



Armstrong Atlantic State University
Faculty Meeting
Minutes of February 12, 2007
University Hall 156

- I. **Call to Order.** The meeting was called to order at 12:17 p.m. by Vice President Ellen Whitford. There were 160 of 287 faculty members in attendance, with 6 excused absences. The roster is on file in the Vice President's Office with the official minutes.
- II. **Approval of Minutes.** The minutes of January 22, 2007 were approved as presented.

III. **Updates**

Ellen Whitford

Dr. Whitford reported that Quiznos is opening Wednesday. She is sure every effort is being made to ensure a smooth opening. If you have any concerns after the first couple of days, please let Dr. Whitford know.

The Board of Regents will meet tomorrow. The Master of Arts in Teaching (MAT) is on the agenda. Indications are that it will go through without problems. The Board will probably address the Chancellor's strategic plan in March or April.

Regarding the budget, the next step is for the Chancellor to meet with President Jones and talk about our proposal, but it hasn't been scheduled yet.

The Jenkins Hall renovations are moving along. Congratulations to Dean Wheeler for pushing forward and insisting we be involved all the way through. Unfortunately, we don't have enough money for the proposed renovations, so we're looking for more funding.

Because the first day of the Fall 2007 semester falls on a Thursday – August 16 – Dr. Dennis Murphy has suggested that we cut the number of days of pre-semester meetings from four days to three days. This would mean the faculty reports back to campus on Monday, August 13. The faculty forum normally held prior to the beginning of the semester would be moved to early September.

The Executive Committee is currently fine tuning the documents for the proposed Senate that were written by the Faculty Governance Development Committee. Dr. Whitford is very pleased with the progress being made.

IV. Old Business. There was no old business.

V. New Business

A. Advisement Training (see attachment 1)

Pete Mellen

Committee for Student Recruitment, Advisement, & Retention

On behalf of the Committee for Student Recruitment, Advisement, and Retention, Dr. Mellen presented a proposal for advisement training for new faculty members. The goal is to ensure all new faculty get some sort of systematic training in advisement. The committee is asking the current faculty to endorse this policy before it is sent to the Vice President of Academic Affairs' office.

Dr. Mellen made one correction to the proposal: the word "Banner" should be changed to "SHIP." Also, he emphasized that faculty will not be doing Financial Aid advising. Rather, the training would include information so faculty can point students in the right direction for financial aid advisement and to help dispel some of the bad information students may have.

There was a suggestion that the information presented to the new faculty be edited, abridged, and presented to students, so the students will be more informed on the advisement process. Freshmen orientation is being revised, which would allow an opportunity to include this information.

It was moved, seconded and approved to endorse the proposal, including the friendly amendment regarding presenting the information to the students.

On Wednesday, March 21, at noon in Solms 110 there will be an advisement workshop for those interested in a refresher course. The workshop is being sponsored by Faculty Development and the Committee for Student Recruitment, Advisement, & Retention.

B. Elections (see attachments 2 and 3)

Phyllis Panhorst

The slate of candidates for the Executive Committee and the University Curriculum Committee elections for the 2007-09 term of office were presented. Electronic ballots are projected to be available on February 15. Ms. Panhorst will email the faculty when the ballots become available. Ballots will remain available online for one week.

C. Reports of the Standing Committees to the Faculty

1. Executive Committee

Joyce Bergin

The Executive Committee received the final report of the Faculty Governance Development Committee at its regularly scheduled meeting on January 8. The

members of the Executive Committee agreed that they needed time to study the report and to consider the current and future roles of the AASU faculty in shared governance.

The Committee met in two retreats held on January 26 and February 9. Prior to the first retreat the Vice Chair, Dr. Joyce Bergin, provided each member of the Executive Committee with a packet of materials designed to inform and support the work planned for the retreat.

During the first retreat Dr. Ellen Whitford, Executive Committee Chair, facilitated a very productive discussion of the report from the Faculty Governance Development Committee and of the concept of shared governance. At the first and second retreats, Dr. Whitford and the Executive Committee members worked to develop a framework to clarify the authority, roles, and responsibilities of faculty in a senate governance structure. They also worked to develop the documents required to support a Senate structure.

The Executive Committee will continue their work in a third retreat set for February 23.

In March the Executive Committee will sponsor a series of Faculty Forums to present the first drafts of the Senate Constitution and bylaws for faculty review and input. Faculty response to these documents is critical. The Executive Committee urges all faculty to note the announced dates, times, and places of the forums and make every effort to attend. An announcement concerning the forums will be forthcoming.

2. University Curriculum Committee Ellen Whitford
(Action items only: Please refer to UCC minutes of January 31, 2007.)

I. College of Arts and Sciences

It was moved, seconded and approved to accept the items under Section D, below, from the January 31, 2007 minutes of the University Curriculum Committee

D. Chemistry & Physics

1. Create the following course:

PHYS 2900 Introduction to Research in Physics **0-(3-9)-(1-3)**

Prerequisite or co-requisite: permission of the department head and PHYS 2212

Description: Faculty directed physics research project. Written report required.

Rationale: The addition of this course will better address the increasing importance of research as a component of an undergraduate science degree.

Effective Term: Fall 2007

CURCAT:

Major Department: Chemistry & Physics

Can course be repeated for additional credit? Yes

Maximum number of credits: 9

Grading Mode: Normal

Instruction Type: Lab

2. Create the following course:

PHYS 4991 Advanced Research in Physics 0-(3-9)-(1-3)

Prerequisite: permission of department head and any 3000-level PHYS course

Description: Faculty directed physics research project. Literature evaluation and lab investigation. Scientific paper and oral presentation to faculty.

Rationale: The addition of this course will better address the increasing importance of research as a component of an undergraduate science degree.

Effective Term: Fall 2007

CURCAT:

Major Department: Chemistry & Physics

Can course be repeated for additional credit? Yes

Maximum number of credits: 9

Grading Mode: Normal

Instruction Type: Lab

3. Change the prerequisite/corequisite and description of the following:

CHEM 4200 Advanced Inorganic Chemistry 2-4-3

Prerequisite: CHEM 3200 and CHEM 3401

Description: ~~Topics include mechanisms of inorganic reactions, bioinorganic chemistry, solid state, organometallic and others of current interest. Independent research project including a literature search, lab research, and oral presentation of results required.~~ Advanced applications of inorganic chemistry through lab investigations.

Rationale: This description will broaden topics that may be presented in this course to include nanoparticles and computational methods while not dictating a clear list of topics that must be covered by an individual faculty member. The Prerequisite change will put the course more closely in line with the changes in course offerings being implemented in the department.

Effective Term: FALL 2007

CURCAT:

Major Department: Chemistry & Physics
Can course be repeated for additional credit? No
Maximum number of credits: 3
Grading Mode: Normal
Instruction Type: Lab

It was moved, seconded and approved to accept the items under Section F, below, from the January 31, 2007 minutes of the University Curriculum Committee

F. Economics**1. Create the following course:**

ECON 3470 Economics of Health **3-0-3**
Prerequisite: ECON 2106
Description: Analysis of the roles and functions of uncertainty, asymmetric information, externalities, institutions, and government involvement in the health care sector.

Rationale: The health care industry is a very important component of the US economy. This industry has peculiarities that make it worthy of separate study. The economics department now has a faculty member with the expertise to teach this course. This course is replacing ECON 3420 Sports Economics in the curriculum and requires no additional resources.

Effective Term: Fall 2007

CURCAT:

Major Department: Economics
Can course be repeated for additional credit? No
Maximum number of credits: 3
Grading Mode: Normal
Instruction Type: Lecture

2. Create the following course:

ECON 3960 Research in International Economics **V-V-(1-3)**
Prerequisite: permission of department head and supervising faculty member
Description: Open to juniors. Research on a topic developed from international study directed by an economics faculty member according to the terms of a signed agreement among the student, supervising faculty member, and department head. The research experience and results will be evaluated by a committee of departmental faculty before and upon completion of the research.

Rationale: The proposed international economics track in the economics major requires delineation between independent research related to study abroad and independent research originating by other means. There is no specific resource impact of this course. It only provides a clarification of the sources of independent study.

Effective Term: Fall 2007

CURCAT:

Major Department: Economics
Can course be repeated for additional credit? No
Maximum number of credits: 3
Grading Mode: Normal
Instruction Type: Lecture

3. Create the following course:

ECON 4450 Comparative Economics **3-0-3**
Prerequisite: ECON 2105 or ECON 2106 or permission of instructor
Description: Alternative economics systems as they relate to property rights and incentives, centralization, resource allocation, distribution of income, economic development, and economic transition.

Rationale: This course, which was previously available in the economics major, is being reintroduced for use in study abroad programs for which the department currently creates special topics courses. As such, it will have no resource impact on the department. The course description allows for the course to be taught in a lecture format, but there are no current plans to use the course beyond the international track and for study abroad courses. The course may be repeated up to 6 credit hours depending on the topic and/or destination.

Effective Term: Fall 2007

CURCAT:

Major Department: Economics
Can course be repeated for additional credit? Yes
Maximum number of credits: 6
Grading Mode: Normal
Instruction Type: Lecture

5. Change the following prerequisite:

ECON 4550 Public Choice **3-0-3**
Prerequisite or corequisite: ECON 3060 or permission of the instructor

Rationale: The material from ECON 3060 that is needed for ECON 4550 is taught early enough in the term that the courses may reasonably be taken in the same semester.

Effective Term: Fall 2007

6. Change the prerequisite and course description for the following:

ECON 4900 Economic Methods and Senior Thesis 3-0-3

Prerequisite or corequisite: ECON 3050, ECON 3060, and **ECON 3700**

Description: ~~Open to seniors.~~ **Should be taken the last term available before graduation.** Review of the methods and tools of economic analysis culminating in an extensive research report which will be evaluated by a departmental or interdepartmental committee. ~~Should be taken the last semester before graduation.~~ **International economics track requires topic related to international economics. Honors senior theses must meet the standards for presentation at a professional conference or submission to a journal.**

Rationale: Reduces the need to cover econometric topics in ECON 4900, allow for a greater focus on other course topics.

Effective Term: Fall 2007

7. Delete the following course:

~~**ECON 3420 Sports Economics** 3-0-3~~

Rationale: The economics department no longer has a faculty member to teach this course.

Effective Term: Fall 2007

8. Modify the Economics minor:

MINORS

Economics15 hours

ECON 2105 or 2106

Twelve credit hours selected from: ECON 3050, 3060, 3100, ~~3420~~, 3450, **3470**, 3500, 3600, 3630, 3700, 3800, 4100, 4150, 4400, 4410, 4451, 4460, 4500, 4550, ~~4010-4030~~, **5010-5030U**, 5200U, 5300U, 5310U, 5400U.

9. Modify the Program for the Bachelor of Arts in Economics:

PROGRAM FOR THE DEGREE OF BACHELOR OF ARTS IN ECONOMICS

A. General Requirements

Core Areas A, B, C, D, and E	42 hours
Area F	18 hours
ECON 2105 - Principles of Macroeconomics	
ECON 2106 - Principles of Microeconomics	
MATH 2220 - Elementary Statistics	
MATH 1950 - Applied Math or MATH 1161 - Calculus I	
Six credit hours from one of the following areas:	
Accounting	
ACCT 2101 - Principles of Financial Accounting	
ACCT 2102 - Principles of Managerial Accounting	
Foreign language sequence (1002 and 2001) (required for international track)	
Mathematics	
MATH 2072 - Calculus II	
MATH 2083 - Calculus III	
Information Technology	
CSCI 1150 – Fundamentals of the Internet and World Wide Web	
ITEC 1310 – Programming in Visual Basic	
Physical Education	3 hours
B. Major Field Courses	33 hours
ECON 3050 - Intermediate Macroeconomics	
ECON 3060 - Intermediate Microeconomics	
ECON 3700 – Econometrics	
ECON 4900 - Economic Methods and Senior Thesis	
Track I: General Economics	
Twenty four one credit hours drawn from at least three of the following categories:	
International Global	
ECON 3100 - Multinational Economic Enterprises	
ECON 4400 - Seminar in Third World Economic Development	
ECON 4450 – Comparative Economics	
ECON 5200U - International Trade	
ECON 5310U - International Finance	
Quantitative	
ECON 3600 - Mathematical Economics	
ECON 3700 – Econometrics	
ECON 3800 - Quantitative Consumer Research	
Applied	
ECON 3420 – Sports Economics	
ECON 3470 – Economics of Health	
ECON 3500 - Managerial Economics	
ECON 4451 - Industrial Organization	
ECON 4460 - Economic Analysis of the Law	
ECON 5400U - Economics of Labor	
Financial	
ECON 4100 - Financial Economics: Portfolio Evaluation Analysis Analysis	

ECON 4150 - Money and Capital Markets
 ECON 5300U - Money and Banking
 Public Policy and Economic History
 ECON 3450 - Environmental Economics
 ECON 4410 - Regional Economics
 ECON 4500 - Public Finance
 ECON 4550 - Public Choice
 ECON 5630U - Economic History of the US
 Internships and Specialized Courses
 ECON 3950 - Research in Economics
ECON 3960 – Research in International Economics
~~ECON 4010, -20, -30 - Special Topics (with permission of~~
~~department head)~~
 ECON 4520, -30, -40 - Internship (with permission of department
 head)(maximum of one internship may
 count toward degree)
ECON 5010U, -20U, -30U – Special Topics

Track II: International Economics

The international track requires a language sequence in Area F and at least three credits earned toward the degree in an international study program. Students participating in the international track are expected to choose project, paper, and research topics related to international economics whenever possible.

ECON 5200U - International Trade

ECON 5310U - International Finance

Fifteen credit hours drawn from among the following courses:

ECON 3100 - Multinational Economics Enterprises

ECON 3450 - Environmental Economics

ECON 3470 – Economics of Health

ECON 3500 - Managerial Economics

ECON 3960 – Research in International Economics

ECON 4100 - Financial Economics: Portfolio Analysis

ECON 4150 - Money and Capital Markets

ECON 4400 - Seminar in Third World Economic Development

ECON 4450 – Comparative Economics

ECON 4500 - Public Finance

ECON 5300U - Money and Banking

C. Related Field Courses

9 hours

ITEC 1050 - Introduction to Computer Concepts or CSCI 1060 - Computer Concepts and Applications

Track I: General Economics

Six credit hours of upper division courses from the following fields:

anthropology, economics, geography, information technology, mathematics, philosophy, political science, psychology, or sociology

Track II: International Economics

Six credit hours of upper division courses outside the economics discipline approved for the International Studies minor.

Rationale: ECON 3700 is becoming a required course since occupational choices for students with economics degrees are becoming more quantitative. Students are also required to complete a senior thesis that duplicates a substantial portion of the content of this course. Requiring this course also removes a growing hidden prerequisite problem.

Rationale for addition of the International Economics Track: The economics major is very broadly defined with few restrictions on course choices within the major. For students preparing to enter professions with an international emphasis, the international track provides a better focus for the program of study and facilitates the marketing of the students' skills and education. A survey of degree requirements for other programs in international economics was used as the basis for this track.

Description of the International Economics Track: The international track is designed along the lines of comparable international economics majors at a number of institutions. The set of required courses is common, and includes economic theory, international courses, and capstone requirements. Some of our upper level courses in international economics have been kept off the required list and remain on the elective list because we cannot yet guarantee their regular availability. As more departmental resources become available, ECON 3100 and ECON 4400 are both likely to become required courses for this program.

The language requirement is in the middle of the range for international economics programs. We require students to complete Intermediate Language I, other programs range from requiring Elementary II to Intermediate II. We require international courses from other disciplines by restricting the upper level related field courses to non-economics courses approved for the international studies minor.

All students completing the international track are required to participate in an international study program and earn at least three credits. Our desire is for students to complete a semester abroad. In practice, many are likely to participate in short international study trips due to constraints on time and/or money. Less than half of the comparable programs require international study.

It was moved, seconded and approved to accept the items under Section H, below, from the January 31, 2007 minutes of the University Curriculum Committee

H. Languages, Literature, & Philosophy

1. **Create the following course:**
ENGL 3141 Bible as Literature **3-0-3**
Prerequisites: ENGL 2100 or PHIL 2201 or PHIL 2251
Description: An examination of the Bible from the perspective of literary analysis, focusing on the Bible's historical, generic, and narrative contexts as well as its subsequent influence on Western literature.

Rationale: Given the prominent influence of the Bible on Western literature, this course fills an important gap in the English curriculum.

CURCAT:

Major Department: Languages, Literature, & Philosophy
Can the course be repeated for additional credit: No
Maximum number of credit hours: 3
Grading Mode: Normal
Instructional Type: Lecture

3. **Change the course number, hours, prerequisites, and/or descriptions for the following courses:**
- a. **FREN 3510, -20, -30 Study Abroad in France** **3-0-3**
Prerequisite: FREN 1002 or permission of the instructor
Description: ~~Summer session residence and study in France in conjunction with the Studies Abroad Program of the University System of Georgia. Intensive instruction in language and culture and participation in related activities.~~ A term abroad of French study in conjunction with the University System of Georgia. Intensive instruction complemented by excursions.

Rationale: The current description eliminates the possibility of studying French in the Caribbean, Canada, or Africa by privileging France. The new description will ensure uniformity among the language descriptions for this course level.

Effective Term: Fall 2007

- b. **GRMN 2002 Intermediate German II** **3-0-3**
Prerequisite: eligibility for ENGL 1101 and GRMN 2001
Description: ~~Continued development of reading, writing, listening, and speaking skills.~~ Continuation of GRMN 2001. Promotion of further awareness of Germanic culture using literary and nonliterary texts with continued development of reading, writing, listening, and speaking skills.

Rationale: To ensure uniformity among intermediate level II modern language course descriptions.

Effective Term: Fall 2007

- c. GRMN 3510, -20 Study Abroad in Germany 3-0-3

Prerequisite: GRMN 1002 **or permission of instructor**

Description: ~~An 8-9 week summer semester's residence and study at the Friedrich Alexander University of Erlangen, Germany. Intensive instruction in the German language and culture, complemented by excursions.~~ **A term abroad of German study in conjunction with the University System of Georgia. Intensive instruction complemented by excursions.**

Rationale: The current description eliminates the possibility of studying German in Austria, Switzerland, or other cities in Germany by privileging one program at a particular university. The new description will allow flexibility as programs develop.

- d. SPAN ~~4050~~ **2050** Spanish for Health Care Systems 3-0-3

Prerequisite: **SPAN 2001 and** eligibility for ENGL 1101

Description: ~~Communications~~ **Skills to communicate** deal with Spanish-speaking patients in a wide variety of clinical situations.

Rationale: Previously, this course was diluted to meet CPC deficiencies. Due to a need among area health care providers, the course should be raised a level with the appropriate prerequisites in order to prepare health care professionals better for communicating with the burgeoning Spanish-speaking patient base.

- e. SPAN 3510, -20 Study Abroad 3-0-3

Prerequisite: SPAN 1002 **or permission of the instructor**

Description: ~~A term of study in conjunction with the University System of Georgia. Intensive instruction complemented by excursions. Must have a 3.0 minimum GPA in all previous Spanish course work.~~ **A term abroad of Spanish study in conjunction with the University System of Georgia. Intensive instruction complemented by excursions.**

Rationale: The current description is a barrier to students in good standing. No other class at the university requires a 3.0 GPA to receive credit. The new description will allow flexibility as programs develop.

4. Modify the Program of Study for the Bachelor of Arts in English:

- B. Major Field Courses 36 hours

Cornerstone Courses

ENGL 3010 - Introduction to Literary Studies

~~ENGL 5455U - Shakespeare~~

ENGL 5990U – **Senior** Capstone Seminar

Historical Period Courses

Three courses selected from:

ENGL 5315U - 17th and 18th Century American Poetry and Prose

ENGL 5325U - 19th Century American Poetry and Prose

ENGL 5335U - 20th Century American Poetry and Prose

ENGL 5440U - Early English Literature **OR ENGL 5465U –**

Chaucer

~~ENGL 5465U – Chaucer~~

ENGL 5480U - Literature of the English Renaissance

ENGL 5455U - Shakespeare OR ENGL 5485U – Milton

~~ENGL 5485U – Milton~~

ENGL 5500U - 18th Century British Poetry and Prose

ENGL 5525U - 19th Century British Poetry and Prose

ENGL 5535U - 20th Century British Poetry and Prose

ENGL 5550U - Contemporary Literature

Two courses selected from:

~~ENGL 5415U - The Novel~~

~~ENGL 5425U - American/British Poetry~~

~~ENGL 5435U - Topics in Drama~~

~~FILM 3400 – Film History or FILM 3500 – Introduction to Film~~

Literature and Culture Courses.....6 hours

Two courses selected from:

~~ENGL 5000U - Special Topic~~

ENGL 5200U - Postcolonial Literature

ENGL 5215U - Literature of the Non-Western World

ENGL 5225U - Literature of the Western World

ENGL 5340U - Literature by Women

ENGL 5350U - African American Literature

ENGL 5380U - Southern Literature

ENGL 5550U - Contemporary Literature

~~ENGL 5610U - Major Author~~

~~FILM 5010U - Topics in Film or FILM 5510U - Film and Literature~~

FILM 5025U - Popular Culture Theory/Criticism

FILM 5510U - Film and Literature

One course selected from:

~~ENGL 3020 - Introduction to Composition Studies~~

~~ENGL 3720 - Business and Technical Communication~~

~~ENGL 4700 - Advanced Composition~~

~~ENGL 4740 - Creative Writing (Poetry) or ENGL 4750 - Creative Writing (Fiction)~~

One course selected from:

~~ENGL 5025U - Critical Approaches to Film, Television, and Popular Culture~~

~~ENGL 5730U - Rhetoric~~

~~ENGL 5800U - Advanced Grammar~~

~~ENGL 5815U - Literary Theory~~

ENGL 5820U – History of the English Language

Major Field Electives

Five courses selected from the 3000+ level ENGL/FILM/JOUR courses)

5. Modify Armstrong’s Core Area B: Global Perspectives, subject to University System Office approval.

2. Global Perspectives2-3 hours

One course selected from:

ANTH 1150 - Global Perspectives in Anthropology: Peoples of the World

CHEM 2200 - Science, Technology, and the Modern World

CRJU 2010 - Universal Justice

ECON 1150 - Global Economic Problems

ENGL 2050 - Africa and the Diaspora

EURO 2000 - Introduction to the European Union

GEOG 1100 - World Regional Geography

GEOG 2120 - Cultural Geography

GWST 2200 - Gender in Global Contexts

HIST 1111 - Civilization I

HIST 1112 or HIST 1112H - Civilization II

HIST 2100 - The African Diaspora

HLPR 2010 - Culture, Illness, Diagnosis and Treatment

HONS 2000 - Honors Topics in Global Perspectives

HUMN/SSCI 2960 – Foreign Language and Culture

POLS 1150 - World Politics

POLS 2290 - Foundations of International Relations

PSYC 2300 - Global Perspectives in Developmental Psychology I

Foreign Language 2002 – Intermediate Language II

Rationale: HUMN/SSCI 2960 are available only through study abroad programs; by definition, they fit the objectives of Core Area B, part 2.

Currently, Foreign Language is not part of our core. Of the 22 system schools that offer foreign languages, fifteen count foreign language classes in core area B or C. Seven schools, AASU among them, do not admit foreign languages as part of the core. In order to stay in step with the majority of the system schools, akin to the move to be more in step with awarding AP credit, it would behoove AASU to include FL 2002 in core area B since this class teaches culture and civilization in the target language (French, German, or Spanish). This in itself recognizes globalization by making students participate in the study of another culture/language. Given that each of these languages is spoken in various countries--not just one--and that 2005 was proclaimed as the year of foreign languages, we should acknowledge their importance and reward students who choose to take this class as an option with core credit. Spanish is spoken by 425,000,000 speakers around the

world, is the official language of 21 countries, and numbers among the five most spoken world languages. French is spoken in 44 countries and is one of the official languages of the United Nations. About 129,000,000 speak French as their principal language. Nearly 120,000,000 people speak German in 41 countries as their main language. The European Studies Certificate and the Latin American Studies Certificate that we offer in conjunction with the UGA system have language requirements. Currently, there is a proposed Transatlantic Studies major in the works for the UGA system that will involve course work with international professors and students through Internet and satellite technology. Should the proposed Transatlantic Studies major be approved, students will need to demonstrate at least 3000 level proficiency in the target language to earn a degree in that field. Courses must include readings in the target language to meet a language across the curriculum requirement. Consequently, offering FL 2002 or HUMN 2960 as a core area B option would recruit more students for these majors and certificate programs that promote globalization and internationalization of the curriculum. In addition, Congress has designated 2006 as the Year of Study Abroad and has earmarked \$50 million to promote study abroad. Logically, including a language option in the core should promote study abroad. As a further note, foreign languages are the only area of study with a major within the College of Arts and Sciences that has been excluded from core options.

II. College of Health Professions

It was moved, seconded and approved to accept the items under Section B, below, from the January 31, 2007 minutes of the University Curriculum Committee

B. Dental Hygiene

1. Create the following course:

DHYG 1150 Transitional Dental Hygiene **0-12-4**

Prerequisite: DHYG 1102, or permission of instructor or department

Description: Clinical practice is utilized to emphasize refinement of dental hygiene skills.

Rationale: To assist the dental hygiene student in maintaining and refining clinical skills learned early in the curriculum. This course will be offered as an elective course and will not increase the total overall program of study hours.

Effective Term: Summer, 2007

CURCAT

Major Department: Dental Hygiene

Can Course Be Repeated For Additional Credit: No

Maximum Number of Credit Hours: 4

Grading Mode: Normal

Instruction Type: Clinical

2. Change the following course:

DHYG 2201 Clinical Dental Hygiene III

2-12-6 2-0-2

Prerequisite: All 1000 level DHYG courses and CHEM 1010 and BIOL 2081 and BIOL 2082 and BIOL 2275

Corequisite: DHYG 2201L

Description: Continuation of preceding clinical courses with emphasis on students' advancement and improved proficiency in clinical skills and integration of didactic knowledge in the clinical arena **didactic knowledge designed to enhance clinical and professional skills.**

Rationale: The original course DHYG 2201 combined both the didactic and clinical components. Separating these components into individual courses will achieve a clear delineation between student didactic and clinical skills and evaluation methods.

Effective Term: Fall 2007

CURCAT

Major Department: Dental Hygiene

Can Course Be Repeated For Additional Credit: No

Maximum Number of Credit Hours: 2

Grading Mode: Normal

Instruction Type: Lecture

3. Create the following course:

DHYG 2201L Clinical Dental Hygiene III Laboratory

0-12-4

Prerequisite: All 1000 level DHYG courses and CHEM 1010 and BIOL 2081 and BIOL 2082 and BIOL 2275

Corequisite: DHYG 2201

Description: Clinical exercises supplement the didactic course material of DHYG 2201.

Rationale: The original course DHYG 2201 combined both the didactic and clinical components. Separating these components into individual courses will achieve a clear delineation between student didactic and clinical skills and evaluation methods.

Effective Term: Fall, 2007

CURCAT

Major Department: Dental Hygiene

Can Course Be Repeated For Additional Credit: No

Maximum Number of Credit Hours: 4

Grading Mode: Normal

Instruction Type: Clinical

4. Change the following course:

DHYG 2202 Clinical Dental Hygiene IV and Ethical Decisions 2-15-7 2-0-2

Prerequisite: DHYG 2201 and DHYG 2201L

Corequisite: DHYG 2202L

Description: Continuation of preceding clinical courses with emphasis on students' advancement and improved proficiency in clinical skills and integration of didactic knowledge in the clinical arena **didactic knowledge designed to enhance clinical and professional skills**. Jurisprudence and ethical decisions.

Rationale: The original course DHYG 2202 combined both the didactic and clinical components. Separating these components into individual courses will achieve a clear delineation between student didactic and clinical skills and evaluation methods.

Effective Term: Spring, 2008

CURCAT

Major Department: Dental Hygiene

Can Course Be Repeated For Additional Credit: No

Maximum Number of Credit Hours: 2

Grading Mode: Normal

Instruction Type: Lecture

5. Create the following course:

DHYG 2202L Clinical Dental Hygiene IV Laboratory 0-15-5

Prerequisite: DHYG 2201 and DHYG 2201L

Corequisite: DHYG 2202

Description: Clinical exercises supplement the didactic course material of DHYG 2202.

Rationale: The original course DHYG 2202 combined both the didactic and clinical components. Separating these components into individual courses will achieve a clear delineation between student didactic and clinical skills and evaluation methods.

Effective Term: Spring, 2008

CURCAT

Major Department: Dental Hygiene

Can Course Be Repeated For Additional Credit: No

Maximum Number of Credit Hours: 5

Grading Mode: Normal
Instruction Type: Clinical

6. Modify Program of Study for the Degree of Associate In Science in Dental Hygiene

B. Major Field Courses	43 hours
DHYG 1100 Head and Neck Anatomy	
DHYG 1101 Clinical Dental Hygiene I	
DHYG 1102 Clinical Dental Hygiene II	
DHYG 1110 Dental Anatomy	
DHYG 1120 Dental Roentgenology	
DHYG 1130 General and Oral Pathology and Oral Histology	
DHYG 1140 Periodontics	
DHYG 2201 Clinical Dental Hygiene III	
DHYG 2201L Clinical Dental Hygiene III Laboratory	
DHYG 2202 Clinical Dental Hygiene IV and Ethical Decisions	
DHYG 2202L Clinical Dental Hygiene IV Laboratory	
DHYG 2210 Pharmacology and Emergency Management	
DHYG 2220 Dental Materials	
DHYG 2230 Applied Nutrition	
DHYG 2240 Preventive Periodontics	
DHYG 2250 Dental Public Health	

It was moved, seconded and approved to accept the items under Section D, below, from the January 31, 2007 minutes of the University Curriculum Committee

D. Medical Technology

1. Delete the following course

~~**MEDT 4810 Special Topics Practicum**~~ ~~0-V-1~~

Rationale: The Medical Technology program is utilizing several clinical sites and it is difficult to ensure that student experiences at different clinical sites are comparable.

Effective Term: Fall 2007

2. Change the number of hours for the following course:

MEDT 4410 Clinical Immunohematology Practicum ~~0-V-2~~ **0-V-3**

Rationale: Additional time is needed in the clinical internship to cover new technologies in the field of transfusion medicine.

Effective Term: Fall 2007

3. Modify Major Field Courses for the BSMT degree:

B. Major Field Courses

54 Hours

- MEDT 3100 Urinalysis and Body Fluids
- MEDT 3200 Clinical Bacteriology
- MEDT 3300 Clinical Hematology and Hemostasis
- MEDT 3400 Clinical Immunohematology
- MEDT 3500 Clinical Chemistry
- MEDT 3600 Clinical Laboratory Methodologies
- MEDT 3700 Clinical Immunology and Molecular Diagnostics
- MEDT 3800 Clinical Microbiology
- MEDT 4110 Clinical Phlebotomy Practicum
- MEDT 4210 Clinical Microbiology Practicum
- MEDT 4310 Clinical Hematology Practicum
- MEDT 4410 Clinical Immunohematology Practicum
- MEDT 4510 Clinical Chemistry Practicum
- MEDT 4600 Clinical Pathways & Critical Decision Making
- MEDT 4610 Urinalysis Practicum
- MEDT 4710 Clinical Immunoserology Practicum
- ~~MEDT 4810 Special Topics Practicum~~
- MEDT 4900 Laboratory Management and Education

4. Modify Major Field Courses for the Post-Baccalaureate:

B. Major Field Courses

54 Hours

- MEDT 3100 Urinalysis and Body Fluids
- MEDT 3200 Clinical Bacteriology
- MEDT 3300 Clinical Hematology and Hemostasis
- MEDT 3400 Clinical Immunohematology
- MEDT 3500 Clinical Chemistry
- MEDT 3600 Clinical Laboratory Methodologies
- MEDT 3700 Clinical Immunology and Molecular Diagnostics
- MEDT 3800 Clinical Microbiology
- MEDT 4110 Clinical Phlebotomy Practicum
- MEDT 4210 Clinical Microbiology Practicum
- MEDT 4310 Clinical Hematology Practicum
- MEDT 4410 Clinical Immunohematology Practicum
- MEDT 4510 Clinical Chemistry Practicum
- MEDT 4600 Clinical Pathways & Critical Decision Making
- MEDT 4610 Urinalysis Practicum
- MEDT 4710 Clinical Immunoserology Practicum
- ~~MEDT 4810 Special Topics Practicum~~
- MEDT 4900 Laboratory Management and Education

5. Modify Major Field Courses for the BSMT degree – MLT Option:

B. Major Field Courses

48 Hours

- MEDT 3110 Urinalysis and Body Fluids
- MEDT 3210 Clinical Bacteriology

MEDT 3310 Clinical Hematology and Hemostasis
 MEDT 3410 Clinical Immunohematology
 MEDT 3510 Clinical Chemistry
 MEDT 3610 Clinical Laboratory Methodologies
 MEDT 3710 Clinical Immunology and Molecular Diagnostics
 MEDT 3800 Clinical Microbiology
 MEDT 4110 Clinical Phlebotomy Practicum
 MEDT 4210 Clinical Microbiology Practicum
 MEDT 4310 Clinical Hematology Practicum
 MEDT 4410 Clinical Immunohematology Practicum
 MEDT 4510 Clinical Chemistry Practicum
 MEDT 4600 Clinical Pathways & Critical Decision Making
 MEDT 4610 Urinalysis Practicum
 MEDT 4710 Clinical Immunoserology Practicum
~~MEDT 4810 Special Topics Practicum~~
 MEDT 4900 Laboratory Management and Education

3. Library

Patricia Coberly

It is the time of year to send in your nominations for the Brockmeier Faculty Award. This award is given annually to a full-time faculty member who has been at Armstrong for one full year but not more than five years. The recipient is recognized as an outstanding teacher who has made significant contributions through service to the university and our students. Kristina Brockmeier, former director of Library Services, endowed this award in expression of her interest and dedication to Armstrong faculty and students.

The award includes

- \$250 in cash,
- \$250 in library materials to be chosen by the recipient,
- a personal plaque, and
- name inscribed on plaque in Lane Library.

Anyone may nominate a faculty member for the award. Nominations and the supporting materials need to be sent to Dr. Trish Coberly in University Hall 210 by March 1st.

The Library Committee will also host a Faculty Forum on Friday, February 23rd in Solms Hall, with an impressive lineup of panel participants.

There was a question regarding the status of the search to fill the University Librarian position. Dr. Steve Jodis, head of the search committee, responded that February 19 is the closing date for accepting applications.

4. Admissions & Academic Standing

Janet Stone

The committee is looking at current GPA requirements and hopes to bring a proposal to the next faculty meeting.

The committee asks that you give serious attention to Greg Anderson's Early Alert reminder. If a student is not doing well, please refer their name to Mr. Anderson's office. The Early Alert is currently a voluntary system, but students need feedback about their progress earlier than mid-term.

5. Faculty Activities

Wendy Marshall

The Faculty Supper Club event held on January 25 had 16 participants. Sheets have been distributed describing the next Supper Club even. If you are interested in participating, please fax your information to Wendy Marshall by Tuesday.

The committee met last Thursday. A spring bocce tournament was discussed, and also a possible casino cruise.

6. Faculty Welfare

William Baird

The committee met at the end of last month and was joined by President Jones and Vice President Whitford. There was extensive discussion about the results of the survey of faculty concerns distributed last semester. Dr. Jones and Dr. Whitford are working to address the larger issues. The committee hopes to have more to report soon.

Eddie Wilson will give a seminar on Long Term Care plans/options at noon on February 26 in UH 156. Also, Human Resources is planning a retirement fair in late March.

7. Student Recruitment, Advisement, & Retention

Pete Mellen

The committee met last Thursday and will be taking a codification of the hardship withdrawal policy to the next Executive Committee meeting.

8. Writing

Leigh Rich

There are four days left to submit samples for the writing showcase. The committee is looking for staff or faculty to be judges.

9. Research & Scholarship

Elizabeth Desnoyers-Colas

A call for abstracts for the Student Scholarship Symposium has been sent out. Dr. Lorrie Hoffman is the point of contact for the abstracts. The deadline for

submission is March 30. Judging will be held April 17, and awards will be given April 20.

10. Faculty Development

Dick Nordquist

This Friday there is a PRISM roundtable at noon. Please contact Sabrina Hessinger if you'd like to attend.

There will be an Art Trek on March 2, with visits to the studios of Rachel Green, John Jensen, and Linda Jensen.

The awards convocation will be held at noon on April 27, location to be announced later.

A bench at the bocce court will be dedicated in memory of Patrick Brennan. There will be a bocce tournament, and the Special and Adult Education student organization will do a cook-out to raise donations. There will be more details later.

11. Student Conduct

Michael Hall

The committee requests that faculty make a statement about academic honesty and integrity in their class syllabi and discuss this topic with their students.

12. Financial Aid & Scholarship

Pamela Sears

The committee met on January 26 and is recommending offering renewable scholarships from a separate fund. Details on the number of scholarships given were reported. On March 22 the committee will meet to review incoming freshman applications.

13. Honors Advisory

Jonathan Roberts

Presidential scholarship applications are due March 31. Also, faculty are encouraged to come visit the Honors Program's new and improved website.

14. International Programs & Activities – no report

Jim Anderson

15. Grievance – no report

Dan Lipsa

16. Academic Appeals – no report

Stephen Primatic

17. Faculty Evaluation – no report

David Brown

VI. Other Business. There was no other business.

VII. Announcements

A. Faculty Lecture Series

Christopher Hendricks

Dr. Liz Desnoyers-Colas will be the speaker at the faculty lecture this Friday. Her topic is "Marching as to War: Personal Narratives of African American Women's Gulf War Experiences."

B. Give for the Gulf

Alice Adams

A fourth rebuilding trip is planned for spring break. Volunteers will be working on rebuilding a house they helped tear down last time, as well as on other projects. The group will be back in time for St. Patrick's Day and will also make a side trip to New Orleans. Faculty and staff volunteers are needed. There is potential to take 20-30 students this time if there are enough faculty and staff volunteers. A 1-8 ratio is best. Please contact Alice Adams if you are interested, and announce the trip to your students.

VIII. Adjournment. The meeting was adjourned at 12:56 p.m.

Respectfully submitted,

Phyllis L. Panhorst
Coordinator of Faculty Information

ADVISEMENT TRAINING

The Committee on Student Recruitment, Advisement, and Retention proposes the following action:

A requirement of employment for all new hires will be mandatory participation in an advisement workshop conducted by the Office of Academic Orientation and Advisement.

The Office of Academic Orientation and Advisement will coordinate with the Division of Student Affairs and the Office of Financial Aid in developing this workshop. Topics would include, but would not be limited to: navigating Banner during pre-registration; CLEP Test options; HOPE GPA and HOPE assessment; whom to contact when students have questions about financial aid requirements; and AASU student academic and employment profiles.

By participating in such a workshop, new faculty would:

- a. Be given a clear indication of our student profile early in the process.
- b. Discover various options and advisement tools in a directed fashion, rather than through trial and error.
- c. Be introduced to the personnel and resources of the Office of Academic Orientation and Advisement, the Division of Student Affairs, and the Office of Financial Aid.

The Committee suggests this workshop be held early in the Spring semester. The benefits from holding this workshop in January or early February, rather than during the Fall semester, would be:

- a. Allowing more time to focus specifically upon advising topics, since the Fall semester is already a very busy time for new faculty with much new information to assimilate.
- b. Having completed a semester of teaching at AASU will provide a context for student profile information presented in the workshop
- c. Providing new faculty an opportunity to meet with each other again, as some will have not seen each other since the new faculty orientation in the fall. This could foster enhanced cross-disciplinary cooperation among the cohort of new faculty.

Bylaws, Article VII, Section B.1.a. Membership

(1) The Executive Committee of the Faculty shall consist of the dean of faculty as chair and twelve other members of the faculty. The Faculty shall elect six members each year for two-year terms, each term lasting from June 1, following the election, to May 31, two years hence. No more than one member from any department or program and no fewer than two members from each of the following: the College of Health Professions, the College of Arts and Sciences (including the library), and the College of Education. No fewer than one from the School of Computing may serve at one time on the Committee. Members of the Faculty are not eligible to serve during their first year of faculty membership. Committee members are not eligible to succeed themselves within one year after a term of service.

There are no at-large seats being vacated this year. Therefore, elections are specific to the college/school seats being vacated. Please cast a total of SIX (6) votes as specified below.

ARTS AND SCIENCES SEATS — Please mark TWO (2) choices

- Stephen Primatic Art, Music & Theatre
- Brett Larson Biology
- José da Cruz Criminal Justice, Social and Political Science
- Lee Williams History
- Beth Burnett Lane Library
- Jane Wong Psychology

SCHOOL OF COMPUTING SEAT — Please mark ONE (1) choice

- Hong Zhang Computer Science
- Wayne Johnson Engineering Studies
- Kam Lau Information Technology

COLLEGE OF EDUCATION SEAT — Please mark ONE (1) choice

- Patrick Thomas Middle and Secondary Education
- Greg Wimer Health and Physical Education
- Robert Loyd Special and Adult Education

COLLEGE OF HEALTH PROFESSIONS SEATS — Please mark TWO (2) choices

- Maya Clark Communication Sciences and Disorders
- Rochelle Lee Radiologic Sciences
- Rhonda Bevis Respiratory Therapy

Bylaws, Article VII, Section B.4. University Curriculum Committee

The University Curriculum Committee shall consist of the dean of faculty as chair and twelve other members of the Faculty. At the beginning of the first meeting of the academic year, the committee shall elect a vice chair by private ballot. At the discretion of the chair, reports of the committee may be made by the vice chair at faculty meetings. No more than one member from any one department/program may serve at one time on the committee. There shall be four faculty members selected from the College of Arts and Sciences (including the library), two members elected from the College of Education, two members elected from the College of Health Professions, one member elected from the School of Computing and three members elected from the Faculty at-large with no more than two members elected from any one college/school. Faculty terms shall be two years; no more than two successive terms shall be served by any person.

Seats Open: Two (2) from the College of Arts and Sciences; One (1) from the College of Education; Three (3) at-large.

PLEASE MARK SIX CHOICES

- Elizabeth Desnoyers-Colas Art, Music and Theatre (A&S)
- Jennifer Zettler Biology (A&S)
- Michael Jaynes Chemistry and Physics (A&S)
- José da Cruz Criminal Justice, Social and Political Science (A&S)
- Richard McGrath Economics (A&S)
- Beth Howells Languages, Literature and Philosophy (A&S)
- Greg Knofczynski Mathematics (A&S)
- Stephen Taylor Psychology (A&S)
- Daniel Liang Computer Science (SOC)
- Frank Katz Information Technology (SOC)
- Meg Walworth Early Childhood Education (COE)
- Brenda Logan Middle and Secondary Education (COE)
- Trish Coberly Special and Adult Education (COE)
- April Garrity Communication Sciences and Disorders (COHP)
- Leigh Rich Health Sciences (COHP)
- Lisa Anderson Medical Technology (COHP)
- Gloria Strickland Radiologic Sciences (COHP)