Credit Hours: 2

Grading Mode: normal

Instruction Type: lecture/lab

8. Create the following course:

RADS 4752 Physiologic Monitoring and Recording

3-0-3

Prerequisite: RADS 4751, 4763

Description: An overview of electrical and mechanical cardiac function.

Rationale: This course satisfies the accreditation requirement for providing education in cardiac function, monitoring and recording.

Effective Term: Spring 2008

CURCAT:

Major Department: Radiologic Sciences

Can course be repeated for additional credit? No

Maximum Number of Credit Hours: 3

Grading Mode: normal

Instruction Type: lecture

9. Create the following course:

RADS 4771 Cardiovascular Synthesis

0-3-1

Prerequisite: RADS 3060, 4090, 4763

Prerequisite or Corequisite: RADS 4764

Description: Discussion of theoretical concepts in cardiovascular interventional technology as they relate to practice.

Rationale: This course provides an opportunity for the assessment of critical problem solving skills related to clinical practice.

Effective Term: Spring 2008

CURCAT:

Major Department: Radiologic Sciences

Can course be repeated for additional credit? No

Maximum Number of Credit Hours: 1

Grading Mode: normal

Instruction Type: seminar

10. Create the following course:

RADS 4772 Cardiovascular Seminar

0-3-1

Prerequisite: RADS 4764, 4771

Prerequisite or Corequisite: RADS 4765

Description: Discussion of advanced theoretical concepts in cardiovascular interventional technology as they relate to practice.

Rationale: This course provides an opportunity for the assessment of advanced critical problem solving skills related to clinical practice.

Effective Term: Spring 2008

CURCAT:

Major Department: Radiologic Sciences

Can course be repeated for additional credit? No

Maximum Number of Credit Hours: 1

Grading Mode: normal

Instruction Type: seminar

11. Change Lab and Credit Hours

RADS 3601 Sonographic Theory I

3-4 2- 3 – 4

Rationale: Cardiovascular sonography was originally taught in an introduction course in the senior year. This content must be introduced earlier and built-on throughout the theory classes. The additional lab hour in the theory class will allow for more hands on, which will enhance learning in this area.

Effective Term: Summer 2008

12. Change Lab and Credit Hours

RADS 3602 Sonographic Theory II

3-4 2- 3 – 4

Rationale: Cardiovascular sonography was originally taught in an introduction course in the senior year. This content must be introduced earlier and built-on throughout the theory classes. The additional lab hour in the theory class will allow for more hands on, which will enhance learning in this area.

Effective Term: Summer 2008

13. Change Lab and Credit Hours

RADS 3603 Sonographic Theory III

3-4 2- 3 – 4

Rationale: Cardiovascular sonography was originally taught in an introduction course in the senior year. This content must be introduced earlier and built-on throughout the theory classes. The additional lab hour in the theory class will allow for more hands on, which will enhance learning in this area.

Effective Term: Summer 2008

14. Modify the Program of Study for Program for the Degree of Bachelor of Sciences in Radiologic Sciences - (Bridge Program)

B. Major Field Courses 66 hours

Choose one of the following tracks

a. Clinical Track

HLPR 2000 – Research in Health Professions

RADS 3100 – Medical Communication Skills

RADS 3200 – Imaging Pathology

RADS 3450 – Leadership in Healthcare

RADS 4410 – Cross Sectional Anatomy

RADS 4430 – Professional Practice Seminar

RADS 4175 – Advanced Clinical Education

RADS 4176 – Specialized Clinical Education

Choose one of the following:

RADS 4111 – Advanced Imaging in MRI

RADS 4112 - Advanced Imaging in CT

RADS 4113-Advanced Imaging in Mammography **(limited to radiographers)**

~~RADS 4114 - Advanced Imaging in CVIT~~

One Approved Elective from the management track

Rationale: This program is designed for registered radiologic technologists who desire a baccalaureate degree. The additional skills obtained with this degree may make a graduate eligible for certification in a secondary modality. Due to the American Registry of Radiologic Technologists certification regulations, only registered radiographers are eligible to become certified in mammography. Therefore an emphasis in advanced clinical skills in this area must be restricted to radiographers. The cardiovascular course is being removed from the program of study because it will no longer be taught due to the new track in cardiovascular imaging.

Effective Date: Spring 2008

15. Modify the Program of Study for the Bachelor of Science in Radiologic Sciences - Special Options

B. Major Field Courses 66 hours

b. Nuclear Medicine

HLPR 2000 – Research in Health Professions

RADS 3100 - Medical Communication Skills

RADS 3501 – Principles of Nuclear Medicine I

RADS 3502 – Principles of Nuclear Medicine II

RADS 3503 – Principles of Nuclear Medicine III

RADS 3520 – Radiopharmacy and Radiochemistry
RADS 3531 – Clinical Education I
RADS 3532 – Clinical Education II
RADS 4410 – Cross-Sectional Anatomy
RADS 4430 – Professional Practice Seminar
RADS 4533 – Clinical Education III
RADS 4534 – Clinical Education IV
RADS 4535 – Clinical Education V
RADS 4540 - Nuclear Medicine Physics and Instrumentation
RADS 4561 - Nuclear Medicine Synthesis
RADS 4562 – Nuclear Medicine Seminar
RADS 4570 - Introduction to PET
One of the following:
RADS 3450 – Leadership in Healthcare
RADS 4450 – Radiology Management and Leadership

Rationale: This program is designed for registered radiologic technologists who desire a baccalaureate degree and education towards certification in an additional modality. The department has recently added a track in nuclear medicine (NM) and seeks to offer an avenue for registered technologists to become eligible for an additional certification in NM.

Effective Date: Spring 2008

16. Modify the Program of Study for the Bachelor of Science in Radiologic Sciences

B. Major Field Courses **29-35-26 hours**

~~COMM 2280 Speech Communication (Sonography only)~~
 HLPR 2000 - Research in Health Professions
 RADS 3000 - Introduction to Radiologic Sciences
 RADS 3100 - Medical Communication Skills
 RADS 3050 - Patient Care and Interactions
~~RADS 3060 – Principles of Image Formation and Evaluation (Radiography, Radiation Therapy, and CVIT only)~~
 RADS 3071 - Imaging and Radiation Procedures I
~~RADS 3090 - Introduction to Radiation Physics (Radiography, Radiation Therapy, CVIT, and Nuclear Medicine only)~~
~~RADS 3150 – Radiobiology and Radiation Protection (Radiography, Radiation Therapy, CVIT, and Nuclear Medicine only)~~
 RADS 3200 - Imaging Pathology
 RADS 3450 - Leadership in Health Care
 RADS 4410 - Cross Sectional Anatomy
 RADS 4430 - Professional Practice Seminar
 RADS 4450 - Radiology Management & Leadership

- a. Radiography Track 34 40 hours
- RADS 3060 - Principles of Image Formation and Evaluation**
 RADS 3072 - Imaging and Radiation Procedures II
 RADS 3073 - Imaging and Radiation Procedures III
RADS 3090 - Introduction to Radiation Physics
RADS 3150 - Radiobiology and Radiation Protection
 RADS 3161 - Radiography Clinical Education I
 RADS 3162 - Radiography Clinical Education II
 RADS 4050 - Quality Management in Radiography
 RADS 4090 - Radiographic Physics
 RADS 4163 - Radiography Clinical Education III
 RADS 4163S - Radiography Synthesis Seminar
 RADS 4164 - Radiography Clinical Education IV
 RADS 4420 - Senior Radiography Seminar
 One of the following pairs:
 RADS 4111 - Advanced Imaging in MRI and RADS 4171 - Magnetic Resonance Clinical Education
 or
 RADS 4112 - Advanced Imaging in CT and RADS 4172 - Computed Tomography Clinical Education
 or
 RADS 4113 - Advanced Imaging in Mammography and RADS 4173 - Mammography Clinical Education
 or
~~RADS 4114 - Advanced Imaging in CVIT and RADS 4174 - Cardiovascular Interventional Clinical Education~~
- Total Semester Hours for Radiography Track 129 hours
- b. Radiation Therapy Track 34 40 hours
- RADS 3060 - Principles of Image Formation and Evaluation**
RADS 3090 - Introduction to Radiation Physics
RADS 3150 - Radiobiology and Radiation Protection
 RADS 3190 - Principles of Radiation Therapy
 RADS 3301 - Radiation Therapy Clinical Education I
 RADS 3302 - Radiation Therapy Clinical Education II
 RADS 4201 - Radiation Oncology I
 RADS 4202 - Radiation Oncology II
 RADS 4240 - Radiation Therapy Physics
 RADS 4260 - Treatment Planning
 RADS 4280 - Quality Management in Radiation Therapy
 RADS 4303 - Radiation Therapy Clinical Education III
 RADS 4304 - Radiation Therapy Clinical Education IV
 RADS 4304S - Radiation Therapy Synthesis Seminar
 RADS 4305 - Radiation Therapy Clinical Education V
 RADS 4305S - Radiation Therapy Seminar
- Total Semester Hours for Radiation Therapy Track 129 hours

c. Nuclear Medicine Track*	34 40 hours
RADS 3090 - Introduction to Radiation Physics	
RADS 3150 - Radiobiology and Radiation Protection	
RADS 3501 Principles and Practice of Nuclear Medicine I	
RADS 3502 Principles and Practice of Nuclear Medicine II	
RADS 3503 Principles and Practice of Nuclear Medicine III	
RADS 3520 Radio-pharmacy and Radiochemistry	
RADS 3531 Nuclear Medicine Clinical Education I	
RADS 3532 Nuclear Medicine Clinical Education II	
RADS 4533 Nuclear Medicine Clinical Education III	
RADS 4534 Nuclear Medicine Clinical Education IV	
RADS 4535 Nuclear Medicine Clinical Education V	
RADS 4540 Nuclear Medicine Physics and Instrumentation	
RADS 4561 Nuclear Medicine Synthesis	
RADS 4562 Nuclear Medicine Seminar	
RADS 4570 Introduction to PET	
Total Semester Hours for Nuclear Medicine Track	129 hours

*Nuclear Medicine students must complete a general chemistry course. This may be taken as part of the science ~~sequence~~ **requirement** in Area D or as the approved elective in Area F.

d. Sonography Track*	35 40 hours
COMM 2280 - Speech Communication	
RADS 3601 Sonographic Theory I	
RADS 3602 Sonographic Theory II	
RADS 3603 Sonographic Theory III	
RADS 3631 Sonography Clinical Education I	
RADS 3632 Sonography Clinical Education II	
RADS 3651 Sonography Physics I	
RADS 3652 Sonography Physics II	
RADS 4114 Advanced Imaging in CVIT	
RADS 4633 Sonography Clinical Education III	
RADS 4634 Sonography Clinical Education IV	
RADS 4635 Sonography Clinical Education V	
RADS 4661 Sonography Synthesis	
RADS 4662 Advanced Sonography Seminar	
RADS 4671 Introduction to Vascular Sonography	
Total Semester Hours for Sonography Track	129 hours

*Sonography students must complete a general biology course. This may be taken as part of the science ~~sequence~~ **requirement** in Area D or as the approved elective in Area F.

- e. **Cardiovascular/Interventional Track*** **40 hours**
- RADS 3060 - Principles of Image Formation and Evaluation
 - RADS 3090 - Introduction to Radiation Physics
 - RADS 3150 - Radiobiology and Radiation Protection
 - RADS 3750 - Advanced Patient Care
 - RADS 3761 - Cardiovascular Clinical Education I
 - RADS 3762 - Cardiovascular Clinical Education II
 - RADS 3763 - Cardiovascular Clinical Education III
 - RADS 3771 - Introduction to Cardiovascular Technology
 - RADS 3772 - Cardiovascular Imaging & Equipment
 - RADS 4090 - Radiographic Physics
 - RADS 4750 - Patient Assessment & Monitoring
 - RADS 4751 - Emergency Care
 - RADS 4752 - Physiologic Monitoring & Recording
 - RADS 4764 - Cardiovascular Clinical Education IV
 - RADS 4765 - Cardiovascular Clinical Education V
 - RADS 4771 - Cardiovascular Synthesis
 - RADS 4772 - Cardiovascular Seminar
- Total Semester Hours for Cardiovascular/Interventional Track 129 hours**

***Cardiovascular students must complete a general chemistry course. This may be taken as part of the science requirement in Area D or as the approved elective in Area F.**

Rationale: A new track in cardiovascular imaging (CVIT) was recently added to the department's options. Because clinical seats in this area are limited, RADS 4114 and RADS 4174, CVIT courses, must be removed from the radiography and sonography tracks. Moreover, rather than indicate specific tracks for various field courses, these courses are moved to track specific areas.

Effective: Spring 2008

III. College of Education

It was moved, seconded, and approved to approve all the items under III.A, below:

A. Early Childhood Education

- 1. Change the following Program of Study (Bachelor of Science in Early Childhood Education):**

D. Regents' Test, GACE Basic Skills Assessment, ~~GACE Content Area examinations~~, Admission to Candidacy in the Department of Early

Childhood Education ~~the College of Education~~, Education Teaching Portfolio, Admission to Internship II, Criminal Background Check

Rationale: The change reflects a change in policy, procedures and terminology within the College of Education.

Effective date: Fall 2007

2. Change the pre-requisites for the following courses:

ECUG 3071 Literature and Language Arts

Pre-requisites: Admission to **Candidacy in the Department of Early Childhood Education** ~~the College of Education~~ and ECUG 3040 and ECUG 3060

ECUG 3072 Teaching of Reading

Pre-requisites: Admission to **Candidacy in the Department of Early Childhood Education** ~~the College of Education~~ and ECUG 3060 and ECUG 3071

ECUG 3100 Contemporary Social Issues of the Family

Pre-requisites: Admission to **Candidacy in the Department of Early Childhood Education** ~~the College of Education~~ and EDUC 2110, EDUC 2120, and EDUC 2130

ECUG 3750 Internship I – Pre-Student Teaching

Pre-requisite: Admission to **Candidacy in the Department of Early Childhood Education** ~~the College of Education~~ and departmental approval

ECUG 4070 Social Studies

Pre-requisites: Admission to **Candidacy in the Department of Early Childhood Education** ~~the College of Education~~ and ECUG 3040

ECUG 4080 Life and Physical Science

Pre-requisites: Admission to **Candidacy in the Department of Early Childhood Education** ~~the College of Education~~

ECUG 4090 Classroom Management

Pre-requisites: Admission to **Candidacy in the Department of Early Childhood Education** ~~the College of Education~~ and ECUG 3100 and ECUG 3040

ECUG 4240 Practicum in Individual Reading Instruction

Prerequisite: ~~Admission to the College of Education~~

Prerequisites or corequisites: **Admission to Candidacy in the Department of Early Childhood Education and ECUG 3040 and ECUG 3060 and ECUG 3072**

ECUG 4750 Internship II – Student Teaching

Pre-requisites: Admission to **Candidacy in the Department of Early Childhood Education** ~~the College of Education~~ and completion of all coursework

Rationale: The change reflects a change in policy, procedures and terminology within the College of Education.

Effective date: Fall 2007

B. Health and Physical Education

1. Change the following Program of Study (Bachelor of Science in Education in Health and Physical Education):

D. Regents' Test, GACE Basic Skills Assessment, ~~GACE Content Area examinations~~, Admission to **Candidacy in the Department of Health and Physical Education** ~~the College of Education~~, Education Teaching Portfolio, Admission to Internship II, Criminal Background Check

Rationale: The change reflects a change in policy, procedures and terminology within the College of Education.

Effective Date: Fall 2007

2. Change the pre-requisites for the following courses:

PEHM 4500 Management and Operation of Physical Education and Sports Programs

Pre-requisites: **Candidacy in the Department of Health and Physical Education** ~~the College of Education~~

PEHM 4072 Middle School Health and Physical Education Curriculum and Methods

Pre-requisites: Admission to **Candidacy in the Department of Health and Physical Education** ~~the College of Education~~ and PEHM 2701, PEHM 2702, ~~PEHM 2900, PEHM 3700, and PEHM 3800~~

PEHM 4703 Secondary School Health and Physical Education Curriculum and Methods

Pre-requisites: Admission to **Candidacy in the Department of Health and Physical Education** ~~the College of Education~~ and PEHM 2701, PEHM 2702, ~~PEHM 2900, PEHM 3700, and PEHM 3800~~

PEHM 4750 Internship II – Student Teaching
 Pre-requisites: Pre-requisites: Admission to **Candidacy in the Department of Health and Physical Education** ~~the College of Education~~ and completion of all coursework

Rationale: The change reflects a change in policy, procedures and terminology within the College of Education.

Effective Date: Fall 2007

C. Middle and Secondary Education

2. Change the following Program of Study (Bachelor of Science in Education in Middle Grades Education):

D. Regents' Test, GACE Basic Skills Assessment, ~~GACE Content Area examinations~~, Admission to **Candidacy in the Department of Middle Grades and Secondary Education** ~~the College of Education~~, Education Teaching Portfolio, Admission to Internship II, Criminal Background Check

Rationale: The change reflects a change in policy, procedures and terminology within the College of Education.

Effective date: Fall 2007

3. Change the pre-requisites for the following courses:

EDUC 3200 Curriculum, Instruction, and Assessment
 Pre-requisites: Admission to **Candidacy in the Department of Middle Grades and Secondary Education** ~~the College of Education~~

EDUC 3400 Classroom Management
 Pre-requisites: Admission to **Candidacy in the Department of Middle Grades and Secondary Education** ~~the College of Education~~

MGSE 3500 Independent Study of Best Practices and Research in Middle Grades Education
 Pre-requisites: Admission to **Candidacy in the Department of Middle Grades and Secondary Education** ~~the College of Education~~, EDUC 3100, EDUC 3200

MGSE 3750 Internship I
 Pre-requisites: Admission to **Candidacy in the Department of Middle Grades and Secondary Education** ~~the College of Education~~, EDUC 3100, EDUC 3200

MGSE 4200 Reading and Writing Across the Curriculum
 Pre-requisites: Admission to **Candidacy in the Department of Middle Grades and Secondary Education** ~~the College of Education~~, EDUC 3100, EDUC 3200

MGSE 4750 Internship II – Student Teaching
 Pre-requisites: Admission to **Candidacy in the Department of Middle Grades and Secondary Education** ~~the College of Education~~ and completion of all content and pedagogy coursework

IV. School of Computing

C. Engineering Studies

1. Create a Curriculum for an Associate of Science in Engineering program of study.

The curriculum for the degree is as follows:

Associate of Science in Engineering, Curriculum

A: General Requirements (Core Areas A, B, C, D, E) 42 hours

In core area A, MATH 1161– Calculus I must be taken

In core area D, MATH 2072 – Calculus II must be taken for the course in mathematics, science, or technology

In core area D, the laboratory science sequence must be taken from:

CHEM 1211/1212 – Principles of Chemistry I/II or

PHYS 2211/2212 – Principles of Physics I/II

Physical Education 2 hours

B. Additional Requirements 19 hours

One hour from Area A mathematics requirement

One hour from Area D mathematics, science, or technology requirements

Choose one course from:

ENGR 1371 - Computing for Engineers

CSCI 1301 – Introduction to Programming Principles

Choose one course from

ENGR 1170 - Engineering Graphics

ENGR 2030 - Introduction to Computer Engineering

Choose one course from

ENGR 2001 – Statics

ENGR 2025 – Introduction to Signal Processing

ENGR 2031 – Digital Design Laboratory

Choose an additional 7-9 hours from

ENGR 1100 – Introduction to Engineering

ENGR 1371 - Computing for Engineers

Any 2000 or higher engineering course
 CSCI 1301 - Introduction to Programming Principles
 MATH 2160 – Linear Algebra
 MATH 2083 – Calculus III
 BIOL 1107 - Principles of Biology I
 CHEM 1211 – Principles of Chemistry I
 CHEM 1212 - Principles of Chemistry II
 PHYS 2211 - Principles of Physics I
 PHYS 2212 - Principles of Physics II

Total Semester Hours

63

C. Regents Test and Exit Exam

Rationale: The Associates of Science in Engineering is designed to aid in the transfer of course work to complete a Bachelor of Science in Engineering through our current engineering transfer programs and to provide an alternative for adult and part time students who may not be able to complete an entire Bachelor of Science through our current engineering transfer programs.

Effective term: Fall 2008

3. Faculty Development

Dick Nordquist

The deadline for internal grant applications is October 19. If you need the RFP, they are online at the grants page of the Faculty Development Website. If you need help or have questions, please call Dr. Nordquist.

4. Writing

Barbara Fertig

On Dr. Fertig's behalf, Dr. June Hopkins announced that the topic of the First Friday Forum in November is critical thinking skills.

5. Library – no report

Jim Smith

6. Grievance – no report

Lisa Anderson

7. Faculty Evaluation

David Brown

The committee is in the process of accepting volunteers to participate in an online FACE pilot this fall. Please let your department head know if you are interested.

8. Financial Aid & Scholarship

Pamela Sears

The committee met on May 30, 2007 and made awards to six groups. The committee was alarmed by the low number of applications. The committee is going to send out a request sometime in the near future asking faculty to be involved in recommending students to the committee for scholarships.

9. Research & Scholarship

Kimberly Coulton

Ms. Coulton reiterated that the deadline for internal grant applications is October 19. She pointed out that one may include letters of support to accompany the application.

The committee has made recommendations to Dr. Whitford on the Advanced Academic Leave requests.

10. Admissions & Academic Standing – no report

Paul Hadavas

11. Faculty Activities

Jewell Anderson

On behalf of the committee, Ms. Wendy Marshall reported that the first activity planned by the committee was a local cruise. Handouts for the supper club were distributed. The first supper club even will be October 25. Please respond by October 21.

12. Faculty Welfare

Bill Baird

If you are interested in a long term care plan, contact Ms. Rebecca Carroll soon. Not a lot of interest has been shown so far.

Retirement plan representatives will be visiting campus soon. More information will be provided later.

The Faculty Forum was reasonably well-attended. The committee is gathering questions to send to the Executive Committee.

13. Student Recruitment, Advisement, & Retention

Joey Crosby

Mr. Greg Anderson's workshop on effective academic advisement is being held Monday, October 22.

14. International Programs & Activities

Jim Anderson

At the last faculty meeting flyers were distributed seeking those interested in teaching abroad in Summer 2009. Applications are available. There will be two programs in Summer 2008. One is in Spain and Morocco, and the other is in Nigeria.

International Week is November 4-9, featuring a sidewalk fair. There will be two guest speakers. One is a Fulbright from Nigeria, and the other is a photojournalist with extensive experience in Iraq. Details on the lectures will be announced at a later date.

15. Honors Advisory

Jonathan Roberts

On behalf of Dr Jonathan Roberts, Dr. Vann Scott announced that the committee will be receiving an email regarding the next meeting soon.

16. Student Conduct – no report

Michael Hall

17. Academic Appeals

Stephen Primatic

The committee has met three times since their last report. At the May 30 meeting, 22 files were reviewed for summer session. At the first meeting for Fall semester, 65 files were reviewed. At the second meeting, 24 files were reviewed.

V. Announcements

A. Faculty Lecture Series

Jack Simmons

On October 19 Dr. Tony Morris will present, "Abridging the Freedom of Speech: Political Correctness and the Rise of a New Social McCarthyism in America."

B. 2007 Southeastern Moot Court Championship

Elizabeth Desnoyers-Colas

AASU will again be sponsoring the Southeastern Moot Court Championship. Twenty schools have applied, which is almost triple the number that applied last year. Judges and scorekeepers are needed. Faculty support needed. The dates are November 9 and 10.

C. United Way

Tim McMillan

Dr. McMillan provided information on the United Way campaign and encouraged people to participate.

VI. Adjournment. The meeting was adjourned at 1:18 p.m.

Respectfully submitted,

Phyllis L. Panhorst
Coordinator of Faculty Information

**Proposed: CONSTITUTION
OF THE
ARMSTRONG ATLANTIC STATE UNIVERSITY
FACULTY SENATE**

PREAMBLE: In order to foster participation and maximize the effectiveness of the faculty in the joint effort of governance necessary to operate the university and further its mission, we, the Faculty of Armstrong Atlantic State University, acting within the authority provided by the regulations of the Board of Regents of the University System of Georgia (BR Minutes, 1986-87, p. 333; Section 302.06, *Policy Manual* of the Board of Regents of the University System of Georgia), do hereby constitute ourselves as the Faculty Senate. As the recognized voice of the faculty, the Senate will represent the faculty in fulfilling its duties, privileges, and responsibilities in governance and in furthering the mission of the university in issues of academic concern and academic leadership.

ARTICLE I. The Senate

The name of the body constituted shall be the Faculty Senate of Armstrong Atlantic State University (hereinafter referred to as the Senate).

SECTION A. Sources of Powers

Subject to the limitations imposed by the policies of the Board of Regents of the University System of Georgia, this constitution establishes the powers and duties of the Senate.

SECTION B. Membership of the Faculty

The members of the faculty are the university's president, vice presidents, deans, assistant/associate deans, department heads, other personnel designated by the president as holding faculty status, and full-time faculty members holding appointment at the ranks of professor, associate professor, assistant professor, and instructor.

SECTION C. Voting Members of the Faculty

Voting members of the faculty, eligible to elect Senators and vote on constitutional or bylaws amendments, are department heads and non-administrative, full-time faculty members holding appointment at the ranks of professor, associate professor, assistant professor, and instructor.

SECTION D. Non-voting Members of the Faculty

Non-voting members shall be the president, *ex officio* members, other administrative personnel designated by the university's president as holding faculty status, adjunct faculty, and part-time faculty.

SECTION E. Membership of the Senate

Senators shall be elected from and by voting members of the faculty; however, faculty holding temporary appointments may vote in Senate elections but may not serve on the Senate. Only Senators or their elected alternates may vote at meetings of the Senate.

Apportionment is formulaic as defined in the bylaws with each department represented by at least one Senator.

There will be one Senator appointed by the President of the Senate to serve as liaison to part-time faculty.

SECTION F. *Ex Officio* Members of the Senate

Vice presidents, assistant and associate vice presidents for academic affairs, and deans are *ex officio*, non-voting members of the Senate.

SECTION G. Terms and Elections

Senators and alternates shall each be elected for a three-year term. Each department shall have an alternate for each Senator. The alternate may vote only when substituting for the Senator. Should a Senator be unable to fulfill his or her duties, the alternate will replace that Senator for the term. Each department shall adopt a procedure for the recall of a Senator and shall submit the procedure to the Secretary of the Senate.

Each department shall elect its Senators and notify the Secretary of the Senate not later than March 1 of each year. Senators begin their term of service at the beginning of the fall semester following their election to the Senate.

Special elections may be called if a Senator and alternate are not able or eligible to fulfill a Senate term.

ARTICLE II. Officers of the Senate

Section A. Presiding Officer

No later than the last meeting of the Senate in the spring semester, the Senate shall elect a President by a majority vote.

The President shall serve for a term of two years beginning in the fall semester. When elected, the President will serve the two-year term as both President and Senator. In the event of a Senator's election to the presidency, the Senator shall complete the two-year term provided for this office without regard to the length of time remaining in the Senator's elected term.

The President of the Faculty Senate shall be the presiding officer of the Senate. In the President's absence, the Vice President shall preside. The presiding officer shall conduct meetings according to *Robert's Rules of Order* and may vote only to break a tie.

SECTION B. Additional Officers of the Senate

- Vice President
- Secretary
- Parliamentarian

The Vice President and Secretary will be elected no later than the last meeting of the Senate in the spring semester.

The Parliamentarian will be appointed by the President of the Senate.

These officers serve a term of one year beginning in the fall semester.

Three hours of reassigned time per semester shall be granted each to the President and Secretary of the Senate.

ARTICLE III. Powers and Responsibilities

The Faculty Senate is an elected, representative body that acts on behalf of the faculty on matters within faculty purview as enumerated under Board of Regents' policy, including faculty governance, advising the President of the University on matters of university planning, governance, and resource allocations. The purpose of the Senate is defined as follows:

1. represent the faculty in the shared responsibility for the University's direction in all matters relating to academic policy, including curriculum matters, degree requirements, scholastic standards, academic freedom, admissions policies, and student academic behavior
2. represent faculty on matters pertaining to the appointment of administrative officers, budget and planning matters, promotion and tenure policy, and other matters affecting educational standards
3. provide a representative forum for the deliberate consideration of proposals, recommendations, suggestions and institutional objectives, and to make appropriate recommendations to the faculty and the President of the University.

ARTICLE IV. Committees

The Senate shall have the authority to create, revise, and eliminate faculty committees as necessary.

Committees shall conduct studies, formulate recommendations, and carry out such responsibilities as granted them by the constitution of the Senate or by the Senate. These activities may result from a request from the Senate or may be initiated by the committee.

SECTION A. Committees of the Senate

These committees are elected annually by the Senate from the Senate and report directly to the Senate. They conduct the business of the Senate.

SECTION B. Standing Committees of the Senate

These committees are elected annually from and by the faculty and will report directly to the Senate. They serve to advise the Senate.

SECTION C. Elections and Terms of Committees

The Committees of the Senate are elected during the spring semester prior to the fall semester when they will begin their duties. Members serve a three-year term with one third of the membership being elected annually.

The Standing Committees of the Senate are elected during the spring semester prior to the fall semester when they will begin the duties. Members serve a two-year term with half of the membership being elected annually.

SECTION D. Ad Hoc Committees

The President of the Senate shall create special committees as necessary and shall designate their size and jurisdiction. The President of the Senate may appoint delegates to represent the Senate at other functions.

ARTICLE V. Meetings

The Senate shall meet at least four times per semester during the academic year. The Steering Committee shall determine the meeting schedule, which will be provided to the faculty at the beginning of each academic year. Minutes of Senate meetings shall be made public within one week following Senate approval.

SECTION A. Special Meetings

Special meetings of the Senate may be called by the President of the Senate or when requested by petition of either twenty-five percent of the voting members of the Senate or by fifteen percent of the faculty.

SECTION B. Quorum

Seventy-five percent of the voting membership of the Senate shall constitute a quorum.

SECTION C. Voting

Given a quorum, a majority of the Senate's voting members present shall constitute legislative authority. Voting at all meetings shall be by roll call vote, by voice vote, or by ballot as determined by the President of the Senate.

Only Senators may vote during Senate meetings.

ARTICLE VI. Procedure for Faculty Review of Senate Actions

The Faculty Senate derives its powers from the voting members of the faculty; therefore, any decisions of that Senate may be reviewed, amended, or reversed by a vote of the faculty. If fifteen per cent or more of the voting members of the faculty make a formal petition to the President of the University, then the President of the University shall call for a Special Session of the faculty to consider the items contained in the petition. Such action by the President of the University will occur within three calendar weeks of the receipt of the petition. The President of the University shall notify the President of the Faculty Senate of all matters that have been cited in the petition and direct that action on these matters shall be suspended pending disposition by the faculty. The Office of the University President shall ascertain the validity of the signatures on any petition so submitted. The final decision on petitioned items shall be made by a majority of those voting in a secret ballot of the voting members of the faculty.

ARTICLE VII. Amendments

Amendments to the constitution shall be adopted, with four weeks prior notice to the faculty, upon approval by a two-thirds vote of the voting members of the faculty.

Amendments to the bylaws of the constitution shall be adopted, with two weeks prior notice to faculty, upon approval by a majority of the voting members of the faculty.

Proposed: THE BYLAWS
OF THE ARMSTRONG ATLANTIC STATE UNIVERSITY
FACULTY SENATE

ARTICLE I. Senate Jurisdiction

The AASU Faculty Senate shall make, subject to the approval of the President of the University, statutes, rules, and regulations for the joint effort of governance; provide such committees as may be required to support governance; prescribe academic regulations regarding admission, suspension, expulsion, classes, courses of study, and requirements for graduation; and make such regulations as may be necessary or proper for the maintenance of high educational standards. A copy of the statutes, rules and regulations made by the Faculty Senate shall be filed with the Chancellor of the University System of Georgia. The Faculty Senate shall also have primary responsibility for those aspects of student life which relate to the educational process, subject to the approval of the President of the University (BOR Minutes, 1986-87, p. 333).

ARTICLE II. Duties of the Senate

SECTION A. Coordinate the activities of the Standing Committees of the Senate by appointing faculty to these committees and by responding to recommendations from these committees.

SECTION B. Advise the President of the University regarding overall allocation of resources in pursuit of the needs of students, the quality of their instruction, and the academic curriculum.

SECTION C. Monitor and make recommendations on the development of policies affecting the welfare of faculty.

SECTION D. Monitor and make recommendations on the development of policies affecting the academic mission of the university.

SECTION E. Act upon recommendations, institutional objectives, or other matters that shall be brought before it by Senators, Senate committees, the President of the University, vice presidents, or individual faculty members, and make recommendations to the President of the University.

SECTION F. Maintain a Faculty Senate website for regular and effective communication with the faculty. This website will include, but not be limited to, the following:

1. all agendas and minutes of Faculty Senate meetings
2. minutes of meetings of all Senate committees
3. recommendations from the Faculty Senate to the President of the University, and the President's responses to these recommendations
4. bills of the Senate and a record of their resolution, including a record of votes
5. the annual report of the Senate
6. a discussion board to allow faculty members to comment on Senate agenda items and actions

7. a resource page for university and system policies
8. links to appropriate online resources
9. the constitution and bylaws of the Faculty Senate
10. record of the amendments to the constitution and bylaws.

SECTION G. Monitor and update the constitution and bylaws of the Faculty Senate.

SECTION H. Monitor, review, and develop policies and procedures related to the curricular and co-curricular activities of students; these areas shall include:

1. admissions, dismissal, discipline, scholarship, classes, courses of study, and requirements for graduation
2. other aspects of student life as may be necessary and appropriate for the maintenance of high educational standards.

SECTION I. Report approved motions of the Faculty Senate to the President of the University in the form of recommendations, according to the following procedures:

1. Recommendations will be made in printed format and will be signed by the President of the Senate.
2. The President of the University will be invited to respond to these recommendations within thirty days.
3. The President of the University may approve, veto, remand to the Senate, or otherwise defer action on a Senate recommendation.
4. If a recommendation to the President of the University is vetoed, remanded, or otherwise deferred, the President will, through a written response, provide the Senate with the reason(s) for such action.
5. In response to a veto, the Senate may, accept the President's veto, or by a majority vote, revise and resubmit the recommendation, or by a two-thirds majority vote, resubmit the recommendation unchanged.
6. Following discussions with the President of the University, if no acceptable resolution can be reached, the Senate President, following an additional affirmative vote by a two-thirds majority of the Senate, may submit an appeal to the Board of Regents under Board of Regents Bylaws, Article VIII, with the understanding that the Board may choose not to hear the matter or address it further.

ARTICLE III. Membership of the Senate

SECTION A. Senators will be nominated and elected at the departmental level.

SECTION B. There will be forty Senators. Apportionment will be calculated using the Webster formula with each department being represented by at least one Senator. For purposes of apportionment, the Library will be considered a department. For purposes of apportionment, departments consist of all "Voting Members of the Faculty," as defined in Article I, Section C of the Constitution of the Faculty Senate.

SECTION C. Every five years or upon the creation or deletion of a department, the Senate's Constitution and Bylaws Committee shall review the composition of the Senate. As a result of

this review, the committee may recommend a reapportionment of the forty seats to the Senate and propose a plan for modifying the length of terms to maintain appropriate representation during the period of redistribution.

SECTION D. Because of the responsibility attendant upon membership in the Senate, department chairpersons shall make every effort to arrange schedules to permit attendance of Senators at regular meetings of the Senate.

ARTICLE IV. Duties and Privileges of Senators

SECTION A. Senators shall have full privileges of the Senate, including but not limited to the following: rights to introduce resolutions, make motions, vote on motions, call for additional meetings, and other privileges as defined in the most current edition of *Robert's Rules of Order*.

SECTION B. Senators are required to attend all Senate meetings and to take part in the Senate's committee work assigned by the President of the Senate.

SECTION C. A Senator who is unable to attend a meeting must notify the Secretary of the Senate. That Senator's academic department will send the elected alternate, who will have full voting privileges. In such cases, because the department is represented, the Senator's absence will be considered "excused."

SECTION D. More than two unexcused absences per year from Senate meetings will be communicated to the Senator's department.

SECTION E. Senators will bring forth the concerns of their respective departments.

SECTION F. Senators will make regular reports of Senate actions to their departments' faculties.

ARTICLE V. Election of Senators

SECTION A. Senators shall hold office according to the following terms:

1. Senators shall be elected for a three-year term. Each department shall elect an alternate for each Senator with each alternate elected for a three-year term.
2. During the first three years of the Faculty Senate, staggered elections will be held so that one-third of the Senators will be newly elected each year.
3. Following a three-year wait period, Senators may be re-elected for another three-year term.
4. If a Senator is transferred from one academic department to another or is reassigned to an administrative position during his or her term of office that Senator's term shall end as of the date of the transfer.

SECTION B. By January 15 of each year, the Senate Elections Committee shall inform university departments of (1) the names of Senators whose terms will expire during the current academic year, and (2) any changes in apportionment as stated in the bylaws.

SECTION C. Department heads shall report the results of elections to the Senate Elections Committee not later than March 1 of each year.

ARTICLE VI. Duties and Responsibilities of the Officers of the Senate

SECTION A. The President shall

1. chair the Steering Committee of the Senate
2. sign the official copies of all Senate actions and communicate all formal actions to the President of the University
3. serve as the official representative of the faculty at university functions
4. appoint committees
5. form ad hoc committees
6. assign specific duties to officers of the Senate.

SECTION B. The Vice President shall

1. assist the President as a member of the Senate Steering Committee
2. schedule rooms needed for meetings of the Senate.

SECTION C. The Secretary shall

1. collect, publish, and distribute the agendas and approved minutes of the Senate and committees
2. create other documents on behalf of the Senate
3. maintain and ensure the accuracy of the information on the Senate website
4. take minutes and keep attendance records for all meetings of the Steering Committee and the Senate
5. notify departments of unexcused absences of Senators
6. keep records of all proceedings and file all committee reports
7. keep the Senate's official membership roll and call the roll where it is required
8. assign a number to each bill or resolution.

SECTION D. The Parliamentarian shall

1. ensure that Senate meetings are conducted in accordance with the most current edition of *Robert's Rules of Order*, the constitution, and the bylaws of the Faculty Senate
2. ensure that a quorum is maintained during Senate meetings
3. monitor Senate voting procedures for accuracy.

ARTICLE VII. Election of Officers

The Elections Committee will develop a slate of officers by April 1 of each year. Senators may make nominations to the Elections Committee. Senators-elect are eligible for nomination.

Senators who are completing the last year of their terms are not eligible for nomination to Senate office.

ARTICLE VIII. Faculty Senate Meetings and Procedures

SECTION A. The Senate shall meet regularly in accordance with the following:

1. The Steering Committee shall determine the meeting schedule that will be provided to the faculty at the beginning of each academic year. Minutes of Senate meetings shall be made public no later than seven calendar days following Senate approval.
2. The Senate shall meet in open session, in space adequate for visitors, at least four times per semester during the academic year.

SECTION B. Except as determined by majority vote of the Senators (in which case the Senate would be in executive session, in accordance with *Robert's Rules of Order*), all meetings of the Senate shall be open for members of the general faculty to attend.

SECTION C. Faculty or staff members who are not Senators may be recognized to speak to specific agenda items at the discretion of the presiding officer.

SECTION D. Members of the faculty, individually or collectively, or through campus committees, are encouraged to submit items for consideration for the Faculty Senate meeting agenda to their elected representative or directly to the Steering Committee.

In addition, members of the Faculty Senate may raise suggestions for agenda items from the floor during meetings of the Faculty Senate.

SECTION E. Special Meetings of the Senate

Special meetings may be convened only to consider an item or items specific to the published purpose of the meeting. Typically such a meeting may be called to discuss any important matter that may arise between regularly scheduled meetings or that requires immediate action by the body before the next regularly scheduled meeting. Notice of the meeting must be published at least three working days before the meeting. Only business stated in the call for a special meeting may be transacted.

ARTICLE IX. Committees of the Senate

Each committee will develop a set of bylaws, have them approved by the Constitution and Bylaws Committee, and keep these bylaws current. Each committee shall conduct its business in accordance with *Robert's Rules of Order*. With the exception of the Steering Committee as noted below in Article IX, Section A, each committee shall elect a chair person from its voting membership.

Each will establish a schedule for meetings and submit it to the Secretary of the Senate.

SECTION A. Steering Committee

Charge: The President of the Senate shall convene a Steering Committee with the primary responsibility to facilitate the administration of the Senate.

Duties: The Committee sets the agenda for meetings. The committee meets with the President of the Senate before each regular meeting to determine the agenda. The agenda as agreed upon by the committee shall be sent by the Secretary of the Senate to the faculty prior to each meeting.

Membership: Membership is composed of the officers of the Senate. In addition, one Senator each from the College of Arts and Sciences, the College of Education, the College of Health Professions, and the School of Computing shall be appointed by the President of the Senate. The appointed members shall be confirmed by the Senate at its first meeting in the fall. The Parliamentarian shall serve as an *ex officio*, non-voting member. The President of the Senate shall chair this committee.

SECTION B. Elections Committee

Charge: This committee shall develop the nominations and election processes.

Duties: This committee shall

1. solicit nominations and accept nominations
2. determine willingness to serve
3. prepare slates of nominees
4. conduct university wide elections for the Standing Committees of the Senate
5. conduct elections for the Senate Committees
6. manage the election process
7. announce the results of elections
8. have the authority to call special elections.

Membership: The Elections Committee shall consist of five Senators elected by the Senate. No member of the Elections Committee can be nominated for Senate office.

SECTION C. Committee on Committees

Charge: The committee will regularly review the charge of each committee of the Senate to keep it up-to-date and effective.

Duties: The Committee assures that the work of each committee is consistent with its bylaws. The Committee can propose changes to committee bylaws and inform the Senate of any change(s) in committee structure. This committee has the responsibility to propose revise, or eliminate Senate committees and standing committees of the Senate. The Senate must approve any changes in committees' bylaws.

Membership: The Committee on Committees shall consist of four Senators elected by the Senate.

SECTION D. Constitution and Bylaws Committee

Charge: The Committee shall annually review the Constitution and Bylaws of the Senate and make recommendations for changes to the Senate.

Duties: This committee will review and make recommendations on the bylaws of each Senate committee and each Standing Committee of the Senate. Proposals for changes to the Constitution of the Senate and/or the Senate's bylaws must be reviewed by this committee.

Membership: The Committee on the Constitution and Bylaws shall consist of three Senators elected by the Senate.

ARTICLE X. Operational Framework for Standing Committees of the Senate

SECTION A. Standing Committees serve as agents of the faculty and its Senate and also as prime contributors of information and recommendations to the Senate. Committees will provide agendas at least five working days before a meeting and file approved minutes of each meeting with the Secretary of the Senate. Committees may be charged further by the President of the Senate for special reports on prescribed subjects.

SECTION B. Each committee will develop a set of bylaws, have them approved by the Constitution and Bylaws Committee, and keep these bylaws current. Each committee shall elect a chair person from its voting membership and conduct its business in accordance with *Robert's Rules of Order*.

SECTION C. All committees are charged to report to the Faculty Senate in writing at least once annually.

SECTION D. A committee may divide itself into working subcommittees in performing its duties and may appeal to the President of the Senate for the establishment of task forces, study panels, and the like to expedite its work.

SECTION E. In the conduct of its business, a committee may hold hearings and forums as well as joint meetings with other committees.

SECTION F. Members of the Standing Committees shall be elected according to procedures established by the Elections Committee. Faculty members are elected to committees for terms of two years, unless otherwise specified in the bylaws of the committee, and terms will be staggered so as to ensure satisfactory continuity. Faculty members shall not serve for more than two consecutive terms on any one committee.

SECTION G. The Elections Committee will solicit nominations of Senators and conduct elections of Senators who will serve on standing committees. One Senator shall serve on each standing committee. The Senator will be a voting member of the committee but will not serve as the chair.

SECTION H. Where committee structure provides for student membership, student members shall be elected by the Student Government Association for one-year terms. They shall be voting members of the committees.

ARTICLE XI. Standing Committees of the Senate

SECTION A. Faculty Welfare Committee

Charge: The Faculty Welfare Committee will protect the welfare of the faculty and promote a sense of faculty community.

Duties: The committee shall consider issues and proposals related to faculty welfare. The committee shall be involved in issues of policy and shall not consider individual cases. The Committee shall make recommendations to the Senate for either information purposes or for action.

The committee will make recommendations to the Senate concerning faculty evaluation policies and procedures.

The committee shall also promote various intellectual, social, and recreational activities that foster a sense of faculty community.

Membership: The committee shall be composed of five faculty representatives with one from the College of Arts and Sciences and the Library, one from the College of Education, one from the College of Health Professions, one from the School of Computing, and one at-large member. At least one member must hold graduate faculty status.

SECTION B. Student Success Committee

Charge: The Student Success Committee shall recommend policies on recruitment, admissions, advisement, and retention. It will recommend award recipients for scholarships.

Duties: The committee shall

1. define and evaluate advisement goals, objectives and procedures
2. evaluate the relationship between academic advisement and retention
3. review both current and proposed policies concerning advisement and recommend changes to the Senate
4. identify resource needs for advisement and retention
5. develop, assess, and help to implement an annual advisement and retention plan
6. review scholarship applications compiled by the Office of Financial Aid, and recommend award recipients
7. prepare the list of candidates for graduation.

Membership: The committee shall be composed of ten faculty representatives. *Ex officio*, non-voting members are the Director of Academic Orientation and Advisement, the Director of Minority Affairs, the Registrar, the Director of the Honors Program, the Director of Financial Aid, the Dean of Enrollment Services, and the Assistant Vice President of Graduate Studies. One representative from the Student Government Association and one representative from the Graduate Coordinating Council will serve as non-voting members of this committee but will be excused during deliberations of matters relating to financial aid and scholarships.

SECTION C. Library Committee

Charge: The Library Committee will make recommendations to the Senate concerning library policies and act in an advisory capacity to the university librarian.

Duties: The committee shall review and make recommendations concerning the library budget, library allocation policies, and other new library policies. It will also help promote library-related communication throughout the university. It shall be the duty of the committee to select the winner of the Lane Library/Brockmeier Award for Outstanding Junior Faculty Member.

Membership: The committee shall be composed of six faculty members including one member from Lane Library, the University Librarian (*ex officio*, nonvoting), and one student member.

SECTION D. Research and Scholarship Committee

Charge: The Research and Scholarship Committee will promote and support research endeavors of faculty and students at Armstrong Atlantic State University.

Duties: The committee shall review and make recommendations concerning the faculty Research and Scholarship Grants, coordinate the Student Research and Scholarship Exhibition, sponsor the Faculty Research and Scholarship Magazine, determine the recipient of the Alumni Award for Distinguished Faculty Service to the Discipline, and recommend advanced academic leave.

Membership: The committee shall be composed of eight faculty members: four drawn from each college and school and four at-large members. At least one of the at-large members must hold graduate faculty status.

SECTION E. Academic Appeals Committee

Charge: The Academic Appeals Committee shall hear appeals on such matters as admission, progression, and academic dishonesty and make recommendations through the Senate to the Office of the Vice President of Academic Affairs.

Duties: Specifically, the committee shall act on readmission appeals after suspension (not to include final suspension) and appeals regarding graduation requirements. The committee will also act on issues related to academic behaviors.

Membership: The committee shall be composed of six faculty members. The Vice President for Student Affairs or his/her designee, the Vice President for Academic Affairs or his/her designee, and the Registrar will be *ex officio*, non-voting members.

SECTION F. Curriculum Committee

Charge: The Curriculum Committee shall recommend to the Senate general curricular policies affecting the undergraduate academic programs offered by the university (e.g., core curriculum, university exit examinations, etc.).

Duties: The committee shall consider all proposals for new degree programs, majors, and/or minors, and make its recommendations to the Senate for action. The committee shall review all actions of the college/school curriculum committees, and shall be the organ of the university to which any college/school or autonomous department/program may make recommendations concerning undergraduate curricular matters. The committee may also make recommendations on curricular matters to the Graduate Affairs Committee. The committee will meet two weeks before each scheduled meeting of the Senate.

Membership: The Curriculum Committee shall consist of twelve members of the faculty. No more than one member from any one department/program may serve at one time on the committee. There shall be four faculty members from the College of Arts and Sciences (including the Library), two members from the College of Education, two members from the College of Health Professions, one member from the School of Computing, and three members from the faculty at-large with no more than two at-large members from any one college/school.

SECTION G. Planning, Budget, and Facilities Committee

Charge: The Planning, Budget, and Facilities Committee shall advise the President of the University through the Senate on issues related to the budget and planning processes where they affect academic programs.

Duties: These responsibilities include recommendations concerning the strategic plan, budgeting (including long-range planning and the annual budget prior to its submission to the Board of Regents), as well as planning, development, and expansion of physical facilities when such endeavors affect academic programs.

Meeting and Reporting: The committee shall meet at least once each term and make recommendations to the Senate.

Membership: The committee shall be composed of seven faculty representatives: two from Arts and Sciences, one from the Library, one from Education, two from Health Professions, and one from Computing. At least one of the faculty representatives must hold graduate faculty status. *Ex officio*, non-voting members will be one department head, one dean, the Vice President for Academic Affairs, the Vice President for Student Affairs, and the Vice President for Financial Services.

SECTION H. Faculty Development Committee

Charge: The Faculty Development Committee will facilitate, coordinate, and oversee activities directly related to the professional development of faculty.

Duties: The committee shall help develop, maintain, and promote the services and resources provided by the university's Teaching and Learning Center; administer internal Teaching and Learning Grants for faculty; oversee the operations of the faculty associates program; sponsor and co-sponsor workshops for forums on teaching methods and on strategies for understanding, assessing, and facilitating student learning; host an annual symposium on teaching and learning; and propose, initiate, and promote other activities and services that provide a supportive environment for the professional growth and development of faculty. Oversee the awarding of the Gignilliat Summer Research Fellowship.

Membership: The committee shall be composed of seven faculty members and the director of Faculty Development. The Director of Faculty Development and a representative from Sponsored Programs shall serve as *ex officio*, non-voting members.

SECTION I. Writing Committee

Charge: The Writing Committee will promote student achievement in writing and foster campus-wide support for the principle of effective writing in all academic disciplines.

Duties: The committee shall sponsor workshops and conduct an annual campus-wide forum. These activities will address writing strategies that are generic and discipline specific. The committee will also assist the Director of the Writing Center in recruiting qualified students to serve as writing tutors and in encouraging greater faculty participation in the work of the Writing Center.

Membership: The committee shall consist of five faculty members and two students (one Honors Program student nominated by the Executive Committee of the Honors Program and one student nominated by the Director of the Writing Center. The Director of the Writing Center will serve as an *ex officio*, non-voting member.

SECTION J. International Programs and Activities Committee

Charge: The International Programs and Activities Committee will clarify, review, and implement regulations and policies regarding the quality and administration of international education programs. The committee will work with the Office of International Education, advance the development of its programs and activities, and provide recommendations regarding resource allocation for international programs.

Duties: The committee works with the faculty and student international exchange programs, study abroad programs and visiting professors and students; establishes study abroad opportunities; enhances campus global perspectives in and beyond the curriculum; improves campus and community awareness of international programs; clarify and update policies; evaluate adherence to these policies; and serve as a forum for discussing relevant administrative and resource issues.

Membership: The committee shall be composed of five faculty representatives; the campus representatives to the European, Asian, African and Americas Council of the University System

of Georgia; a member of the European Union Certificate Program; a member of the Latin-American Certificate Program; and one representative from each study abroad program. The Director of International Education shall serve as an *ex officio*, non-voting member.

SECTION K. Honors Advisory Committee

Charge: The Honors Advisory Committee will serve in an advocacy role for the Honors Program among students and faculty and aid the administration of the program.

Duties: The committee shall monitor adherence to guidelines and policies, update and clarify policies, resolve requests for exceptions to policies, and invite and review proposals for Honors Program courses.

Membership: The committee shall consist of five faculty members and one student representative. The Director of the Honors Program shall serve as an *ex officio*, non-voting member. In choosing members, attention should be paid to departments/programs and faculty members who are offering honors courses.

SECTION L. Graduate Affairs Committee

Charge: The Graduate Affairs Committee will make recommendations on graduate policies and procedures and serve as a deliberative body for matters of concern for graduate level programming.

Duties: The committee shall

1. act on behalf of the Graduate Faculty except as specified elsewhere in the Bylaws
2. develop, review, make recommendations on, and keep current policies and procedures affecting graduate level recruitment, admission, progression through programs, retention, and graduation
3. present the list of graduates for fall and spring commencements
4. receive reports from the Graduate Student Coordinating Council
5. establish and maintain the following subcommittees, and receive and act upon their recommendations:
 - Graduate Faculty Status Subcommittee
 - Graduate Student Appeals Subcommittee
 - Graduate Curriculum Subcommittee
6. report and make recommendations to the Senate regarding graduate school programming
7. report and make recommendations regarding graduate student appeals through the Senate to the chief officer of the School of Graduate Studies.

Membership: The committee will be composed of one graduate faculty member with associate or full graduate faculty status from each free-standing graduate degree program and two at-large members with from disciplines not otherwise represented. The chief officer of the School of Graduate Studies, Academic Deans (or their designees), the Advisor to the Graduate Student Coordinating Council, and a student member of the Graduate School Coordinating Council will serve as *ex officio*, non-voting members of the committee.

SECTION M: Interdisciplinary Studies Committee

Charge: The Interdisciplinary Studies Committee will establish and maintain liaisons with departments in all schools and colleges for the purposes of encouraging, promoting, and coordinating interdisciplinary studies at Armstrong Atlantic State University.

Duties: The committee will recommend policies and procedures affecting (1) the development, promotion, and scheduling of interdisciplinary courses and programs; (2) the hiring, evaluation, and promotion of faculty who teach in interdisciplinary programs; and (3) the review of student-initiated proposals for interdisciplinary programs of study.

Membership: The committee shall be composed of six faculty members, including three coordinators of interdisciplinary majors and three faculty representing interdisciplinary minors or certificates.

SECTION N: Educational Technology Committee

Charge: To review changes in technological infrastructure and University policies governing the use of technology in collaboration with other University and senate committees to insure an optimal environment for the educational use of technology, to promote the use of technology in education and to assist faculty in using technology for teaching, service and scholarship.

Duties: The committee will provide coordination and communication between/among the various University committees (such as the Committee on Information Technology) and other committees of the Senate that are involved with Technology use at AASU for the purpose of ensuring faculty awareness of technology issues related to teaching, learning, and professional development, and a faculty voice in the evolving policies related to such use. Specifically, this committee will monitor campus access to computer and related services for educational purposes for students and faculty, monitor, in collaboration with the Committee on Information Technology, University policies governing the use of technology and changes in the technology infrastructure of the University, and coordinate with the Faculty Development Committee and Teaching and Learning Center to ensure ongoing faculty development to stay current with new technology tools in teaching and learning, for online, web-enhanced and in class instruction.

Membership: The committee shall be composed of seven faculty members with particular interest and skills in the application of technology to education. A representative from Computer and Information Services shall serve as an ex officio, non-voting member.

Amendment 11

Amend the Bylaws of the Faculty Senate:

ARTICLE XI. Standing Committees of the Senate

Section E. Academic Appeals Committee, last paragraph

Amend: “The committee shall be composed of six faculty members. The Vice President for Student Affairs or his/her designee, and the Registrar will be *ex officio*, non-voting members.”

To: “The committee shall be composed of six faculty members. The Vice President for Student Affairs or his/her designee, **the Academic Appeals hearing officer**, and the Registrar will be *ex officio*, non-voting members.”

Rationale: The Academic Appeals hearing officer currently serves on this committee in an *ex officio*, non-voting capacity to assist with coordination of the academic standing appeals process.

Amendment 12

Amend the Bylaws of the Faculty Senate:

ARTICLE XI. Standing Committees of the Senate

Section E. Academic Appeals Committee, last paragraph

Amend: “The committee shall be composed of six faculty members. The Vice President for Student Affairs or his/her designee, and the Registrar will be *ex officio*, non-voting members.”

To: “The committee shall be composed of six faculty members. The Vice President for Student Affairs or his/her designee, **the Vice President for Academic Affairs or his/her designee**, and the Registrar will be *ex officio*, non-voting members.”

Rationale: The Vice President for Academic Affairs has a designee currently serving on this committee in an *ex officio*, non-voting capacity to assist with coordination of the academic standing appeals process.