**CANDIDATE INFORMATION:**

Name: ________________________
Last                       First                      M.I.
ID 907#: ______________________
Mailing Address: _______________________________________________________
Phone Number: ______________________
Email Address: ______________________

**Semester and Year of Admission:** __________

**SIGNATURES REQUIRED**

Candidate: ________________    ________________
Advisor: ________________    ________________

**Course Number** | **Course Title**                                      | **Credit Hours** | **Prerequisites** | **Term & Year Completed** | **Grade** |
---|---|---|---|---|---|
EDUC 6100 | Technology Applications for Teachers | 2 | | | |
EDUC 6200 | Curriculum, Instruction and Assessment | 3 | | | |
EDUC 6300 | Educating Students w/Disabilities in the General Education Classroom | 3 | | | |

**Foundations Courses (8 hours)**

SPED 5021G | Assistive Technology | 1 | Co-Req ECMT 6000 | |
SPED 5130G | Assessment in Special Education | 3 | | |

**Specialized Content (20 hours)**

SPED 5231G | Teaching Reading and Disabilities (FE) | 3 | Co-Req ECMT 6040 | |
SPED 5232G | Teaching Mathematics and Disabilities (FE) | 3 | | |
SPED 5320G | Behavioral Interventions and Support (Virtual FE-TeachLive) | 3 | EDUC 6300 | |
SPED 5610G | Inclusion and Transition Practices (FE) | 3 | EDUC 6300 | |
EEXE 6750 | Graduate Internship (FE) (offered Spring and Fall semesters) | 4 | Complete all other coursework | |

**Methods Courses (6 hours)**

ECMT 6000 | Teaching Reading Diagnosis and Remediation (FE) | 3 | Co-Req SPED 5231G | |
ECMT 6040 | Teaching Mathematics in Elementary School (FE) | 3 | Co-Req SPED 5232G | |

**Total Hours** 34

**Note:** Any course substitutions must be approved by the department head and a copy of the official, signed substitution request form must be attached to the program of study on file in the departmental office.

****NOTE:** If students have no pre-service certificate clearance by the last day to drop or add courses, they must withdraw from courses requiring field experiences.” Field experiences (FE) required for these courses. Contact Ms. Mills-Fleming at angela.mills-fleming@armstrong.edu or 912-344-2552 located in UH 250B upon admission. This process may take 2 months to complete – apply early.

**Academic Probation and Academic Dismissal**

Every student admitted to Armstrong with graduate student status must maintain a record of academic success in graduate coursework. A student may earn one C grade or below without being academically dismissed. If a student earns a second C or below the student will be dismissed regardless of overall GPA. After being academically dismissed, the student must wait one semester before reappplying for admission.

This policy takes effect Fall 2010 semester. Retaking a course and earning a grade above the C level does not change the implementation of this policy. For the purposes of the graduate studies probation and dismissal policy, the following grades are included in the definition of C or below: C, D, F, WF, and U.

Revised: 02/24/17 (Effective Fall 2017)
ADMISSION to INTERNSHIP
1. Application for Graduate Internship due by the posted deadline to Office of Field Experiences, Clinical Practices, & Partnerships in UH 250.  https://www.armstrong.edu/education/ofecpp
2. Evidence of passing the GACE Content Assessment in Special Education [Test I (081) and Test II (082)].
3. Submit electronically to your SPED 5232G instructor requesting DA2.
4. Evidence of current Infant, Child, and Adult CPR and First Aid certification throughout your internship. If you are a Teacher of Record (TOR), you are exempt from this requirement but must provide proof. This is due in UH 269 by October 1st for Spring Internship or April 1st for Fall Internship. (or date TBD)
5. Completion of ALL courses by the semester prior to Graduate Internship.
6. Candidate will receive notification when to register for EEKE 6750 during open registration period.

Note: A $325 fee will be charged by the Registrar’s Office when one registers for EEKE 6750.

Delayed Internship Policy: College of Education candidates for internship who complete their program of study in initial certification programs but do not complete Internship II, will be allowed no more than five additional academic semesters (including summers) following the completion of their coursework to complete their internship. If a candidate is unable to complete the internship by the fifth semester following completion of coursework, the candidate will need to reapply to the university, present passing scores on appropriate GACE content exams, and be subject to any changes to the program of study and/or admission requirements.
Effective: Fall 2011

PROGRAM COMPLETION
1. Submit in LiveText during Graduate Internship the Professional Teaching Portfolio-edTPA. Date TBD. You will receive this information at the mandatory meetings.
   NOTE: Passed score required for Induction Certificate, not for Graduation.
2. The DP3 Disposition Assessment must earn an “acceptable” or higher in all areas.
3. Take and pass GA Educator Ethics-Program Exit Exam (GACE 360)
4. Request Disposition Assessment Rubric #4 (DA4) from the University Supervisor through LiveText by April 1st -spring graduation; by November 1st –fall graduation. (Completed and combined by your Armstrong Internship Supervisor and Classroom Supervisor in LiveText)
5. Successful performance as measured by the INTERN KEYS

Important Notes:
1. This program of study is considered valid only when it is signed by the candidate and the candidate’s advisor. It is the candidate’s responsibility to meet with the advisor at program entry.
2. Candidate is responsible for subscribing to the COEBlog at https://www.armstrong.edu/education/coeblog to view announcements.
3. Candidates assume primary responsibility for knowledge of and compliance with program requirements. Questions should be directed to the candidate’s advisor and/or to the Department Head.
4. Candidates, please refer to the new Academic Probation and Academic Dismissal policy in regards to grades.
5. Candidates are bound by the Armstrong Academic Honor Code. View at: https://www.armstrong.edu/Departments/office_student_affairs/student_affairs_honor_code Coursework may be submitted in one course only. Any duplication of submitted work must include the written permission of all instructors involved.
6. Candidates are responsible for applying for graduation two semesters prior to one’s anticipated semester of program completion. Forms are available in UH 269 and in the School of Graduate Studies, Victor Hall.
   (Do this when you apply for Graduate Internship and meet with your Academic Advisor prior to March 1st or October 1st.)

CERTIFICATE OF ELIGIBILITY
1. Attend a mandatory final Internship II seminar at Armstrong to learn about certificate of eligibility.
2. You MUST complete the application process within two months of your graduation to guarantee certificate of eligibility in a timely manner.
3. Completion of GaPSC certification application.
4. Contact Ms. Angela Mills-Fleming, Certification Officer at Armstrong (912) 344-2552. Ms. Mills-Fleming is located in UH 250B.

Revised: 02/24/17 (Effective Fall 2017)