



School of Graduate Studies
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MEMO

TO: Graduate Faculty Members

FROM: Michael E. Price
Interim Executive Director of Graduate Studies

DATE: December 1, 2004

SUBJECT: Graduate Faculty Meeting Minutes

The Graduate Faculty met on Wednesday, December 1, 2004 in University Hall 156 at 12:15 pm. Vice-President Thompson presided. A complete listing of those in attendance is available in the School of Graduate Studies.

I. The minutes from the April 27, 2004 meeting were approved and are available online at the following address: <http://www.gs.armstrong.edu/graduatefaculty.htm>

II. Reports of Standing Committees:

A. Graduate Council – Dr. Michael Price presented highlights from the Graduate Council's three meetings this semester:

- Dr. Sandy Streater was elected to serve as Vice-Chair
- Bill Kelso has been added to the Council as a non-voting member
- Graduate Assistantships - members were asked to review and make suggestions
- Marketing and Recruitment efforts are underway with the development of search pieces and brochures
- Chris Hendricks and Sandy Streater are creating a new level of graduate faculty status for temporary assignments, which will be available for a vote Spring 05.
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The Graduate Faculty approved the following revision to the Bylaws:

SECTION B.1.a. Membership

(1) The Graduate Council shall be composed of one graduate faculty member with full Graduate Faculty Status from each freestanding graduate degree program and two at-large members with full Graduate Faculty Status from disciplines not otherwise represented. The four Academic Deans (or their designees), the Advisor to the Graduate Student Coordinating Council, and a student member of the Graduate

Student Coordinating Council will serve as ex officio members of the Graduate Council. The chief officer of the School of Graduate Studies shall chair the Graduate Council.

(2) Each new graduate program will appoint a representative with full Graduate Faculty Status to the Graduate Council; should the University lose a graduate program that program shall lose its representation on the Graduate Council upon its formal deactivation.

The number of members of the originally constituted Graduate Council may thus be increased or decreased to reflect changes in the number of freestanding graduate programs, and still remain consistent with these Bylaws.

B. Graduate Curriculum Committee – Dr. Michael Price presented highlights from the Graduate Curriculum Committee's three meetings this semester:

- Fourth meeting will be held on Wed. Dec. 1
- The Master of Liberal Arts and Professional Studies and the Master of Curriculum and Instruction degrees were approved
- 5000 level prerequisites must be listed separately for graduates and undergraduates
- 5000 level syllabus is not required
- 5000 level statement regarding requirement difference for UG and G must be placed after rationale

C. Graduate Faculty Status and Activities Committee – Daniel Skidmore-Hess presented the following information regarding graduate faculty status:

24 graduate faculty applications were approved Fall 04

- 15 assistant
 - 5 associate
 - 4 full
- 1.) Wendy Marshall - Assistant (initial)
 - 2.) Uzzie Cannon - Assistant (initial)
 - 3.) Jacques Beauchamp - Assistant (initial)
 - 4.) Daniel Czech - Assistant (initial)
 - 5.) Mary-Louise Meyer - Assistant (initial)
 - 6.) Kathleen Burke-Fabrikant - Assistant (initial)
 - 7.) Julie Diebolt - Assistant (initial)
 - 8.) Ruby Libscomb - Assistant (initial)
 - 9.) Sheila Garcia - Assistant (initial)
 - 10.) Linda Arthur - Assistant (reappointment)
 - 11.) Pamela Connor - Assistant (reappointment)
 - 12.) Susan Hines - Assistant (reappointment)
 - 13.) Deborah Reese - Assistant (reappointment)
 - 14.) Osmos Lanier - Assistant (reappointment)
 - 15.) Tim McMillan - Assistant (reappointment)
 - 16.) Margaret Walworth - Associate (reappointment)

- 17) Edward Rindalucci - Associate (reappointment)
- 18.) David Adams - Associate (reappointment)
- 19.) Michelle Sisson - Associate (reappointment)
- 20.) Patricia Brandt - Associate, reappointment
- 21.) Robert Loyd - Full (initial)
- 22.) Jose da Cruz - Full (initial)
- 23.) Karen Hollinger - Full (reappointment)
- 24.) Michael Hall - Full (reappointment)

D. Graduate Academic Policy and Student Affairs Committee – John Kraft announced that nominations for Who's Who were being taken at this time. The deadline for nominations is January 15.

III. The list of candidates for graduate degrees to be awarded Fall 04 was presented and approved. The list is attached to the official minutes of in the School of Graduate Studies.

IV. There was no report from the Graduate Student Coordinating Council as no representative was present.

V. There were no announcements.

Respectfully submitted,

Chris Hansen
Coordinator of Graduate Faculty Activities