



**Armstrong Atlantic State University
Faculty Meeting
Minutes of April 11, 2005**

- I. **Call to Order.** The meeting was called to order at 12:17 p.m. in University Hall 156 on Monday, April 11, 2005 by Dr. Edward Thompson, III.
- II. **Approval of Minutes** – The minutes of March 21, 2005 were approved as presented.
- III. **Old Business**

A. Elections

Rick McGrath

1. Executive Committee

Ballots were distributed for runoff elections for the Executive Committee 2005-2007 term (Attachment 1). After the first ballots were tallied, a second ballot was distributed where faculty were asked to choose between Mark Burge and Thomas Murphy only. The runoff election results are as follows:

Keith Douglass	Psychology (A&S)
Donna Brooks	Communicative Disorders (CoHP)
Kevin Hampton	Art, Music & Theatre (A&S)
Mark Burge	Computer Science (SoC)

These candidates join the two elected at the last meeting in rounding out the 2005-2007 slate:

Anne Thompson	Physical Therapy (CoHP)
Joyce Bergin	Special Education (CoE)

B. Faculty Governance Task Force Forums

John Kraft

The minutes from the four faculty forums are now available for viewing at the Executive Committee website. While attendance was low, the discussions were good. More forums may be held in the future to continue the discussion. Possible topics would be goals, obstacles, and how to achieve those goals.

The Task Force on Faculty Governance had recommended in their report that after the forums were held, the faculty should be asked to vote on alternate forms of

governance as early as the April (current) faculty meeting. It is felt as a result of the forums that it is too early to hold any kind of vote and that the dialogue should be continued in the fall.

The Executive Committee will put the issue of an alternate form of faculty governance (possibly a faculty senate) on their agenda for fall. However, if a faculty member wished to bring a motion at any time to vote on establishing a faculty senate, they could do that without waiting for the Executive Committee to bring forward a recommendation.

It is felt that there have already been positive outcomes from the forums. The Finance Committee has been reconstituted, and the manner in which committees function has been scrutinized. There have also been efforts at making our current governance structure more effective by following the bylaws, such as putting out a call for agenda items to all faculty members and calling for committee reports in the meetings.

Faculty are reminded that committee preference forms for the coming academic year will be distributed soon. Everyone is encouraged to participate in the faculty governance process by volunteering for a standing committee.

IV. New Business

A. Report from the African American Male Initiative Task Force

Zaphon Wilson

As part of the Task Force constituted by the Board of Regents last August, AASU is partnering with Savannah State University to offer a 2-day workshop on May 12 and 13 for 150 African American males in grades 6-12. The purpose of the workshop is to enhance recruitment, retention, and graduation rates for African American males. It is hoped that the program can be repeated every year for the next decade and that the progress of each group can be tracked. Dr. Wilson recognized the members of the task force and thanked them for their efforts.

B. Approval of May 2005 Graduation Candidates (Attachment 2)

Kim West

The list of candidates for May 2005 graduation was approved as presented, contingent upon the completion of all requirements. Corrections or additions to the list should be sent to Kim West.

C. Recording the “Last Date of Attendance” for Students Who Stop Attending Class (Attachment 3)

Kim West

The Department of Education treats a grade of F or WF as a student who never attended class – unless a last date of attendance is provided. This becomes important in the return of financial aid money to the Department of Education, as the

amount to be returned is prorated, according to the last day of documented class attendance. It is incumbent upon the institution to provide the Department of Education with this information by documenting the length of time the student did attend class. In Fall 2000 AASU was fined \$27,000 because there was no system in place to identify students who cease coming to class but never withdraw officially.

Information was presented about what other institutions have done to address this problem, and alternatives were presented for the faculty to discuss and choose from. Of the alternatives presented, the faculty voted to accept the following:

A last date of attendance shall be submitted for every F or WF assigned to a student, regardless of whether they stopped attending or not.

For students who attended the full term and earned a grade of "F", the instructor shall use the published last date of classes for the session as the last date of attendance.

For students who stopped attending without notification, the instructor should use the guidelines below for recording the last date of attendance:

- If the last date of attendance is known, use this date.
- If the last date of attendance is unknown, use the last active class participation date (such as the last date the student took a test or handed in an assignment).
- If the last date of active class participation is unknown, leave the last date of attendance date field blank. The Registrar's Office will enter the initial attendance roster submission date as the last date of attendance.

D. Reports of the Standing Committees to the Faculty

1. Executive Committee

Rick McGrath

The Executive Committee reported earlier in the meeting on the Faculty Governance Forums. At the April 4th meeting, Kim West presented the information on "last date of attendance" that he presented in today's meeting. The Student Recruitment, Advisement and Retention Committee brought an action item that will be presented as part of their report. Dr. Barbara Tanenbaum presented a draft of the Academic Affairs Strategic Plan.

2. Academic Appeals

Jim Byrd

No report.

3. Admissions & Academic Standing

Carolyn Smith

The committee will be making a report at the Executive Committee meeting on May 2.

4. Faculty Activities Andy Weinbach

The Garden Tour was successful. Another will be conducted in the fall. The book group will be having their final meeting soon, to be announced. The bocce court area has been leveled and construction will begin shortly. Volunteers are needed. A demonstration will be conducted when the court is completed.

5. Faculty Development Dick Nordquist

Dr. Nordquist thanked the 30+ faculty members who made presentations at the recent symposium. Next year it's hoped that there will be more participants in the audience. Friday will be the last faculty field trip for the year; it will be to the Hofwyl Plantation. People with ideas or suggestions for next year should contact Dr. Nordquist.

6. Faculty Evaluation Greg Wimer

No report.

7. Faculty Welfare Rod McAdams

There will be a recommendation presented for action at the August faculty meeting. The committee is also having discussions with Rebecca Carroll in Human Resources about how changes in benefits are communicated to faculty.

8. Financial Aid & Scholarship Delana Nivens

No report.

9. Grievance Jo Ann Coleman

No report.

10. Honors Advisory Mark Finlay

The committee has been in a state of disarray since Dr. Jill Miller's passing.

11. International Programs & Activities Jim Anderson

The deadline for applications to teach European courses for 2006 is Friday.

12. Library Joyce Bergin

The committee met on April 6 to choose the recipient of the Brockmeier award. There were nine nominees.

13. Research & Scholarship Paul Hadavas

The Student Scholarship Symposium starts next week. Posters will be displayed for 1-1/2 weeks. Papers will be presented on Friday the 22nd. The banquet will be on the 27th.

14. Student Conduct Nancy Hepting

The Student Court was selected and has been meeting.

15. **Student Recruitment, Advisement, & Retention** Pete Mellen

The committee submitted an action item with recommendations for increasing retention and graduation rates. (See Attachment 4). It was voted to accept Item 1 as presented and Item 2 as amended below:

“Item 1: The committee requests the university implement a policy restricting the total number of hours for which a freshman may enroll to 16 per term. A banner override would be available for students showing exceptional academic progress or for students in certain programs, at the discretion of the Deans.

Item 2: The committee requests the university implement a policy limiting the number of hours for which a student on academic warning or probation be limited to 13 per term. Students would be referred back to their advisors.

16. Writing Andi Beth Mincer

Twenty-one papers are being evaluated for the Student Scholarship Symposium. It's hoped there will be even more papers next year.

17. **University Curriculum Committee** Edward Thompson III
(Action items only: please refer to UCC minutes of March 23, 2005.)

II. College of Health Professions

It was moved, seconded and approved to accept as a block Items 1-8 under Section D below from the March 23, 2005 minutes of the University Curriculum Committee.

D. Nursing

1. **A motion was made, seconded, and approved to Change the pre/corequisites of the following courses:**

- a. NURS 3304: Professional Nursing Practice
Prerequisite or co-requisite: **Admission to the nursing program, NURS 3320, & NURS 3308**

- b. NURS 3309: Pathophysiology
Prerequisite or co-requisite: **NURS 3320**
- c. NURS 3340: Culture and Family
Prerequisite or co-requisite: **NURS 3320**
- d. NURS 4002: Leadership and Management for Nurses
Prerequisite or co-requisite: **NURS 4000**
- e. NURS 4003: Health Care Systems and Policy
Prerequisite or co-requisite: **NURS 4000**
- f. NURS 4004: Health Assessment
Prerequisite or co-requisite: **NURS 4000**
- g. NURS 4006: Professional Role Synthesis
Prerequisite or co-requisite: **Taken in the final semester of nursing curriculum.**
- h. NURS 4214:
Prerequisite or co-requisite: **Admission to the BSN program or permission of course instructor**
- i. NURS 4216:
Prerequisite or co-requisite: **Admission to the BSN program or permission of course instructor**
- j. NURS 4217:
Prerequisite or co-requisite: **NURS 4345**
- k. NURS 4219:
Prerequisite or co-requisite: **Admission to the BSN program or permission of course instructor**
- l. NURS 4220:
Prerequisite or co-requisite: **Admission to the BSN program or permission of course instructor**
- m. NURS 4221:
Prerequisite or co-requisite: **Admission to the BSN program or permission of course instructor**
- n. NURS 4435: Mental Health Restoration (3-6-5)
Prerequisite or co-requisite: NURS 3355, NURS 3425, ~~NURS 3309 & NURS 3340~~

- o. NURS 4440: Population Focused Nursing
Prerequisite or co-requisite: **NURS 4345**, NURS 4435, and NURS 4445

Rationale: These changes are needed to establish progression.

2. **A motion was made, seconded, and approved to Change the title of the following course:**
NURS 4214: ~~Complementary and Alternative Medicine~~ **Complementary & Alternative Modalities** (3-0-3)

Rationale: This change is required to better explain what the course entails. The course not only covers medicines but all modalities of Complementary & Alternative theories.

3. **A motion was made, seconded, and approved to Change the number of the following course:**
NURS 4005 U: Population Focused Community Nursing in a Global Society

Rationale: This course is no longer a graduate and undergraduate level course. Currently only offered to undergraduate RNO students.

4. **A motion was made, seconded, and approved to Change the credit hours of the following course:**
NURS 4216: Palliative Care at End of Life ~~(3-0-3)~~ **(2-3-3)**

Rationale: This change is necessary to add a clinical practice component to the course.

5. **A motion was made, seconded, and approved to Change the credit hours of the following course:**
NURS 4217: Critical Care ~~(2-3-3)~~ **(1-6-3)**

Rationale: This change is necessary to increase the clinical practice component of this course.

6. **A motion was made, seconded, and approved to Delete the following course:**
NURS 5540U: Case Management

Rationale: This course has not been taught in more than 5 years, and is no longer a part of the undergraduate or graduate nursing programs of study.

7. **A motion was made, seconded, and approved to Create the following course:**
NURS 4222: Pediatric Nursing Externship (1-6-3)

Pre-Requisites: NURS 3304, NURS 3308, NURS 3309, NURS 3320, NURS 3345, NURS 3425, NURS 3355

Description: Nursing care of the complex pediatric client in the acute care setting.

Rationale: This course is added to provide the students with additional opportunities for clinical practice in specific areas of interest and to enhance their clinical knowledge.

8. A motion was made, seconded, and approved to Create the following course:

NURS 4223: Maternal/Infant Nursing Externship (1-6-3)

Pre-Requisites: NURS 3304, NURS 3308, NURS 3309, NURS 3320, NURS 3345, NURS 3425, NURS 3355

Description: Nursing care of the complex obstetric and neonatal client in the acute care setting.

Rationale: This course is added to provide the students with additional opportunities for clinical practice in specific areas of interest and to enhance their clinical knowledge.

It was moved, seconded and approved to accept as a block Items 1-4 under Section H below from the March 23, 2005 minutes of the University Curriculum Committee.

H. Speech/Language Pathology

Pending Regents approval, the Communicative Disorders Program requests that the BSEd with a major in Communicative Disorders be changed to a BS with a major in Communication Sciences and Disorders

1. A motion was made, seconded, and approved to Change all SLPA course prefixes to CSDS

Rationale: Reflective of name change direction of program from Speech-Language Pathology to Communication Sciences and Disorders

2. A motion was made, seconded, and approved to Change the course number and prerequisite for the following course:

SLPA-4350 **CSDS 3400** Speech Science **3-0-3**

Prerequisite: ~~Permission of instructor~~ **Admission to Communication Disorders Program**

Rationale: Reflects moving course from senior to junior year.

3. **A motion was made, seconded, and approved to Change the name of the following course:**
SLPA CSDS 4140 Non-Verbal Communication-Augmentative & Alternative Communication

Rationale: Better represents the course content and changes in the field.

4. **A motion was made, seconded, and approved to Modify the Program of Study in Communicative Disorders as follows:**

A. General Requirements (Core Areas, A, B, C, D, D.2B and E)	42 Hours
Area F Related Courses	18 Hours
CEUG 1010 Human Growth & Development	3
CEUG 2100 Teaching the Exceptional Child	3
COMM 2280 Speech Fund	3
MATH 2900 Spirit & Structure of Math	3
ECUG 2020 Health & Child Issues	3
CSCI 1150 Introduction to Internet & Web	3
HSCC 2500 Health Issues & Resources	3
PHSC 1211 Physical Science	3
PHSC 1211L Physical Science Lab	1
HLPR 2010 Cultural, Illness, Diagnosis, & Treatment	2
Physical Education	3
B. Major Courses	48 Hours
SLPA CSDS 1220 Intro to Com Disorders	3
SLPA CSDS 2230 Anat. Sp. & Hrg. Mech	3
SLPA CSDS 2250 Phonetics	3
SLPA CSDS 3150 Speech & Language Devel	3
SLPA CSDS 4350 3400 Speech Science	3
SLPA CSDS 3410 Intro. to Audiology	3
SLPA CSDS 3420 Language Disorders	3
SLPA CSDS 3430 Organically Based Com.Dis	3
SLPA CSDS 3450 Articulation Disorders	3
SLPA CSDS 4140 Non-Verbal Com Augmentative & Alternative Communication	3
SLPA CSDS 4170 Diagnostic Procedures	3
SLPA CSDS 4180 Directed Observation	3
SLPA CSDS 4190 Clinical Methods	3
SLPA CSDS 4350 Senior Seminar	3
SLPA CSDS 4450 Practicum	3
SLPA CSDS 4500 Intro. to Research	3
C. Related Field Courses	9 Hours
CEUG 3072 Teaching of Reading	3

PSYC 3020 Psychological Testing	3
PSYC 3280 Abnormal Psychology	3
GERO 5510U Healthy Aging	3
PSYC 3060 Behavior Modification	3
GERO 5500 Survey of Gerontology	3

D. Elective 3 Hours
**If not taken in Area E, substitute Psych 1101.*

Total Semester Hours ~~120 Hours~~ **123 Hours**

IV. School of Computing

It was moved, seconded and approved to accept as a block Items 1-6 under Section A below from the March 23, 2005 minutes of the University Curriculum Committee.

A. Computer Science

1. **A motion was made, seconded, and approved to Change the credit hours for the following course:**

CSCI 1301 Introduction to Programming Principles ~~3-3-4~~ **3-0-3**

Rationale: Laboratory component now incorporated into lecture.

Effective term: Summer 2005

2. **A motion was made, seconded, and approved to Change the prerequisites of the following two courses:**

a. CSCI 2620 Discrete Structures for Computer Science
 Prerequisites: CSCI 1302 and ~~MATH 1164~~ **MATH 2072**

Rationale: Enables instructor to assume familiarity with sequences and series.

b. CSCI 3321 Introduction to Software Engineering Concepts
 Prerequisite: CSCI 2410 and ~~CSCI 3202~~ **CSCI 3201** and ENGL 3720

Rationale: This change will allow students to take the course earlier so that concepts from it can be used in subsequent courses.

Effective Term: Summer 2005

3. **A motion was made, seconded, and approved to Change the number, course title, prerequisites, and description of the following course:**

~~CSCI 4204~~ **2201: Introduction to UNIX and Secure Web Development** 3-0-3
Prerequisite: ~~MATH 1101 or MATH 1111~~ **CSCI 1301**

Description: Thorough coverage of the UNIX operating system. UNIX commands, editors, documentation, and file system. Shell scripting, redirection, filters, pipes, and job control. Compile/edit/debug cycle under UNIX. **Install and administer a UNIX system and deploy a secure Web server. Program dynamic Web applications using technologies such as PHP and SQL databases. Performance tuning and hands-on study of UNIX and Web application security vulnerabilities.**

Rationale: Updates the course to include design and deployment of software for the Internet. New number reflects the prerequisite change.

Effective Term: Summer 2005

4. **A motion was made, seconded, and approved to Change the prerequisites and description of the following course:**

CSCI 3201: Computer Organization and Architecture I

Prerequisite: CSCI 1302 **and CSCI 2201**

Description: Hardware and software concepts of digital computing systems, with emphasis on fundamental system software and details of hardware operation. Virtual machines, systems organization, digital logic, ~~microprogramming, instruction on~~ **and data formats, addressing modes, instruction types, flow of control, virtual memory, assembly language programming, and advanced computer architectures (including RISC machines and parallel architectures).** **error detecting and correcting codes, and register transfer notation.**

Rationale: The revisions clarify the topics taught in the course and do not represent changes in course content.

Effective Term: Summer 2005

5. **A motion was made, seconded, and approved to Change the description of the following course:**

CSCI 3202: Computer Organization and Architecture II

Prerequisite: CSCI 3201

Description: Continuation of the topics covered in CSCI 3201. **Instruction types, assembly language programming, flow of control, microprogramming, the memory hierarchy, virtual memory, cache organization, and advanced computer architectures (including RISC machines and parallel architectures).**

Rationale: The revisions clarify the topics taught in the course and do not represent changes in course content.

Effective Term: Summer 2005

6. **A motion was made, seconded, and approved to Modify the Bachelor of Science in Computer Science Program of Study as follows:**

A. General Requirements

Core Areas A, B, C, D, E 42 hours

Computer science majors are required to take MATH 1113 in core area A and MATH 1161 in core area D.

Area F 18 hours

One semester hour excess for MATH 1161 from core area D **and one semester hour of an approved lower division elective.**

CSCI 1301 - Introduction to Programming Principles

CSCI 1302 - Advanced Programming Principles

CSCI 2410 - Data Structures and Algorithms

CSCI 2620 - Discrete Structures for Computer Science

MATH 2072 - Calculus II

Physical Education 3 hours

Rationale: The credit hour change of CSCI 1301 requires adding one hour to Area F so that the total remains 18. This change is patterned after chemistry's Area F wording found on page 89 of the 2004 catalog.

B. Major Field Course 39 hours

CSCI 2201 - UNIX and Secure Web Development

CSCI 2070 - Ethical Considerations in Computer Science

CSCI 2490 - Object-Oriented Programming in C++

CSCI 3201 - Computer Organization and Architecture I

CSCI 3202 - Computer Organization and Architecture II

CSCI 3321 - Introduction to Software Engineering Concepts

CSCI 3330 - Comparative Languages

CSCI 3341 - Introduction to Operating Systems

CSCI 3510 - Theory of Computation

CSCI 3720 - Database Systems

Two courses in one of the following tracks:

Soft Track

CSCI 5220U - Networks

CSCI 5322U - Advanced Software Engineering

CSCI 5520U - Rapid Java Application Development

Systems Track

CSCI 5220U - Networks

CSCI 5342U - Advanced Operating Systems

CSCI 5343U - Systems Programming Under UNIX

~~Six~~ **Three** additional semester hours from 4000 and 5000 level computer science courses.

Rationale: Updates major field courses to include a design and deployment of software for the Internet.

It was moved, seconded and approved to accept Item 1 under Section B below from the March 23, 2005 minutes of the University Curriculum Committee.

B. Information Technology

1. A motion was made, seconded, and approved to Modify the program of study in Information Technology as follows:

- | | | |
|---|--|-------------|
| A. General Requirements | | |
| Core Areas A, B, C, D, E | | 42 hours |
| Area F | | 18 hours |
| CSCI 1050 - Computer concepts and Applications | | |
| or | | |
| CSCI 1060 - Computer Concepts and Applications for Science Students | | |
| CSCI 1150 - Fundamentals of the Internet and World Wide Web | | |
| CSCI 1301 - Introduction to Programming Principles | | |
| ITEC 1300 - Fundamentals of Information Technology | | |
| ITEC 1310 - Programming in Visual Basic | | |
| ITEC 2530 - Operating Systems | | |
| One of the following: | | |
| MATH 1161 - Calculus | | |
| MATH 1950 - Applied Mathematics for Non-science Majors | | |
| MATH 2200 - Statistics | | |
| CSCI 2620 - Discrete Structures for Computer Science | | |
| B. Major Field Courses | | 34 hours |
| One semester hour excess for CSCI 1301 from core area F | | |
| CSCI 1302 - Advanced Programming Principles | | |
| CSCI 2070 - Ethical Considerations in Computer Science | | |
| ITEC 2530 - Operating Systems | | |
| ITEC 3600 - Systems Analysis and Design | | |
| ITEC 3610 - Network Administration | | |
| ITEC 3710 - E-commerce | | |
| ITEC 4390 - Senior Project (6 hours) | | |
| ITEC 4720 - Applied Data Communications | | |
| ITEC 4740 - Database Administration | | |
| ITEC 4770 - Client/Server Systems | | |
| ITEC 4830 - Graphics Design | | |
| C. Related Field Courses | | 12-19 hours |
| ECON 2030/2040 - Principles of Accounting I/II | | |
| or | | |
| ECON 2105/2106 - Principles of Macroeconomics/Microeconomics | | |
| ENGL 3720 - Business and Technical Communication | | |

MATH 1111 - College Algebra (if not taken in core area A)
 MATH 1113 - Pre-Calculus Mathematics (if not taken in care area A or D)
 One of the following:
~~MATH 1161 - Calculus I~~
~~MATH 1950 - Applied Math for Non-Science Majors~~
~~MATH 2200 - Elementary Statistics~~

D. Electives 7-14 hours

Total Semester Hours 123 hours

Rationale: To comply with the Spring 2004 Information Technology Area F recommendations from the University System of Georgia Academic Advisory Committee for the Computing Disciplines.

It was moved, seconded and approved to accept Item 1 under Section C below from the March 23, 2005 minutes of the University Curriculum Committee.

C. Engineering Studies

1. **A motion was made, seconded, and approved to Create the following course:**

ENGR 2001 Statics 3-0-3

Prerequisite: PHYS 2211

Pre or Corequisite: MATH 2083

Description: Forces and moments; equilibrium in two and three dimensions; multforce members; friction; trusses; centroids; area moment of inertia; shear and bending moment of beams; and virtual work.

Rationale: Georgia Tech previously had several different versions of statics and dynamics offered through several departments. They are in the process of coming up with common statics, dynamics, and strength of materials courses acceptable to all engineering departments. The Statics course was recently approved and will start being offered at Georgia Tech in Summer 2005. ENGR 2001, Statics, is being created to keep the Engineering Studies Curriculum at AASU consistent with Georgia Tech's for the GTREP and RETP programs. This new statics course is substantially different than the current Intro to Mechanics course (ENGR 2201).

Effective Term: Fall 2005

CURCAT

Major Department: Engineering Studies

Can course be repeated for additional credit: No

Maximum number of credit hours: 3

Grading Mode: Normal
Instruction Type: Lecture

V. Other Business

A moment of silence was called to commemorate Dr. Jill Miller.

VI. Announcements

A. Faculty Lecture Series

Jacquie Fraser

Dr. Winterhalter will present her postponed lecture, "Risking Who One Is: Feminism and Public Spaces," on April 20 in University Hall 157 at 12:15 p.m. Later this week a call will go out for presentations for next academic year.

B. Week of the Young Child book fair

Maryellen Cosgrove

The Scholastic Book Fair is being held for two days, starting today, in the second atrium in University Hall.

C. Jill Miller Scholarship Fund

Anne Thompson

There will be volunteers at the doors who will be happy to take donations for the Jill Miller Scholarship Fund over to External Affairs.

VII. Adjournment. The meeting was adjourned at 1:20 p.m.

Respectfully submitted,

Phyllis L. Panhorst
Coordinator of Faculty Information

**ARMSTRONG ATLANTIC STATE UNIVERSITY
Runoff Ballot for Executive Committee
2005 – 2007 Term**

Bylaws, Article VII, Section B.1.a. Membership

(1) The Executive Committee of the Faculty shall consist of the dean of faculty as chair and twelve other members of the faculty. The Faculty shall elect six members each year for two-year terms, each term lasting from June 1, following the election, to May 31, two years hence. No more than one member from any department or program and no fewer than two members from each of the following: the College of Health Professions, the College of Arts and Sciences (including the library), and the College of Education. No fewer than one from the School of Computing may serve at one time on the Committee. Members of the Faculty are not eligible to serve during their first year of faculty membership. Committee members are not eligible to succeed themselves within one year after a term of service.

The following faculty members were elected by simple majority:

Anne Thompson Physical Therapy (CoHP)
Joyce Bergin Special Education (CoE)

PLEASE MARK FOUR CHOICES

- | | | |
|--------------------------|---------------------|-------------------------------------|
| <input type="checkbox"/> | Kevin Hampton | Art, Music & Theatre (A&S) |
| <input type="checkbox"/> | Donna Brooks | Communicative Disorders (CoHP) |
| <input type="checkbox"/> | Mark Burge | Computer Science (SoC) |
| <input type="checkbox"/> | Betty Anne Battiste | Early Childhood Education (CoE) |
| <input type="checkbox"/> | Thomas Murphy | Engineering Studies (SoC) |
| <input type="checkbox"/> | Jim Todesca | History (A&S) |
| <input type="checkbox"/> | Teresa Winterhalter | Languages, Literature & Phil. (A&S) |
| <input type="checkbox"/> | Keith Douglass | Psychology (A&S) |

May 2005
Graduation Candidates

April 4, 2005

College of Arts and Sciences

Associate Of Applied Science In Criminal Justice

Michele Alicia Freeney-Washington
Scarlett A. Taylor

Associate of Arts

Maisa Subhi Ali
Kyle A. Amlung
Daren P. Averill
Jennifer D. Baucom
Michael Ray Brown
Haley Marie Choate
Jeffrey Braden D'Addezio
Angela Sue Harrell
Lakeisha Hill
Totjauna V. King
Jerry D. McAtee, Jr.
Mandi Lynn McCorkle
Jenny Pelcher
Stephanie Allen Tillman

Bachelor of Arts

Art

Autumn Nicole Ivy
Glenda Althea Jones

Bachelor of Arts

Economics

Antonio Z. Bean
Kelli Welsh deVegter
Andres F. Escolar
Brianna Chapman Foran
Charlene Marie Hamilton
Jennifer Lynn Hoag
Helen Howell Williams Johnson
Marvin L. Kawamoto
Sarah Elizabeth Link
Jonathon Joseph Troop
Tiffany Jenise Wernz

Bachelor of Arts

English

Shannon Eve Brinkley
Karen Eugenia Daiss
Lindsey Renee Ebner
Angela Malone Grosse
Alledria Ebony Hurt
Christopher Raymond Lancia
Emily Nicole LeGrand
Julia Brown McDaniel
Kimber Lindsey Parson
Melissa Suzanne Redding
Michelle Susan Rhodes
Katherine Tyson Sanders
James Issac Sungur
Gina Webb Sutherland
Arthur C. Tanny
Justin Aristotle Weilacher
Michael Christopher Willis

Bachelor of Arts

History

Matthew Wolcott Amason
Mollie Catherine Brandt
Charlton Lee Connett
Steven Travis Contrascere
Amy Denise Dilmar
Elizabeth A. Downie
Katina Mioshei Francis
Becky Diane Penick
Jana Riddell Schade
Bryan James Whitley
Matthew K. Williams
Whiteford Baker Woodward

Bachelor of Arts

Political Science

Aqueelah Kwamesia Coleman
Joseph M. Hagman
Megan Laura Iorio
Patrick Lee Jarrett
Erica Jennifer Reese

Bachelor of Arts

Psychology

Carrie Lee Allen
Justin Michael Gregware
Christina Leigh Larkin
Christina Melissa Norton

Rebecca Anne Russo
Daniela Salas
Dale Richard White

Bachelor of Arts

Spanish

Brenda Coleen Bautista
Michelle Denise Gibbs
Reina Ramos Gonzalez
Gina Allen Marchant
Mirna E. Morrison
Gretchen Monique Stewart

Bachelor of Arts

Theatre

Rebecca L. Braunstein
Judit Diana Fekete
Jennifer B. Hagan
Mary A. Kuehnert
Randy Joseph Michael
Anthony Jordan Paderewski
Rebecca Renee' Sherrod
Avery Neil Whisenant

Bachelor of Fine Arts

Visual Arts

Sharon Bowling
Lisa Patricia Parker Colvin
Jami E. Stone
Marina Alekseyevna Townsend
Kristy Shay Whitaker

Bachelor of General Studies

Cecelia Renee Blake
Adam Bordeaux
Amanda Christine Brady
Edgar Carson, Jr.
Lisa Faye Chapman
Louis Clausi
Kelvin Doran Conyers
Susan Denise Croon
JoAnn M. Davidson
Robin Amanda Dixon
Heidi Elizabeth Dragstedt
Jennifer Monika Turpin Durden
Sarah Ann Edwards
Rhea Lynn Ennist
Shana Monique Fennell

Rosemary Veal Frier
Evelyn Reyes Garcia
Minnie-Etrenda H. Gilbert
Ida Lori Grover
Elizabeth Anne Hamilton
Linda Chandler Hansen
Michael Eric Hargrave
William H. Hewitt, Jr.
Richard Matthew Jessee
Lisa Veronica Ward Kelly
Alexandra Hunt Kendrick
Susan Lynne Kent
Gwendolyn D. Magee
Tracy A. Matthews
Christina S. Myers
Marcy E. Parker
William Mercer Parrish, Jr.
Bryan Austin Pearson
Mantis Lee Pineiro
Christen P. Rose
Jason R. Sanders
Connie M. Singh
Jean Elaine Tucker
Jennifer Erika VanHorn
Bobby Layton Ware III
Jason Lake White
Amanda Williams
James Edward Wimmer

Bachelor Of Music Education

Alison Elaine Alexander

Bachelor of Science

Applied Physics

Sean Robert Scott
Jarrod Stephen Tipton

Bachelor of Science

Biology

Juan Pablo Aragon
Sarah Elizabeth Bohn
Timothy Gerard Cornish
Ngu Duy Doan
Timothy Joe Harrison
Shiloh Humes
Kourtney Kristen Kuzeff
Kevin Michael Montano
Laura Cheyenne Nevada

Charles J. Noble
Carrie Alexandria Thompson
Ashley Ann Westphall

Bachelor of Science

Chemistry

Juan Pablo Aragon
Elizabeth Marie Baker
Marquit'a Charisse Bullock
Nin Nin Dingra
Jennifer Lynn Fiser
Shiloh Humes
Bryan Paul Jacobs
Ki-Hyoung Kim

Bachelor of Science

Criminal Justice

Octavio Michael Arango III
Nicole Janice Baribeau
Summer Marie Curran
Kiana Escudero
Paul David Evors, Jr.
Lisa Lyn Goodier
Sarah R. Gordon
Shannon Nunnery Helmey
Carmen M. Matias
Robert Lamont Matthews
Jesus Salvador Mendez
Juanita Newsome
Jeffrey E. Smith
Victoria Hudson Trueb
Daniel Harrison White III
Ashlea Jenise Wooten

Bachelor of Science

Mathematical Sciences

Tracy Diane Austin
Christina Dawn Richardson
Edward Thomas Rivell
Alfreda Nicole Rogers
Jarrod Stephen Tipton

College of Education

Bachelor of Science in Education

Art Education

Heidi Morris

Christine Leigh Newman

Bachelor of Science in Education

Early Childhood Education

Patty Jean Baker

Leslie Marie Belin

Alan Jerome Clark, Jr.

Melissa Purdom Courson

Erica Parson Craven

Robert Daniel Davis

Sherry Ann Dorsey

Shannon P. Dunn

Lauren Margaret Ericsson

Jessica Leigh Fondren

Lisa Kaye Groover

Chandra Newton Guest

Anastasia Marie Haskell

Elizabeth M. Haworth

Kimberly Diane Kirby

Sabrina H. Koneman

Kirbi Nicole McGahee

Robbie D. Medler

Lori M. Morris

Jessica Renee Persem

Lane E. Plemons

Melissa Mefford Proctor

Sheri L. Schmitt

Jennifer J. Sitman

Brenda M. Stroud

Shelby Lynn Tuinder

Keisha Tyson-Johnson

Kari J. Weimer

Bachelor of Science in Education

Health and Physical Education

Johnny Paul Anderson
Robert Matthew Futch, Jr.
George Thomas Gibbs II
Sarah Lorraine Micheel
Tiffany D. Nobles
David M. Pisarcik
Michael F. Roga
Thomas D. Whittaker

Bachelor of Science in Education

Middle Grades Education

Faith Marie Crawford
Rachel Morel Hedgecoth
Darrell Muse
Darrell Scott Muse
Tonetta Denise Ray
Christina Ruby Royals
MaryJo Sci
Terry Lynn Wilson

Bachelor of Science in Education

Special Education

Kimberly Ann Beall
Lisa S.R. Bennett
Carolyn Meg Bishop
Wendy White Crosby
Christopher E. Merritt
Tiffany Natasha Wilson

College of Health Professions

Associate of Science in Dental Hygiene

Elaine Cardina Barreto
Christy Beth Boyd
Whitney H. Cofield
Latrecia Kaye Daunhauer
Wendy Lynn DeRoche
Tiffany DeAnne Dominy
Crystal Lee French
Emily Katherine LaBudde
Kristen Marie Marchman
Randi Leigh Parker
Sejal M. Patel
Heidi Marie Peterson
Melissa Lauren Purdee
Sarah Gallagher Ramsay
Suzon Beth Richter
Katie Elizabeth Saxon
Sarah Michelle Schittone
Amanda Jane Smith
Melissa Ann Szeker
Dana Renae Vittitow
Jodi Achelle Whitty

Bachelor of Health Sciences

Torya LaChe' Adams
Quentina Lottietta Bradshaw
Laurie Michelle Colyer
Melanie Lynn Cummins
Erika D. Cutts
Rena Paulette Dixon
Jennifer Marlene Dunn
Danielle Sherone Ferguson
Pamela Lynn Foster
Catherine Rene Harriott
Ian Howard Jones
DeAnna Martin Keene
Jocelyn C. Lavender
Brantley Price Lee
Megan Elizabeth Moore
Rushali K. Naik
Wren D. Orsini
Jamie Laureen Rothrock
Tameka Michelle Rucks
Candice Simmons
Melissa Dawn Skates
Heather Ann Tabansky
Shannon Marie Tracey

Wendy April Tyson
Carrie Julia Yale

Bachelor of Science in Medical Technology

Lori Marie Massalon

Bachelor of Science
Respiratory Therapy

Quentina Lottietta Bradshaw
Timothy Alan Callaway
Piyush K. Hajariwala
Andrea' La 'Chelle Harris
Audrey Marcel Mitchell-Carpenter
Natalie Anne Moorhead
David A. Newcomer
Claret Ijeoma Njoku-Onukogu
Tamara Lashun Penn
Regina Rena Price
Cassandre Raymond
Malisa Rachelle Tanner
Barbara Ann Taylor
Heidi Leigh Tolley
Ann Loraine Womble

Bachelor of Science in Education

Speech-Language Pathology

Laurie Lynn Boone
Wendy White Crosby
Gwendolyn Amanda Dixon
Cheryl H. Ducey
Patience Evangeline Long
Abbye Marie Pritchett
Tammy Denise Purcell
Naomi Calysta Ricker
Tamara JoAnne Scaggs
Amy Lynn Tribble
Gwendolyn Renee Williams

Bachelor of Science in Nursing

Amy Elizabeth Bailey
Nathan Andrew Ball
Jessica Ryan Barker
Raymond Joseph Battreall
Laura Carol Bedingfield
Michelle Blount
Dorothy Eleanor Boles-Eweama
Thema Joannique Brooks
Monique Michelle Brown

Renee Shilette Burgest
Samuel David Chapman
Amber Joel Chappell
Lynne Cooper Clark
Holly Ann Shelton Clements
Stacie Lena Colello
Sharlene Elaine Conley
Richard E. Culhane
Carnika Sandrika Davis
Pamela Bonner Davis
Rena Michelle Douse
Darren Allen Duncan
Jami Leigh Duncan
Staci Ray Fontaine
Rachel Shannon Hall
Chrystal Nicole Hill
Rachelle S. Hudson
Crystal D. Johnson
Sarah L. Jordan
Lora Jean Kania
Kendra Kay Keenan
K'Trina Victoria Kicklighter
Kimberly Sue Kramer
Kevin R. Kremer
Wendi Michelle Lamb
Charles Glenn Lash, Jr.
Patrick Lawrence Leonard
Arlene Wingate Lowe
Traci Anne Saxon Marsh
Andrea Carole Morgan
Ann Nguyen
Oliver Travis O'Quinn
Christina Lynn Palmer-Pervel
Cammie Garrison Peace
Jeanine Pesce
MaryAlice M. Rippman
Candace Marcelle Ririe
Jennifer Lee Rodriguez
Tina M. Rumph
Mandy Michelle Sanchez
Jennifer Anne Sellers
Dawn Dubberley Sherwood
Tara Shuman
Wendie Simko
Casandra Lynn Smith
Evelyn A. Smith
Linda Anne Smith
Linda A. Thames
Diego Lionel Torres
Rose Marie Tucker

Michelle T. Wadkins
Allison Claris Weldon
Consuelo Valencia Whitehurst
Kimberly Monique Wright
Theresa Marliese Zerpa

Bachelor of Science in Radiologic Sciences

Kathleen A. Ailiff
Angie Bosworth
Samantha Leigh Boyett
Lynsey W. Bullington
William Thomas Busbin
Kevin Forrest Clawson
Jonathan Haynes Cox
Linette Crawley
Geoffrey Robert Davison
Adalicia Ann DeGroff
Kathryn Jean Devereux
Dana Lee DuBose
Jennifer Nicole Eason
Christina Lauren Grayson
Michael A. Gueron
Melissa Suzanne Helmly
Don Jacobs
Shannon Elizabeth Jenkins
Amanda Moore Lariscey
Audra Lynette Lawson
Michael F. Murray
Lisa Anne Pence
Lisa E. Rutherford
Alexandria Sapp
Veronica Lynn Sharpe
Natasha Caretha Smokes
Joy Latrice Spivey
Tayeck A. Temesgen
William Reed Tyler II
Jason Scott Yates

School of Computing

Bachelor of Information Technology

Stanley Grover Barnhill III
Onatha P. Clovis
Anthony B. Creed
Ksenia Valerevna Stepanova
Gregory Micah Wilhelm
Mariam L. Wing

Bachelor of Science

Computer Science

Molly Ann Canady
Elizabeth Kathleen Hoenshell
Jatinbhai G. Patel
Christina Dawn Richardson

To: All AASU Faculty

Attachment 3

From: Kim West

Date: February 7, 2005

Re: Attendance Reporting and Financial Aid

First, I want to take this opportunity to thank you for your assistance with the attendance verification process each term. During a Program Review conducted by the U.S. Department of Education this past fall, the auditors commended Armstrong on the procedures we now have in place to verify attendance before the disbursement of financial aid funds.

As noted in a previous email from Dr. Thompson, federal regulations governing the disbursement of financial aid also require institutions to record the last date of attendance for students who stop attending class and return the appropriate funds to the U.S. Department of Education based on institution refund percentages. Currently, we have procedures in place to record the last date of attendance for students who submit a Drop/Add Notice or Withdrawal Form. However, there are a small number of students who stop attending class without notifying their instructors or formally withdrawing from the university. The disappearance of these students from class results in the assignment of an F grade at end of the term by the instructor, without a last date of attendance.

To address this problem and remain in compliance with federal regulations, the following procedures, developed in consultation with the academic deans, will be effective beginning this term. Your cooperation with these new procedures is greatly appreciated.

During the Term

If you record class attendance after submission of Attendance Rosters and find that a student has stopped attending class without notifying you, complete and submit a Non-Attendance Form to the Registrar's Office. This form, located on SHIP under the "Registrar Forms" link, contains a field to record a student's last date of attendance. Use the following guidelines in recording the last date of attendance.

1. If the last date of attendance is known, use this date.
2. If the last date of attendance is unknown, use the last active class participation date (such as the last date the student took a test or handed in an assignment).
3. If the last date of active class participation is unknown, leave the last date of attendance date field blank. The Registrar's Office will enter the initial attendance roster submission date as the last date of attendance.

At End-of-Term

If your final grade worksheet on SHIP contains the names of students who stopped attending class without notifying you, take the following action.

1. Enter a WF as the final grade in the course. Do not enter a grade of F for these students. An F grade should be issued only to students who have attended class the full term and failed.
2. Use the guidelines above in recording the last date of attendance.

Other Changes:

The issuance of I (incomplete) grades will no longer require the submission of an incomplete form. Effective this term, instructors who assign a grade of I will be asked to provide a brief explanation on-line as to the reason for the issuance of the I grade. Students have until mid-term of the next term (excluding summer) to complete course requirements.

If you have any questions concerning these new procedures, give me a call at 5424. Again, thank you for your assistance.

Request for action
From retention and advisement committee
To the executive committee

Our committee was charged with finding cost effective methods of increasing our retention and graduation rates. We have found that our problems lie in the first two years.

Item 1.

The committee requests the university implement a policy restricting the total number of hours for which a freshman may enroll to 16 per term. A banner override would be available for students showing exceptional academic progress or for students in certain programs, at the discretion of the Deans.

Rationale: students enter college with unrealistic expectations concerning the level of commitment required to maintain a "b" average in university course work. An overloaded schedule leads to a low gpa. The low gpa in turn leads to loss of the hope scholarship. The student then is compelled to spend more hours working outside of class, creating a spiral effect away from graduation. Statistical evidence is difficult to come by, however, the stunning number of students who lose hope after one year coupled with the high failure rate of our first year students would indicate a problem. If nothing else, this policy does no harm, and can save some students from getting behind during the first year.

Item 2.

The committee requests the university implement a policy limiting the number of hours for which a student on academic warning or probation be limited to 12 per term.

Rationale: at present no restrictions are placed on these students. Too often a student attempts to recoup a failed semester in one fell swoop the following term. Thus, a student who earned 16 hours of "d" and "f" enrolls for 18 hours the following term. This is a recipe for academic suicide. The vast majority of students who are placed on academic probation at aasu never recover. As with item 1, above, this measure does no harm, as 12 hours will satisfy financial aid requirements, and may allow some students to actually recover academically.

The committee does not pretend that these measures by themselves will turn the retention rate around. However, we do believe that each measure will save a few students each term. Taken with other proposals we are working on at present, it is our hope that the sum of all efforts will enable 35 more students per year to reach graduation. This would move aasu to average in the state system.