



**Armstrong Atlantic State University  
Faculty Meeting  
Minutes of October 10, 2005**

- I. Call to Order.** The meeting was called to order at 12:20 p.m. in University Hall 156 on Monday, October 10, 2005 by Dr. Edward Thompson III. There were 173 out of 284 faculty members in attendance, with 2 excused absences. The list is on file in the Vice President's Office with the official minutes.
- II. Approval of Minutes** – The minutes of September 19, 2005 were approved as presented.
- III. Old Business**
- A. Runoff Elections – Executive Committee and University Curriculum Committee; see Minutes Attachment 1)**

On the first balloting Patty Brandt was elected to fill the vacant seat (2 year term) on the University Curriculum Committee and Tom Murphy was elected to fill the vacant seat (2 year term) on the Executive Committee. The second balloting resulted in a run-off between Wendy Marshall and Kam Lau. In the third balloting Wendy Marshall was elected to fill the remaining vacancy on the Executive Committee (1 year term).

**B. Proposed Bylaws revisions from University Curriculum Committee (second reading and vote on Article VIII, Section B)**

Suzanne Carpenter

The proposed revision was read aloud and the rationale given (see Minutes Attachment 2). A motion was made and seconded to approve the revision. There was a brief discussion and the vote was called. The revision was approved.

**C. Proposed Bylaws revisions regarding student members on Standing Committees (second reading and vote)**

Helen Taggart

The proposed revision was read aloud (see Minutes Attachment 3). A motion was made and seconded to approve the revision. There was no discussion, so the vote was called. The revision was approved.

**D. Student Success**

Mike Price

A rough draft of the report for the USG office has been prepared outlining a skeletal plan for student success initiative. Thanks were extended to those who have given input. The draft will be distributed to the faculty after the Office of Academic Affairs looks over the draft and examines the financial aspects. It is hoped that there will be forums to discuss the report.

**IV. New Business****A. Award Recognition**

Edward Thompson, III

Dr. Beth Howells was presented with a Certificate of Recognition from the AASCU et al for her work on the Graduation Rate Outcomes study for Spring 2005.

**B. Finance Committee Report**

John Jensen

The Finance Committee, which is a Standing Committee of the University, has recently been reconstituted. Their charge is to advise the faculty and the President on financial policies. The committee has met three times. Members are Judy Awong-Taylor, Rhonda Bevis, John Hobe, Kam Lau, and John Jensen. The FY 2007 budget request is on reserve in the library, and the minutes of the most recent meeting may be accessed online.

**C. Reports of the Standing Committees of the Faculty**

## 1. Executive Committee

Helen Taggart

The Executive Committee invited Robert DiBella to update the committee on the plans to move the Testing Center from Student Affairs to External Affairs. There has been only one meeting to date to discuss the transfer. The Executive Committee sent a memo to President Jones requesting that Dr. Ed Thompson be included in future meetings on the subject as the representative of the faculty. If you have insights, ideas, or concerns regarding the transfer of the Testing Center, please bring them to Dr. Ed Thompson or Dr. Helen Taggart.

## 2. Academic Appeals

Sharyn Gibson

The Academic Appeals Committee is reviewing the process and protocol for student appeals. The committee will send forth some proposed policy changes to the faculty via the Executive Committee. The reason for the proposal is to streamline and tighten the process. The proposed changes may help students realize success rather than failure.

## 3. Admissions &amp; Academic Standing

W.C. Zipperer

The committee has been contacting other schools to see what they do about retention. They have noticed a correlation between advisement and retention and will continue to look at this issue.

4. Faculty Activities

Andy Weinbach

The Garden Tour will be held next Thursday.

Demonstrations of how to play bocce will be given during Celebrate AASU Days. The bocce court is located across from Solms Hall.

5. Faculty Development

Sandy Streater

Today is the last day to sign up for fall faculty field trips. The field trips for spring have not been announced yet but should be posted online soon. For more information please check online or call Dick Nordquist.

October 18 is the deadline for the Teaching and Learning Grants.

6. Faculty Evaluation

Lynn Stover

The committee will be reviewing a voluntary online midterm evaluation system.

7. Faculty Welfare

Rod McAdams

No report.

8. Financial Aid & Scholarship

Delana Nivens

No report.

9. Grievance

Joseph Crosby

No report.

10. Honors Advisory

Nancy Remler/Jonathan Roberts

The committee has been developing revised policies for the interdisciplinary track and the leadership and service track.

11. International Programs & Activities

Jim Anderson

USG is sponsoring two new faculty development opportunities. One is in Cameroon and Nigeria, and the other is in Denmark and Sweden. Regents scholarships are available. There may be some AASU money available as well.

Next week a quartet from Argentina will be performing traditional folk music.

International Week is coming up soon and will feature the opening of the International Gardens.

Five new Study Abroad programs have been added: China, Argentina, Germany, Italy, and Ireland.

#### 12. Library

Joyce Bergin

The committee met on October 5 and looked at the Library budget, particularly at technology. Also, University Hall 156 and 157 have been provided with equipment upgrades.

#### 13. Research & Scholarship

Cameron Coates

Applications for the Research and Scholarship grants are due by October 18. The committee will meet on October 27 and give their recommendations on October 28.

#### 14. Student Conduct

Kathryn Craven

No report.

#### 15. Student Recruitment, Advisement, & Retention

Pete Mellen

The committee will meet on Monday and discuss advisement issues.

#### 16. Writing

Andi Beth Mincer

June Hopkins will be coordinating the Writing Showcase this year.

#### 17. **University Curriculum Committee**

Edward Thompson, III

(Action items only: please refer to UCC minutes of September 21, 2005.)

### **I. College of Arts and Sciences**

*It was moved, seconded and approved to accept as a block Items 1-5 under Section B below from the September 21, 2005 minutes of the University Curriculum Committee.*

#### **B. Art, Music, & Theatre**

1. **A motion was made, seconded, and approved to Create the following course:**

**THEA 3050 Stage Movement**

**3-0-3**

**Prerequisites: Eligibility for ENGL 1101**

**Description: A workshop class focusing on the development of movement techniques including isolation, center, balance, Alexander Technique, mime, clowning, hand-to-hand combat, kinesthetics, and neutral mask.**

Rationale: The actor's efficient and effective use of the physical instrument is crucial to convey characterization on stage. This class has been taught as a special topics class for over three years. It is an important class in the Theatre program.

**Effective Term: Spring 2006**

**CURCAT:**

**Major Department: Art, Music and Theatre**

**Can course be repeated for additional credit? no**

**Maximum Number of Credit Hours: 3**

**Cross-listed courses: none**

**Grading Mode: normal**

**Instruction Type: Lecture**

- 2. A motion was made, seconded, and approved to Change the prerequisite and CURCAT of the following course:**

THEA 3100 Auditions

**1-0-1**

**Prerequisites: ~~THEA 2410, THEA 3000 or permission of instructor~~  
Eligibility for ENGL 1101**

Rationale: Should have always been this way.

**Effective Term: Spring 2006**

**CURCAT:**

**Major Department: Art, Music and Theatre**

**Can course be repeated for additional credit? ~~no~~ yes**

**Maximum Number of Credit Hours: ~~4~~ 3**

**Cross-listed courses: none**

**Grading Mode: normal**

**Instruction Type: Lecture**

- 3. A motion was made, seconded, and approved to Change the prerequisite of the following course:**

THEA 3900 Play Production

**3-0-3**

**Prerequisites: ~~THEA 1100, 1200, 2410 or permission of instructor~~ **THEA 1100 OR 1200 OR 2410 or permission of instructor****

Rationale: Should have always been this way.

**Effective Term: Spring: 2006**

**4. A motion was made, seconded, and approved to Change the prerequisite of the following course:**

THEA 4030 Children's Theatre Tour 3-0-3

Prerequisites: ~~THEA 2410, 3030, 3000 or permission of instructor~~ **THEA 1100 OR 1200 OR 2410 or permission of instructor**

Rationale: Should have always been this way.

**Effective Term: Spring 2006**

**5. A motion was made, seconded, and approved to Change the prerequisite of the following course:**

THEA 4420 Acting for the Camera 3-0-3

Prerequisites: ~~THEA 2410, 3000 or permission of instructor~~ **THEA 1100 OR 1200 OR 2410 or permission of instructor**

Rationale: Should have always been this way.

**Effective Term: Spring 2006**

*It was moved, seconded and approved to accept Item 1 under Section E below from the September 21, 2005 minutes of the University Curriculum Committee.*

**E. Criminal Justice, Social, & Political Science**

**1. A motion was made, seconded, and approved to Create the following course:**

**POLS/CRJU 1120 Moot Court Debate 1-0-1**

**Prerequisites: Eligibility for ENGL 1101 and permission of the instructor.**

**Description: Legal argumentation and decision making including writing briefs, research, and forensic skills.**

Rationale: To provide the training and experience students need to participate effectively in a moot court tournament. In most professions final exams are non-existent, but what is almost always necessary is to communicate persuasively and logically with prepared research to potential critics. There is no other program like mooting to sharpen an undergraduate student's abilities at persuasive speaking, research, and critical reasoning skills. Moot court competition is usually a part of every law student's experience, but undergraduates in almost any field can benefit from moot court competition as well.

**Effective Term: Spring 2006**

**CURCAT:**

**Major Department: Criminal Justice, Social, and Political Science**

**Can course be repeated for additional credit? yes**

**Maximum Number of Credit Hours: 3**

**Cross-listed courses: none**

**Grading Mode: S/U**

**Instruction Type: Lecture**

*It was moved, seconded and approved to accept Item 1 under Section H below from the September 21, 2005 minutes of the University Curriculum Committee.*

**H. Languages, Literature, & Philosophy**

**1. A motion was made, seconded, and approved to Modify the Program of Study for the B.A. in English with Teacher Certification as follows:**

Area F 18 hours

ENGL 2100 - Literature and Humanities

(if taken in area C, substitute one course from ENGL 2121, 2122, 2131, 2132)

Foreign Language 1002 - Elementary Language II

Foreign Language 2001 - Intermediate Language I

Foreign Language 2002 - Intermediate Language II

MGSE 2000 - The Professional Educator

~~MGSE 2150 - Adolescent Growth and Development~~

**CEUG 1010 - Human Growth and Development**

Physical Education

3 hours

C. Teacher Education Courses

~~33~~ 27 hours

~~EEXE 5100U - Educating Students with Disabilities~~

**CEUG 2100 - Introduction to Students with Disabilities**

MGSE 2180 - Literature for Young Adults

~~MGSE 3050 - Secondary Curriculum and Methods, General~~

~~MGSE 3200 - Middle School Theory and Practice~~

MGSE 4090 - Classroom Management

MGSE 4280 - Teaching and Evaluation of Literacy through Reading and Writing in the Middle Grades Content Areas (*Reading / Writing in Content Areas*)

MGSE 4392 - Secondary Curriculum and Methods, English

MGSE 4750 - Student Teaching and Seminar (12 semester hours)

Rationale: The modifications outlined above are in response to changes in the College of Education's course requirements for teacher certification in secondary degree programs. Reducing the number of hours in the degree program should

increase the number of students who successfully complete teacher certification prior to completion of the baccalaureate degree.

**Effective Term: Spring 2006**

*It was moved, seconded and approved to accept Items 1 under Section J below from the September 21, 2005 minutes of the University Curriculum Committee.*

## **J. Psychology**

1. **A motion was made, seconded, and approved to Delete the following course:  
PSYC 4010, -20, -30 Special Topics in Psychology 3-0-3**

Rationale: The topics typically covered in this course are at the advanced undergraduate level and/or the graduate level. We want to delete these course numbers so we could add the course at the undergraduate/graduate level.

**Effective Term: Spring 2006**

## **II. College of Health Professions**

*It was moved, seconded and approved to accept Items 1 under Section E below from the September 21, 2005 minutes of the University Curriculum Committee.*

### **E. Nursing**

1. **A motion was made, seconded, and approved to Change Core Curriculum Option II B: Clinical Health Majors for nursing majors**

<b>Laboratory science sequence</b>	<b>8 hours</b>
BIOL 1107/BIOL 1108	
CHEM 1151/CHEM 1152	
CHEM 1211/CHEM 1212	
PHYS 1111/ PHYS 1112	

**Or:**

<b>Two laboratory science courses selected from</b>	<b>8 hours</b>
BIOL 1107	
CHEM 1151	
CHEM 1211	
PHYS 1111	



Rationale: Increased flexibility of science options for pre-nursing students. More easily accommodates transfer students from universities which do not require a laboratory sequence of science courses. This request necessarily resulted in a system inquiry at the Board of Regents level to determine the best route for submitting such a change since it involves a core requirement alteration. The determination was that such requests should be submitted through individual campuses. Further, this issue was discussed and approved at the College of Health Professions Department Head meeting.

*It was moved, seconded and approved to accept as a block Items 1-4 under Section G below from the September 21, 2005 minutes of the University Curriculum Committee.*

## **G. Radiologic Sciences**

- 1. A motion was made, seconded, and approved to Change course name.**  
RADS 3071 ~~Radiographic~~ **Imaging and Radiation** Procedures I 3-2-3

Rationale: This new course name is more inclusive of the various modalities within the field of radiologic sciences.

Effective Term: Spring 2006

- 2. A motion was made, seconded, and approved to Change course name.**  
RADS 3072 ~~Radiographic~~ **Imaging and Radiation** Procedures II 3-2-3

Rationale: This new course name is more inclusive of the various modalities within the field of radiologic sciences.

Effective Term: Spring 2006

- 3. A motion was made, seconded, and approved to Change course name.**  
RADS 3073 ~~Radiographic~~ **Imaging and Radiation** Procedures III 3-2-3

Rationale: This new course name is more inclusive of the various modalities within the field of radiologic sciences.

Effective Term: Spring 2006

- 4. A motion was made, seconded, and approved to Modify Major Field Courses for the BSRS Degree to include the following course name changes:**

**B. Major Field Courses** 29-35 hr  
RADS 3071 ~~Radiographic~~ **Imaging and Radiation** Procedures I

<b>a. Radiography Track</b>	31 hrs
RADS 3072 Radiographic Imaging and Radiation Procedures II	
RADS 3073 Radiographic Imaging and Radiation Procedures III	

## V. Other Business

## VI. Announcements

### A. Faculty Lecture Series Bob LeFavi

On October 21 David Taylor will give a lecture on "How Technology is Changing Literacy and the Human Mind." The lecture is at 12:15 p.m. in UH 156.

### B. Savannah Poverty Reduction Initiative Patricia Coberly

The Initiative is looking for volunteers to participate in an income tax assistance program for low wage earners. There will be a meeting for volunteers on Thursday. Contact Patricia Coberly for more information.

### C. Physics Club hosted lecture Donna Mullenax

The Physics Club is hosting a lecture on October 26. It is entitled "The Physics and Politics of Hurricanes and the Climate" and will be given by Mr. Chuck Watson.

### D. Medical Technology Senior Symposium Lisa Anderson

The Medical Technology Senior Symposium will be held on November 16 from 12-2. A variety of interesting topics will be presented. Flyers will be available soon. Please be sure to register, because a free lunch will be served.

## VII. Adjournment. The meeting was adjourned at 1:12 p.m.

Respectfully submitted,

Phyllis L. Panhorst  
Coordinator of Faculty Information

**ARMSTRONG ATLANTIC STATE UNIVERSITY**  
**Runoff Special Election for University Curriculum Committee**  
**October 10, 2005**

**PLEASE MARK ONE (1) CHOICE**

Patti Brandt                      Early Childhood Education (CoE)

James Todesca                      History (A&S)

**ARMSTRONG ATLANTIC STATE UNIVERSITY**  
**Runoff Special Election for Executive Committee, Ballot 1**  
**October 10, 2005**

**PLEASE MARK ONE (1) CHOICE**

Daniel Liang                      Computer Science (SoC)

Thomas Murphy                      Engineering Studies (SoC)

**ARMSTRONG ATLANTIC STATE UNIVERSITY**  
**Runoff Special Election for Executive Committee, Ballot 2**  
**October 10, 2005**

**PLEASE MARK ONE (1) CHOICE**

- |                          |                      |                                     |
|--------------------------|----------------------|-------------------------------------|
| <input type="checkbox"/> | Paulius Micikevicius | Computer Science (SoC)              |
| <input type="checkbox"/> | Wendy Marshall       | Early Childhood Education (CoE)     |
| <input type="checkbox"/> | Kam Lau              | Information Technology (SoC)        |
| <input type="checkbox"/> | Ed Strauser          | Middle, Secondary & Adult Ed. (CoE) |
| <input type="checkbox"/> | Daniel Liang         | Computer Science (SoC)              |

BYLAWS

ARTICLE VIII. COLLEGE/SCHOOL FACULTIES

SECTION B. College/School Curriculum Committee (paragraph 3 only)

The normal path for curricular issues is as follows: Issues related only to undergraduate programs proceed from the academic department to the College/School Curriculum Committee, then to the University Curriculum Committee and finally to the University Faculty. Issues related only to graduate programs proceed from the academic department **to the College/School Curriculum Committee, then** to the Graduate Curriculum Committee and then to the Graduate Council. Issues related to both undergraduate and graduate programs proceed from the academic department to the College/School Curriculum Committee, **then to the University Curriculum Committee (which acts on behalf of the University Faculty)** and then ~~proceed~~ to the Graduate Curriculum Committee for action ~~and to the University Curriculum Committee for information~~. Finally, issues related to both undergraduate and graduate programs proceed from the Graduate Curriculum Committee to the Graduate Council.

**RATIONALE:**

**The University Curriculum Committee proposes this revision of Article VIII, Section B, paragraph 3 of the Bylaws to include the University Curriculum Committee in the approval process for 5000-level courses. This is desirable since 5000-level courses are replacing 3000-level courses in some undergraduate degree programs.**

BYLAWS

ARTICLE VII. COMMITTEES OF THE FACULTY

SECTION A.5

Student members of committees shall be elected by the Student Senate ~~and will be voting members~~ unless otherwise provided in these Bylaws. **Likewise, students selected for committees will be voting members unless otherwise specified.**