



**Armstrong Atlantic State University
Faculty Meeting
Minutes of September 20, 2004**

- I. Call to Order. The meeting was called to order at 12:12 p.m. in University Hall 156 on Monday, September 20, 2004. Dr. Edward Thompson III presided.
- II. Approval of Minutes – The minutes of August 10, 2004 were approved as read. There were 167 out of 267 faculty members in attendance, with 3 excused absences. The list is on file in the Vice President’s Office with the official minutes.
- III. Old Business. There was no old business.
- IV. New Business
 1. Report of the University Curriculum Committee

It was moved, seconded and approved to accept as a block the following action items from the April 21, 2004 minutes of the University Curriculum Committee.

II. College of Health Professions

F. Radiologic Sciences

1. **A motion was made, seconded, and approved to Change the following course number:**

RADS ~~4164S~~ **RADS 4163S** Radiography Synthesis Seminar 0-3-1

Rationale: This course should be companioned with the clinical education course taught in the fall. Because of the recent changes in the sequencing of the clinical education courses, RADS 4164 (the original companion clinical course) is now taught in the spring and RADS 4163 is delivered in the fall semester.

Effective Term: Spring 2005

2. **A motion was made, seconded, and approved to Change the following course hours:**

RADS 4175 Advanced Clinical Education ~~0-V-(1-5)~~ **0-V-(1-6)**

Rationale: This course is offered as part of the clinical specialist certificate in advanced imaging. The competencies required for certification have increased dramatically. The additional credit hour reflects the increase in clinical contact hours relative to the increased competencies.

Effective Term: Summer 2004**3. A motion was made, seconded, and approved to Create the following course:
Create RADS 4176 Specialized Clinical Education 0-V-(1-6)**

Prerequisite or Corequisite: RADS 4175 or permission of instructor.

Description: Supervised clinical practice in performing specialized imaging procedures.

Rationale: This course is offered as part of the clinical specialist certificate in advanced imaging. The competencies required for certification have increased dramatically. This course in combination with RADS 4175 reflects the number of required competencies for the clinical specialist.**Effective Term: Summer 2004****CURCAT:****Major Department:** Radiologic Sciences**Can course be repeated for additional credit?** Yes**Maximum Number of Credit Hours:** 6**Grading Mode:** Satisfactory/Unsatisfactory**Instruction Type:** Practicum**4. A motion was made, seconded, and approved to Modify the BSRS degree Program of Study as follows:****Major Field Courses for the BSRS Degree to include the following:**

a.	Radiography Track	31 hrs	
	RADS 3072	Radiographic Procedures II	3-2-3
	RADS 3073	Radiographic Procedures III	3-2-3
	RADS 3161	Radiography Clinical Education I	0-20-3
	RADS 3162	Radiography Clinical Education II	0-20-3
	RADS 4050	Quality Management in Radiography	2-2-2
	RADS 4090	Radiographic Physics	2-2-3
	RADS 4163	Radiography Clinical Education III	0-20-3
	RADS 4164S 4163S	Radiography Synthesis Seminar	0-3-1
	RADS 4164	Radiography Clinical Education IV	0-20-3
	RADS 4420	Senior Radiography Seminar	0-3-1

One of the following pairs:

RADS 4111	Advanced Imaging in MRI	3-0-3	and
RADS 4171	Magnetic Resonance Clinical Education	0-20-3	
	or		
RADS 4112	Advanced Imaging in CT	3-0-3	and
RADS 4172	Computed Tomography Clinical Education	0-20-3	
	or		
RADS 4113	Advanced Imaging in Mammography	3-0-3	and
RADS 4173	Mammography Clinical Education	0-20-3	
	or		
RADS 4114	Advanced Imaging in CVIT	3-0-3	and
RADS 4174	Cardiovascular Interventional Clinical Education	0-20-3	

b. Curriculum for the Clinical Specialist Certificate in Advanced Imaging
~~14hrs~~ 18 hrs

RADS 4175	Advanced Clinical Education	0-V-(1-5)
RADS 4175	Advanced Clinical Education	0-V-(1-6)
RADS 4176	Specialized Clinical Education	0-V-(1-6)
RADS 4410	Cross Sectional Anatomy	3-0-3
Choose one of the following:		
RADS 4111	Advanced Imaging in MRI	3-0-3
RADS 4112	Advanced Imaging in CT	3-0-3
RADS 4113	Advanced Imaging in Mammography	3-0-3
RADS 4114	Advanced Imaging in CVIT	3-0-3

2. Report of the Executive Committee

Dr. Rick McGrath

- a. **Proposed changes to the AASU faculty bylaws, listed below, were presented to the faculty for a first read. There were no questions or comments, so the changes will be presented for a second read and voted upon at the next faculty meeting.**

- 1) **Proposed change to ARTICLE VIII of the bylaws pertaining to college/school faculties**

ARTICLE VIII. COLLEGE/SCHOOL FACULTIES

SECTION A. Full-time faculty members holding academic appointments in the College of Arts and Sciences shall constitute the faculty of that college. Full-time faculty members holding academic appointments in the College of Health Professions shall constitute the faculty of that school. Full-time faculty members holding academic appointments in the College of Education shall constitute the faculty of that college. Full-time faculty members holding academic appointments in the School of Computing shall constitute the faculty of that school.

Each college/school faculty is authorized by this article to organize as a deliberative assembly, with or without committees, for the purpose of making recommendations to the University Faculty through an appropriate committee of the University Faculty on matters within the Faculty's jurisdiction. (Revised 4/02)

SECTION B. College/School Curriculum Committee

The College of Health Professions, the College of Arts and Sciences, the College of Education and the School of Computing shall each have a standing curriculum committee. Each College/School Curriculum Committee shall be composed of the dean of the college/school as chair and at least one faculty member from each department or program of the college/school to be elected by the department or program faculty.

The College/School Curriculum Committee, upon receiving recommendations on curricular issues ~~curricular recommendations~~ from departments or programs within the respective college/school, shall take appropriate action and/or make recommendations to the University Curriculum Committee and/or Graduate Curriculum Committee as appropriate. Curricular issues are defined as issues pertaining to program or curriculum development, change, or implementation and issues that significantly and broadly affect the nature and quality of instruction in a program. Any action of the College/School Curriculum Committee shall be in accordance with the general curriculum policies established by the University Faculty, and shall be reviewed by the University Curriculum Committee and/or Graduate Curriculum Committee as appropriate. Any curricular matters that which involve curricular policy or have a direct effect on departments or programs outside the college/school structure shall be forwarded, with recommendations, to the University Curriculum Committee and/or Graduate Curriculum Committee for action after notification of the affected departments. Curricular changes ~~which impact upon~~ that affect certification programs (e.g., teacher certification) shall be reviewed by the ~~appropriate curriculum committee of the school or college in which the certifying department or program resides~~ of the department or program responsible for certification prior to forwarding to the University Curriculum Committee for action.

The normal path for curricular issues is as follows: Issues related only to undergraduate programs proceed from the academic department to the College/School Curriculum Committee, then to the University Curriculum Committee and finally to the University Faculty. Issues related only to graduate programs proceed from the academic department to the Graduate Curriculum Committee and then to the Graduate Council. Issues related to both undergraduate and graduate programs proceed from the academic department to the College/School Curriculum Committee and then proceed to the Graduate Curriculum Committee for action and to the University Curriculum Committee for information. Finally, issues related to both undergraduate and graduate programs proceed from the Graduate Curriculum Committee to the Graduate Council.

Curricular issues related to the structure and delivery of a program shall originate in the department responsible for the administration of the program and proceed directly to the College/School Curriculum Committee. Issues related to a specific course shall originate in the department responsible for teaching that course and proceed directly to the College/School Curriculum Committee.

The College/School Curriculum Committees shall typically meet monthly during the academic year on publicized dates announced to the academic departments of the college/school. Departments will be given sufficient notice of agenda deadlines. Minutes of the College/School Curriculum Committees shall be made available by the office of the college/school dean after they are approved by the committee and prior to the issues therein being taken up by the University Curriculum Committee and/or Graduate Curriculum Committee. The College/School Curriculum Committees shall meet the first Thursday of September, October, November, December or January, February, March, April. Minutes of all meetings shall be published and

~~distributed to each member of the university faculty within four working days following the scheduled meeting dates. (Revised 6/94)~~

2) **Proposed change in membership of the Financial Aid and Scholarship Committee, Article VII, Section B.14.**

The membership shall consist of seven faculty representatives, the registrar, the ~~assistant~~ director of recruiting, the director of minority affairs, the director of academic advisement and orientation, and the honors program coordinator. The director of financial aid (or designee), the dean of graduate studies, **and the vice president of external affairs (or designee)** shall be ex officio non-voting members.

Rationale:

- AASU now has a Director of Recruiting
- A representative from External Affairs will provide the committee perspective on the scholarship funding process and also provide External Affairs perspective regarding the quantity and quality of applicants: the significant financial need of applicants; and the scarcity of scholarship monies available.

b. **Follow-up on Child Care Resolution**

A task force has been formed to look into the Child Care Resolution. The members are Jim Brignati, Joe Buck, Jane McHaney, Rebecca Carroll, Mirna Morrison, Suzanne Carpenter, Joyce Bergin, and Jacquie Fraser.

c. **Bocce Court Resolution**

The Faculty Activities Committee drew up a resolution for the construction of a Faculty/Staff Bocce Court. President Jones has looked at this resolution and approved it, therefore no vote is necessary.

d. **Items for Referral to Standing Committees of the Faculty**

Items 1-4, below, were developed by the Executive Committee in response to the Final Report of the University System of Georgia Task Force on Graduation Rates. Item 5 is unrelated. The appropriate Standing Committees are asked to investigate and report on these items by the dates specified. Copies of the report of the Task Force on Graduation Rates will be provided to the Chairs of these committees for Items 1-4.

1) **Academic Advisement Delivery**

Committee: Student Recruitment, Advisement, and Retention

- Should we consider centralized administration of advising freshmen and undeclared students?
- Should CHAOS be restructured to focus students on taking a more successful path to graduation?

- Undeclared students: Who is advising them? Who should be advising them? How should advisors be trained? How do we make advising important to faculty?
- Will advising workshops help? Who should attend?
- Should we consider having professional or compensated advisors?

Suggested report date: February 2005

2) Academic Advisement Assessment

Committee: Evaluation Committee

- Who should evaluate the quality of advising?
- How should the evaluations be administered?
- How should the results of those evaluations be used?
- How should faculty be rewarded for advising? (APAR, recognition, awards, etc.)

Suggested report date: December 2004

3) Transition and Success of International Students

Committee: International Programs and Activities

- What are appropriate Regents' Test scores for ESL students?
- Can the process of evaluating previous coursework for international students be streamlined?

Suggested report date: December 2004

4) Early Academic Career Decisions and Intervention

Committee: Admissions and Academic Standing

- Would a change in the Withdrawal policy motivate better performance? (limit the number of withdrawals, eliminate WF, etc.)
- What are the appropriate interventions and/or enrollment limits for Academic Warning/Probation students?
- With what qualifications should students be admitted with limited admission -- limited enrollment status? What limitations should be placed on those students to maximize their chances of completing their degree programs?
- What is the success rate of students who apply and/or register late? What policies would limit the extent to which university resources and faculty time are devoted to students who may not be taking university education seriously?
- Should the GPA standards for academic progress be raised?
- Would mid-term progress reports be an effective means of motivating students to avoid derailing their academic careers? If so, in which courses?
- Should Armstrong have an immediate suspension rule for students who earn a GPA below a certain level? Example: GPA=0.00 or GPA<0.50.

Suggested report date: November or December 2004

5) Faculty Status and Obligations

Committee: Faculty Welfare

- What are the criteria used for awarding faculty status for administrative positions?
- What are the obligations of faculty status?
- What should be the obligations of faculty status?

Suggested report date: March 2005

V. Other Business. There was no other business.

VI. Announcements

1. **Faculty Lecture Series.** The upcoming faculty lecture will be presented by Dr. Jim Brawner on October 22, 2004. It is entitled, "Is There a Mathematician in the House? The Apportionment Problem in the U.S. House of Representatives.
2. **Irish Studies Club.** The Irish Studies Club is sponsoring a lecture by Dr. William F. O'Brien, senior lecturer in the Department of Archeology at National University of Ireland. The lecture is entitled, "In Search of the Iverni: Archeological Perspectives on the Origins of the Irish. The lecture will be held September 29, 2004 in Ashmore Auditorium at 7:30 p.m.
3. A moment of silence was called for AASU student and golf team member Stacy Webb, who died in a car accident on Friday, September 17, 2004.
4. Dr. Todd Hizer introduced the newest member of the faculty in Chemistry and Physics, Dr. Maria Schiza.
5. Dr. Sharyn Gibson introduced Professor Rochelle Lee who will be heading up the Nuclear Medicine Track.
6. The Book Club sponsored by the Faculty Activities Committee will meet on Wednesday, September 29 at 12:30 p.m. Questions should be directed to Beth Mowry.
7. There will be a workshop on Internal Grants on Thursday, September 23, 2004
8. Pianist Gregory Peperone will be performing on Thursday, September 23 at 8:00 p.m. in the Fine Arts Auditorium. He will also give a lecture on "The Music of Gothic Film: A Bridge Between Two Cultures" on Friday, September 24 at 2:30 p.m. in the Fine Arts Auditorium.
9. The AASU Masquers present *Someplace in Paris*, September 23-25 at 7:30 p.m. in the Jenkins Black Box Theater. *Little Shop of Horrors* will be presented September 30 – October 3 and October 7-9 in the Jenkins Theater.
10. AASU is hosting the Southeastern Choral Arts Festival September 26 and 27. In conjunction with the festival, the AASU Singers and AASU Chorale will perform at 7:30 p.m. on

September 26 in the Fine Arts Auditorium. The Choral Arts Festival Choir will perform at 7:30 p.m. on September 27 in the Fine Arts Auditorium.

VII. Adjournment. The meeting was adjourned at 12:30 p.m.

Respectfully submitted,

Phyllis L. Panhorst
Interim Coordinator of Faculty Information