I. Call to Order. The meeting was called to order at 12:11 p.m. in University Hall 156 on Monday, November 14, 2005 by Dr. Keith Douglass. There were initially 181 out of 284 faculty members in attendance, with 6 excused absences. The list is on file in the Vice President’s Office with the official minutes.

II. Comments

Thomas Jones

President Jones repeated his announcement of November 10 that Dr. Edward Thompson III has stepped down as Vice President of Academic Affairs. Dr. Dennis Murphy will supervise the Office of Academic Affairs through the end of the year (December 31, 2005). Dr. Jones wants to identify an Interim Vice President before the beginning of next semester and will be meeting with a variety of people to solicit names. He invites input, observations and insights from all faculty. Dr. Thompson will be retooling during spring semester and preparing to reenter the classroom in Fall 2006.

A new gateway and traffic signal are planned for the intersection of Arts Drive and Abercorn Street. The job will be going out for bid this week and work will begin in January.

For some time the university has been looking at the possibility of leasing space in the Savannah Mall to house the Departments of Dental Hygiene and Communicative Disorders in order to facilitate these departments serving the larger community. The proposal for the lease and renovation is currently in Atlanta being reviewed by the USG Facilities Office. It is hoped that the space can be ready for occupancy next fall.

At the recent Facilities Office conference, Armstrong Atlantic State University received an award for the Best Privatized Project for acquisition of the Armstrong Center. It is hoped that the Armstrong Center will be operational by fall.

A Memorandum of Understanding has been agreed upon for an AASU partnership with the Medical College of Georgia and North Georgia College and State University to offer the Doctorate of Physical Therapy. The MOU is on the Board of Regents agenda for November.
III. Approval of Minutes. The minutes of October 10, 2005 were approved as presented.

IV. Old Business

A. Student Success

Dr. Price reported that President Jones just mailed the Retention Progression Graduation Rates report to the Board of Regents. The university is in a holding pattern until the USG office gets back to us with feedback in January or February. He thanked everyone that has contributed to the initiative for all of their work. There will be more information in the early spring.

V. New Business

A. Approval of December 2005 Graduation Candidates (see Attachment 1)

Kim West

The list of graduation candidates was presented and approved with additions. If there are any late additions or corrections, please contact Kim West as soon as possible.

B. Reports of the Standing Committees to the Faculty

1. Executive Committee

a. Follow-up on Faculty Governance

Keith Douglass

Attachment 2, which was distributed with the agenda, details the history of the current discussion on faculty governance, starting with the formation of the Task Force on Faculty Governance in April 2004 and gives a link to the Task Force report. The Executive Committee now asks the faculty what they would like to do next in light of the findings of the Task Force and the subsequent faculty forums.

There was extended discussion on the issue, followed by a request to make the minutes of the faculty forums available online as well.

Faculty with comments on faculty governance are encouraged to send them to the Executive Committee. A question was also put forward for consideration: Do you believe governance difficulties relate to the governance system itself or the lack of use of the present governance system?
b. **Senior Grade Submission** (see Attachment 3)

The Council of Deans has approved the attached proposal regarding senior grade submission. The proposal was forwarded to the Executive Committee for review and input and is now put before the faculty.

It was asked how the proposed policy would affect graduates who required proof of graduation for licensure earlier than 6 weeks after commencement. Mr. West said that if notice is sent to his office these graduates can be processed first and that their degree completion as recorded on their official transcripts should satisfy licensure requirements.

The proposed system would go into effect in spring at the earliest.

It was felt that the wording of item 3 regarding awarding of honors was unclear. It was asked that this wording be revised to be more specific and that the proposal be presented again at a later date.

2. **Academic Appeals**

   **Action Item:** Proposed Change in Academic Suspension Policy (see Attachment 4)

The Academic Appeals Committee brought forward a two-part proposal. Part one would change the Academic Suspension Policy, as it now allows suspended students to take summer classes. Part two would change the wording in the undergraduate catalog in the section on Academic Standing Appeals to make it more informative and less confusing.

Discussion turned to part two of the proposal and the priority deadline for appeals. At this point a quorum count was called for. The meeting had lost the quorum, so no voting could take place from this point on.

3. **Admissions & Academic Standing**

The committee is currently looking at the new writing section of the SAT and how it will be used for admissions criteria.

4. **Faculty Activities**

There will be a Fall Bocce Tournament. A team would consist of four players with up to two alternates. Those interested in playing should get the names of their team members to Patrick Brennan by the end of the week.

5. **Faculty Development**
Dr. Ed Thompson reviewed all of the grant proposals. 18 of 23 research and scholarship grants will be funded, for a total of $30,000. The grants were very competitive and the selection process was rigorous. Notifications will be sent by the end of the week.

6. **Faculty Evaluation**  
   Lynn Stover

The committee was charged by the Executive Committee to investigate a voluntary midterm online evaluation program. They have done so and are recommending a pilot project for Spring 2006. Those interested in participating should send their names and course numbers to the Faculty Evaluation Committee or to Phyllis Panhorst in Academic Affairs. For a complete report, see Attachment 5.

7. Faculty Welfare – no report

8. Financial Aid & Scholarship – no report

9. Grievance – no report

10. **Honors Advisory**  
    Nancy Remler/Jonathan Roberts

Faculty are reminded that in order to graduate from the honors program, honor students must have a minimum grade point average of 3.2, must have earned at least a B in four honors courses, and must complete an honors project. For a complete report, see Attachment 6.

Thanks were extended to all programs who sent in their honors guidelines.

11. International Programs & Activities – no report

12. **Library**  
    Patricia Coberly

The committee met on November 2 at noon in the Library’s conference room. Committee members continued to review criteria for the Brockmeier Award and to review the library’s budget needs.

13. **Research & Scholarship** – Please see the Faculty Development report.

14. Student Conduct – no report

15. Student Recruitment, Advisement, & Retention – no report

16. **Writing**
Please don’t forget to encourage submissions for the Spring Writing Showcase.

17. University Curriculum Committee

Since the quorum was lost, action items from the UCC minutes of October 19, 2005 are deferred until the next meeting.

VI. Other Business

There was a question regarding the number of students receiving degrees in General Studies and how it compared to previous years. It was also asked what sort of exit exam they are required to take. Dr. Nordquist responded that the 83 graduates in General Studies is comparable to the numbers over the last eight years and that they take the Academic Profile exit exam.

There was a question regarding retired administrators currently working under consulting agreements and what their role would be in the search for a new Vice President of Academic Affairs. Dr. Jones responded that they would not serve on the search committee.

VII. Announcements

A. Faculty Lecture Series

Chris Hendricks

Will Lynch and Delana Nivens will give a lecture on "Light Induced Nano Transformations: The Good and the Bad of Biological and Environmental Nanophotochemistry" on November 18. The lecture will begin at noon in room 156 of University Hall.

B. Hiring Guidelines

Deanna Cross

The new Hiring Guidelines booklet is now available for viewing online. Phyllis Panhorst will send instructions via email on how to access the document.

C. Omicron Delta Kappa

Joe Buck

The university will soon have a chapter of Omicron Delta Kappa, the National Leadership Honor Society. Please be sure to submit the names of students you would like to be considered for membership.

D. United Way

Joe Buck

There are four days left in the United Way drive and we are $2000 from our goal. Please consider donating.
VIII. **Adjournment.** The meeting was adjourned at 1:22.

Respectfully submitted,

Phyllis L. Panhorst  
Coordinator of Faculty Information
College of Arts and Sciences

Associate of Applied Science in Criminal Justice
Andrew Bruce Arnsdorff
Kimberly Diane Odom
Miranda G. Robinson
Selethia Michelle Wilson

Associate of Arts
Mona Ann Castro Agosto
Narman Saleh Sinare Alhassan
Sarah D. Barrett
Haley Virginia Barton
Jennifer D. Baucom
Christina Ann Bowman
Miriam Layla Cox
Ross T. Dersch
Michelle Renae Fortner
Shannon Jean Gooding
Angel N. Jones
Jason John Keiser
Mara Elizabeth King Harley
Carmen Logan
Ellen Hamilton Lynes
Lisa Ann Mercer
Shelley Catherine Merrick
Aisha LaRae Michael
C. Cloud Morgan
Jennifer Marie Smith
Marilyn R. Smith
Victoria M. Treanor
Dorothy G. Trimmer
Kathleen Watson-Scott
Joseph Shey Weaver
John Anthony Wilson
Alicia Joy Yarbrough
Audrey Denise Ziegelmann

Bachelor of Arts

Art
Glenda Althea Jones

Economics
Rachel Evelyn-Hanna Bates
Antonio Z. Bean
Brianna Joy Bellamy
Zachary Graham Burdette
John Parker Cook
Daniel Woodrow Hulse
Darcey Corinne Krug
Sarah Elizabeth Link
Teri Ann Loveday
Raymond Denis Morgan
Lotty Viviana Munoz
Brandon Lee Nunez
Jonathon Seagraves
Pamela Rene Wood

**English**
Christine Elizabeth Apps
Donnette D. Brown-Ansah
Rebecca J. Burge
Kimberly Carter Exley
Ellis Garvin
Maria Katharine Helgeson
Oakley Gayle Julian
Aisha LaRae Michael
Candace Nicole Perry
Kelley Alissa Sanders
Patrick James Wilson
Joel P. Worth III

**History**
April Suzannah Coe
Jessica-Ann Ryan Dimmitt
Brian R. Gentry
Terry Delane Kidd Jr.
Eric Fulton Lasseter
Frederick Thomas Lindsay
Norris Moore Jr.
Matthew Lee Perry
Autumn Lee Rahn
Nicholas A. Rorro Sr.
Edward Lee Sledge Jr.

**Music**
Brian Kevin Carter
Eric Demond Jones
Timothy F. Nicholson

**Political Science**
Laura James Blackwelder
Robert S. Bonzo
Kristi Jane Clemo
David Gordon Collins
Elizabeth Adams Grider
Jeffrey D. Grover
Melanie Dana Jenkins
Brenda Levon Jones-Knight
Ryan D. Kilgore
Sharon E. Knight
Melinda Beth McAllister
Kevin Dean O'Donnell
Erica Jennifer Reese
Steven L. Sanders
Elizabeth Sutton
Hayley Anna Thompson
Elenita M. Underwood

**Psychology**
Michael André Blair
Ember Lynn Kemmerer
Christina Leigh Larkin
Tihesha Lemon-Deacon
Melissa Ann Smith
Kristen Laura VonWaldner
Stacey Lynn Walker

**Spanish**
Sunja McKenzie Harris
Sylvia M. Malavé
Samuel Mendoza Jr.
Rafael E. Oropesa
Megan Elise Stern
Nancy Luz Uvcuhuaranga

**Theatre**
Meredith Patricia Jessee
Cheryl Anne Tech
Molly Kathryn Yarrington
Maureen Lynne Yasko

**Bachelor of Fine Arts**

**Visual Arts**
Johnathan Allan Boykin
Jaime Lynn Kenard
Gayle Marjorie Klar
Steven Miles Petrea
Stephanie Dickens Swinson

**Bachelor of General Studies**
Elizabeth M. Anderson
Eric Brian Andrew
Rhonda Jean Ashcraft
Bachelor of General Studies – Cont.
Angela Griffin Autry
Amie Elaine Bautista
Nichelle Renee Belair
Amanda Marie Blewett
Angela Marie Borsuk
Leon Boyd
Ronald William Brister
Hollie Lynn Burke
Elissa Denise Byrd
Edgar Carson Jr.
Launa C. Chamberlin
Christine Marie Conaway
Lakeisha Evette Cope
Bandalyn Rosa Cox
Mark D. Daley
Debra Ingram Deems
Sarah Anne DeWalt
Robin Amanda Dixon
Jordan Lacey Doyle
Marsha Starr Duncan
Robert Otis Ellington Jr.
Rhea Lynn Ennist
Christopher Lee Epperson
Kimberly LaShawn Fairnot
George Andrew Fidler
Kristan Nicole Fretwell
Rosemary Veal Frier
James Trevel Fuller Jr.
Tawnya Faye Gallagher
Heather Catherine Geiger
Michael J. Godbold
Heather Jo Green
Kathleen Dukes Guillot
Rockie Hadley Jr.
Katie Anne Harper
Elizabeth Marie Hilderbrand
Brittany Margaret Hinely
Laura Leann Holt
Cindy Michelle Igou
Peter J. Kendall
Stoney Lynn Kern
Yolanda Yvette King
Lorenzo West Lawrence Sr.
J'Nai Melinia Leachman
Kristen Frances Lewis
Lori Jones Lewis
Ashley Christopher Loyd
Elvanzeta McCall
Caitlin Maureen McDonald
Quinta Janea Meggett-Mike
Bachelor of General Studies – Cont.

W. Keith Mobley
Sandra Stevens Montgomery
Audrey Ann Fitts Morell
Laura Frances Adelaide Wye Peaty
Tonilynn Perotta
Melissa Monika Pingley
Lilli Yolanda Pope
Gary L. Rainwater
Robert Recuenco
Carmel Price Roeder
Amy Elizabeth Rose
Candice Hope Royal
Amanda L. Rushing
Terri Elizabeth Sams-Snipe
Jessica Lee Scholten
Mirako Nicole Scott
Robert Zachary Shelnut
Jolita Fatema Simmons
LaShonda Nicole Singleton
Brian Lee Stafford
Matthew William Sterrett
Nicholas Edward Strauser
Alacia Ann Thomas
Michelle Levette Thomas-Goldman
Lantie Paul Ward
LeShawn D. Waters
Susan Watts
Krystal Moniqué Williams
Patricia Ann Williams
John Christoph Wooten

Bachelor of Music Education

Kristopher Paul Britt

Bachelor of Science

Applied Physics

Hassein Jerez Bashierian
Clinton James Hammond
Olakunle Olasola Olanubi

Biology

Kristina Catherine Andrews
Stefanie Lynn Boyea
Candace Marie Buckley
Veronica Suzanne Campbell
Rachel Leah Cooper
Kimi R. Damassia
Brittany Marchyl Davis
Dean R. Deese
Ngu Duy Doan
Tiffany Michelle Hentchel
Kourtney Kristen Kuzeff
Lisa Marie Nguyen

Chemistry
Beverly D. Harris
Shiloh Humes
Nguyen Truong Nguyen

Criminal Justice
Jennifer Leigh Albrittron
Ginger Lee Bagley
Casime Paul Cadet-Aquino
Shannon Marie Faust
Michelle Alicia Freeny-Washington
Michael Charles Ganem
Sarah R. Gordon
Cynthia M. Hernandez
Ronald John Kort
Jamie Lynn Maness
Jason Reed McLendon
Juanita Newsome
Alvin D. Singh
Ginger J. Stubbs
Zachery Cade Westberry
Delia Jane Williams
Selethia Michelle Wilson

Mathematical Sciences
Elijah Miguel Allen
Hassein Jerez Bashierian
Terry Alan Dow
Roberto Luis Garola
Patrick Michael McClure
Olakunle Olasola Olanubi
Veronica Guadalupe Ruiz
College of Education

Bachelor of Science in Education

Early Childhood Education

Anna Marie Barre
Melissa C. Bonner
Valarie LeeAnn Bonner
Carla F. Brandon
Angela Dee Brinkley
Heather L. Brown
Heather Johnson Carmichael
Terri Thomas Carter
Melissa Yvonne Colter
Stacey Lauren Cowart
Ashley Joan Cox
Kathy Lea Evors
Jamie Darlene Flantos
Kayce Michelle Flynt
Catrese E. Foreman
Kimberly Dawn Barber Francis
Sheree Erin Gabelman
Amy Elizabeth Harden
Elizabeth M. Haworth
M. Levi Herrin
Tammy D. Hickson
Jennifer Lee Hutchinson
Rebecca Mishael Kinsey
Kevin Joseph Knight
Lori Sullivan Knight
Brenda Diane Lance
Telisa A. Lee
Jennifer C. Love
Ruth Ann Martin
Lori S. Maxey
Christie Melissa Morris
Paige Allen Nobles
Christina G. Outlaw
Shannon Rena Patterson
Kimberly Diane Brock Pruitt
Kimberly Ann Richardson
Kimberly Halen Simmons
Cindy Lou Stanic
Michelle Lynn Stephens
Lois Brooks Stitt
Jennifer Janelle Strickland
Angela Morris Summerford
Brittany Michelle Surrency
Tiffany Renee Thomas
Diana J. Thompson
Katie J. Wallace
Early Childhood Education – Cont.
Shanan Renee Flowers Westberry
Brenda Lee Whitley
Cassy D. Williams

Health and Physical Education
Jincy Palmer Hinely
Kristen Erin Kelley
Debra Jenice Puckett-Samuels
George Ashley Walker

Middle Grades Education
Carolyn Marie Houston Clark
Zelda Reneé Johnson
Crystal Merie Jordon
Jessica A. Morgan
Erica Roland Smith
Sean Alexander Strickland
Kellin Amanda Wages
College of Health Professions

Bachelor of Health Science

Marie A. Barney
Andera Sarah Carter
Ida Alicia Daughtry
Gabrielle Dorothy Franks
Meaghan Thérèse Hayes
Yasmeen Latifa Johnson
Vicki Sheree Martinez
Michael Thomas McElveen
Skiyisha Ahanisha Mitchell
Kelly Marie Mizell
Rushali K. Naik
Claret Ijeoma Njoku-Onukogu
Tierra Lynett Patterson
Amanda Nicole Robinson
Justin Glynn Saxon
Candice Simmons
Sherri L. Teixeira
Erinn Elizabeth Thompson
Ann Marie Whitaker

Bachelor of Science

Physical Therapy

Kristie Nicole Mullis
Yvonne Minh Ta

Respiratory Therapy

Christopher Michael Meek
Audrey Marcel Mitchell-Carpenter
Jody C. Page
Regina Rena Price

Bachelor of Science in Education

Speech Language Pathology

Naomi Calysta Ricker
Bachelor of Science in Medical Technology

A'Brina LaSheall Bass
Robin Altman Bradshaw
Robert L. Childers Jr.
Laurie M. Godbee
Chad Paul Guilliams
Debra Diana Herrin
Janella Esther Lal
Jennifer Maria LeFebvre
Lori Marie Massalon
David Herman McLoon
Mary Hale Nelson
Chetaachi Geshclay Prather
Janice Diana Smith
Ericka Sue Stewart

Bachelor of Science in Nursing

Kelli Lynn Alexander
Michelle Blount
Jacqueline Ann Borden
Thema Joannique Brooks
Chrishonda Chanel Brown
Allison M. Bunton
Emily Anne Childs
Tara Elizabeth Cobb
Nikki F. Cole
Debra Kaye Corman
James Brannan Crockett
Erin R. Edwards
Brenda L. Forinash
Donna Eugenia Geiger
Shirley Richardson Grant
Robertha Melanie Hall
Archie Ricardo Hayes
Lori Schmitt James
Lapma Jitlada
Rachel Joanne Kill
Katrina Michelle Kittles
Kelsey Suzanne Knutson
Barbara S. Lane
Po C. Lin
Miriam Kathleen McDonald
Leslie Marie Metz
April Nicole Moye
Heather O'Brien
Tammy Nicole Olding
Aldreka Dwane O'Neal-Brown
Janet Friedman Owens
Jovana Marie Paez
Sherry Denise Parker
Bachelor of Science in Nursing - Cont.
Kimberly Hope Perdue
Delores Paige Richardson
Tamra Sappington
Melanie E. Savanich
Katherine M. Slater
Margaret Elisabeth Stalcup
Susan Michele Thompson
Sylvia Bacon Turner
Lisa Emily Valeron
Brandi Moore Webb
Martha Green Weston
Shaine Richelle Wilcox
Candace Watkins Willis
Carolyn Annette Wilson
Gloria Darlene Wilson-Glemboski

Bachelor of Science in Radiologic Sciences
Kelly Elizabeth Andrews
Richard Tyler Burgner
Connie Bagwell Burke
Tayech A. Temesgen
Daniel L. Whalen
School of Computing

Bachelor of Information Technology

Sally Jane Braid
Chutney Maria Brown
Anthony B. Creed
Michael Edward Holley
Michael Douglas Houser
Michael Jezt
LaKisha LaShawn Sanders
Logan P. Sevier
Michael Edward Vines
LaWanda Denise Wilson

Bachelor of Science

Computer Science

Yvonne M. Butler
Virabout Sriratanakoul
Faculty Governance

The following summary shows the history of the current Faculty Governance discussion starting with the inception of the Task Force. Excerpts from the minutes of the Faculty Meetings and the Executive Committee meetings are included.

The full report of the Task Force may be viewed at:

http://www.vpres.armstrong.edu/vp/FacultyGovernance/FacultyGovernance.html

April 2004 -- Task Force on Faculty Governance formed by the Executive Committee.

January 27, 2005 -- Report of the Task Force on Faculty Governance completed.

February 7, 2005 -- Report of the Task Force on Faculty Governance presented to Executive Committee

February 14, 2005 -- Report of the Task Force on Faculty Governance presented to the Faculty

February 23 & 24 -- Faculty Forum 1 held.

March 21 & 24 -- Faculty Forum 2 held

April 4, 2005 -- From the Executive Committee minutes:

"After holding 4 forums on faculty governance, the prevailing sentiment expressed by those who attended is that fixing our current system of governance may be preferable to moving to a faculty senate or other new system.

It was decided that the minutes taken at the forums should be posted on the Executive Committee’s website and that feedback should be asked at the next faculty meeting."

April 11, 2005 -- From the Faculty Meeting minutes:

"The minutes from the four faculty forums are now available for viewing at the Executive Committee website. While attendance was low, the discussions were good. More forums may be held in the future to continue the discussion. Possible topics would be goals, obstacles, and how to achieve those goals.

The Task Force on Faculty Governance had recommended in their report that after the forums were held, the faculty should be asked to vote on alternate forms of governance as early as the April (current) faculty meeting. It is felt as a result of the forums that it is too early to hold any kind of vote and that the dialogue should be continued in the fall."
The Executive Committee will put the issue of an alternate form of faculty governance (possibly a faculty senate) on their agenda for fall. However, if a faculty member wished to bring a motion at any time to vote on establishing a faculty senate, they could do that without waiting for the Executive Committee to bring forward a recommendation.

It is felt that there have already been positive outcomes from the forums. The Finance Committee has been reconstituted, and the manner in which committees function has been scrutinized. There have also been efforts at making our current governance structure more effective by following the bylaws, such as putting out a call for agenda items to all faculty members and calling for committee reports in the meetings.”

**August 8, 2005 -- From the Executive Committee minutes:**

"It was questioned whether the Executive Committee should follow-up on the faculty governance forums held last spring, and what form that follow-up should take. The Faculty Governance Task Force had recommended in their report that a vote on an alternative form of governance be held at the April 2005 faculty meeting. The general feeling expressed at the forums was that it would be better to try to work at making the current governance structure more effective, so the Executive Committee deferred bringing up a vote in April. However, the forums had very small attendance.

It was decided that Joyce Bergin, Greg Anderson, and John Kraft would be asked to distill the ideas from the forums and the task force report and present them to the Executive Committee in September. After review and discussion at the September meeting, it was felt that the committee would be in a better position to decide whether a vote on alternative forms of governance should be held at the September faculty meeting, or whether the discussion of how to proceed from this point should be brought to the faculty."

**September 12, 2005 -- From the Executive Committee minutes**

"Dr. Bergin did a recap on the topic of faculty governance, beginning with the formation of the Task Force on Faculty Governance in April 2004 and ending with the Faculty Forums in the Spring of 2005. After some discussion, it was decided that the Executive Committee should present a summary to the faculty at the October faculty meeting, reviewing the changes that came out of the forums (i.e., a return to the Bylaws, the calling for committee reports at the faculty meetings, etc.), and then ask the faculty to vote on whether to continue as-is or go to a different form of faculty governance."
Proposal to Discontinue Early Submission of Final Grades for Graduation Candidates and the Issuance of Diplomas at Commencement

1. Faculty will not be required to submit final grades early for graduation candidates. All grades will be submitted by the final grade submission deadline each term.
2. All graduation candidates will be permitted to participate in the commencement ceremony. A diploma cover containing a certificate of degree candidacy will be presented to each candidate at commencement.
3. Academic honors will be awarded based on the previous term’s Overall GPA.
4. Upon verification of degree completion, degrees will be posted on academic transcripts and diplomas mailed (approximately 3-6 weeks after commencement).

This proposal has been approved by the academic deans and is now forwarded to the Executive Committee for review.

9-26-05
Problem:
The current academic suspension policy of Armstrong Atlantic State University allows students on suspension to enroll in summer courses. This can put at-risk students in an academic situation that may be beyond their abilities. There are also some inconsistencies in the current policy with regard to the semester system, probably a holdover from the quarter system.

Proposed Solution

1. Undergraduate catalogue, page 57, under “Academic Suspension”:

Modify:
Students on academic probation who neither achieve the required overall GPA nor earn at least a 2.0 GPA during the probationary semester will be placed on academic suspension from the university.

Students suspended for the first time must sit out for the duration of one semester. Students who wish to attend classes during the semester immediately following the suspension must submit an appeal to the AASU Academic Appeals Committee. A student on academic suspension for the first time has the option of attending summer school without having to appeal the suspension. However, a student who fails to make satisfactory progress as a result of summer school will be placed on second suspension.

Students suspended for the second time must sit out for the duration of one calendar year. Students who wish to attend classes during the three semesters immediately following their second suspension must submit an appeal to the AASU Academic Appeals Committee, if they have not been absent from the university for a minimum of one year.

To:
Students on academic probation who neither achieve the required overall GPA nor earn at least a 2.0 GPA during the probationary semester will be placed on academic suspension from the university.

Students on suspension may not enroll in summer or Fall Terra sessions. Students wishing to enroll during the suspension period must submit an appeal to the AASU Academic Appeals Committee. Students wishing to enroll in a summer session immediately following their suspension must submit an appeal to the AASU Academic Appeals Committee.

Students suspended for the first time must sit out the next full fifteen-week semester.

Students suspended for the second time must sit out the next two full fifteen-week semesters.
Rationale:
Students who are in academic difficulty may not be able to be successful in an accelerated term such as summer or flex term sessions. Also, in order to provide the students with the best chances for success, the first semester after a suspension should not overwhelm them. By requiring an appeal to take summer classes after a suspension, the Academic Appeals Committee can examine each student individually and determine the number of credits and/or specific classes that may be taken.

2. Undergraduate Catalogue, page 53, under "Academic Standing Appeals".

Modify:
Students appealing to the university for readmission before the required absence must complete and submit an academic appeals form to the assistant dean of enrollment services, registrar. The priority deadline for appeals is 10 days prior to the first day of classes. Appeals received on or after the first day of class will be considered only for a subsequent term. Appeals must include transcripts of all work and the nature of extenuating circumstances relating to the academic deficiency. The AASU Academic Appeals Committee will make a recommendation to the president, and the decision of the president is final.

To:
Students who feel that extenuating circumstances have negatively affected their academic performance may file an appeal for earlier readmission through the assistant dean of enrollment services, registrar. Appeals will be considered on a case-by-case basis. The priority deadline for appeals is 10 days prior to the first day of classes. Appeals received on or after the first day of class will be considered only for a subsequent term. Appeals must include transcripts of all work and the nature of extenuating circumstances relating to the academic deficiency. The AASU Academic Appeals Committee will make a recommendation to the president, and the decision of the president is final.

Rationale:
The original wording "before the required absence" is confusing. This wording provides more information about the appropriate circumstances for filing an appeal, and how individual appeals are handled.
Summary of Comments from the AASU Faculty Evaluation Committee
Regarding Voluntary Midterm Online Faculty Evaluations

1. There was some concern about the nature of the questions, and how helpful these questions would be in restructuring problematic areas during the second half of the semester. Whatever questions are used on the survey should provide meaningful data to the instructor that can be used for course improvement during the second half of the semester.

2. The committee agreed 100% that this evaluation should be strictly voluntary for faculty to offer to their students.

3. Only faculty who were interested in the feedback should seek it.

4. The results should be for the eyes of the individual faculty member only.

5. The results should not impact promotion or tenure decisions. It should not be reflected in any manner on a performance appraisal.

6. Student participation should be totally voluntary. No extra credit or bonus points should be awarded for students to participate.

7. Students should be assured that their responses will be anonymous.

8. There was some discussion about when students completed surveys. Some felt that completing them during classtime was best, as the instructor would know that their students were the ones who were responding.

9. Concern was expressed over how time and labor intensive implementing the evaluation would be for CIS.

10. The following question was brought up: Will the extensive faculty concerns that existed a year ago over the online FACE evaluations exist for implementation of this tool?

11. Will students worry about being penalized for their responses during the second half of the semester?

12. Being able to head off any troubling issues while the semester is in progress may result in more positive evaluations at the end of the semester.

13. If a student is doing well, we will be credited for good teaching, and conversely, if a student is performing poorly, it is the instructor’s fault. This statement supports the midterm evaluation, as at midterm, students may be more frank on an evaluation, whereas as the end of a semester, they may have a more fixed attitude, either positive or negative.

14. Student participation will be a major factor for success.

15. Computer access may be an issue. If the opportunity to complete the survey is not offered during classtime, many students may not take the time to complete the survey, as their schedules are quite full.

16. The instrument was straightforward, and asked questions regarding instruction. There is an opportunity for students to confess their academic behaviors.

17. If this instrument were utilized in a non-threatening manner, many faculty would engage in this evaluation opportunity. If it were utilized as a method for administrative monitoring, faculty will be less likely to embrace the opportunity.
18. The feedback may not be a true picture of what the majority of the class actually thinks.

Overall, the Faculty Evaluation does support implementing a voluntary, online midterm evaluation system, providing this data is not used for punitive or evaluative measures by administration.

This evaluation system can be previewed at:

http://eee.uci.edu/help/eval
Honors Advisory Committee Report
November 14, 2005

The Honors Program Advisory Committee has not met since our last faculty meeting. However, faculty should be aware of the following Honors Program matters:

1) A number of students on our attached list of graduating seniors are honors students. Some of them have fulfilled their requirements to graduate from the honors program, and others have not. As we have followed up with these students we have learned students and advisors confuse graduating from the honors program and graduating with honors. The differences are as follows:

Graduating with Honors: Students who graduate with a grade point average of 3.2 are those we traditionally term "graduating with honors": cum laude, magna cum laude or summa cum laude. Students do not have to be in the honors program to graduate with these honors. When they graduate with honors they receive a gold rope from the registrar's office to wear with their caps and gowns.

Graduating from the Honors Program: Honors students who graduate from the honors program must have the minimum grade point average (3.2), must have earned at least a B in four honors courses and complete an honors project to the satisfaction of their major program of study. Students who fulfill these requirements will also graduate with honors but will also be given a gold stole from the Honors Program and have a gold Honors Program seal on their diplomas.

We have spoken to Honors Students and/or their advisors if they have not met all these requirements. If you're advising graduating seniors and you have any questions, please contact Nancy Remler or Jonathan Roberts.

2) This semester we implemented three options for upper level Honors Students for fulfillment of the Honors Project requirement. One of those options is Honors in the Major. Each major program of study decides the requirements for Honors in the Major. Not all major programs outline their Honors in the Major requirements in the university catalog. Many of the requirements we have on file are outdated. In August Jonathan asked department heads to provide us with current guidelines for Honors in the Major. We have not heard from all departments. To date we have guidelines from applied physics, art, biology, chemistry, computer science, early childhood education, economics, English, health science, history, math, medical technology, middle/secondary education, music, nursing, special education, psychology. Some of these guidelines are ten years old, then they still reflect a quarter system and not a semester system. Other department heads have told us they're in the process of updating policies. We would like to have those policies on file so that we can help you guide next semester's graduating seniors appropriately. Please provide us with your current Honors in the Major policies or contact Nancy or Jonathan if you have questions.