

# MEMORANDUM

**To:** Graduate Curriculum Committee  
**From:** Mike Price, Executive Director of the School of Graduate Studies  
**Date:** October 8, 2004  
**Subject:** Minutes for the October 6, 2004 meeting.

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The Graduate Curriculum Committee met in Victor 227 (Adult Student Lounge), Thursday, October 6 at 2p.m. Members present included: Drs. Price, Coleman, Wright, Fraser, Wong (visitor), and Cato (visitor). A vote via email enabled the committee to have a quorum on the approved changes.

I. The September 1, 2004 minutes were approved.

I. The following items from the College of Arts and Sciences were approved:

B. Art, Music and Theatre

**1. Create the following course:**

**MUSC 5430U/G Technology in Music 3-0-3**

Prerequisite: acceptance into the Music Program, or by permission of instructor.

Description: Examination of the impact of technology on music and music education, with an emphasis on computer music notation. Other topics may include Musical Instrument Digital Interface (MIDI), basic sequencing software, technology applications for live music, and basic audio recording skills.

Rationale: Technology is becoming increasingly important in both the music classroom and performing venues. Students need to be familiar with the musical applications of technology to compete for future employment. Course will serve as both an undergraduate class to meet accreditation standards and as a graduate level class for the proposed Curriculum and Instruction Master's degree.

Effective Term: Spring 2005

**CURCAT:**

**Major Department:** Art, Music, & Theatre

**Can course be repeated for additional credit?** No

**Maximum number of Credit Hours:** 3

**Grading Mode:** normal

**Instruction Type:** lecture

J. Psychology

**1. Delete the following course:**

**PSYC 5210U/G Psychology of Work Behavior 3-0-3**

Rationale: With the proposed additions of PSYC 5300U/G and PSYC 5400U/G, and the existence of PSYC 5150U/G and PSYC 5200U/G, we have a sufficient number of courses in the area of psychology related to organizations and the workplace, broadly defined. We do not have sufficient faculty resources to offer another course in a related content area.

Effective Term: Fall 2005

**2. Create the following course:**

**PSYC 5300U/G Leadership and Group Dynamics 3-0-3**

Prerequisite: none

Description: Exploration of the social psychological approach to leadership development and the role of the leader in influencing group dynamics. Emphasis on the application of research findings in social psychology to the development of leadership skills.

Rationale: We have proposed adding PSYC 5300U (Leadership and Group Dynamics) to our undergraduate course offerings. We believe this course, taught at the graduate level, would be a valuable addition to the School of Graduate Studies' course offerings, particularly with the initiation of the Master of Liberal and Professional Studies degree program.

Effective Term: Spring 2005

**CURCAT:**

**Major Department:** Psychology

**Can course be repeated for additional credit?** No

**Maximum Number of Credit Hours:** 3

**Grading mode:** normal

**Instruction Type:** lecture

**3. Create the following course:**

**PSYC 5400U/G Human Factors 3-0-3**

Prerequisite: none

Description: Exploration of the interaction between humans and the design of objects and systems in our world. Emphasis on object and system design concepts that have evolved out of an understanding of human cognition, perception, communication, social interaction and individual differences.

Rationale: We have proposed adding PSYC 5400U (Human Factors) to our undergraduate course offerings. We believe this course, taught at the graduate level, would be a valuable addition to the School of Graduate Studies' course offerings.

Effective Term: Spring 2005

**CURCAT:**

**Major Department:** Psychology

**Can course be repeated for additional credit?** No

**Maximum Number of Credit Hours:** 3

**Grading mode:** normal  
**Instruction Type:** lecture

K. Women's Studies

**1. Change the following certificate title:**  
**Gender and Women's Studies Graduate Certificate**

Rationale: To more accurately reflect the scope of this program and to keep in step with programs throughout the country.

**2. Change the following course title:**  
~~WMST 7500 Internship in Women's Studies 3-0-3~~  
**GWST 7500 Internship in Gender and Women's Studies 3-0-3**

Rationale: To more accurately reflect the scope of the course and to make course titles consistent with the program name.

**3. Modify the Women's Studies Certificate:**  
GENDER AND WOMEN'S STUDIES GRADUATE CERTIFICATE

Gender and Women's Studies Graduate Certificate

Gender and Women's Studies  
Teresa Winterhalter, coordinator

GENDER AND WOMEN'S STUDIES CERTIFICATE

The ~~WMST~~ **GWST** Graduate Certificate provides a coherent, graduate-level grounding in the scholarship of Gender and Women's Studies and Feminist Theory, and prepares students interested in gaining leadership credentials in many fields to certify their expertise in women's issues. The certificate has a global emphasis, with selected courses focusing on intersections of gender, race, ethnicity, nationality, and culture. The curriculum will also allow students to focus their graduate work on a specific professional track by registering for the ~~WMST~~ **GWST** Internship, which may be used to integrate professional work experience with scholarly research in Gender and Women's Studies.

I. Admission Standards

- A. Completed requirements for a baccalaureate degree from a regionally-accredited institution.
- B. A minimum 2.5 overall undergraduate GPA.
- C. Evaluation of Transcript by program Coordinator.
- D. Letter of Intent

II. Standards of Progression and Graduation

- A. Each student will file a program of study with the School of Graduate Studies.
- B. A minimum grade point average of 3.0 or better must be earned for the certificate to be awarded.

C. Each student will successfully complete an oral comprehensive assessment (administered each semester at a predetermined date).

### III. Program of Study

#### A. Required Course (3 semester hours)

~~WMST~~ **GWST 5000** Perspectives in Feminist Theory ..... 3

#### B. Three courses chosen from the following

(9 semester hours)

ENGL 5240 Literature by Women ..... 3

ENGL 5025 Critical Approaches to Film, Television,  
and Popular Culture ..... 3

HIST 5660 Topics in the History of Women and Gender . 3

PUBH 5570 Women and Minority Health Issues ..... 3

PUBH 5575 Health and Sexuality Education ..... 3

~~WMST~~ **GWST 7500** Internship in Women’s Studies ..... 3

~~WMST~~ **GWST 7900** Directed Readings ..... 3

Total ..... 12

### COURSE OFFERINGS

#### WOMEN’S STUDIES

#### ~~WMST~~ **GWST 5000G** PERSPECTIVES IN FEMINIST THEORY

3-0-3

An in-depth look at feminist theory. This course may be taught from the perspective of a particular discipline.

#### ~~WMST~~ **GWST 7500** INTERNSHIP IN GENDER AND WOMEN’S STUDIES

3-0-3

Individually designed project involving off-campus study and research in an appropriate agency. Project must be designed to be completed within one semester, during which time the student will be under the joint supervision of the sponsoring agency and the faculty supervisor. Upon completion of the project, the student will present the formal report to the Gender and Women’s Studies advisory committee. The report must be approved to satisfy the requirement for the graduate certificate.

#### ~~WMST~~ **GWST 7900** DIRECTED READINGS 3-0-3

A student whose program of study shows a need for additional graduate coursework in Gender and Women’s Studies that cannot be met through the projected schedule of courses may register for this course once. This course may be repeated once with the permission of the program coordinator.

Rationale: To more accurately reflect the scope of this program and to keep in step with programs throughout the country.

II. The following items from the College of Health Professions were approved:

#### B. Health Sciences

##### 1. Delete the following course:

**HRVD 7430 Principles of Financial Management for Effective Leadership  
3-0-3**

Rationale: A new course ADMN 7430 will be used in place of this course.

Effective Term: Fall 2004

**2. Create the following course:**

**ADMN 7430 Principles of Financial Management for Effective Leadership  
3-0-3**

Prerequisite: none

Description: This course will provide students with a greater understanding of the fundamentals of financial and managerial accounting required for successful leadership / stewardship of contemporary organizations. An overview is provided of the tools and models available to assist with financial decision support and decision-making processes as well as the retrospective evaluation of resource allocation decisions.

Rationale: A critical series of tasks required of all successful organizational leaders involves the prudent management of limited financial resources to facilitate the achievement of organizational operational and strategic objectives. This course provides sufficient background in the fundamentals of managerial and financial accounting for non-business majors to allow them to be proficient with these series of tasks. This course will be available to MALPS students.

Effective Term: Fall 2004

**CURCAT**

**Major Department:** Health Sciences

**Can course be repeated for additional credit?** No

**Maximum Number of Credit Hours:** 3

**Grading Mode:** normal

**Instruction Type:** lecture

**3. Create the following course:**

**ADMN 7410 Organization Theory and Organizational Behavior 3-0-3**

Prerequisite: none

Description: This course is designed to familiarize students with the basic concepts, models, and theories of organizations needed to lead contemporary organizations. Topics will include managerial roles, the structure and design of organizations, organizational governance, communication and coordination, organization change, group dynamics, conflict and negotiation, individual differences, and motivation.

Rationale: The course is intended to help students develop their capacity for organizational analysis, an essential skill for any leader. By providing a conceptual foundation upon which theoretical knowledge can be applied to organizational and managerial problems, this course will enable students to develop a better understanding of individual, group, and organization behavior. This course will be available to MALPS students.

Effective Term: Fall 2004

**CURCAT**

**Major Department:** Health Sciences

**Can course be repeated for additional credit?** No

**Maximum Number of Credit Hours:** 3

**Grading Mode:** normal

**Instruction Type:** lecture

**4. Create the following course:**

**ADMN 7400 Human Resources Management 3-0-3**

Prerequisite: none

Description: Survey course of the principles and practices of contemporary management of human resources that are common to all types of organizational enterprises. Topics considered include recruitment and selection, job analysis and design, training and development, performance evaluation, and the legal and regulatory environment of human resources management.

Rationale: This course provides sufficient background in the fundamentals of managerial human resource development for non-business majors to allow them to be proficient with the series of tasks associated with such organizations. This course will be available to MALPS students.

Effective Term: Fall 2004

**CURCAT**

**Major Department:** Health Sciences

**Can course be repeated for additional credit?** No

**Maximum Number of Credit Hours:** 3

**Grading Mode:** normal

**Instruction Type:** lecture

**5. Create the following course:**

**PUBH 7350 Selected Topics in Complementary and Alternative Health Practices 3-0-3**

Prerequisite: None

Description: This course will present an overview of selected practices from each of the five major domains of complementary and alternative wellness and healthcare: alternative medical systems, mind-body interventions, biologically based therapies, manipulative and body-based methods, and energy therapies.

Rationale: Alternative/complementary healthcare practices are being increasingly researched and utilized as effective regimens in the prevention and treatment of illness. By giving students a broad exposure to these tools, this course will enable students to understand the basic concepts behind complementary and alternative health practices and help them discover new opportunities for employment in the expanding healthcare arena. This course will be an elective course in the MPH program.

Effective Term: Fall 2004

**CURCAT:**

**Major Department:** Health Sciences

**Can course be repeated for additional credit?** No

**Maximum Number of Credit Hours:** 3

**Grading Mode:** normal

**Instruction Type:** lecture

**6. Change course number**

MHSA ~~8500~~ **7500** Leadership Seminar

**3-0-3**

Rationale: This course number change is necessary to be consistent with course numbers used in Track Two of the MALPS degree program. This course will continue to be used as an elective in the MHSA program.

Effective Term: Fall 2004

I. The following item from the College of Arts and Sciences was approved:

L. MALPS

**Modify the Program of Study in the M. A. in Liberal and Professional Studies as follows:**

**Track Two: Leadership Studies (12 hrs.)**

~~HRVD 7400 Human Resource Development Theory/Practice~~

~~HRVD 7410 Organizational Theory & Practice~~

~~HRVD 7420 Management and Leadership Behavior~~

~~HRVD 7430 Principles of Financial Management for Effective Leadership~~

**ADMN 7430 Principles of Financial Management for Effective Leadership**

**ADMN 7410 Organization Theory and Organizational Behavior**

**ADMN 7400 Human Resources Management**

**MHSA 7500 Leadership Seminar**

LEAD 7100 Organizational Dynamics in Multicultural Societies

LEAD 7200 Leadership in the Public Arena: From Ideas to Action

POLS 5535G Public Leadership and Ethics in Theory and Practice

PSYC 5150G Conflict Resolution

PSYC 5750G Psychology of Work Behavior

PSYC 5200G Industrial And Organizational Psychology

**PSYC 5300G Leadership And Group Dynamics**

GWST 5500G Topics in Women's Leadership