



**ARMSTRONG ATLANTIC
STATE UNIVERSITY**

MEMORANDUM

To: All AASU Faculty

From: Dr. Edward Thompson III
Vice President and Dean of Faculty

Date: September 15, 2004

Re: Agenda – September Faculty Meeting

The Faculty of Armstrong Atlantic State University will meet in University Hall 156 on Monday, September 20, 2004 at 12:10 p.m.

AGENDA

- I. Call to Order Dr. Edward Thompson III
- II. Approval of Minutes – August 10, 2004
- III. Old Business
- IV. New Business
 - 1. Report of the University Curriculum Committee
(Action items only: please refer to Attachment 1 for complete UCC minutes of April 21, 2004)
 - II. College of Health Professions
 - F. Radiologic Sciences
 - 1. **A motion was made, seconded, and approved to Change the following course number:**
RADS 4164S RADS 4163S Radiography Synthesis Seminar 0-3-1

Rationale: This course should be companioned with the clinical education course taught in the fall. Because of the recent changes in the sequencing of the clinical education courses, RADS 4164 (the original companion clinical course) is now taught in the spring and RADS 4163 is delivered in the fall semester.

Effective Term: Spring 2005

2. A motion was made, seconded, and approved to Change the following course hours:

RADS 4175 Advanced Clinical Education ~~0-V-(1-5)~~ **0-V-(1-6)**

Rationale: This course is offered as part of the clinical specialist certificate in advanced imaging. The competencies required for certification have increased dramatically. The additional credit hour reflects the increase in clinical contact hours relative to the increased competencies.

Effective Term: Summer 2004

3. A motion was made, seconded, and approved to Create the following course: Create RADS 4176 Specialized Clinical Education 0-V-(1-6)

Prerequisite or Corequisite: RADS 4175 or permission of instructor.

Description: Supervised clinical practice in performing specialized imaging procedures.

Rationale: This course is offered as part of the clinical specialist certificate in advanced imaging. The competencies required for certification have increased dramatically. This course in combination with RADS 4175 reflects the number of required competencies for the clinical specialist.

Effective Term: Summer 2004

CURCAT:

Major Department: Radiologic Sciences

Can course be repeated for additional credit? Yes

Maximum Number of Credit Hours: 6

Grading Mode: Satisfactory/Unsatisfactory

Instruction Type: Practicum

4. A motion was made, seconded, and approved to Modify the BSRS degree Program of Study as follows:

Major Field Courses for the BSRS Degree to include the following:

a.	Radiography Track	31 hrs	
	RADS 3072	Radiographic Procedures II	3-2-3
	RADS 3073	Radiographic Procedures III	3-2-3
	RADS 3161	Radiography Clinical Education I	0-20-3
	RADS 3162	Radiography Clinical Education II	0-20-3
	RADS 4050	Quality Management in Radiography	2-2-2
	RADS 4090	Radiographic Physics	2-2-3

RADS 4163	Radiography Clinical Education III	0-20-3
RADS 4164S	4163S Radiography Synthesis Seminar	0-3-1
RADS 4164	Radiography Clinical Education IV	0-20-3
RADS 4420	Senior Radiography Seminar	0-3-1

One of the following pairs:

RADS 4111	Advanced Imaging in MRI	3-0-3	and
RADS 4171	Magnetic Resonance Clinical Education	0-20-3	

or

RADS 4112	Advanced Imaging in CT	3-0-3	and
RADS 4172	Computed Tomography Clinical Education	0-20-3	

or

RADS 4113	Advanced Imaging in Mammography	3-0-3	and
RADS 4173	Mammography Clinical Education	0-20-3	

or

RADS 4114	Advanced Imaging in CVIT	3-0-3	and
RADS 4174	Cardiovascular Interventional Clinical Education	0-20-3	

b. Curriculum for the Clinical Specialist Certificate in Advanced Imaging
~~14hrs~~ **18 hrs**

RADS 4175	Advanced Clinical Education	0-V-(1-5)
RADS 4175	Advanced Clinical Education	0-V-(1-6)
RADS 4176	Specialized Clinical Education	0-V-(1-6)
RADS 4410	Cross Sectional Anatomy	3-0-3

Choose one of the following:

RADS 4111	Advanced Imaging in MRI	3-0-3
RADS 4112	Advanced Imaging in CT	3-0-3
RADS 4113	Advanced Imaging in Mammography	3-0-3
RADS 4114	Advanced Imaging in CVIT	3-0-3

2. Report of the Executive Committee

Dr. Rick McGrath

- a. Recommended changes to AASU faculty bylaws -- first read (see Attachment 2)
 - 1) Proposed change to **Article VIII** of the bylaws pertaining to college/school faculties
 - 2) Proposed change to **Article VII, Section B.14**, membership of the Financial Aid and Scholarship Committee
- b. Follow-up on Child Care Resolution
- c. Bocce Court resolution (see Attachment 3)
- d. Items for Referral to Standing Committees of the Faculty (see Attachment 4)

- 1) Academic Advisement Delivery -- Committee on Student Recruitment, Advisement and Retention.
- 2) Academic Advisement Assessment -- Evaluation Committee
- 3) Transition and Success of International Students -- International Programs and Activities Committee
- 4) Early Academic Career Decisions and Intervention -- Committee on Admissions and Academic Standing
- 5) Faculty Status and Obligations -- Faculty Welfare Committee

V. Other Business

VI. Announcements

1. Faculty Lecture Series
2. Irish Studies Club

Jacquie Fraser
Frank Clancy

Armstrong Atlantic State University
Faculty Meeting
Minutes of August 10, 2004

I. **Call to Order.** The Faculty Meeting was called to order at 11:25 a.m. on Tuesday, August 10, 2004 in University Hall 156. Vice President Edward Thompson III presided.

Dr. Todd Hizer, Interim Head of Chemistry and Physics, spoke a few words in memory of Dr. Robert Kolodny. A moment of silence was requested to honor the memory of Dr. Kolodny, Dr. Robert Burnett, and all of those near and dear to the Armstrong community who passed away during the summer.

II. **Welcome/Remarks.** President Thomas Z. Jones welcomed returning faculty members, thanking them for all the good work they have done over the last year, and extended greetings to all the new faculty members.

III. **Approval of Minutes.**

The minutes of the April 19, 2004 special meeting were approved as read.

The minutes of the April 12, 2004 meeting were amended as follows: on page 5, section 4, the phrase "CHEM 1211 and CHEM 1010" was changed to read "CHEM 1211 or CHEM 1010." The minutes were approved as amended.

There were 210 out of 266 faculty members in attendance, with 2 excused absences. The list is on file in the Vice President's Office with the official minutes.

IV. **Introduction of New Faculty.** New faculty members were introduced by their deans and department heads; the list is on file in the Vice President's Office with the official minutes. The Interim Coordinator for Faculty Information was introduced by Dr. Thompson.

V. **Recognition of Tenured/Promoted Faculty.** Faculty members who earned tenure or who were promoted in the spring of 2004 were recognized and congratulated. The list is on file in the Vice President's Office with the official minutes.

VI. **Unfinished Business.** There was no unfinished business.

VII. **Executive Committee Report** Dr. Richard McGrath

The Executive Committee recommendations for membership to Standing Committees to the Faculty were presented. They were approved unanimously by the faculty.

It was announced that there would be two revisions to the bylaws presented for first reads for the September Faculty Meeting.

VIII. **New Business.** There was no new business.

IX. **Announcements.**

Susan White, Chair of the First Day fund drive, encouraged participation in the drive. The participation trophy is currently held by the College of Health Professions. The President has challenged all units to participate, with the trophy going to the unit that has the highest percent participation.

Dr. Jacquie Fraser announced the Faculty Lecture Series. Booklets with the schedule have been distributed to faculty; they will be distributed to administrative officers with the next printing. Two lectures that will be held between now and the next Faculty Meeting are:

8/27	Dr. Robert Harris	Friedle Dicker-Brandeis and the Child Artists of the Theresienstadt Concentration Camp
9/10	Dr. James Smith	Editing a Literary Journal: Southern Poetry Review at Armstrong

Lectures are held at 12:15 in University Hall 156.

Student holidays for this semester are September 6 and 7, and November 24-26.

Faculty should find copies of *Armstrong Academics* in their mailboxes. Dr. Richard Nordquist encouraged those interested in the faculty field trips listed on page 15 to send in their forms soon.

Dr. Alice Adams and Dr. Steve Primatic were acknowledged by their department heads for successfully defending their dissertations. Dr. Elwin Tilson was acknowledged for becoming a Fellow in the Association of Educators in Radiological Sciences.

Omicron Delta Kappa, a Leadership Honorary fraternity, is seeking to establish a chapter on campus. Faculty who are members of the fraternity are asked to contact Vice President Joe Buck, as this may aid in the establishment of the chapter.

A one-page file will be sent electronically next week with instructions for emergency evacuation in the event of a hurricane. In the event of bad weather, the situation will be monitored closely. The key rule is that when voluntary evacuation of the islands is called for, the university will close; this usually happens 72 hours in advance of a hurricane. Faculty are encouraged not to wait until the last minute to back up their computers, as CIS will need sufficient lead time to back up their own systems and this could disrupt network use.

New faculty will be involved in three days of orientation this week. Human Resources orientation will take place following the Faculty Meeting, in Solms Hall. The New Faculty Orientation Program will take place August 12 and 13, following the schedule printed in *Armstrong Academics*.

Tickets for "I Do! I Do!" will go on sale next week.

Dr. Sabrina Hessinger announced that 40 faculty members have already been selected as PRISM Associates. The grant is set up with emphasis on P-12 teachers of science and mathematics, but collaborations from other disciplines are welcome. More information will be coming at the September Faculty Meeting.

Faculty members were reminded of the Standing Committee meetings in the afternoon.

Faculty who have not signed contracts were asked to see Phyllis Panhorst after the meeting or to stop by the Office of Academic Affairs by the end of the week.

X. **Adjournment.** The meeting was adjourned at 12:15 p.m.

Respectfully submitted,

Phyllis L. Panhorst
Interim Coordinator for Faculty Information

Attachment 1



ARMSTRONG ATLANTIC STATE UNIVERSITY UNIVERSITY CURRICULUM COMMITTEE MEETING Minutes of April 21, 2004

The UNIVERSITY CURRICULUM COMMITTEE met Wednesday, April 21, 2004 in University Hall 282 and was called to order at 3:05 p.m. Vice President Edward Thompson, III presided.

PRESENT: Vice President Thompson, Suzanne Carpenter, Jacquie Fraser, Sharyn Gibson
Caroline Hopkinson, Dale Kilhefner, Jennifer Lander, Randy Reese

EXCUSED ABSENCE: Ellen Blossman, William Daugherty, Patrick Thomas

ABSENT: Bettye Anne Battiste, Charles Shipley

CATALOG EDITOR: Michael Price

The minutes of the previous meeting (March 24, 2004) were approved as presented.

I. College of Arts and Sciences (**no items**)

II. College of Health Professions

A. Dental Hygiene (**no items**)

B. Health Sciences (**no items**)

C. Medical Technology

1. *A motion was made, seconded, and approved to REMAND the Creation of the following course back to the College of Health Professions for further clarification:*

MEDT 3650 Molecular Diagnostics 1-3-2

Prerequisite: Admission to MT program

Description: Molecular diagnostic tests are playing an increasingly important role in the clinical laboratory. This course is designed to familiarize students with the basics of molecular diagnostics technology and the types of tests available.

Rationale: The accrediting agency for clinical laboratory education mandates the incorporation of this area into the medical technology curriculum.

Effective: Fall 2004

CURCAT

Major Department: Medical Technology

Can course be repeated for additional credit? Yes

Maximum Number of Credit Hours: 2

Grading Mode: Regular

Instruction Type: Class

2. *A motion was made, seconded, and approved to REMAND the Modification of the following Program of Study back to the College of Health Professions for further clarification:*

Major Field Courses for the BSMT degree to include the following:

B. Major Field Courses		52 Hours 54 Hours
MEDT 3000	Introduction to Medical Laboratory Science	2-3-3
MEDT 3000	Introduction to Medical Laboratory Science	2-3-3
MEDT 3100	Urinalysis and Body Fluids	2-3-3
MEDT 3200	Clinical Microbiology	4-4-5
MEDT 3300	Clinical Hematology and Hemostasis	3-4-4
MEDT 3400	Clinical Immunohematology	2-3-3
MEDT 3501	Clinical Chemistry I	3-4-4
MEDT 3502	Clinical Chemistry II	2-0-2
MEDT 3600	Clinical Instrumentation	2-3-3
MEDT 3650	Molecular Diagnostics	1-2-2
MEDT 3700	Clinical Immunoserology	2-2-3
MEDT 3800	Clinical Parasitology	1-2-2
MEDT 3900	Clinical Mycology and Virology	1-2-2
MEDT 4110	Clinical Phlebotomy Practicum	0-V-1
MEDT 4210	Clinical Microbiology Practicum	0-V-2
MEDT 4310	Clinical Hematology Practicum	0-V-2
MEDT 4410	Clinical Immunohematology Practicum	0-V-2
MEDT 4510	Clinical Chemistry Practicum	0-V-2
MEDT 4600	Clinical Pathways & Critical Decision Making	3-0-3
MEDT 4610	Urinalysis Practicum	0-V-1
MEDT 4710	Clinical Immunoserology Practicum	0-V-1
MEDT 4810	Special Topics Practicum	1-V-1
MEDT 4900	Laboratory Management and Education	3-0-3

- C. Related Field Courses ~~8 Hours~~ 6 Hours
 BIOL 2010 – Microbiology
 HLPR 2000 – Research in the Health Professions

D. Nursing (**no items**)

E. Physical Therapy (**no items**)

F. Radiologic Sciences (**no items**)

1. **A motion was made, seconded, and approved to Change the following course number:**

~~RADS 4164S~~ **RADS 4163S** Radiography Synthesis Seminar 0-3-1

Rationale: This course should be companioned with the clinical education course taught in the fall. Because of the recent changes in the sequencing of the clinical education courses, RADS 4164 (the original companion clinical course) is now taught in the spring and RADS 4163 is delivered in the fall semester.

Effective Term: Spring 2005

2. **A motion was made, seconded, and approved to Change the following course hours:**

RADS 4175 Advanced Clinical Education ~~0-V-(1-5)~~ **0-V-(1-6)**

Rationale: This course is offered as part of the clinical specialist certificate in advanced imaging. The competencies required for certification have increased dramatically. The additional credit hour reflects the increase in clinical contact hours relative to the increased competencies.

Effective Term: Summer 2004

3. A motion was made, seconded, and approved to Create the following course:

Create RADS 4176 Specialized Clinical Education 0-V-(1-6)

Prerequisite or Corequisite: RADS 4175 or permission of instructor.

Description: Supervised clinical practice in performing specialized imaging procedures.

Rationale: This course is offered as part of the clinical specialist certificate in advanced imaging. The competencies required for certification have increased dramatically. This course in combination with RADS 4175 reflects the number of required competencies for the clinical specialist.

Effective Term: Summer 2004

CURCAT:

Major Department: Radiologic Sciences

Can course be repeated for additional credit? Yes

Maximum Number of Credit Hours: 6

Grading Mode: Satisfactory/Unsatisfactory

Instruction Type: Practicum

4. A motion was made, seconded, and approved to Modify the BSRS degree Program of Study as follows:

Major Field Courses for the BSRS Degree to include the following:

- a. Radiography Track 31 hrs
 - RADS 3072 Radiographic Procedures II 3-2-3
 - RADS 3073 Radiographic Procedures III 3-2-3
 - RADS 3161 Radiography Clinical Education I 0-20-3
 - RADS 3162 Radiography Clinical Education II 0-20-3
 - RADS 4050 Quality Management in Radiography 2-2-2
 - RADS 4090 Radiographic Physics 2-2-3
 - RADS 4163 Radiography Clinical Education III 0-20-3
 - RADS ~~4164S~~ **4163S** Radiography Synthesis Seminar 0-3-1
 - RADS 4164 Radiography Clinical Education IV 0-20-3
 - RADS 4420 Senior Radiography Seminar 0-3-1
 - One of the following pairs:
 - RADS 4111 Advanced Imaging in MRI 3-0-3 and
 - RADS 4171 Magnetic Resonance Clinical Education 0-20-3
 - or**
 - RADS 4112 Advanced Imaging in CT 3-0-3 and
 - RADS 4172 Computed Tomography Clinical Education 0-20-3
 - or**
 - RADS 4113 Advanced Imaging in Mammography 3-0-3 and
 - RADS 4173 Mammography Clinical Education 0-20-3
 - or**
 - RADS 4114 Advanced Imaging in CVIT 3-0-3 and

or

RADS 4114 Advanced Imaging in CVIT 3-0-3 and

RADS 4174 Cardiovascular Interventional Clinical Education 0-20-3

b. Curriculum for the Clinical Specialist Certificate in Advanced Imaging

~~14 hrs~~ 18 hrs

RADS 4175 Advanced Clinical Education 0-V-(1-5)

RADS 4175 Advanced Clinical Education 0-V-(1-6)

RADS 4176 Specialized Clinical Education 0-V-(1-6)

RADS 4410 Cross Sectional Anatomy 3-0-3

Choose one of the following:

RADS 4111 Advanced Imaging in MRI 3-0-3

RADS 4112 Advanced Imaging in CT 3-0-3

RADS 4113 Advanced Imaging in Mammography 3-0-3

RADS 4114 Advanced Imaging in CVIT 3-0-3

G. Respiratory Therapy (no items)

III. College of Education

- A. Early Childhood Education (no items)
- B. Health and Physical Education (no items)
- C. Middle, Secondary, and Adult Education (no items)
- D. Special Education

For Information Only:

1. Create FOUN 5400 Issues and Practices for Teaching in High Needs Schools 3-0-3

Prerequisite: none

Description: An examination of the complexities of teaching in schools with high incidence of free and reduced lunches, high teacher turnover and low student achievement. Topics will address those conditions and experiences found in these schools. Field experience required.

Rationale: Public school administrators in the surrounding area have requested that teachers be better prepared to meet the complexities of working in schools with high incidence of free and reduced lunches. This course will provide historical and contemporary information, teaching strategies, and field experiences to address the issues of teacher attrition and student achievement with this population in both urban and rural settings.

Effective term: Summer 2004

CURCAT

Major Department: Special Education

Can course be repeated for additional credit: No

Maximum Number of Credit Hours: 3

Grading Mode: Normal

Instruction type: Lecture

IV. School of Computing

A. Computer Science

For Information Only

1. **Change** the course title and description of CSCI 5210U/G ~~Parallel Computing~~ **High Performance Computing**
 Prerequisites: CSCI 2490 and CSCI 3341
~~Introduction to parallel computing through study of hardware and software. Architecture, algorithms, programming, languages and environments, operating systems, interconnection networks, and performance characteristics of parallel systems.~~ **High performance software development for modern hardware. Optimization techniques at the algorithm, architecture, and processor levels. Introduction to practical vector, multi-threaded, and parallel computing concepts.** Programming required.
 Rationale: Expanding the range of concepts covered to include new, related technologies.

2. Renumber CSCI ~~7700~~ to **5700U/G** Computer Security
 Prerequisite: CSCI 5220 or CSCI 5410 or equivalent
 Key concepts and algorithms involved in cryptography and computer security. Includes intrusion detection, firewalls, and digital signatures.
Rationale: Computer security is an important topic for all CS majors. Renumbering will enable us to offer this course as both an undergraduate capstone course and a graduate course.

CURCAT:

Effective term: Fall 2004

Major Department: Computer Science

B. Engineering Studies (**no items**)

C. Information Technology

A motion was made, seconded, and approved to REMAND the Creation of the following courses back to the Department of Information Technology for further clarification:

1. **ITEC 2990 Special Topics in Information Technology** **V-V- (1-4)**
 Prerequisite: Announced with the topic.
 Special topics at freshman and sophomore level of current interest in information technology.

2. **ITEC 4990 Special Topics in Information Technology** **V-V- (1-4)**
 Prerequisite: Announced with topic
 Selected topics in some area of current interest in information technology.

3. **ITEC 4999 Independent Study** **V-V- (1-3)**
 Prerequisite: Permission of the instructor

CURCAT:
Effective term: Fall 2004
Major Department: Information Technology
Cross-listed: None
Repeatable: Yes
Grading Mode: Normal

V. OTHER BUSINESS

Discussion of By-laws Item (Section B.4-University Curriculum Committee)

Dr. Michael Price, Catalog Editor, addressed the following, as extracted from Section B.4 –

"The committee shall act for the faculty on any **routine**, undergraduate curricular matters (e.g., changes in course numbers, changes in course descriptions, etc.) which have been referred to it by the faculty, a college/school, or an autonomous department/program...."

Dr. Price requested that the University Curriculum Committee (beginning Fall 2004) exercise the authority granted in the bylaws to take final action on minor curricular items and only submit substantive action items to the full faculty for final action. The full faculty would still receive the complete UCC minutes and be provided an opportunity to consider routine items at the regular faculty meeting, if desired. The change would decrease the amount of time needed to address curriculum business at the regular faculty meeting, while still providing faculty ample opportunities to engage in productive discussion of substantive curricular items.

Suggestions from Vice President Thompson

- a) Define Routine Items
- b) Submit only actions items via hard copy and to the addendum
- c) Submit non-actionable items electronically beginning in October, 2004

VI. ANNOUNCEMENTS (NONE)

VII. ADJOURNMENT

The meeting of the University Curriculum Committee was adjourned at 4:15 p.m.

Respectfully Submitted,

Luci Emerson
Faculty Information Coordinator

Attachment 2

Recommended changes to AASU faculty bylaws

Item 1: Proposed change to ARTICLE VIII of the bylaws pertaining to college/school faculties

ARTICLE VIII. COLLEGE/SCHOOL FACULTIES

SECTION A. Full-time faculty members holding academic appointments in the College of Arts and Sciences shall constitute the faculty of that college. Full-time faculty members holding academic appointments in the College of Health Professions shall constitute the faculty of that school. Full-time faculty members holding academic appointments in the College of Education shall constitute the faculty of that college. Full-time faculty members holding academic appointments in the School of Computing shall constitute the faculty of that school.

Each college/school faculty is authorized by this article to organize as a deliberative assembly, with or without committees, for the purpose of making recommendations to the University Faculty through an appropriate committee of the University Faculty on matters within the Faculty's jurisdiction. (Revised 4/02)

SECTION B. College/School Curriculum Committee

The College of Health Professions, the College of Arts and Sciences, the College of Education and the School of Computing shall each have a standing curriculum committee. Each College/School Curriculum Committee shall be composed of the dean of the college/school as chair and at least one faculty member from each department or program of the college/school to be elected by the department or program faculty.

The College/School Curriculum Committee, upon receiving recommendations on curricular issues ~~curricular recommendations~~ from departments or programs within the respective college/school, shall take appropriate action and/or make recommendations to the University Curriculum Committee and/or Graduate Curriculum Committee as appropriate. Curricular issues are defined as issues pertaining to program or curriculum development, change, or implementation and issues that significantly and broadly affect the nature and quality of instruction in a program. Any action of the College/School Curriculum Committee shall be in accordance with the general curriculum policies established by the University Faculty, and shall be reviewed by the University Curriculum Committee and/or Graduate Curriculum Committee as appropriate. Any curricular matters ~~that~~ which involve curricular policy or have a direct effect on departments or programs outside the college/school structure shall be forwarded, with recommendations, to the University Curriculum Committee and/or Graduate Curriculum Committee for action after notification of the affected departments. Curricular changes ~~which impact upon~~ that affect certification programs (e.g., teacher certification) shall be reviewed by the ~~appropriate~~ appropriate curriculum committee of the school or college in which the certifying department or program resides ~~of the department or program responsible for certification~~ prior to forwarding to the University Curriculum Committee for action.

The normal path for curricular issues is as follows: Issues related only to undergraduate programs proceed from the academic department to the College/School Curriculum Committee, then to the University Curriculum Committee and finally to the University Faculty. Issues related only to

Attachment 2

graduate programs proceed from the academic department to the Graduate Curriculum Committee and then to the Graduate Council. Issues related to both undergraduate and graduate programs proceed from the academic department to the College/School Curriculum Committee and then proceed to the Graduate Curriculum Committee for action and to the University Curriculum Committee for information. Finally, issues related to both undergraduate and graduate programs proceed from the Graduate Curriculum Committee to the Graduate Council.

Curricular issues related to the structure and delivery of a program shall originate in the department responsible for the administration of the program and proceed directly to the College/School Curriculum Committee. Issues related to a specific course shall originate in the department responsible for teaching that course and proceed directly to the College/School Curriculum Committee.

The College/School Curriculum Committees shall typically meet monthly during the academic year on publicized dates announced to the academic departments of the college/school. Departments will be given sufficient notice of agenda deadlines. Minutes of the College/School Curriculum Committees shall be made available by the office of the college/school dean after they are approved by the committee and prior to the issues therein being taken up by the University Curriculum Committee and/or Graduate Curriculum Committee. ~~The College/School Curriculum Committees shall meet the first Thursday of September, October, November, December or January, February, March, April. Minutes of all meetings shall be published and distributed to each member of the university faculty within four working days following the scheduled meeting dates. (Revised 6/94)~~

Item 2: Proposed change in membership of the Financial Aid and Scholarship Committee, Article VII, Section B.14.

The membership shall consist of seven faculty representatives, the registrar, the ~~assistant~~ director of recruiting, the director of minority affairs, the director of academic advisement and orientation, and the honors program coordinator. The director of financial aid (or designee), the dean of graduate studies, **and the vice president of external affairs (or designee)** shall be ex officio non-voting members.

Rationale:

- AASU now has a Director of Recruiting
- A representative from External Affairs will provide the committee perspective on the scholarship funding process and also provide External Affairs perspective regarding the quantity and quality of applicants: the significant financial need of applicants; and the scarcity of scholarship monies available.

Attachment 3

Resolution: Faculty/Staff Bocce Court at AASU (8/30/04)

WHEREAS the incoming president of the Homebuilders Association of Greater Savannah, Mr. Stephen Remler, has extended an offer to the university to provide and deliver (free of charge) lumber and basic supplies for a faculty/staff bocce court on the AASU campus; and

WHEREAS faculty members Jack Simmons and Dick Nordquist have offered to construct the faculty/staff bocce court according to professional specifications and standards, and

WHEREAS a professional bocce ball set has been donated to AASU for faculty/staff use, and

WHEREAS Nordquist has agreed to maintain the faculty/staff bocce court, with supervision provided by (though no meetings will be required of) the members of the AASU Faculty/Staff Bocce Task Force, identified below; and

WHEREAS a faculty/staff bocce court located between Solms Hall (south entrance) and Memorial College Center (north end) will not interfere in any way with any other activities in that area of the campus nor cause damage to adjacent property, shrubs, or trees; and

WHEREAS a faculty/staff bocce court located between Solms Hall (south entrance) and Memorial College Center (north end) will complement, in spirit and design, the new International Gardens to be located between Solms Hall and Hawes Hall, and

WHEREAS a faculty/staff bocce court would be accessible to all AASU faculty and staff (full-time and part-time, active and retired) and provide the one (and, by all accounts, only) location on campus expressly designated for social congregations of faculty and staff, and

WHEREAS a faculty/staff bocce court will contribute to the well-being of faculty and staff, promote collegiality, and provide faculty and staff with opportunities to exercise leadership and sportsmanship,

THEREFORE, let it be resolved that the faculty and staff of Armstrong Atlantic State University request authorization from the President to dedicate the portion of lawn between the south entrance of Solms Hall and the north side of Memorial College Center (exclusive of walkways, squares, and trees) to the development of a new faculty/staff bocce court under the immediate supervision of the AASU Faculty/Staff Bocce Task Force, whose members shall be appointed.

Attachment 4

Items for Referral to Standing Committees of the Faculty

1. Academic Advisement Delivery

Committee: Student Recruitment, Advisement, and Retention

- Should we consider centralized administration of advising freshmen and undeclared students?
- Should CHAOS be restructured to focus students on taking a more successful path to graduation?
- Undeclared students: Who is advising them? Who should be advising them? How should advisors be trained? How do we make advising important to faculty?
- Will advising workshops help? Who should attend?
- Should we consider having professional or compensated advisors?

Suggested report date: February 2005

2. Academic Advisement Assessment

Committee: Evaluation Committee

- Who should evaluate the quality of advising?
- How should the evaluations be administered?
- How should the results of those evaluations be used?
- How should faculty be rewarded for advising? (APAR, recognition, awards, etc.)

Suggested report date: December 2004

3. Transition and Success of International Students

Committee: International Programs and Activities

- What are appropriate Regents' Test scores for ESL students?
- Can the process of evaluating previous coursework for international students be streamlined?

Suggested report date: December 2004

4. Early Academic Career Decisions and Intervention

Committee: Admissions and Academic Standing

- Would a change in the Withdrawal policy motivate better performance? (limit the number of withdrawals, eliminate WF, etc.)
- What are the appropriate interventions and/or enrollment limits for Academic Warning/Probation students?

Attachment 4

- With what qualifications should students be admitted with limited admission -- limited enrollment status? What limitations should be placed on those students to maximize their chances of completing their degree programs?
- What is the success rate of students who apply and/or register late? What policies would limit the extent to which university resources and faculty time are devoted to students who may not be taking university education seriously?
- Should the GPA standards for academic progress be raised?
- Would mid-term progress reports be an effective means of motivating students to avoid derailing their academic careers? If so, in which courses?
- Should Armstrong have an immediate suspension rule for students who earn a GPA below a certain level? Example: GPA=0.00 or GPA<0.50.

Suggested report date: November or December 2004

5. Faculty Status and Obligations

Committee: Faculty Welfare

- What is the criteria used for awarding faculty status for administrative positions?
- What are the obligations of faculty status?
- What should be the obligations of faculty status?

Suggested report date: March 2005