

Armstrong Atlantic State University
School of Graduate Studies
Minutes of the Graduate Council Meeting
Tuesday, November 8, 2004

The Graduate Council met at 2:30 p.m. in University Hall Room 282. Those in attendance: Mike Price (chair), Jane McHaney, Ray Greenlaw, Joey Crosby, Dick St. Pierre, Dave Lake, Barry Eckert, Anne Thompson, Ray Hashemi, Chuck Shipley, Ed Wheeler, Chris Hendricks, and Evelyn Dandy.

I. The minutes from the October 12, 2004 meeting were approved.

II. Standing Committee Reports:

Curriculum Committee – Items from the November 3, 2004 meeting were approved. Official minutes are available online at
<http://www.gs.armstrong.edu/graduatecurriculumcommittee.htm>

III. The following revision to the Graduate Bylaws was approved and will be implemented in Fall 05.

SECTION B.1.a. Membership

(1) The Graduate Council shall be composed of one graduate faculty member with full Graduate Faculty Status from each freestanding graduate degree program and two at-large members with full Graduate Faculty Status from disciplines not otherwise represented. The four Academic Deans (or their designees), the Advisor to the Graduate Student Coordinating Council, and a student member of the Graduate Student Coordinating Council will serve as ex officio members of the Graduate Council. The chief officer of the School of Graduate Studies shall chair the Graduate Council.

(2) Each new graduate program will appoint a representative with full Graduate Faculty Status to the Graduate Council; should the University lose a graduate program that program shall lose its representation on the Graduate Council upon its formal deactivation.

The number of members of the originally constituted Graduate Council may thus be increased or decreased to reflect changes in the number of freestanding graduate programs, and still remain consistent with these Bylaws.

IV. The revision to the procedure for submitting 5000 level courses was approved: 1) prerequisites must be listed separately as undergraduate and graduate, 2) after the curcat information a statement must be listed distinguishing the UG requirements and Graduate requirements.

V. Chris Hendricks and Sandy Streater will create a new level of graduate faculty status and will present at the next meeting.

VI. Report from the Executive Director

- Final approval was given for marketing and recruitment publications
- GRE scores for the analytical writing section should be turned into the SOGS
- Enrollment decline reports are due Dec. 1
- 2 year course rotations are due Jan. 15

The next meeting of the Graduate Council will be determined. Council members will be notified by email.

Respectfully submitted,

Chris Hansen
Coordinator of Graduate Faculty Activities