

Armstrong Atlantic State University
School of Graduate Studies
Minutes of the Graduate Council Meeting
Tuesday, September 9, 2003

The Graduate Council met at 1:00 p.m. in University Hall Room 282. Those in attendance: Sara E. Connor (chair), Katherine Bennett, Marilyn Buck, Patricia Coberly, Maryellen Cosgrove, Jacquie Fraser, Raymond Greenlaw, Christopher Hendricks, Dave Lake, Rod McAdams, Kathryn O'neal, Nikki Palamiotis, Daniel Skidmore-Hess, Camille Stern, Sandy Streater, Ed Wheeler.

I. The minutes from April 8, 2003 were approved.

II. Standing Committee Reports:

A. Curriculum Committee – The Curriculum Committee will meet the first Wednesday of the month. The first meeting will be Wednesday, October 1, 2003 at 3:00 p.m. in Victor Hall Room 219.

The Graduate Council unanimously approved Dr. Jo Ann Coleman's appointment to the Graduate Curriculum Committee.

B. Faculty Status and Activities Committee – The Graduate Council unanimously approved Dr. Daniel Skidmore-Hess' appointment to the Faculty Status and Activities Committee. The following graduate faculty appointments were approved:

Full

Christopher Hendricks

Associate

Judith Alexander
Andi Beth Mincer
Van Scott, Jr.

Assistant

Becky da Cruz, J.D.
Christine Orton
Freida Porzio
Peter Rosato
Anthony Sikes

III. Report from the Graduate Student Coordinating Council: Ms. Kathryn O'neal is the new GSCC President. The GSCC will host a booth at AASU Day.

IV. Bylaws Revision: The Graduate Council unanimously approved several minor changes to the School of Graduate Studies Bylaws.

V. Academic Standing: The term "Academic Dismissal" will replace the term "Permanent Exclusion" on student transcripts. Dr. Sara Connor will draft a policy concerning probation and degree seeking status for the next Graduate Council meeting.

VI. Graduate Workshops: Dr. Sara Connor will be taking individual appointments for thesis questions and/or concerns. For IRB workshops, please call 927-5711 to schedule a time for the Office of Graduate Studies to come and meet with your class. In addition, if you have an introductory course or orientation, please invite the Office of Graduate Studies to hold a New Student Orientation for your students.

VII. Graduate Certificates: Graduate Certificates are awarded to students who have completed the program of study for a graduate certificate. A copy of the certificate is placed in their permanent file.

VIII. Announcements: **There are no Student or Faculty Professional Development Funds. Please let your students and faculty know.**

Due to budget cuts, graduate assistantship positions will have to be reviewed.

Please note that applications for Graduate Faculty Membership and **revised** IRB are located at <http://www.gs.armstrong.edu/deanesgs.htm>.

The next Graduate Council Meeting will be held Tuesday, October 14, 2003.

Respectfully submitted,

Shannon Mastopoulos