

Armstrong Atlantic State University  
School of Graduate Studies  
**Minutes of the Graduate Council Meeting**  
March 18, 2008

The Graduate Council met at 2:30 p.m. in the Board Room of Burnett Hall. The following members were present: Michael Price (chair), Ed Wheeler, Shelley Conroy, Adam Bossler, Joey Crosby, David Lake, Trish Coberly, Ed Strauser, and Elizabeth Crawford. Carol Jamison, Grace Fleming, and Melinda McAllister were guests.

I. Minutes were approved from the February 12, 2008 meeting.

II. Standing Committees:

Graduate Faculty Status and Activities Committee:

a) The following members were presented and approved by council for graduate faculty status:

<b>Name</b>	<b>Department</b>	<b>Status</b>
Linda Ann McCall	ECE	Assistant – Initial
Elizabeth Crawford	ECE	Assistant – Initial
Greg Knofczynski	Mathematics	Assistant – Initial
Peter Verity	Chemistry	Assistant – Reappointment
Sabitra Brush	Chemistry	Full
Mark Finlay	History	Full
Hang Zhang	Computer Science	Full

Graduate Curriculum Committee:

a) The following items were presented and approved:

**I. College of Arts and Sciences**

**B. Art, Music, & Theatre**

**1. Create the following course:**

**COMM 5050U/G Interpersonal Communication in the Workplace 3-0-3**

**Undergraduate Prerequisites: COMM 2280**

**Graduate Prerequisites: Admission to MALPS or permission of instructor**

**Description: Communication theory, research, and applications of various forms of interpersonal communication in the workplace. Topics may include superior-subordinate communication, interviewing, and presentations.**

Rationale: The Department of Art, Music, and Theater proposes to create four courses at the five thousand level in the discipline of communication. These courses will serve students and the College in the following ways:

1. These courses will enable the College to create a track in the Master of Applied and Liberal Studies entitled "Communication." These courses will be taught in a rotation to support that track.
2. These courses will provide elective courses that can be used in the communication track in the undergraduate major in English. (The degree permits up to six semester hours of electives in upper-level communication courses.)
3. The courses will serve a variety of students who have expressed interest in the discipline of communication. In Fall 2007 and Spring 2008 elective courses in communication were taught at the 5000-level and registered 17 and 18 students respectively.

Graduate students will be required to help the instructor facilitate all in class group discussions and projects. They will also be required to do extra research projects and presentations.

**Effective Term: Fall 2008**

**CURCAT:**

**Major Department: Art, Music, and Theater**

**Can course be repeated for additional credit: No**

**Maximum number of Credit Hours: 3**

**Grading Mode: Normal**

**Instruction Type: Normal**

**2. Create the following course:**

**COMM 5100U/G Communication Theory 3-0-3**

**Undergraduate Prerequisites: COMM 2280**

**Graduate Prerequisites: Admission to MALPS or permission of instructor**

**Description: A broad survey of contemporary theories and processes of interpersonal, public, and mediated human communication.**

Rationale: See the rationale on Item 1. Graduate students will be required to help the instructor facilitate all in class group discussions and projects. They will also be required to do extra research projects and presentations.

**Effective Term: Fall 2008**

**CURCAT:**

**Major Department: Art, Music, and Theater**

**Can course be repeated for additional credit: No**

**Maximum number of Credit Hours: 3**

**Grading Mode: Normal**

**Instruction Type: Normal**

**3. Create the following course:**

**COMM 5200U/G Nonverbal Communication 3-0-3**

**Undergraduate Prerequisites: COMM 2280**

**Graduate Prerequisites: Admission to MALPS or permission of instructor**

**Description: An introduction to the theories, processes and effects of communication in nonverbal codes. Topics may include kinesics, proxemics and paralanguage. Critical analysis and contemporary research emphasized.**

Rationale: See the rationale on Item 1. Note that this course is being taught as a topics course this semester with an enrollment of 17. Graduate students will be required to help the instructor facilitate all in class group discussions and projects. They will also be required to do extra research projects and presentations.

**Effective Term: Fall 2008**

**CURCAT:**

**Major Department: Art, Music, and Theater**

**Can course be repeated for additional credit: No**

**Maximum number of Credit Hours: 3**

**Grading Mode: Normal**

**Instruction Type: Normal**

**4. Create the following course:**

**COMM 5500U/G Communication between the Genders 3-0-3**

**Undergraduate Prerequisites: COMM 2280**

**Graduate Prerequisites: Admission to MALPS or permission of instructor**

**Description: An overview of communication research and theory examining differences in verbal and nonverbal communication between men and women and the effects and functions of communication between the genders.**

Rationale: See the rationale on Item 1. Note that this course was taught in Fall 2007 as a topics course this semester with an enrollment of 17. This course also supports the Gender and Women's Study major and the Gender and Women's Study track in the Masters of Applied and Liberal Studies. Graduate students will be required to help the instructor facilitate all in class group discussions and projects. They will also be required to do extra research projects and presentations.

**Effective Term: Fall 2008**

**CURCAT:**

**Major Department: Art, Music, and Theater**

**Can course be repeated for additional credit: No**

**Maximum number of Credit Hours: 3**

**Grading Mode: Normal**  
**Instruction Type: Normal**

**5. Change the prerequisites for the following course:**

ARTS 5400U/G Art in the Elementary Grades 3-1-3

Undergraduate Prerequisite: admission ~~into the College of Education to~~  
**Candidacy in the Department of Art, Music and Theatre** or permission of instructor.

Graduate Prerequisite: Limited, Provisional, Regular, or Certification acceptance into the School of Graduate Studies.

Rationale: The change in the prerequisite is required due to the shifting of admission into the College of Education to admission to candidacy into the specific unit of the College of Education.

**Effective Spring 2008**

**6. Change the prerequisites for the following course:**

ARTS 5410U/G Art in the Middle and Secondary Grades 3-1-3

Undergraduate Prerequisite: admission ~~into the College of Education or~~  
~~permission of instructor to~~ **Candidacy in the Department of Art, Music and Theatre** or **permission of instructor.**

Graduate Prerequisite: Limited, Provisional, Regular, or Certification acceptance into the School of Graduate Studies.

Rationale: The change in the prerequisite is required due to the shifting of admission into the College of Education to admission to candidacy into the specific unit of the College of Education.

**Effective Spring 2008**

**7. Change the prerequisite for the following course:**

ARTS 5500U/G Curriculum and Methods in Art Education 2-0-2

Undergraduate Prerequisite: admission ~~into the College of Education to~~  
**Candidacy in the Department of Art, Music and Theatre** and ARTS 5400U or ARTS 5410U.

Graduate Prerequisite: Limited, Provisional, Regular, or Certification acceptance into the School of Graduate Studies.

Rationale: The change in the prerequisite is required due to the shifting of admission into the College of Education to admission to candidacy into the specific unit of the College of Education.

**Effective Spring 2008**

**8. Change prerequisite for the following course:**

ARTS 5430U/G Technology in Art Education 1-0-1

Undergraduate Prerequisite: admission ~~into the College of Education to~~  
**Candidacy in the Department of Art, Music and Theatre** and ARTS 5400U or  
ARTS 5410U.

Graduate Prerequisite: Limited, Provisional, Regular, or Certification acceptance  
into the School of Graduate Studies.

Rationale: The change in the prerequisite is required due to the shifting of  
admission into the College of Education to admission to candidacy into the  
specific unit of the College of Education.

### **Effective Spring 2008**

#### **9. Change prerequisite for the following course:**

ARTS 5560U/G Issues in Aesthetics and Art Education Criticism 3-0-3

Undergraduate Prerequisite: admission ~~into the College of Education to~~  
**Candidacy in the Department of Art, Music and Theatre** and ARTS 5400U or  
ARTS 5410U.

Graduate Prerequisite: Limited, Provisional, Regular, or Certification acceptance  
into the School of Graduate Studies.

Rationale: The change in the prerequisite is required due to the shifting of  
admission into the College of Education to admission to candidacy into the  
specific unit of the College of Education.

### **Effective Spring 2008**

#### **10. Change the prerequisite for the following course:**

MUSC 5300U/G - Curriculum & Methods in General Music 3-2-3

Undergraduate Prerequisites: admission ~~into the College of Education; completion~~  
~~of all coursework~~ **to candidacy in the Department of Art, Music and Theatre.**

Graduate Prerequisite: Limited, Provisional, Regular, or Certification acceptance  
into the School of Graduate Studies.

Rationale: The change in the prerequisite is required due to the shifting of  
admission into the College of Education to admission to candidacy into the  
specific unit of the College of Education.

### **Effective Spring 2008**

#### **11. Change the prerequisite for the following course:**

MUSC 5330 U/G Band Methods 2-1-2

Undergraduate Prerequisite: MUSC 2810 and admission ~~into the College of~~  
~~Education or permission of instructor~~ **to candidacy in the Department of Art,**  
**Music and Theatre or permission of instructor.**

Graduate Prerequisite: Limited, Provisional, Regular, or Certification acceptance into the School of Graduate Studies.

Rationale: The change in the prerequisite is required due to the shifting of admission into the College of Education to admission to candidacy into the specific unit of the College of Education.

**Effective Spring 2008**

**12. Change the prerequisite for the following course:**

MUSC 5340 U/G Choral Methods 2-1-2

Undergraduate Prerequisite: MUSC 2810 and admission ~~into the College of Education or permission of instructor~~ **to candidacy in the Department of Art, Music and Theatre or permission of instructor.**

Graduate Prerequisite: Limited, Provisional, Regular, or Certification acceptance into the School of Graduate Studies.

Rationale: The change in the prerequisite is required due to the shifting of admission into the College of Education to admission to candidacy into the specific unit of the College of Education.

**Effective Spring 2008**

II. College of Health Professions

**B. Health Sciences Department**

**1. Create the following course:**

**PUBH 8861 - Public Health Management**

**Prerequisite: None**

**Description: A comprehensive review of the knowledge and skills required to effectively manage public health organizations and programs.**

Rationale: This new course will replace MHSA 8861 - Organizational Theory in the program of study for the Master of Public Health degree. MHSA 8861 is currently required for both the MPH degree and the MHSA degree. However, recent changes in accreditation requirements for both degrees have placed undue expectations on the amount of material to be covered in this course. In particular, the new MPH competencies used to steer the course have diverged significantly from the MHSA competencies. Therefore, MHSA 8861 will be used to meet the needs of the MHSA program, while the new PUBH 8861 course will be used to meet the needs of the MPH program.

**Effective Term: Summer 2008**

**CURCAT:**

**Major Department: Health Sciences**

**Can course be repeated for additional credit? No**

**Maximum number of credit Hours: 3**

**Grading Mode: Normal**

**Instruction Type: Lecture**

**2. Modify Program of Study for the Master of Public Health**

Required Courses - 36 hours

PUBH 7100 - Foundations of Public Health, Concepts and Administration PUBH 7110 - Epidemiology

PUBH 7150 - Environmental Health Issues

PUBH 7200 - Biostatistics

PUBH 7720 - Theory in Health Education

PUBH 8710 - Research Methods

PUBH 8730 - Health Communication

PUBH 8740 - Methods of Health Promotion

PUBH 8890- Public Health Planning and Evaluation

~~MHSA 8861—Organizational/Administrative Theory and Behavior in Health~~

**PUBH 8861 - Public Health Management**

PUBH 8920 - Public Health Practicum I V-V

PUBH 8930 - Public Health Practicum II V-V

Elective Courses: - 9 hours

Total Hours: 45 hours

**3. Change the credit hours for the following course:**

SMED 5055 – Pathophysiology of Sports Medicine Injury and Illness 2-0-2 **3-0-3**

Rationale: Two hours credit was requested in error. This course should be a three credit hour course.

**Effective Term: Spring 2008**

**CURCAT:**

Major Department: Health Sciences, MSSM Program

Can course be repeated for additional credit? No

**Maximum Number of Credit Hours: 2 3**

Grading Mode: normal

Instruction Type: lecture

#### **4. Create the following courses:**

##### **MHSA 8880 Strategic Management of Health Service Organizations I 3-0-3**

Pre-requisite: Permission of department/graduate coordinator

Course Description: Investigation of the strategic management function within contemporary health services organizations. Students will develop an understanding of and apply the principles and methods of organizational strategic planning processes, including environmental assessment, strategy formulation, and strategy evaluation, and the role of marketing in strategic management. Part 1 of a 2-part capstone course sequence requirement for all MHSA students.

**CURCAT: (note changes in the CURCAT information required)**

**Major Department:** Health Sciences

**Can course be repeated for additional credit?** No

**Maximum Number of Credit Hours:** 3

**Grading Mode:** Normal

**Instruction Type:** Lecture

Effective Term: Fall 2008

##### **MHSA 8890 Strategic Management of Health Services Organizations II 3-0-3**

Pre-requisite/co-requisite: MHSA 8880

Course Description: This course will focus on the implementation phase of the strategic management process, including service delivery strategies, support activities, and action plans. The service delivery strategies will include pre-service, point-of-service, and after service functions. The support strategies will include organizational culture, structure, and the strategic management of financial, human, and technological resources. Integration of marketing tactics and strategies within the strategic management implementation process is also explored in detail. Part 2 of a 2-part capstone course sequence requirement for all MHSA students.

Rationale: After years of experience it has become evident that one course (MHSA 8863) cannot adequately cover this entire range of topics and skill development in the areas of strategic management and planning. Competency-specific accreditation requirements in this domain also require a significant expansion of content from the existing course, further justifying the expansion to a two-course strategic management sequence.

Effective Term: Fall 2008

**CURCAT: (note changes in the CURCAT information required)**

**Major Department:** Health Sciences



**Can course be repeated for additional credit?** No  
**Maximum Number of Credit Hours:** 3  
**Grading Mode:** Normal  
**Instruction Type:** Lecture

**5. Change the program of study for MHSA:**

PUBH 7100	Foundations of Public Health and Administration	3
PUBH 7110	Epidemiology	3
MHSA 7200	Statistical Applications for HC Management	3
MHSA 7300	Managerial Accounting Health Care	3
MHSA 7650	Human Resources Management in Healthcare	3
MHSA 7700	Quality Management Methods in Healthcare	3
MHSA 8610	Health Care Economics	3
MHSA 8625	Health Informatics	3
MHSA 8630	Health Care Financial Management	3
MHSA 8635	Health Politics and Policy	3
MHSA 8500	Leadership Seminar	3
MHSA 8650	Operations Management Methods in Healthcare	3
MHSA 8861	Organization Theory/Organizational Behavior HC	3
<del>MHSA 8863</del>	<del>Strategic Management and Marketing HC</del>	<del>3</del>
MHSA 8864	Legal Environment of Healthcare	3
MHSA 8870	Managerial and Biomedical Ethics HC	3
<b>MHSA 8880</b>	<b>Strategic Mgmt. Health Services Org. I</b>	<b>3</b>
<b>MHSA 8890</b>	<b>Strategic Mgmt. Health Services Org. II</b>	<b>3</b>
<del>Elective</del>	<del></del>	<del>3</del>

Total Didactic Hours 51

MHSA 8911	Health Services Administration Practicum I	1	and
MHSA 8912	Health Services Administration Practicum II	1	

OR

MHSA 8900	Internship/Residency in Health Services Admin.	2
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OR

MHSA 8920	Health Services Admin. Research Practicum	2
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Total Experiential Hours 2

Total Program Hours 53

Effective Term: Fall 2008

## **D. Nursing**

### **1. Create the following course:**

**NURS 8866: Marketing in Nursing Administration (3-0-3)**

**Prerequisites:** NURS 7750, NURS 7752, NURS 7754, NURS 7756 and NURS 8861, NURS 8862, or permission of instructor.

**Description:** An overview of the marketing process in dynamic health care systems will be discussed. Emphasis is given to the nurse administrator role and responsibilities in management and marketing.

Rationale: The accepted professional framework for nurse administrators is the American Nurses Association *Scope and Standards for Nurse Administrators*. These standards delineate and define the advanced role and professional behaviors utilized by nurse administrators and will be used as foundational course concepts. The emphasis on the specific nursing disciplinary focus will be advantageous to nursing administration graduates.

**Effective Term: Summer 2008**

**CURCAT:**

**Major Department: Nursing**

**Can course be repeated for additional credit: No**

**Maximum number of Credit Hours: 3**

**Grading Mode: Normal**

**Instruction Type: Lecture**

### **2. Delete the following course:**

~~**NURSE 8863 Strategic Management and Marketing in Health Care (3-0-3)**~~

Rationale: The course will be replaced with NURS 8866.

**Effective Term: Summer 2008**

### **3. Modify the Nursing Administration Degree Program of Study**

#### **A. Required Courses (36 hours)**

NURS 7750	Theory Development in Nursing	(3-0-3)	
NURS 7752	Research Design in Nursing	(3-0-3)	
NURS 7754	Professional Roles: Issues and Concerns	(3-0-3)	
NURS 7756	Health Policy Concerns in Delivery Systems	(3-0-3)	
NURS 8868	Health Information Systems	(3-0-3)	
NURS 8861	Foundations of Nursing Administration	(3-0-3)	
NURS 8862	Financial Management for Nurse Administrators		(3-0-3)

NURS 8864 Legal and Ethical Nursing (3-0-3)  
~~NURS/MHSA 8863 Strategic Management and Marketing in Health Care (3-0-3)~~  
**NURS 8866 Marketing in Nursing Administration (3-0-3)**  
 NURS 8865 Nursing Administration Practicum (1-6-3)  
 NURS 8897  
 Project (3-0-3)  
 Elective  
 Approved Elective (Course selected @ 7000 or 8000 level in a related health  
 discipline/area of interest) (3-0-3)

#### B. Optional Courses

NURS 8895 Independent Study 0-V-(1-3)  
 NURS 8896 Selected Topics in Nursing 0-V-(1-3)  
 NURS 8899 Thesis V-V-(1-6)

#### Rationale: A

change in the nursing administration marketing course requires that the Nursing Administration Program of Study needs to be updated to accurately reflect the current status of the degree.

**Effective Term: Summer 2008**

#### 4. Delete the following track:

#### **Nursing Administration/Master of Health Services Administration Dual Degree**

Rationale: Interest in the dual degree has waned. Currently only 2 students are enrolled with anticipated graduation December 2008. A need to increase MHSA credit hours from 18 to 27 has been stated as necessary for accreditation issues. Due to proposed credit hour increases and decreased interest, the Graduate Nursing Program Committee has recommended discontinuation of the dual degree for future enrollment.

**Effective Term: Spring 2009**

### III. Report from the Assistant Vice President

Dr. Price presented proposed changes to the Graduate Faculty Bylaws, which are undergoing revision to reflect the transition to the faculty senate structure. After lengthy discussion and some revision to the document, Dr. Price suggested that the discussion and revision of bylaws be continued at the next meeting. He called for a special meeting to be held on April 8 where members can continue to review bylaws and address issues that arise with this transition, such as the prospect of shifting governing authority directly to the faculty and away from the administration.

#### **IV. Report from the Director of Graduate Enrollment Services**

Melinda McCallister reported for Jill Bell: Summer enrollment looks strong for now, but more information will be added to this preliminary report next month. As for graduation, any students approved for graduation should have received notification as of March 10. Graduate Enrollment is still receiving applications, however, and they are working on audits. Melinda reminded the council that the Graduate Enrollment office would soon be involved in administrative re-structuring, and assured everyone that every effort would be made to maintain clear communication with departments through the transition and thereafter.

#### **V. Report from the GCC Representative**

Shannon Cosgrove reported that the last meeting for accepting funding requests will be held April 2. She also reported that April 30 was the deadline for receiving receipts from those students who have been approved and are seeking reimbursement. Shannon explained that the GCC had discussed the possibility of holding a function for new graduate students on April 26, but stated that members generally agreed that the money would be better spent as funding for graduate students with travel/conference requests, etc.