

Armstrong Atlantic State University
School of Graduate Studies
Minutes of the Graduate Council Meeting
Tuesday, September 13, 2005

The Graduate Council met at 2:30 p.m. in University Hall Room 282. Those in attendance: Mike Price (chair), Trish Coberly, Chris Hendricks, Joey Crosby, Ray Hashemi, Jane McHaney, John Hobe, Ed Strauser, Joyce Bergin, Mark Finlay (Ed Wheeler), Dick Nordquist, Anita Nivens, David P. Adams, Sandy Streater, Nora Fleming (GSCC representative), Bill Kelso (GSCC Advisor), and Nikki Palamiotis (visitor).

I. The minutes from the April 12, 2005 meeting were approved.

II. Standing Committee Reports:

Curriculum Committee – Items from the September 9, 2005 meeting were approved. Official minutes are available online at www.gs.armstrong.edu/graduatecurriculumcommittee.htm

Graduate Faculty Status and Activities Committee – The following candidates for graduate faculty status were approved:

- 1) Lorrie Hoffman – Full, Initial
- 2) Elizabeth Howells – Full, Initial
- 3) Brenda Logan – Full, Reappointment
- 4) Anita Nivens – Full, Reappointment
- 5) Richard Nordquist - Full, Reappointment
- 6) Adam Bossler – Assistant, Initial
- 7) Gaye Cook – Assistant, Reappointment
- 8) Sara Farrell – Assistant, Initial
- 9) Winthorpe Heirs-Assistant, Reappointment
- 10) Marward Howard – Assistant, Reappointment
- 11) Mary Ann Sullivan – Assistant, Reappointment
- 12) Linda Tuck - Assistant, Initial

III. Report from GSCC – Nora Fleming gave a brief overview of the GSCC: Re-establishing Council with representatives from each of the Graduate Programs, funding for Graduate Student research Projects and the ABC/GSCC Lounge in Victor Hall.

IV. Report from the Assistant VP:

- a) Graduate Assistantships – Currently 44 GA positions have been filled, 4 from Federal Financial Aid Matching funds
- b) International Graduate Assistants process can be simplified if the student applies for a Social Security number, provides us with the documentation of the number and agrees to allow the Business Office to place \$150 in an account until the actual number is received.

- V. Report from the Director of the Graduate School. The director discussed the following items
- a) Coordinators duties regarding graduate admission
 - b) Change in admission policy during the middle of the academic year- Graduate Enrollment Services observes the catalog
 - c) Summer acceptance for fall and between semesters
 - d) Graduate Appeals Process - A draft of the process was disseminated for Council review and discussion at the next meeting. Dean McHaney commented that the letter issued by the College of Education states, "If you would like to appeal..." inviting students to appeal. The Council suggested that the letter from the College of Education be an item for review during the next meeting.
 - e) Admitting students with earned Master's, Ph.D's and MD's as Degree Regular students-tabled until next meeting
 - f) Graduation Issues-tabled until next meeting

VI. Membership Clarification

Sports Medicine's Program Representative is Robert Lefavi and Sandy Streater is a Member-at-Large.

The next meeting of the Graduate Council will be held on October 11, 2005.

Respectfully submitted,

Natasha Beckett
Coordinator of Graduate Faculty Services