I. Call To Order: The meeting was called to order at 12:00 on February 20, 2013 in Room 2502. Dr. Will Lynch presided.

II. Novce Presentation
Dr. Lynch introduced Dr. Scott Mateer, who proceeded to inform the faculty about the NOYCE Scholarship Program.

The NOYCE Scholarship Program is a combined collaboration of the College of Science and Technology, the College of Education, the Savannah-Chatham Public School System and the YMCA of Coastal Georgia. The main goal is to strengthen K-12 education, retain and graduate more STEM teachers. They are especially targeting juniors, seniors and recent graduates who want to become Science and Math teachers in the Middle and High Schools.

For admission, the program requires any science or mathematics student or graduate of a STEM program with a major in Biology, Chemistry, Computer Science, Biochemistry, etc. to have a 2.5 GPA overall and preferably a 2.75 in science and mathematics courses. They must maintain this GPA to be eligible for continued support.

Juniors and Seniors named STEM Education Scholars at Armstrong will be involved in many activities such as tutoring, immersion into the local classrooms and an educational research project supervised by a NOYCE Faculty member. The student will receive credit in their major for these activities.

The main reason Dr. Mateer information session about the NOYCE scholarship program was due to the upcoming advisement period. He would like for everyone to inform the students about the program as well as any alumni they may come in contact with.

For more information regarding the NOYCE Scholarship Program, you may log in to armstrong.edu/teach_math_or_science
III. Approval of Minutes: The Minutes from November 28, 2012 were approved as presented.

IV. New Business
A. Faculty Senate Up-date

Dr. Baird reported that plagiarism was one of the topics discussed during the last Faculty Meeting. There is a specific procedure to handle plagiarism. The first step is to contact Sally Watkins, the Associate Director of Student Union and Activities. In case there are any old files regarding student misconduct, Ms. Watkins will collect them and ensure they are maintained as BOR policy dictates.

Dr. Baird shared that shortly we will be hearing about the lecturer terminology. Also, faculty mail is still being opened and it is election time for senators for the next period. Chemistry and Physics will not have an election this year as our senators will remain.

One interesting item discussed at the senate was that the BOR Legal Office has indicated that no one except the President of the University has the authority to act on anything on campus.

B. Safety
   i. Chemical Hygiene Plan

Ms. Roach shared that the Chemical Hygiene document is currently with the lawyer. The lawyer made some comments that the faculty now need to address and be aware of. Dr. Lynch’s goal is to have this document ready so that he could have Mr. Davis pay us a visit by the end of the semester.

   ii. SC 2107 Spill Room

Dr. Lea Padgett informed the faculty that room 2107 has already been re-keyed, so everyone currently has access to it. Also, Dave Roberts put some shelves and the same are stocked with some supplies. Dr. Lynch asked for a list containing all the supplies that are available at the moment. This project is moving forward.

C. Chemistry Curriculum Report

Dr. Lynch informed us that the Chemistry Curriculum Committee reviewed the Biochemistry information received back in the month of December and is glad to say that we will be able to look at the Biochemistry Program and its courses in the upcoming March meeting.

He, also, informed us that AASU has joined the consortium of adult learners. We have been encouraged to consider giving credit towards degree requirements for experiential or life experiences. The Curriculum Committee has already begun to discuss this issue and presently we are considering using the Chemistry CLEP exam to equate to CHEM 1151. You may expect a proposal at the March meeting.

D. Physics Planning
We have received the physics and the chemistry planning lists and we are ready to move the items included forward as end of the year moneys are available.

E. Search up-date
Ms. Carpenter informed us they are currently making phone calls regarding the Instructor Search and that the committee will be meeting together this coming Tuesday to discuss the result of the calls. The committee is considering the week after Spring Break to begin campus visits.

Dr. Weiland informed us that we will have three candidates visiting us early next week for the two tenure track analytical positions and he will be e-mailing their respective agendas shortly. The committee is, also, bringing three other candidates a week after the Instructor Search visits are done.

F. Pirate Preview
The university will be giving a tour of the Science Building to prospective students on Saturday, February 23 and Dr. Lynch is asking for volunteers to address them. We will have a period from 12-1 pm to talk to the students. He will be most appreciative to those who may be able to be on campus that day to briefly speak to the students.

V. Old Business
A. CPR Up-date
Our CPR have been submitted. Most likely, we will be hearing from them in a week or so and once we do, we will review their comments and submit our response to the external committee and to the Provost Office.

B. ACS Reaffirmation
The ACS information has been received and we will address it during the March meeting.

C. Summer & Fall 2013 Schedule Comments
Dr. Lynch just wanted the faculty to know that our courses are well subscribed for the summer and that final summer assignments will be made in the coming week. The fall schedule is ready to go as well. We did encounter an issue with PHYS, we have more courses than available instructors. However, we had long conversations with Dr. Gregerson regarding what we wanted to accomplish in PHYS and we are hopeful that the issue will be cleared shortly.

D. Budget 2012-2013
We have a little less than expected because we had some major equipment repairs this year and, also, took on Sci-Finder but we are still in good shape. Nevertheless, as we get ready to place the summer orders, we ask that if something is not an emergency, then just wait.

F. Tech Fee Proposals
Dr. Lynch asked the physics program to submit a tech fee for their laptops.

G. SPARC
Dr. Mathias distributed the study sessions schedule and its locations, which is actually posted all over the Science Building. This effort is mainly geared to help students
succeed in the higher education learning environment. So far, attendance has not been
great but those who are attending are being greatly benefited. Dr. Lynch congratulated
Dr. Mathias for taking the leadership to help students get the necessary help with their
courses.

**Adjournment** - The meeting was adjourned at 12:45 pm.

cc: Dr. Robert Gregerson, Dean, College of Science and Technology
Dr. Delana Nivens, Assistant Dean, College of Science and Technology