

Armstrong Atlantic State University
School of Graduate Studies
Minutes of the Graduate Council Meeting
Tuesday, January 13, 2004

The Graduate Council met at 2:30 p.m. in University Hall Room 282. Those in attendance: Sara Connor (chair), Mary Ellen Cosgrove, Evelyn Dandy, Marilyn Buck, Elwin Tilson, Joey Crosby, David Lake, Barry Eckert, Sergio DeAgostino, Jacquie Fraser, Trish Coberly, Daniel Skidmore-Hess, and Nikki Palimiotis.

- I. The minutes from November 11, 2003 were approved.
- II. Standing Committee Reports:
 - A. Curriculum Committee – Minutes of the November 5, 2003 meeting were approved. Notice was given that the date and time was changed for committee meetings. The Graduate Curriculum Committee now meets on the first Thursday of the month at 1:30 p.m.
- III. A motion was approved to increase work hours for Graduate Assistants to 19 hours per week rather than 15 hours per week, or 285 hours per semester.
- IV. Nominations for the Graduate Standing Committees – The following Council members volunteered to be on the nominations committee: David Lake, Mary Ellen Cosgrove, Dan Skidmore-Hess, and Sergio DeAgostino.
- V. Report from the Graduate Student Coordinating Council – no representative present
- VI. Other – The Council agreed that members from the Council could be substituted for members of the Graduate Appeals Committee should it become necessary.

Catalog – Memos regarding revisions to the Graduate Catalog will go out tomorrow.

Title IV Funding for Certificates – only the Nurse Practitioner's Certificate meets the hour requirement set by the BOE for Title IV funding. LeeAnn Kirkland, Director of Financial Aid, will attend next month's meeting to further explain and answer questions.

Status Change – changes in student status must be made the first week of classes.

The next Graduate Council Meeting will be held Tuesday, February 10, 2004.

Respectfully submitted,

Chris Hansen
Admin. Specialist