



**Armstrong Atlantic State University  
Faculty Meeting  
Minutes of September 19, 2005**

**I. Call to Order.** The meeting was called to order at 12:16 p.m. in University Hall 156 on Monday, September 19, 2005 by Dr. Edward Thompson III. There were 183 out of 284 faculty members in attendance, with 5 excused absences. The list is on file in the Vice President's Office with the official minutes.

**II. Approval of Minutes** – The minutes of August 9, 2005 were approved as amended.

**III. Old Business**

**A. Non-Discrimination Policy**

Kevin Hampton

Proposed revisions for consistency in the non-discrimination language used in the AASU Faculty Handbook, the AASU Harassment Policy, the AASU Student Handbook, and the AASU Regulations were brought for a second reading and vote. The revisions were approved unanimously. (See Minutes Attachment 1).

**B. Proposed Bylaws revisions from University Curriculum Committee**

Suzanne Carpenter

Proposed revisions to the Bylaws sent forward by the University Curriculum Committee were brought for a second reading and vote. After considerable discussion of the wording of the first revision, the revisions were remanded to the University Curriculum Committee. (See Minutes Attachment 2)

**C. Student Success**

Greg Anderson

Greg Anderson reported that Katherine Bennett in Institutional Research has been looking at full time freshman cohorts to try to determine factors related to student success. High school GPA and AASU GPA both have a high correlation to retention after the first year. SAT scores do not. Students who took AASU 1101 tend to have higher GPAs.

**IV. New Business**

**A. Proposed Bylaws revisions regarding student members on Standing Committees**

Helen Taggart

Proposed revisions to the Bylaws regarding the selection of student members on Standing Committees were brought forward through the Executive Committee for a first reading. These revisions are suggested for clarity. (See Minutes Attachment 3)

**B. Special Elections – Executive Committee and University Curriculum Committee**

Ballots to fill vacancies on the Executive Committee and University Curriculum Committee were distributed. Faculty will be notified of the results by email. (See Minutes Attachment 4).

**C. Reports of the Standing Committees to the Faculty**

1. Executive Committee

Helen Taggart

The Executive Committee would like to encourage carpooling for faculty and students due to high gas prices.

2. Academic Appeals

Sharyn Gibson

The Academic Appeals Committee will be meeting to discuss retention issues.

3. Admissions & Academic Standing

W.C. Zipperer

The Admissions and Academic Standing Committee has its first meeting tomorrow.

4. Faculty Activities

Andy Weinbach

The Garden Tour is set for October 20. Also, the bocce court will open today. Equipment is kept in Dr. Norquist's office.

5. Faculty Development

Dick Nordquist

The committee has met three times. Internal Grants packets went out last week. Next Wednesday there will be an informal workshop regarding applying for internal grants. The schedule for faculty field trips will be out by the end of the week.

6. Faculty Evaluation

Lynn Stover

No report.

7. Faculty Welfare Rod McAdams

No report

8. Financial Aid & Scholarship Delana Nivens

The committee is redoing the application for graduate scholarships. There have been no applications for staff scholarships.

9. Grievance Joseph Crosby

No Report.

10. Honors Advisory Nancy Remler/Jonathan Roberts

The committee is working on updating policies and making sure that requirements for honors in a major are met. They are soliciting proposals for Honors courses for next summer, fall, and spring.

11. International Programs & Activities Jim Anderson

No report.

12. Library Joyce Bergin

The committee has met twice. The library move went well and renovation plans are on track. The committee is reviewing the formula for research distribution . They are also looking for funding sources for the Brockmeier award.

13. Research & Scholarship Cameron Coates

There will be a workshop on internal grants on September 28.

14. Student Conduct Kathryn Craven

The committee is currently soliciting and selecting members for the student court.

15. Student Recruitment, Advisement, & Retention Pete Mellen

The committee is looking at an inventory of initiatives and the SGA list of retention issues.

16. Writing Andi Beth Mincer

The committee hosted a faculty forum a few weeks ago. They are starting writing workshops. Faculty members are asked to recommend topics they want their

students to hear about. The project is pending funding. Forms should be submitted to Meg Walworth.

The deadline for submissions to the Writing Showcase is in February.

17. University Curriculum Committee

Edward Thompson III

No report.

## V. Other Business

### A. Hurricane Relief Efforts

Alice Adams

Two weeks ago there was a campus-wide meeting with seventy people in attendance to discuss hurricane relief efforts. There will be a year-long initiative – Give for the Gulf – with an umbrella organization to encompass and organize activities. Faculty are encouraged to involve their student groups in fund-raising and community service activities. There is a link on the AASU homepage where you can let Give for the Gulf know what your activities are. There will be a discussion forum today at 1:30 and a cookout on Wednesday. An account has been set up through the Foundation for relief funds that are collected.

## VI. Announcements

### A. Faculty Lecture Series

Christopher Hendricks

The list for the Faculty Lecture Series will be coming out on September 30. The first lecture schedule is by Dr. Richard Nordquist and is entitled, “Jump-Starting a Dead Shark: Mangled Metaphors and Mixed Models of Faculty Renewal.”

### B. Savannah Reads Selzer

Ed Richardson

This year the Savannah Read event will be Richard Selzer’s *Mortal Lessons*. There will be a talk on Wednesday, October 5 at noon in Solms 108 to discuss ways to integrate this book into your lesson plans.

### C. Commencement

Joe Buck

Winter commencement will be on December 10. There will be two ceremonies. The 10:00 a.m. ceremony will be for the College of Arts and Sciences and the School of Computing. The 1:00 p.m. ceremony will be for the College of Health Professions and the College of Education. More information will be forthcoming later.

Information about the United Way campaign will be coming out this week.

**VII. Adjournment.** The meeting was adjourned at 1:07 p.m.

Respectfully submitted,

Phyllis L. Panhorst  
Coordinator of Faculty Information

## **Proposed Non-discrimination Language**

### 1. Faculty Handbook, Article XVII. Affirmative Action

#### **Modify:**

Armstrong Atlantic State University stipulates that no person in the United States shall, on the grounds of race, color, sex, religion, creed, national origin, age, or disability, be excluded from employment or participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity conducted by Armstrong Atlantic State University.

#### **To:**

It is the policy of Armstrong Atlantic State University to provide equal opportunity for all students, employees, and applicants for employment, regardless of race, religion, national origin, age, sex, sexual orientation or disability. Further, no individual shall be denied the benefits of – or otherwise be subject to discrimination under -- any program, activity, or organization sponsored by Armstrong Atlantic State University.

### 2. Undergraduate Catalogue, Appendix II

#### **Modify:**

Armstrong Atlantic State University Harassment Policy

#### **TO:**

Armstrong Atlantic State University Equal Opportunity and Harassment Policy

#### **Modify:**

It is the policy of this university that all faculty, staff and students have the opportunity to study and work in an atmosphere and environment free from any form of harassment or retaliation. Harassment or retaliation constitute discrimination under various state and federal laws and will not be tolerated by the university.

#### **TO:**

Equal Opportunity

It is the policy of Armstrong Atlantic State University to provide equal opportunity for all students, employees, and applicants for employment, regardless of race, religion, national origin, age, sex, sexual orientation or disability. Therefore, it is the policy of this university that all faculty, staff and students have the opportunity to study, work and participate in any program or activity sponsored by Armstrong Atlantic State University, in an atmosphere and environment free from any form of harassment or retaliation.

Definition of Harassment remains as is.

3. Student Handbook (*for information only*)

**Modify:**

3. Qualifications for membership. Membership should be open to all qualified students with no exclusion because of race, creed or national origin.

**TO:**

3. Membership will be open to all qualified students regardless of race, religion, national origin, age, sex, sexual orientation or disability, except where Title IX provisions allow.

**Proposed Rewording of Regulations Article I, SECTION A (1<sup>st</sup> sentence only)**

**Modify:**

Equal Employment and Equal Opportunity

It is the policy of the University System of Georgia and its member institutions to provide equal opportunity for all students, employees, and applicants for employment, regardless of race, religion, national origin, age, sex, sexual orientation or disability.

**To:**

Equal Employment and Equal Opportunity

Armstrong Atlantic State University stipulates that no person shall, on the grounds of race, ethnicity, sex, sexual orientation, religion, national origin, age, or disability, be excluded from employment or participation in, be denied the benefits of, or otherwise be subjected to discrimination under, any program or activity conducted by the University.

**Rationale:**

Despite the fact that the Regulations in the Faculty Handbook state, "It is the policy of the University System of Georgia and its member institutions to provide equal opportunity for all students, employees, and applicants for employment, regardless of race, religion, national origin, age, sex, sexual orientation or disability," inspection of the USG Policy Manual reveals there is no language there regarding sexual orientation. There are two sections that deal with non-discrimination, as cited below:

*"401.02 NON-DISCRIMINATION*

The Board of Regents stipulates that no student of the University System, on the ground of race, color, sex, religion, creed, national origin, age or handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity conducted by the Board of Regents of the University System of Georgia or any of its several institutions now in existence or hereafter established (BR Minutes, October, 1969, p. 154; 1979-80, p. 15)."



*"802.01 EQUAL EMPLOYMENT OPPORTUNITY*

No person shall, on the grounds of race, color, sex, religion, creed, national origin, age, or handicap be excluded from employment or participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity conducted by the Board of Regents of the University System of Georgia or any of its several institutions now in existence or hereafter established (BR Minutes, 1969-70, p. 154; 1979-80, p. 15)."

The Executive Committee feels that the language of the Regulations should be amended to more accurately reflect the policies of Armstrong Atlantic State University.

BYLAWS

ARTICLE VII. COMMITTEES OF THE FACULTY

SECTION B.4. University Curriculum Committee (*paragraphs 1 and 2 only*)

This committee shall recommend to the Faculty general curricular policies affecting the undergraduate academic programs offered by the university (e.g., core curriculum, exit examinations, etc.). The committee shall consider all proposals for new degree programs, majors, and/or minors, and make its recommendations to the Faculty for action. The committee shall review all actions of the college/school curriculum committees, and shall be the organ of the university to which any college/school or autonomous department/program (a department/program that reports directly to the dean of faculty) may make recommendations concerning undergraduate curricular matters. The committee may also make recommendations on curricular matters to the Graduate Council. The committee shall act for the Faculty on ~~any routine, all~~ undergraduate curricular matters (~~e.g., changes in course numbers, changes in course descriptions, etc.~~) which have been referred to it by the Faculty, a college/school, or an autonomous department/program. ~~In exercising this latter function for the Faculty, the committee shall declare such matters as "routine" by a three-fourths majority vote of members present and voting.~~ **Exceptional matters as deemed by a three-fourths majority vote of members present and voting will be placed on the agenda of the next scheduled faculty meeting.**

The committee shall ~~meet~~ **have meetings open to the faculty** on the third Wednesday of September, October, November, December or January, February, March, and April. ~~Its minutes shall be attached to and distributed with the agenda of the next regularly scheduled faculty meeting.~~ **The agenda shall be provided to the faculty one week in advance of the University Curriculum Committee meeting and the minutes shall be provided to the faculty following approval.**

BYLAWS

ARTICLE VIII. COLLEGE/SCHOOL FACULTIES

SECTION B. College/School Curriculum Committee (paragraph 3 only)

The normal path for curricular issues is as follows: Issues related only to undergraduate programs proceed from the academic department to the College/School Curriculum Committee, then to the University Curriculum Committee and finally to the University Faculty. Issues related only to graduate programs proceed from the academic department to the Graduate Curriculum Committee and then to the Graduate Council. Issues related to both undergraduate and graduate programs proceed from the academic department to the College/School Curriculum Committee, **then to the University Curriculum Committee (which acts on behalf of the University Faculty)** and then ~~proceed~~ to the Graduate Curriculum Committee for action ~~and to the University Curriculum Committee for information~~. Finally, issues related to both undergraduate and graduate programs proceed from the Graduate Curriculum Committee to the Graduate Council.

BYLAWS

ARTICLE VII. COMMITTEES OF THE FACULTY

SECTION A.5

Student members of committees shall be elected by the Student Senate ~~and will be voting members~~ unless otherwise provided in these Bylaws. **Likewise, students selected for committees will be voting members unless otherwise specified.**

**ARMSTRONG ATLANTIC STATE UNIVERSITY  
Special Election for Executive Committee  
September 19, 2005**

There are two vacancies on the Executive Committee. Dr. Jacquie Fraser, who was beginning the second year of her term, accepted a position at the University of North Florida. Dr. Mark Burge, who had just been elected for a 2-year term, is on a leave of absence in order to serve as a program director for the National Science Foundation. Nominations were solicited from eligible departments according to procedure set in the Bylaws, Article VII, Section B.1.a.(1-3).

Currently the College of Arts and Sciences, the College of Education, and the College of Health Professions either meet or exceed minimum representation requirements on the committee, but the School of Computing is unrepresented. ["No more than one member from any department or program and no fewer than two members from each of the following: the College of Health Professions, the College of Arts and Sciences (including the library), and the College of Education. No fewer than one from the School of Computing may serve at one time on the Committee." Article VII, Section B.1.a (1)]. Therefore, whichever nominee from the School of Computing receives a majority vote will fill Dr. Burge's 2-year term. Whichever nominee receives the highest majority after that seat is filled will fill Dr. Fraser's unexpired term (1 year), regardless of College/School.

**PLEASE MARK TWO (2) CHOICES**

- |   |  |  |                                     |
|---|--|--|-------------------------------------|
| <input type="checkbox"/> Daniel Liang         | Computer Science (SoC)                       | <input type="checkbox"/> James Todesca   | History (A&S)                       |
| <input type="checkbox"/> Paulius Micikevicius | Computer Science (SoC)                       | <input type="checkbox"/> Kam Lau         | Information Technology (SoC)        |
| <input type="checkbox"/> Daniel Skidmore-Hess | Crim. Justice, Social & Political Sci. (A&S) | <input type="checkbox"/> Erik Nordenhaug | Languages, Literature & Phil. (A&S) |
| <input type="checkbox"/> Wendy Marshall       | Early Childhood Education (CoE)              | <input type="checkbox"/> Chris Freeman   | Lane Library (A&S)                  |
| <input type="checkbox"/> Mike Toma            | Economics (A&S)                              | <input type="checkbox"/> Hassan Aziz     | Medical Technology (CoHP)           |
| <input type="checkbox"/> Thomas Murphy        | Engineering Studies (SoC)                    | <input type="checkbox"/> Ed Strauser     | Middle, Secondary & Adult Ed. (CoE) |
| <input type="checkbox"/> Sandy Streater       | Health Sciences (CoHP)                       | <input type="checkbox"/> Elwin Tilson    | Radiation Sciences (CoHP)           |
| <input type="checkbox"/> Tom Howard           | History (A&S)                                | <input type="checkbox"/> Rhonda Bevis    | Respiratory Therapy (CoHP)          |

**ARMSTRONG ATLANTIC STATE UNIVERSITY  
Special Election for University Curriculum Committee  
September 19, 2005**

There is a vacancy on the University Curriculum Committee due to Dr. Jacquie Fraser accepting a position at the University of North Florida. Dr. Fraser had just been elected for a two-year term as an at-large representative. For the filling of at-large vacancies, the bylaws state:

"A special election shall be held to fill any vacancy of an unexpired term of the University Curriculum Committee. The Faculty shall vote from a ballot containing nominations sensitive to the vacancy being filled; to wit: .... a nominee from all departments/programs not currently represented on the committee for an at-large vacancy. The dean of faculty shall solicit nominations and prepare the ballot.." (Article VII, Section B.4.d)

**PLEASE MARK ONE (1) CHOICE**

- |                          |                 |                                 |
|--------------------------|-----------------|---------------------------------|
| <input type="checkbox"/> | David Brown     | Art, Music and Theatre (A&S)    |
| <input type="checkbox"/> | Brett Larson    | Biology (A&S)                   |
| <input type="checkbox"/> | Patti Brandt    | Early Childhood Education (CoE) |
| <input type="checkbox"/> | Andy Weinbach   | Economics (A&S)                 |
| <input type="checkbox"/> | Priya Thamburaj | Engineering Studies (SoC)       |
| <input type="checkbox"/> | David Adams     | Health Sciences (CoHP)          |
| <input type="checkbox"/> | James Todesca   | History (A&S)                   |
| <input type="checkbox"/> | Frank Katz      | Information Technology (SoC)    |
| <input type="checkbox"/> | Michelle Butina | Medical Technology (CoHP)       |