

**Armstrong Atlantic State University**  
**School of Graduate Studies**  
**Minutes of the Graduate Council Meeting**  
**Tuesday, October 12, 2004**

The Graduate Council met at 2:30 p.m. in University Hall Room 282. Those in attendance: Mike Price (chair), Jacquie Fraser, Christopher Hendricks, Trish Coberly, Dan Skidmore-Hess, Joey Crosby, Sandy Streater, Tim McMillan, Barry Eckert, Anne Thompson, Charles Shipley, Ray Greenlaw, Jane McHaney, Ed Wheeler, Dave Lake, and Bill Kelso.

I. The minutes from the September 14, 2004 meeting were approved.

II. Standing Committee Reports:

A. Curriculum Committee – Items from the October 6, 2004 meeting were approved. Official minutes are available online at <http://www.gs.armstrong.edu/graduatecurriculumcommittee.htm>

B. Graduate Faculty Status and Activities Committee – Dan Skidmore-Hess, Chair, announced the approval of the following candidates for Graduate Faculty Status:

- 1) Michael Hall - Full, reappointment
- 2) Patricia Brandt - Associate, reappointment
- 3) Uzzie Cannon - Assistant, initial
- 4) Jacques Beauchamp - Assistant, initial
- 5) Daniel Czech, Assistant, initial

A new classification for assistant level graduate faculty status will be drafted and voted on at the next GC meeting.

III. Bylaws Revision (to be reviewed again at the next GC meeting)

Current version:

**SECTION B.1.a Membership**

(1) The Graduate Council shall in part be composed of four Academic Deans (or their designees) (ex officio/nonvoting). Fifteen (15) additional members with full Graduate Faculty status shall constitute the remainder of the Graduate Council: one (1) shall represent each program area of Computer Science, Criminal Justice, Education, Health Services Administration, History, Nursing, Physical Therapy, Public Health, Sports Medicine, and seven (7) at-large members (2 from each college, provided they are not from the same academic unit, and one from the School of Computing.)

The graduate program coordinators, if not serving as graduate program representatives to the Graduate Council, shall attend as ex/officio nonvoting members.

(2) Should the University gain graduate program(s) such new program(s) will have a representative Graduate Faculty member on the Graduate council; should the University lose a graduate program(s) that program shall lose its representation on the Graduate Council upon its formal deactivation.

The number of members of the originally constituted Graduate Council may thus be increased or decreased to reflect changes in graduate programming, and still remain consistent with these Bylaws.

Revision:

SECTION B.1.a. Membership

(1) The Graduate Council shall be composed of one graduate faculty member with full Graduate Faculty Status from each freestanding graduate degree program and two at-large members with full Graduate Faculty Status from disciplines not otherwise represented. The four Academic Deans (or their designees), the Advisor to the Graduate Student Coordinating Council, and a student member of the Graduate Student Coordinating Council will serve as ex officio members of the Graduate Council. The chief officer of the School of Graduate Studies shall chair the Graduate Council.

(2) Each new graduate program will appoint a representative with full Graduate Faculty Status to the Graduate Council; should the University lose a graduate program that program shall lose its representation on the Graduate Council upon its formal deactivation.

The number of members of the originally constituted Graduate Council may thus be increased or decreased to reflect changes in the number of freestanding graduate programs, and still remain consistent with these Bylaws.

IV. Report from the Executive Director

- a) Recruitment and marketing efforts are on hold for the moment until budgetary issues are resolved.
- b) Departments have been asked to update admission requirements to include the new analytical writing portion of the GRE
- c) Graduate enrollment reports are due to the School of Graduate Studies by Dec.1
- d) 2 year course rotations are due by January 15

The next meeting of the Graduate Council will be held on November 9, 2004.

Respectfully submitted,

Chris Hansen  
Coordinator of Graduate Faculty Activities

