

**Armstrong Atlantic State University**  
**School of Graduate Studies**  
**Minutes of the Graduate Council Meeting**  
**Tuesday, April 14, 2004**

The Graduate Council met at 2:30 p.m. in University Hall Room 282. Those in attendance: Mike Price (chair), Jacquie Fraser, Christopher Hendricks, Trish Coberly, Dan Skidmore-Hess, Joey Crosby, Sandy Streater, Tim McMillan, Marilyn Buck (for Dean Eckert), Evelyn Dandy, Anita Nivens (for Camille Stern), Anne Thompson, Kathy Bennett, Ray Greenlaw, Charles Shipley, Ray Hashemi, Teresa Winterhalter, Jane McHaney, Ed Wheeler, Kathryn O'Neal (GSCC representative) and Nikki Palamiotis (visitor).

I. The minutes from the April 13, 2004 meeting were approved.

II. Standing Committee Reports:

A. Curriculum Committee – Items from the September 1, 2004 meeting were approved. Official minutes are available online at <http://www.gs.armstrong.edu/graduatecurriculumcommittee.htm>

\* A change was made to the Curriculum procedure to include noting the difference between undergraduate and graduate prerequisites for 5000 level courses.

B. Graduate Faculty Status and Activities Committee – Dan Skidmore-Hess, Chair, announced the approval of the following candidates for Graduate Faculty Status:

- 1.) Wendy Marshall - ETTC - Assistant (initial)
- 2.) Mary-Louise Meyer - MSAE - Assistant (initial)
- 3.) Kathleen Burke-Fabrikant - MSAE - Assistant (initial)
- 4.) Julie Diebolt - MSAE - Assistant (initial)
- 5.) Ruby Libscomb - MSAE - Assistant (initial)
- 6.) Sheila Garcia - ECE - Assistant (initial)
- 7.) Linda Arthur - ECE - Assistant (reappointment)
- 8.) Pamela Connor - ECE - Assistant (reappointment)
- 9.) Susan Hines - LLP - Assistant (reappointment)
- 10.) Deborah Reese - LLP - Assistant (reappointment)
- 11.) Osmos Lanier - History - Assistant (reappointment)
- 12.) Tim McMillan - Mathematics - Assistant (reappointment)
- 13.) Margaret Walworth - ECE - Associate (reappointment)
- 14.) Edward Rindalucci - CJ, Soc. & Pol. Sci. - Associate (reappointment)
- 15.) David Adams - Health Science - Associate (reappointment)
- 16.) Michelle Sisson - MSAE - Associate (reappointment)
- 17.) Robert Loyd - Special Education - Full (initial)
- 18.) Jose da Cruz - CJ, Soc. & Pol. Sci. - Full (initial)
- 19.) Karen Hollinger - LLP - Full (reappointment)

III. Bylaws Review

a) Vice-Chair - Sandy Streater was elected to serve as Vice-Chair.

b) Bill Kelso will be invited to the next Council meeting and the Bylaws will reflect his addition as a non-voting member.

c) Any program that offers a freestanding degree will have representation on the Council; the Bylaws will be changed to reflect this change and will be voted on at the next meeting. Please see attached Bylaws change to be voted on at the next Council meeting.

IV. Report from the Executive Director

a) All programs have been asked to submit a 2 year projected course schedule to the SOGS by the end of the academic year.

b) Graduate Assistantships Memo - members were asked to review and make suggestions at the next Council meeting.

c) Declining Enrollments - Programs representatives were asked to review the Enrollment Statistics and offer suggestions at the next Council meeting.

d) Marketing & Recruitment handout will be discussed at the next meeting.

V. Report from the Graduate Student Coordinating Council - Kathryn O'Neal announced that a meeting had not been scheduled to date, however she was working on scheduling for the first meeting.

The next meeting of the Graduate Council will be held on October 12, 2004.

Respectfully submitted,

Chris Hansen  
Coordinator of Graduate Faculty Activities

School of Graduate Studies Bylaws proposed change:

SECTION B.1.a. Membership

(1) The Graduate Council shall in part be composed of four Academic Deans (or their designees) (ex officio/nonvoting), one additional graduate faculty member with full Graduate Faculty status from each free-standing masters degree program and two at-large members from the graduate faculty. The Assistant Vice-President of Student Affairs will serve as an ex-officio/nonvoting member.

(2) Should the University gain graduate program(s) such new program(s) will appoint a representative Graduate Faculty member to the Graduate council; should the University lose

a graduate program(s) that program shall lose its representation on the Graduate council upon its formal deactivation.

The number of members of the originally constituted Graduate Council may thus be increased or decreased to reflect changes in graduate programming, and still remain consistent with these Bylaws.