

Armstrong Atlantic State University  
School of Graduate Studies  
**Minutes of the Graduate Council Meeting**  
May 13, 2008

The Graduate Council met at 2:30 p.m. in Victor Hall Room 227. The following members were present: Michael Price (chair), Joey Crosby, Michael Mink, Ed Strauser, Pamela Harwood, Trish Coberly, Ashraf Saad (for Ray Hashemi) Elizabeth Crawford, Shelley Conroy, and Mark Finlay (for Ed Wheeler). Zaphon Wilson, Grace Fleming, and Melinda McAllister were guests.

I. Minutes were approved from the April 8, 2008 meeting.

II. Standing Committees:

Graduate Faculty Status and Activities Committee:

a) The following members were presented and approved by council for graduate faculty status:

<b>Name</b>	<b>Department</b>	<b>Status</b>
Elwin Tilson	Radiologic Sciences	Full-Reappointment
Michael Toma	Economics	Associate-Initial

Graduate Curriculum Committee:

The following curriculum items were presented and approved:

**I. College of Arts and Sciences**

**E. Criminal Justice, Social & Political Science**

The Department of CJSPS proposes to develop a concentration in the MS in Criminal Justice in Cyber Affairs and Security. The following courses are designed to offer advanced professional development for law enforcement agencies, not-for-profit organizations and private industry throughout Southeastern Georgia. AASU has an existing infrastructure for cyber security through its Cyber Security Research Institute (CSRI). Students will be provided with a unique opportunity to conduct research and to study cyber security issues with staff and faculty in this professional setting. Courses listed below provide students with the option of obtaining a Certificate in Cyber Security after the completion of nine semester hours of course work (3 courses).

### **1. Create the following Course**

#### **CRJU 7862 Special Topics in Criminal Investigations in Cyber Security 3-0-3**

Prerequisites: None

Description: Examines contemporary issues in cyber security policy and use of investigational technology. Topics change depending on national and international issues in cyber crime.

Rationale: Allows students to tailor concentration for cyber security and affairs within the masters' degree in criminal justice.

Effective Term: Fall 2008

**CURCAT:**

**Major Department:** Criminal Justice, Social and Political Science

**Can Course be repeated for additional Credit?** Yes

**Maximum Number of Credit Hours:** 3

**Grading Mode:** normal

**Instruction Type:** lecture

### **2. Create the following Course**

#### **CRJU 7863 Assessment of Steganography Tools 3-0-3**

Prerequisites: None

Description: Examines the art of hiding text messages and graphics within other files, and processes used to recover hidden data within files.

Rationale: Creates new area of study for masters' students as well as area professionals in public and /or private industry.

Effective Term: Fall 2008

**CURCAT:**

**Major Department:** Criminal Justice, Social and Political Science

**Can Course be repeated for additional Credit?** No

**Maximum Number of Credit Hours:** 3

**Grading Mode:** normal

**Instruction Type:** lecture

### **3. Create the following Course**

#### **CRJU 7864 –Rules of Evidence/Legal Aspects of Cyber Security 3-0-3**

Prerequisites: None

Description: Examines cyber security policies that include the Patriot Act, Foreign Intelligence Act (FISA), Communications Assistance to Law Enforcement Act (CALEA and wire intercept), Privacy Protection Act, (PPA) and the Electronic Communications Act (ECPA) as these policies and others direct and impact cyber security.

Rationale: This course provides the legal framework for cyber affairs and security as it operates in the United States and abroad.

Effective Term: Fall 2008

**CURCAT:**

**Major Department:** Criminal Justice, Social and Political Science

**Can Course be repeated for additional Credit?** No

**Maximum Number of Credit Hours:** 3

**Grading Mode:** normal

**Instruction Type:** lecture

**4. Create the following Course**

**CRJU 7865 First Responder Tools and Application**

Prerequisites: None

Description: Examines basic computer forensic tools and applications that include; seizure, imaging and analysis of computer media with reference to computer hard drive and forms of storage.

Rationale: Provides students with advanced professional development in cyber security forensics.

Effective Term: Fall 2008

**CURCAT:**

**Major Department:** Criminal Justice Social & Political Science

**Can course be repeated for additional credit?** No

**Maximum Number of Credit Hours:** 3

Grading Mode: normal

**Instruction:** lecture

**III. College of Education**

**D. Special and Adult Education**

**1. Change the following course:**

**ADED 7160: Community Development and Personal Leadership 3-0-3**

Description: Participants will explore group dynamics, team building strategies and leadership techniques, strategies and skills, and ~~how ways~~ to recognize and develop these in group situations ~~with others~~ through a servant leadership framework. Theories of leadership will be examined to enhance personal leadership development. (Web enhanced)

Prerequisites: None

Effective: Fall 2008

**CURCAT:**

**Major Department:** Special & Adult Education

**Can course be repeated for additional credit?** No

**Maximum Number of Credit Hours:** 3

**Grading Mode:** Normal

**Instruction Type:** Lecture

**2. Create the following course:**

**1. ADED 7170: Research and Grant Writing in Adult Learning**

Course Description: Field-based research in adult learning. Explores needs-based funding sources, including local, state and federal grants. (Web enhanced)

Rationale: To meet the November 2007 revisions of the American Association of Adult and Continuing Educators (AAACE) graduate program standards requiring a course that includes an overview of educational research. Candidates have also requested instruction in program evaluation and grant writing, as well as preparing candidates for specialist and doctoral degree work. (Web enhanced)

Prerequisites: None

Effective: Fall 2008

**CURCAT:**

**Major Department:** Special & Adult Education

**Can course be repeated for additional credit?** No

**Maximum Number of Credit Hours:** 3

**Grading Mode:** Normal

**Instruction Type:** Lecture

**3. Delete the following course:**

**ADED 7150: Personal Leadership Development**

Course Description: In-depth, self-examination of skills, personality, attitudes and behaviors to increase self-awareness of leadership competencies. (Web enhanced)

Rationale: To meet the November 2007 revisions of the American Association of Adult and Continuing Educators (AAACE) graduate program standards requiring a course that includes an overview of educational research. Candidates have also requested instruction in program evaluation and grant writing. To add the new course, one must be omitted. The content of ADED 7150: Personal Leadership Development and ADED 7160: Community Development and Leadership can easily be combined.

Effective Fall 2008

#### 4. Change the program of study:

#### Master of Education in Adult Education & Community Leadership

Course Number	Course Title (all courses are technologically enhanced)	Hrs.	Term/Year Completed	Grade
<b>Core Required Courses – 18 hours</b>				
ADED 7100	History & Theory of Adult Education	3		
ADED 7110	Psychology of the Adult Learner	3		
ADED 7120	Program Planning and Evaluation	3		
ADED 7130	Cultural Diversity in Adult Education	3		
ADED 7150	Personal Leadership Development	3		
ADED 7160	Community Development & Personal Leadership	3		
ADED 7170	Research & Grant Writing in Adult Learning	3		
<b>Area of Specialization Courses – 9 hours (choose one from the following areas of concentration)</b>				
Human Resource Development				
HRVD 7400	Human Resource Development Theory & Practice	3		
HRVD 7410	Organizational Theory & Practice	3		
HRVD 7420	Management & Leadership Behavior	3		
Literacy Education				
ADED 7200	Theory of Adult Literacy	3		
ADED 7210	Communication Skills in Low Literacy Adults	3		
ADED 7220	Literate Communities	3		
Technology-Based Learning				
ADED 7300	Instructional Technology Theory & Practice	3		
ADED 7310	Online Learning Environments	3		
ADED 7320	Multimedia Design	3		
<b>Capstone Course – 3 hours</b>				
ADED 7500	Workplace Application	3		

**TOTAL 30 semester hours**

III. Report from the Assistant VP:

Dr. Price presented a new draft of the Graduate Affairs Committee bylaws for discussion and approval. Upon discussion and some modification the bylaws were approved. Dr. Price advised that the bylaws draft would be presented to the Senate.

As this was the final meeting for Dr. Price as chair of the committee, he charged the members with the following duties at the first meeting of the fall term:

- To elect a chair as the first order of business;
- To decide whether the chair of the Graduate Affairs Committee should also fill the role of chair for the Graduate Curriculum Subcommittee;
- To replace vacancies on the various subcommittees.

IV. Report from the Director of Graduate Enrollment Services

Melinda McAllister provided a report. She provided updates regarding summer enrollment and reminded graduate advisors to keep the Office of Graduate Enrollment informed of any changes to program admission policies.

Grace Fleming,  
Graduate Faculty Services Coordinator