Armstrong Atlantic State University
Faculty Meeting
Minutes of April 11, 2005

I. Call to Order. The meeting was called to order at 12:17 p.m. in University Hall 156 on Monday, April 11, 2005 by Dr. Edward Thompson, III.

II. Approval of Minutes – The minutes of March 21, 2005 were approved as presented.

III. Old Business

A. Elections

1. Executive Committee

Ballots were distributed for runoff elections for the Executive Committee 2005-2007 term (Attachment 1). After the first ballots were tallied, a second ballot was distributed where faculty were asked to choose between Mark Burge and Thomas Murphy only. The runoff election results are as follows:

Keith Douglass   Psychology (A&S)
Donna Brooks     Communicative Disorders (CoHP)
Kevin Hampton    Art, Music & Theatre (A&S)
Mark Burge       Computer Science (SoC)

These candidates join the two elected at the last meeting in rounding out the 2005-2007 slate:

Anne Thompson   Physical Therapy (CoHP)
Joyce Bergin    Special Education (CoE)

B. Faculty Governance Task Force Forums

The minutes from the four faculty forums are now available for viewing at the Executive Committee website. While attendance was low, the discussions were good. More forums may be held in the future to continue the discussion. Possible topics would be goals, obstacles, and how to achieve those goals.

The Task Force on Faculty Governance had recommended in their report that after the forums were held, the faculty should be asked to vote on alternate forms of
governance as early as the April (current) faculty meeting. It is felt as a result of the forums that it is too early to hold any kind of vote and that the dialogue should be continued in the fall.

The Executive Committee will put the issue of an alternate form of faculty governance (possibly a faculty senate) on their agenda for fall. However, if a faculty member wished to bring a motion at any time to vote on establishing a faculty senate, they could do that without waiting for the Executive Committee to bring forward a recommendation.

It is felt that there have already been positive outcomes from the forums. The Finance Committee has been reconstituted, and the manner in which committees function has been scrutinized. There have also been efforts at making our current governance structure more effective by following the bylaws, such as putting out a call for agenda items to all faculty members and calling for committee reports in the meetings.

Faculty are reminded that committee preference forms for the coming academic year will be distributed soon. Everyone is encouraged to participate in the faculty governance process by volunteering for a standing committee.

IV. New Business

A. Report from the African American Male Initiative Task Force  Zaphon Wilson

As part of the Task Force constituted by the Board of Regents last August, AASU is partnering with Savannah State University to offer a 2-day workshop on May 12 and 13 for 150 African American males in grades 6-12. The purpose of the workshop is to enhance recruitment, retention, and graduation rates for African American males. It is hoped that the program can be repeated every year for the next decade and that the progress of each group can be tracked. Dr. Wilson recognized the members of the task force and thanked them for their efforts.

B. Approval of May 2005 Graduation Candidates (Attachment 2)  Kim West

The list of candidates for May 2005 graduation was approved as presented, contingent upon the completion of all requirements. Corrections or additions to the list should be sent to Kim West.

C. Recording the “Last Date of Attendance” for Students Who Stop Attending Class (Attachment 3)  Kim West

The Department of Education treats a grade of F or WF as a student who never attended class – unless a last date of attendance is provided. This becomes important in the return of financial aid money to the Department of Education, as the
amount to be returned is prorated, according to the last day of documented class attendance. It is incumbent upon the institution to provide the Department of Education with this information by documenting the length of time the student did attend class. In Fall 2000 AASU was fined $27,000 because there was no system in place to identify students who cease coming to class but never withdraw officially.

Information was presented about what other institutions have done to address this problem, and alternatives were presented for the faculty to discuss and choose from. Of the alternatives presented, the faculty voted to accept the following:

A last date of attendance shall be submitted for every F or WF assigned to a student, regardless of whether they stopped attending or not.

For students who attended the full term and earned a grade of “F”, the instructor shall use the published last date of classes for the session as the last date of attendance.

For students who stopped attending without notification, the instructor should use the guidelines below for recording the last date of attendance:

- If the last date of attendance is known, use this date.
- If the last date of attendance is unknown, use the last active class participation date (such as the last date the student took a test or handed in an assignment).
- If the last date of active class participation is unknown, leave the last date of attendance date field blank. The Registrar’s Office will enter the initial attendance roster submission date as the last date of attendance.

D. Reports of the Standing Committees to the Faculty

1. Executive Committee

The Executive Committee reported earlier in the meeting on the Faculty Governance Forums. At the April 4th meeting, Kim West presented the information on “last date of attendance” that he presented in today’s meeting. The Student Recruitment, Advisement and Retention Committee brought an action item that will presented as part of their report. Dr. Barbara Tanenbaum presented a draft of the Academic Affairs Strategic Plan.

2. Academic Appeals

No report.

3. Admissions & Academic Standing

The committee will be making a report at the Executive Committee meeting on May 2.
4. Faculty Activities

Andy Weinbach

The Garden Tour was successful. Another will be conducted in the fall. The book group will be having their final meeting soon, to be announced. The bocce court area has been leveled and construction will begin shortly. Volunteers are needed. A demonstration will be conducted when the court is completed.

5. Faculty Development

Dick Nordquist

Dr. Nordquist thanked the 30+ faculty members who made presentations at the recent symposium. Next year it’s hoped that there will be more participants in the audience. Friday will be the last faculty field trip for the year; it will be to the Hofwyl Plantation. People with ideas or suggestions for next year should contact Dr. Nordquist.

6. Faculty Evaluation

Greg Wimer

No report.

7. Faculty Welfare

Rod McAdams

There will be a recommendation presented for action at the August faculty meeting. The committee is also having discussions with Rebecca Carroll in Human Resources about how changes in benefits are communicated to faculty.

8. Financial Aid & Scholarship

Delana Nivens

No report.

9. Grievance

Jo Ann Coleman

No report.

10. Honors Advisory

Mark Finlay

The committee has been in a state of disarray since Dr. Jill Miller's passing.

11. International Programs & Activities

Jim Anderson

The deadline for applications to teach European courses for 2006 is Friday.

12. Library

Joyce Bergin

The committee met on April 6 to choose the recipient of the Brockmeier award. There were nine nominees.
13. Research & Scholarship Paul Hadavas

The Student Scholarship Symposium starts next week. Posters will be displayed for 1-1/2 weeks. Papers will be presented on Friday the 22nd. The banquet will be on the 27th.

14. Student Conduct Nancy Hepting

The Student Court was selected and has been meeting.

15. Student Recruitment, Advisement, & Retention Pete Mellen

The committee submitted an action item with recommendations for increasing retention and graduation rates. (See Attachment 4). It was voted to accept Item 1 as presented and Item 2 as amended below:

“Item 1: The committee requests the university implement a policy restricting the total number of hours for which a freshman may enroll to 16 per term. A banner override would be available for students showing exceptional academic progress or for students in certain programs, at the discretion of the Deans.

Item 2: The committee requests the university implement a policy limiting the number of hours for which a student on academic warning or probation be limited to 13 per term. Students would be referred back to their advisors.

16. Writing Andi Beth Mincer

Twenty-one papers are being evaluated for the Student Scholarship Symposium. It’s hoped there will be even more papers next year.

17. University Curriculum Committee Edward Thompson III

(Action items only: please refer to UCC minutes of March 23, 2005.)

II. College of Health Professions

It was moved, seconded and approved to accept as block Items 1-8 under Section D below from the March 23, 2005 minutes of the University Curriculum Committee.

D. Nursing

1. A motion was made, seconded, and approved to Change the pre/corequisites of the following courses:

   a. NURS 3304: Professional Nursing Practice
      Prerequisite or co-requisite: Admission to the nursing program, NURS 3320, & NURS 3308
b. NURS 3309: Pathophysiology
   Prerequisite or co-requisite: **NURS 3320**

c. NURS 3340: Culture and Family
   Prerequisite or co-requisite: **NURS 3320**

d. NURS 4002: Leadership and Management for Nurses
   Prerequisite or co-requisite: **NURS 4000**

e. NURS 4003: Health Care Systems and Policy
   Prerequisite or co-requisite: **NURS 4000**

f. NURS 4004: Health Assessment
   Prerequisite or co-requisite: **NURS 4000**

g. NURS 4006: Professional Role Synthesis
   Prerequisite or co-requisite: **Taken in the final semester of nursing curriculum.**

h. NURS 4214:
   Prerequisite or co-requisite: **Admission to the BSN program or permission of course instructor**

i. NURS 4216:
   Prerequisite or co-requisite: **Admission to the BSN program or permission of course instructor**

j. NURS 4217:
   Prerequisite or co-requisite: **NURS 4345**

k. NURS 4219:
   Prerequisite or co-requisite: **Admission to the BSN program or permission of course instructor**

l. NURS 4220:
   Prerequisite or co-requisite: **Admission to the BSN program or permission of course instructor**

m. NURS 4221:
   Prerequisite or co-requisite: **Admission to the BSN program or permission of course instructor**

n. NURS 4435: Mental Health Restoration (3-6-5)
   Prerequisite or co-requisite: NURS 3355, NURS 3425, NURS-3309 & NURS 3340
o. NURS 4440: Population Focused Nursing  
   Prerequisite or co-requisite: NURS 4345, NURS 4435, and NURS 4445  

    Rationale: These changes are needed to establish progression.

2. A motion was made, seconded, and approved to Change the title of the following course: 
   NURS 4214: Complementary and Alternative Medicine  
   Complementary & Alternative Modalities (3-0-3)  

    Rationale: This change is required to better explain what the course entails. The course not only covers medicines but all modalities of Complementary & Alternative theories.

3. A motion was made, seconded, and approved to Change the number of the following course: 
   NURS 4005 U: Population Focused Community Nursing in a Global Society  

    Rationale: This course is no longer a graduate and undergraduate level course. Currently only offered to undergraduate RNO students.

4. A motion was made, seconded, and approved to Change the credit hours of the following course: 
   NURS 4216: Palliative Care at End of Life (3-0-3) (2-3-3)  

    Rationale: This change is necessary to add a clinical practice component to the course.

5. A motion was made, seconded, and approved to Change the credit hours of the following course: 
   NURS 4217: Critical Care (2-3-3) (1-6-3)  

    Rationale: This change is necessary to increase the clinical practice component of this course.

6. A motion was made, seconded, and approved to Delete the following course: 
   NURS 5540U: Case Management  

    Rationale: This course has not been taught in more than 5 years, and is no longer a part of the undergraduate or graduate nursing programs of study.

7. A motion was made, seconded, and approved to Create the following course: 
   NURS 4222: Pediatric Nursing Externship (1-6-3)
Pre-Requisites: NURS 3304, NURS 3308, NURS 3309, NURS 3320, NURS 3345, NURS 3425, NURS 3355
Description: Nursing care of the complex pediatric client in the acute care setting.

Rationale: This course is added to provide the students with additional opportunities for clinical practice in specific areas of interest and to enhance their clinical knowledge.

8. **A motion was made, seconded, and approved to Create the following course:**
   NURS 4223: Maternal/Infant Nursing Externship (1-6-3)
   Pre-Requisites: NURS 3304, NURS 3308, NURS 3309, NURS 3320, NURS 3345, NURS 3425, NURS 3355
   Description: Nursing care of the complex obstetric and neonatal client in the acute care setting.

   **Rationale:** This course is added to provide the students with additional opportunities for clinical practice in specific areas of interest and to enhance their clinical knowledge.

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It was moved, seconded and approved to accept as a block Items 1-4 under Section H below from the March 23, 2005 minutes of the University Curriculum Committee.

**H. Speech/Language Pathology**

Pending Regents approval, the Communicative Disorders Program requests that the BSEd with a major in Communicative Disorders be changed to a BS with a major in Communication Sciences and Disorders

1. **A motion was made, seconded, and approved to Change all SLPA course prefixes to CSDS**
   
   **Rationale:** Reflective of name change direction of program from Speech-Language Pathology to Communication Sciences and Disorders

2. **A motion was made, seconded, and approved to Change the course number and prerequisite for the following course:**
   SLPA 4350 **CSDS 3400** Speech Science 3-0-3
   Prerequisite: Permission of instructor Admission to Communication Disorders Program
   
   **Rationale:** Reflects moving course from senior to junior year.
3. A motion was made, seconded, and approved to Change the name of the following course:
SLPA CSDS 4140 Non-Verbal Communication—Augmentative & Alternative Communication

Rationale: Better represents the course content and changes in the field.

4. A motion was made, seconded, and approved to Modify the Program of Study in Communicative Disorders as follows:

A. General Requirements (Core Areas, A, B, C, D, D.2B and E) 42 Hours

Area F Related Courses 18 Hours
CEUG 1010 Human Growth & Development 3
CEUG 2100 Teaching the Exceptional Child 3
COMM 2280 Speech Fund 3
MATH 2900 Spirit & Structure of Math 3
ECUG 2020 Health & Child Issues 3
CSCI 1150 Introduction to Internet & Web 3
HSCC 2500 Health Issues & Resources 3
PHSC 1211 Physical Science 3
PHSC 1211L Physical Science Lab 1
HLPR 2010 Cultural, Illness, Diagnosis, & Treatment 2
Physical Education 3

B. Major Courses 48 Hours
SLPA CSDS 1220 Intro to Com Disorders 3
SLPA CSDS 2250 Phonetics 3
SLPA CSDS 3150 Speech & Language Devel 3
SLPA CSDS 4350 3400 Speech Science 3
SLPA CSDS 3410 Intro. to Audiology 3
SLPA CSDS 3420 Language Disorders 3
SLPA CSDS 3430 Organically Based Com.Dis 3
SLPA CSDS 3450 Articulation Disorders 3
SLPA CSDS 4140 Non-Verbal Com—Augmentative & Alternative Communication 3
SLPA CSDS 4170 Diagnostic Procedures 3
SLPA CSDS 4180 Directed Observation 3
SLPA CSDS 4190 Clinical Methods 3
SLPA CSDS 4350 Senior Seminar 3
SLPA CSDS 4450 Practicum 3
SLPA CSDS 4500 Intro. to Research 3

C. Related Field Courses 9 Hours
CEUG 3072 Teaching of Reading 3
IV. School of Computing

It was moved, seconded and approved to accept as a block Items 1-6 under Section A below from the March 23, 2005 minutes of the University Curriculum Committee.

A. Computer Science

1. A motion was made, seconded, and approved to Change the credit hours for the following course:

   CSCI 1301 Introduction to Programming Principles 3-3-4 3-0-3

   **Rationale:** Laboratory component now incorporated into lecture.

   Effective term: Summer 2005

2. A motion was made, seconded, and approved to Change the prerequisites of the following two courses:

   a. CSCI 2620 Discrete Structures for Computer Science
      Prerequisites: CSCI 1302 and MATH 1161 MATH 2072

      **Rationale:** Enables instructor to assume familiarity with sequences and series.

   b. CSCI 3321 Introduction to Software Engineering Concepts
      Prerequisite: CSCI 2410 and CSCI 3202 CSCI 3201 and ENGL 3720

      **Rationale:** This change will allow students to take the course earlier so that concepts from it can be used in subsequent courses.

   Effective Term: Summer 2005

3. A motion was made, seconded, and approved to Change the number, course title, prerequisites, and description of the following course:
CSCI 4204 2201: Introduction to UNIX and Secure Web Development  3-0-3
Prerequisite: MATH 1101 or MATH 1111  CSCI 1301
Description: Thorough coverage of the UNIX operating system. UNIX commands, editors, documentation, and file system. Shell scripting, redirection, filters, pipes, and job control. Compile/edit/debug cycle under UNIX. Install and administer a UNIX system and deploy a secure Web server. Program dynamic Web applications using technologies such as PHP and SQL databases. Performance tuning and hands-on study of UNIX and Web application security vulnerabilities.

Rationale: Updates the course to include design and deployment of software for the Internet. New number reflects the prerequisite change.

Effective Term: Summer 2005

4. A motion was made, seconded, and approved to Change the prerequisites and description of the following course:
CSCI 3201: Computer Organization and Architecture I
Prerequisite: CSCI 1302 and CSCI 2201
Description: Hardware and software concepts of digital computing systems, with emphasis on fundamental system software and details of hardware operation. Virtual machines, systems organization, digital logic, microprogramming, instruction set, instruction formats, addressing modes, instruction types, flow of control, virtual memory, assembly language programming, and advanced computer architectures (including RISC machines and parallel architectures), error detecting and correcting codes, and register transfer notation.

Rationale: The revisions clarify the topics taught in the course and do not represent changes in course content.

Effective Term: Summer 2005

5. A motion was made, seconded, and approved to Change the description of the following course:
CSCI 3202: Computer Organization and Architecture II
Prerequisite: CSCI 3201
Description: Continuation of the topics covered in CSCI 3201. Instruction types, assembly language programming, flow of control, microprogramming, the memory hierarchy, virtual memory, cache organization, and advanced computer architectures (including RISC machines and parallel architectures).

Rationale: The revisions clarify the topics taught in the course and do not represent changes in course content.
Effective Term: Summer 2005

6. A motion was made, seconded, and approved to Modify the Bachelor of Science in Computer Science Program of Study as follows:

A. General Requirements
   Core Areas A, B, C, D, E 42 hours
   Computer science majors are required to take MATH 1113 in core area A and MATH 1161 in core area D.
   Area F 18 hours
   One semester hour excess for MATH 1161 from core area D and one semester hour of an approved lower division elective.

CSCI 1301 - Introduction to Programming Principles
CSCI 1302 - Advanced Programming Principles
CSCI 2410 - Data Structures and Algorithms
CSCI 2620 - Discrete Structures for Computer Science
MATH 2072 - Calculus II
Physical Education 3 hours

Rationale: The credit hour change of CSCI 1301 requires adding one hour to Area F so that the total remains 18. This change is patterned after chemistry’s Area F wording found on page 89 of the 2004 catalog.

B. Major Field Course 39 hours

CSCI 2201 - UNIX and Secure Web Development
CSCI 2070 - Ethical Considerations in Computer Science
CSCI 2490 - Object-Oriented Programming in C++
CSCI 3201 - Computer Organization and Architecture I
CSCI 3202 - Computer Organization and Architecture II
CSCI 3321 - Introduction to Software Engineering Concepts
CSCI 3330 - Comparative Languages
CSCI 3341 - Introduction to Operating Systems
CSCI 3510 - Theory of Computation
CSCI 3720 - Database Systems

Two courses in one of the following tracks:

Soft Track
   CSCI 5220U - Networks
   CSCI 5322U - Advanced Software Engineering
   CSCI 5520U - Rapid Java Application Development

Systems Track
   CSCI 5220U - Networks
   CSCI 5342U - Advanced Operating Systems
   CSCI 5343U - Systems Programming Under UNIX

Six Three additional semester hours from 4000 and 5000 level computer science courses.
Rationale: Updates major field courses to include a design and deployment of software for the Internet.

It was moved, seconded and approved to accept Item 1 under Section B below from the March 23, 2005 minutes of the University Curriculum Committee.

B. Information Technology

1. A motion was made, seconded, and approved to Modify the program of study in Information Technology as follows:

A. General Requirements
Core Areas A, B, C, D, E 42 hours
Area F 18 hours
CSCI 1050 - Computer concepts and Applications
or
CSCI 1060 - Computer Concepts and Applications for Science Students
CSCI 1150 - Fundamentals of the Internet and World Wide Web
CSCI 1301 - Introduction to Programming Principles
ITEC 1300 - Fundamentals of Information Technology
ITEC 1310 - Programming in Visual Basic
ITEC 2530 - Operating Systems
One of the following:
MATH 1161 - Calculus
MATH 1950 - Applied Mathematics for Non-science Majors
MATH 2200 - Statistics
CSCI 2620 - Discrete Structures for Computer Science

B. Major Field Courses 34 hours
One semester hour excess for CSCI 1301 from core area F
CSCI 1302 - Advanced Programming Principles
CSCI 2070 - Ethical Considerations in Computer Science
ITEC 2530 - Operating Systems
ITEC 3600 - Systems Analysis and Design
ITEC 3610 - Network Administration
ITEC 3710 - E-commerce
ITEC 4390 - Senior Project (6 hours)
ITEC 4720 - Applied Data Communications
ITEC 4740 - Database Administration
ITEC 4770 - Client/Server Systems
ITEC 4830 - Graphics Design

C. Related Field Courses 12-19 hours
ECON 2030/2040 - Principles of Accounting I/II
or
ECON 2105/2106 - Principles of Macroeconomics/Microeconomics
ENGL 3720 - Business and Technical Communication
MATH 1111 - College Algebra (if not taken in core area A)
MATH 1113 - Pre-Calculus Mathematics (if not taken in care area A or D)
One of the following:
MATH 1161 - Calculus I
MATH 1950 - Applied Math for Non-Science Majors
MATH 2200 - Elementary Statistics

D. Electives 7-14 hours

Total Semester Hours 123 hours

Rationale: To comply with the Spring 2004 Information Technology Area F recommendations from the University System of Georgia Academic Advisory Committee for the Computing Disciplines.

It was moved, seconded and approved to accept Item 1 under Section C below from the March 23, 2005 minutes of the University Curriculum Committee.

C. Engineering Studies

1. A motion was made, seconded, and approved to Create the following course:

   ENGR 2001 Statics 3-0-3
   Prerequisite: PHYS 2211
   Pre or Corequisite: MATH 2083
   Description: Forces and moments; equilibrium in two and three dimensions; multiforce members; friction; trusses; centroids; area moment of inertia; shear and bending moment of beams; and virtual work.

   Rationale: Georgia Tech previously had several different versions of statics and dynamics offered through several departments. They are in the process of coming up with common statics, dynamics, and strength of materials courses acceptable to all engineering departments. The Statics course was recently approved and will start being offered at Georgia Tech in Summer 2005. ENGR 2001, Statics, is being created to keep the Engineering Studies Curriculum at AASU consistent with Georgia Tech’s for the GTREP and RETP programs. This new statics course is substantially different than the current Intro to Mechanics course (ENGR 2201).

   Effective Term: Fall 2005

CURCAT
   Major Department: Engineering Studies
   Can course be repeated for additional credit: No
   Maximum number of credit hours: 3
V. Other Business

A moment of silence was called to commemorate Dr. Jill Miller.

VI. Announcements

A. Faculty Lecture Series

Jacquie Fraser

Dr. Winterhalter will present her postponed lecture, “Risking Who One Is: Feminism and Public Spaces,” on April 20 in University Hall 157 at 12:15 p.m. Later this week a call will go out for presentations for next academic year.

B. Week of the Young Child book fair

Maryellen Cosgrove

The Scholastic Book Fair is being held for two days, starting today, in the second atrium in University Hall.

C. Jill Miller Scholarship Fund

Anne Thompson

There will be volunteers at the doors who will be happy to take donations for the Jill Miller Scholarship Fund over to External Affairs.

VII. Adjournment. The meeting was adjourned at 1:20 p.m.

Respectfully submitted,

Phyllis L. Panhorst
Coordinator of Faculty Information
ARMSTRONG ATLANTIC STATE UNIVERSITY
Runoff Ballot for Executive Committee
2005 – 2007 Term

Bylaws, Article VII, Section B.1.a. Membership

(1) The Executive Committee of the Faculty shall consist of the dean of faculty as chair and twelve other members of the faculty. The Faculty shall elect six members each year for two-year terms, each term lasting from June 1, following the election, to May 31, two years hence. No more than one member from any department or program and no fewer than two members from each of the following: the College of Health Professions, the College of Arts and Sciences (including the library), and the College of Education. No fewer than one from the School of Computing may serve at one time on the Committee. Members of the Faculty are not eligible to serve during their first year of faculty membership. Committee members are not eligible to succeed themselves within one year after a term of service.

The following faculty members were elected by simple majority:

Anne Thompson  Physical Therapy (CoHP)
Joyce Bergin    Special Education (CoE)

PLEASE MARK FOUR CHOICES

☐ Kevin Hampton    Art, Music & Theatre (A&S)
☐ Donna Brooks     Communicative Disorders (CoHP)
☐ Mark Burge       Computer Science (SoC)
☐ Bettye Anne Battiste Early Childhood Education (CoE)
☐ Thomas Murphy    Engineering Studies (SoC)
☐ Jim Todesca      History (A&S)
☐ Teresa Winterhalter Languages, Literature & Phil. (A&S)
☐ Keith Douglass   Psychology (A&S)
May 2005
Graduation Candidates

April 4, 2005
College of Arts and Sciences

**Associate Of Applied Science In Criminal Justice**
- Michele Alicia Freeney-Washington
- Scarlett A. Taylor

**Associate of Arts**
- Maisa Subhi Ali
- Kyle A. Amlung
- Daren P. Averill
- Jennifer D. Baucom
- Michael Ray Brown
- Haley Marie Choate
- Jeffrey Braden D'Addezio
- Angela Sue Harrell
- Lakeisha Hill
- Totjauna V. King
- Jerry D. McAtee, Jr.
- Mandi Lynn McCorkle
- Jenny Pelcher
- Stephanie Allen Tillman

**Bachelor of Arts**

**Art**
- Autumn Nicole Ivy
- Glenda Althea Jones

**Bachelor of Arts**

**Economics**
- Antonio Z. Bean
- Kelli Welsh deVegter
- Andres F. Escolar
- Brianna Chapman Foran
- Charlene Marie Hamilton
- Jennifer Lynn Hoag
- Helen Howell Williams Johnson
- Marvin L. Kawamoto
- Sarah Elizabeth Link
- Jonathon Joseph Troop
- Tiffany Jenise Wernz
Bachelor of Arts

**English**
Shannon Eve Brinkley  
Karen Eugenia Daiss  
Lindsey Renee Ebner  
Angela Malone Grosse  
Alledria Ebony Hurt  
Christopher Raymond Lancia  
Emily Nicole LeGrand  
Julia Brown McDaniel  
Kimber Lindsey Parson  
Melissa Suzanne Redding  
Michelle Susan Rhodes  
Katherine Tyson Sanders  
James Issac Sungur  
Gina Webb Sutherland  
Arthur C. Tanny  
Justin Aristotle Weilacher  
Michael Christopher Willis

Bachelor of Arts

**History**
Matthew Wolcott Amason  
Mollie Catherine Brandt  
Charlton Lee Connett  
Steven Travis Contrascere  
Amy Denise Dilmar  
Elizabeth A. Downie  
Katina Mioshei Francis  
Becky Diane Penick  
Jana Riddell Schade  
Bryan James Whitley  
Matthew K. Williams  
Whiteford Baker Woodward

Bachelor of Arts

**Political Science**
Aqueelah Kwamesia Coleman  
Joseph M. Hagman  
Megan Laura Iorio  
Patrick Lee Jarrett  
Erica Jennifer Reese

Bachelor of Arts

**Psychology**
Carrie Lee Allen  
Justin Michael Gregware  
Christina Leigh Larkin  
Christina Melissa Norton
Rebecca Anne Russo  
Daniela Salas  
Dale Richard White

Bachelor of Arts  
Spanish  
Brenda Coleen Bautista  
Michelle Denise Gibbs  
Reina Ramos Gonzalez  
Gina Allen Marchant  
Mirna E. Morrison  
Gretchen Monique Stewart

Bachelor of Arts  
Theatre  
Rebecca L. Braunstein  
Judit Diana Fekete  
Jennifer B. Hagan  
Mary A. Kuehnert  
Randy Joseph Michael  
Anthony Jordan Paderewski  
Rebecca Renee' Sherrod  
Avery Neil Whisenant

Bachelor of Fine Arts  
Visual Arts  
Sharon Bowling  
Lisa Patricia Parker Colvin  
Jami E. Stone  
Marina Alekseyevna Townsend  
Kristy Shay Whitaker

Bachelor of General Studies  
Cecelia Renee Blake  
Adam Bordeaux  
Amanda Christine Brady  
Edgar Carson, Jr.  
Lisa Faye Chapman  
Louis Clausi  
Kelvin Doran Conyers  
Susan Denise Croon  
JoAnn M. Davidson  
Robin Amanda Dixon  
Heidi Elizabeth Dragstedt  
Jennifer Monika Turpin Durden  
Sarah Ann Edwards  
Rhea Lynn Ennist  
Shana Monique Fennell
Rosemary Veal Frier
Evelyn Reyes Garcia
Minnie-Etrenda H. Gilbert
Ida Lori Grover
Elizabeth Anne Hamilton
Linda Chandler Hansen
Michael Eric Hargrave
William H. Hewitt, Jr.
Richard Matthew Jessee
Lisa Veronica Ward Kelly
Alexandra Hunt Kendrick
Susan Lynne Kent
Gwendolyn D. Magee
Tracy A. Matthews
Christina S. Myers
Marcy E. Parker
William Mercer Parrish, Jr.
Bryan Austin Pearson
Mantis Lee Pineiro
Christen P. Rose
Jason R. Sanders
Connie M. Singh
Jean Elaine Tucker
Jennifer Erika VanHorn
Bobby Layton Ware III
Jason Lake White
Amanda Williams
James Edward Wimmer

**Bachelor Of Music Education**
Alison Elaine Alexander

**Bachelor of Science**
**Applied Physics**
Sean Robert Scott
Jarrod Stephen Tipton

**Bachelor of Science**
**Biology**
Juan Pablo Aragon
Sarah Elizabeth Bohn
Timothy Gerard Cornish
Ngu Duy Doan
Timothy Joe Harrison
Shiloh Humes
Kourtney Kristen Kuzeff
Kevin Michael Montano
Laura Cheyenne Nevada
Charles J. Noble
Carrie Alexandria Thompson
Ashley Ann Westphall

**Bachelor of Science**

**Chemistry**
Juan Pablo Aragon  
Elizabeth Marie Baker  
Marquit'a Charisse Bullock  
Nin Nin Dingra  
Jennifer Lynn Fiser  
Shiloh Humes  
Bryan Paul Jacobs  
Ki-Hyoung Kim

**Bachelor of Science**

**Criminal Justice**
Octavio Michael Arango III  
Nicole Janice Baribeau  
Summer Marie Curran  
Kiana Escudero  
Paul David Evors, Jr.  
Lisa Lyn Goodier  
Sarah R. Gordon  
Shannon Nunnery Helmey  
Carmen M. Matias  
Robert Lamont Matthews  
Jesus Salvador Mendez  
Juanita Newsome  
Jeffrey E. Smith  
Victoria Hudson Trueb  
Daniel Harrison White III  
Ashlea Jenise Wooten

**Bachelor of Science**

**Mathematical Sciences**
Tracy Diane Austin  
Christina Dawn Richardson  
Edward Thomas Rivell  
Alfreda Nicole Rogers  
Jarrod Stephen Tipton
College of Education

Bachelor of Science in Education
Art Education
Heidi Morris
Christine Leigh Newman

Bachelor of Science in Education
Early Childhood Education
Patty Jean Baker
Leslie Marie Belin
Alan Jerome Clark, Jr.
Melissa Purdom Courson
Erica Parson Craven
Robert Daniel Davis
Sherry Ann Dorsey
Shannon P. Dunn
Lauren Margaret Ericsson
Jessica Leigh Fondren
Lisa Kaye Groover
Chandra Newton Guest
Anastasia Marie Haskell
Elizabeth M. Haworth
Kimberly Diane Kirby
Sabrina H. Koneman
Kirbi Nicole McGahee
Robbie D. Medler
Lori M. Morris
Jessica Renee Persem
Lane E. Plemons
Melissa Mefford Proctor
Sheri L. Schmitt
Jennifer J. Sitman
Brenda M. Stroud
Shelby Lynn Tuinder
Keisha Tyson-Johnson
Kari J. Weimer
Bachelor of Science in Education
Health and Physical Education
Johnny Paul Anderson
Robert Matthew Futch, Jr.
George Thomas Gibbs II
Sarah Lorraine Micheel
Tiffany D. Nobles
David M. Pisarcik
Michael F. Roga
Thomas D. Whittaker

Bachelor of Science in Education
Middle Grades Education
Faith Marie Crawford
Rachel Morel Hedgecoth
Darrell Muse
Darrell Scott Muse
Tonetta Denise Ray
Christina Ruby Royals
MaryJo Sci
Terry Lynn Wilson

Bachelor of Science in Education
Special Education
Kimberly Ann Beall
Lisa S.R. Bennett
Carolyn Meg Bishop
Wendy White Crosby
Christopher E. Merritt
Tiffany Natasha Wilson
College of Health Professions

**Associate of Science in Dental Hygiene**
- Elaine Cardina Barreto
- Christy Beth Boyd
- Whitney H. Cofield
- Latrecia Kaye Daunhauer
- Wendy Lynn DeRoche
- Tiffany DeAnne Dominy
- Crystal Lee French
- Emily Katherine LaBudde
- Kristen Marie Marchman
- Randi Leigh Parker
- Sejal M. Patel
- Heidi Marie Peterson
- Melissa Lauren Purdee
- Sarah Gallagher Ramsay
- Suzon Beth Richter
- Katie Elizabeth Saxon
- Sarah Michelle Schittone
- Amanda Jane Smith
- Melissa Ann Szeker
- Dana Renae Vittitow
- Jodi Achelle Whitty

**Bachelor of Health Sciences**
- Torya LaChe' Adams
- Quentina Lottietta Bradshaw
- Laurie Michelle Colyer
- Melanie Lynn Cummins
- Erika D. Cutts
- Rena Paulette Dixon
- Jennifer Marlene Dunn
- Danielle Sherone Ferguson
- Pamela Lynn Foster
- Catherine Rene Harriott
- Ian Howard Jones
- DeAnna Martin Keene
- Jocelyn C. Lavender
- Brantley Price Lee
- Megan Elizabeth Moore
- Rushali K. Naik
- Wren D. Orsini
- Jamie Laureen Rothrock
- Tameka Michelle Rucks
- Candice Simmons
- Melissa Dawn Skates
- Heather Ann Tabansky
- Shannon Marie Tracey
Wendy April Tyson
Carrie Julia Yale

Bachelor of Science in Medical Technology
  Lori Marie Massalon

Bachelor of Science
  Respiratory Therapy
    Quentina Lottietta Bradshaw
    Timothy Alan Callaway
    Piyush K. Hajariwala
    Andrea' La 'Chelle Harris
    Audrey Marcel Mitchell-Carpenter
    Natalie Anne Moorhead
    David A. Newcomer
    Claret Ijeoma Njoku-Onukogu
    Tamara Lashun Penn
    Regina Rena Price
    Cassandre Raymond
    Malisa Rachelle Tanner
    Barbara Ann Taylor
    Heidi Leigh Tolley
    Ann Loraine Womble

Bachelor of Science in Education
  Speech-Language Pathology
    Laurie Lynn Boone
    Wendy White Crosby
    Gwendolyn Amanda Dixon
    Cheryl H. Ducey
    Patience Evangeline Long
    Abbye Marie Pritchett
    Tammy Denise Purcell
    Naomi Calysta Ricker
    Tamara JoAnne Scaggs
    Amy Lynn Tribble
    Gwendolyn Renee Williams

Bachelor of Science in Nursing
  Amy Elizabeth Bailey
  Nathan Andrew Ball
  Jessica Ryan Barker
  Raymond Joseph Battreall
  Laura Carol Bedingfield
  Michelle Blount
  Dorothy Eleanor Boles-Eweama
  Thema Joannique Brooks
  Monique Michelle Brown
Renee Shilette Burgest
Samuel David Chapman
Amber Joel Chappell
Lynne Cooper Clark
Holly Ann Shelton Clements
Stacie Lena Colello
Sharlene Elaine Conley
Richard E. Culhane
Carnika Sandrika Davis
Pamela Bonner Davis
Rena Michelle Douse
Darren Allen Duncan
Jami Leigh Duncan
Staci Ray Fontaine
Rachel Shannon Hall
Chrystal Nicole Hill
Rachelle S. Hudson
Crystal D. Johnson
Sarah L. Jordan
Lora Jean Kania
Kendra Kay Keenan
K'Trina Victoria Kicklighter
Kimberly Sue Kramer
Kevin R. Kremer
Wendi Michelle Lamb
Charles Glenn Lash, Jr.
Patrick Lawrence Leonard
Arlene Wingate Lowe
Traci Anne Saxon Marsh
Andrea Carole Morgan
Ann Nguyen
Oliver Travis O'Quinn
Christina Lynn Palmer-Pervel
Cammie Garrison Peace
Jeanine Pesce
Mary Alice M. Rippman
Candace Marcelle Ririe
Jennifer Lee Rodriguez
Tina M. Rumph
Mandy Michelle Sanchez
Jennifer Anne Sellers
Dawn Dubberley Sherwood
Tara Shuman
Wendie Simko
Casandra Lynn Smith
Evelyn A. Smith
Linda Anne Smith
Linda A. Thames
Diego Lionel Torres
Rose Marie Tucker
Bachelor of Science in Radiologic Sciences

Kathleen A. Ailiff
Angie Bosworth
Samantha Leigh Boyett
Lynsey W. Bullington
William Thomas Busbin
Kevin Forrest Clawson
Jonathan Haynes Cox
Linette Crawley
Geoffrey Robert Davison
Adalicia Ann DeGroff
Kathryn Jean Devereux
Dana Lee DuBose
Jennifer Nicole Eason
Christina Lauren Grayson
Michael A. Gueron
Melissa Suzanne Helmly
Don Jacobs
Shannon Elizabeth Jenkins
Amanda Moore Lariscey
Audra Lynette Lariscey
Michael F. Murray
Lisa Anne Pence
Lisa E. Rutherford
Alexandria Sapp
Veronica Lynn Sharpe
Natasha Caretha Smokes
Joy Latrice Spivey
Tayech A. Temesgen
William Reed Tyler II
Jason Scott Yates
School of Computing

Bachelor of Information Technology
Stanley Grover Barnhill III
Onatha P. Clovis
Anthony B. Creed
Ksenia Valerevna Stepanova
Gregory Micah Wilhelm
Mariam L. Wing

Bachelor of Science
Computer Science
Molly Ann Canady
Elizabeth Kathleen Hoenshell
Jatinbhai G. Patel
Christina Dawn Richardson
To: All AASU Faculty
From: Kim West
Date: February 7, 2005
Re: Attendance Reporting and Financial Aid

First, I want to take this opportunity to thank you for your assistance with the attendance verification process each term. During a Program Review conducted by the U.S. Department of Education this past fall, the auditors commended Armstrong on the procedures we now have in place to verify attendance before the disbursement of financial aid funds.

As noted in a previous email from Dr. Thompson, federal regulations governing the disbursement of financial aid also require institutions to record the last date of attendance for students who stop attending class and return the appropriate funds to the U.S. Department of Education based on institution refund percentages. Currently, we have procedures in place to record the last date of attendance for students who submit a Drop/Add Notice or Withdrawal Form. However, there are a small number of students who stop attending class without notifying their instructors or formally withdrawing from the university. The disappearance of these students from class results in the assignment of an F grade at end of the term by the instructor, without a last date of attendance.

To address this problem and remain in compliance with federal regulations, the following procedures, developed in consultation with the academic deans, will be effective beginning this term. Your cooperation with these new procedures is greatly appreciated.

**During the Term**
If you record class attendance after submission of Attendance Rosters and find that a student has stopped attending class without notifying you, complete and submit a Non-Attendance Form to the Registrar’s Office. This form, located on SHIP under the “Registrar Forms” link, contains a field to record a student’s last date of attendance. Use the following guidelines in recording the last date of attendance.

1. If the last date of attendance is known, use this date.
2. If the last date of attendance is unknown, use the last active class participation date (such as the last date the student took a test or handed in an assignment).
3. If the last date of active class participation is unknown, leave the last date of attendance date field blank. The Registrar’s Office will enter the initial attendance roster submission date as the last date of attendance.

**At End-of-Term**
If your final grade worksheet on SHIP contains the names of students who stopped attending class without notifying you, take the following action.

1. Enter a WF as the final grade in the course. Do not enter a grade of F for these students. An F grade should be issued only to students who have attended class the full term and failed.
2. Use the guidelines above in recording the last date of attendance.

**Other Changes:**
The issuance of I (incomplete) grades will no longer require the submission of an incomplete form. Effective this term, instructors who assign a grade of I will be asked to provide a brief explanation on-line as to the reason for the issuance of the I grade. Students have until mid-term of the next term (excluding summer) to complete course requirements.

If you have any questions concerning these new procedures, give me a call at 5424.
Again, thank you for your assistance.
Request for action
From retention and advisement committee
To the executive committee

Our committee was charged with finding cost effective methods of increasing our retention and graduation rates. We have found that our problems lie in the first two years.

Item 1.
The committee requests the university implement a policy restricting the total number of hours for which a freshman may enroll to 16 per term. A banner override would be available for students showing exceptional academic progress or for students in certain programs, at the discretion of the Deans.

Rationale: students enter college with unrealistic expectations concerning the level of commitment required to maintain a "b" average in university course work. An overloaded schedule leads to a low gpa. The low gpa in turn leads to loss of the hope scholarship. The student then is compelled to spend more hours working outside of class, creating a spiral effect away from graduation. Statistical evidence is difficult to come by, however, the stunning number of students who lose hope after one year coupled with the high failure rate of our first year students would indicate a problem. If nothing else, this policy does no harm, and can save some students from getting behind during the first year.

Item 2.
The committee requests the university implement a policy limiting the number of hours for which a student on academic warning or probation be limited to 12 per term.

Rationale: at present no restrictions are placed on these students. Too often a student attempts to recoup a failed semester in one fell swoop the following term. Thus, a student who earned 16 hours of "d" and "f" enrolls for 18 hours the following term. This is a recipe for academic suicide. The vast majority of students who are placed on academic probation at aasu never recover. As with item 1, above, this measure does no harm, as 12 hours will satisfy financial aid requirements, and may allow some students to actually recover academically.

The committee does not pretend that these measures by themselves will turn the retention rate around. However, we do believe that each measure will save a few students each term. Taken with other proposals we are working on at present, it is our hope that the sum of all efforts will enable 35 more students per year to reach graduation. This would move aasu to average in the state system.