I. **Call To Order:** The meeting was called to order at 12:00 on April 17, 2013 in Room 2502. Dr. Will Lynch presided.

II. **Approval of Minutes:** The Minutes from February 20, 2013 were approved as presented.

III. **New Business**

A. Faculty Senate Up-date
Dr. Baird reported that a new position for Dean of Student Life has been created and without an increase in budget.

Regarding the mail opening issue, invoices and similar items will continue to go to the Business Office. They will in turn notify the faculty member and he or she will have 3 business days to come and open the mail; otherwise, the Business Office will open it.

And, lastly, Dr. Baird informed us that the faculty senate is working to re-structure the whole idea and concept behind committees. Presently, they have about 19 committees and many are inefficient and ineffective. Therefore, they will work hard this coming fiscal year to reduce the number of existing committees to 5 or 6 at the most.

B. Safety
   i. Chemical Hygiene Plan Approval / Incident Report Form Approval
The Chemical Hygiene and the Incident Report documents were presented and are ready to be considered for approval. The faculty voted collectively for both documents with one amendment in the Chemical Hygiene document on page 7, item XVII. There were 19 votes in Favor, 1 Opposed and 1 Abstention.

C. Chemistry Curriculum Report
   i. BS Biochemistry
The Chemistry Curriculum Committee reviewed the Chemistry / Biochemistry Program Study and some edits were made to it. Among the changes are the following:

1. Reference to the lab in CHEM 3301 and 3403 descriptions
2- PHYS 1111K (changed from PHYS 1111/1111L, etc.)
3- Substitution of CHEM 2101/2101L, 2102/2102L in Area F vs BIOL 1107, etc.)
4- Addition of First Year Seminar
5- Addition of the word Electives
6- Course descriptions for CHEM 4100, 4200, etc., to reflect the real names of these courses.
7- 4-year plan was manipulated a bit (move ENGL 1101 to first semester and a few other minor changes).

The faculty voted unanimously in favor of the changes. For more details, please refer to Attachment #1.

   ii. CLEP credit for CHEM 1151
The Curriculum Committee discussed the CLEP exam and recommended a score of 50% correct as acceptable for credit towards CHEM 1151 lecture only since the committee did not consider that the examination questions were at the level of General Chemistry I and the ACS exam. The CLEP exam will be administered through the Testing Center. This will appear in the Catalog in August 2013.

The faculty voted unanimously in favor of approving the recommendation of the Curriculum Committee.

D. Search Up-date
So far, in the Instructor line, we have a verbal acceptance. Once we receive a formal acceptance, which comes from the President’s Office, we will make an announcement regarding that line.

Of the 2 tenure-track searches, we, also, have a verbal acceptance for one of the searches. The paperwork has been sent to the Provost Office. Once we have a signed letter of acceptance from the candidate, we will proceed with an announcement as well. The second position is currently under negotiations but we are anticipating a verbal acceptance as well and we will make an announcement. Next year we will carry 2 temporary lines, one for Chemistry and 1 for Physics.

E. Lecture/Senior Lecture Policy
Regarding the Lecturer position, this has been delayed till 2014.

F. UG Student Symposium
Mr. Jaynes encouraged the faculty to attend the Student Scholar Symposium, which will take place on April 24, 2013 from 8:00-5:45pm at the Student Union. The keynote speaker will be Roger Rowlett, the Gordon and Dorothy Kline Professor of Chemistry at Colgate University. Mr. Rowlett will deliver his talk, “Five Myths and Three Stories about Undergraduate Research.” While on campus, he will also conduct workshops for faculty and administrators on expanding student research opportunities.

G. Liberty Center Chemistry Courses
Dr. Lynch informed us that the new Director of the Liberty Center is interested in having the Department teach CHEM 1151 and 1152 and their labs. Currently there is a Science Instructor position that has been announced. However, at this point it is not clear if the instructor will be a biologist or a chemist. Dr. Lynch is open to receiving off line comments.
IV. Old Business  
A. ACS Reaffirmation  
Dr. Lynch reminded the faculty that the ACS Reaffirmation is due in June. He will be requesting some help and will appreciate everyone’s prompt response.

B. Summer & Fall 2013 Schedule  
The University’s enrollment overall is down but our department is right on target. It has not been officially announced but, for your information, it looks like the President has instructed Academic Affairs to maintain advisement and registration open.

C. Budget 2012-2013  
All purchasing has been suspended as of today; therefore, end of year purchases will be minor. Yet, you are welcome to approach Dr. Lynch if there is anything that we must purchase.

V. Announcements  
Chem. 4500 Seminars will all be held in room SC 1407 the following days:  
April 19 at 12:00  
April 22 at 12:00  
April 25 at 2:00  
April 26 at 12:00

Medicine Cabinet Cleanout  
Proper medication disposal will be held on April 20, 2013 at Forsyth Park sponsored by the Pre-Pharmacy Club.  
From 8:00am – 11:00am

Inter-professional Patient Advocacy Program Information Session  
This session is primarily for pre-pharmacy and Pre-Med students Tuesday, April 23 from 11:45am-12:15pm in room 2302

ACS / Coastal Georgia Section Meeting  
April 25, 2013 at 6:00pm at Moon River Brewery. The meeting will hold its Chemistry Trivia Night and will recognize the section’s educational Coastal Georgia Senior Award nominees

Congratulations to:  
A. Donna Mullenax for her publication:  
The Physics Teacher, WII balance Board, April 2013, Vol 51, page 210

B. Joseph Angelini – BA Chemistry Major, May 2012  
Accepted to Pharmacy School at UGA starting August 2013

C. Anthony Bryant, Chemistry Major  
Joined the US Air Force effective after graduation
D. **Sarah Franz**  
Accepted to the University of Florida, South Carolina & North Carolina State University PhD programs in chemistry. Will attend Florida with an early start date of May 2013.

E. **Ryan Groom**  
Accepted to the University of Florida and Florida State University Graduate School in Chemistry; will attend FSU early start date of May 2013.

F. **Darien Harper**  
Accepted to the REU Program at Colby College Summer 2013

G. **Patrick Sisco**  
Took a position with the US Department of Agriculture, Senior Scientist in Little Rock Arkansas

H. **Richard Watkins**  
Accepted to Illinois and University of North Carolina Graduate School in Chemistry. He will attend UNC Graduate School.

**Adjournment** - The meeting was adjourned at 1:00 pm.

cc: Dr. Robert Gregerson, Dean, College of Science and Technology  
Dr. Delana Nivens, Assistant Dean, College of Science and Technology
ATTACHMENT #1

PROGRAM FOR THE DEGREE BACHELOR OF SCIENCE IN BIOCHEMISTRY

General Requirements

Core Areas A, B, C, D and E  42 hours
Biochemistry Majors are required to take MATH 1113 in Core Area A and MATH 1161 in Core Area D

Area F  18 hours
CHEM 1211/1211L and CHEM 1212/1212L (unless taken to satisfy Core Area D, in which case, substitute BIOL 1107/1107L and BIOL 1108/1108L)
Choose one sequence from:
PHYS 1111/1111L- Introductory Physics I
PHYS 1112/1112L- Introductory Physics II
PHYS 2211/2211L- Principles of Physics I
PHYS 2212/2212L- Principles of Physics II
One hour excess for MATH 1161 from Core Area D
One hour lower division approved elective

Physical Education  3 hours

Major Field Courses  36 hours
CHEM 2101/2101L Organic Chemistry I (4)
CHEM 2102/2102L Organic Chemistry II (4)
CHEM 2300 Principles of Chemical Analysis (4)
CHEM 3801 Biochemistry I (3)
CHEM 3811 Biochemistry Laboratory (1)
CHEM 3802 Biochemistry 2 (3)
CHEM 3812 Biochemistry Laboratory (1)
CHEM 4500 Chemistry Seminar or CHEM 4501 Biochemistry Seminar (2)
CHEM 3301 Bioanalytical (3)
CHEM 3403 Biophysical Chemistry (3)
CHEM 4811 Bioinstrumental Laboratory (1)
**7  hours of approved upper division chemistry courses  (examples below)

**CHEM 4200 Bioinorganic (2) (taught out of present CHEM 4200)
**CHEM 4600 Biocatalysis (2) (taught out of present CHEM 4600)
**CHEM 4100 Medicinal Chemistry (taught out of present CHEM 4100)
**CHEM 4600 Biochemistry of Nutrition (2) (taught out of present CHEM 4600)
**CHEM 3900 Chemical Research
**CHEM 4991 Advanced Chemical Research
*Need to update catalog
Related Field Courses: 16 hours

BIOL 1107 (4-0-4)
BIOL 2400 Introduction to Cell and Molecular Biology (3-0-3)
BIOL 3000 Cellular Biology (3-0-3)
Minimum 6 hours from:
  BIOL 3700 Genetics (3-4-4)
  BIOL 4650 Immunology (3-3-4)
  BIOL 4400 Virology (3-0-3)
  BIOL 4000 Cancer Biology (3-0-3)
  BIOL 4220 Endocrinology (3-0-3)
  BIOL 4500 Bioinformatics and Biotechnology (3-0-3)
  Or other department approved upper division biology courses

D. Electives 8 hours

  5 upper division
  3 free electives

123 hours
### 4 Year Plan

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