I. **Call To Order:** The meeting was called to order at 12:00 noon on February 11, 2009 in the Conference Room 2603. Dr. Will Lynch presided.

II. **Standing Items**
   A. The Minutes from January 21, 2009 were approved as presented.

   B. Faculty Senate – Drs. Hizer and Nivens informed the department that the Senate had a meeting last Monday. President Jones informed the Senate that AASU is actually taking a bigger cut in the budget than other universities. Also, if they do not have a budget by the time they meet in June, this will definitely create more problems and it will not guarantee when the contracts will be ready. President Jones also added that the university will not be hiring any new faculty this year.

III. **Committee Reports**
   A. Assessment Committee – No Report

   B. General Chemistry Committee– Dr. MacGowan informed the department that the committee met two weeks ago and will be meeting again on February 23rd to discuss assessment regarding lab quizzes from the fall semester 2008 pertaining to CHEM 1211 and 1212.

   C. Curriculum Committee – Dr. Feske shared the results of the discussion related to a “C or better” requirement in CHEM 1211 and 1212 and the implications therein that Dr. Lynch charged the Committee with since the last meeting. The department voted to adopt the proposed changes by the committee and the results are as follows:

   **Item 1** regarding CHEM 4991, the department voted unanimously to adopt the proposed changes.

   **Item 2** regarding the typo, all voted in favor.

   **Item 3** regarding the new guidelines that the ACS brought about a year ago concerning CHEM 2700. According to the new ACS guidelines, CHEM 2700 is no longer required for the ACS certified degree. The department voted unanimously to remove the above course.
Item 4 regarding a “C or better grade”, the faculty voted unanimously in favor of adopting the proposed changes.

Item 5 regarding the future curriculum plan combined with departmental planning, the faculty decided not to vote at the present time.

Item 6 would be discussed later on once the data is obtained concerning the charge to the Assessment Committee in regards to students receiving a C in CHEM 1212. Please refer to Attachment #1.

D. Experiential Activities - Ms. Mullenax informed the faculty that the Science Bowl will take place on the 28th. She also reminded the faculty that the Science Fair will be held this month as well. She also reminded all to let Dr. Lynch and her know about outreach so it can be documented.

E. Safety Committee - Dr. Smith informed us that both the bleach and the containers have been ordered. In regards to what to do in case someone gets injured, the committee will be posting flyers with the information. Please refer to Attachment #2

F. ACS Certification – Dr. Werner presented the faculty with the committee’s policy proposal for students requesting to graduate with ACS certification. The faculty voted unanimously to adopt the proposed policy. Please refer to Attachment #3.

Mr. Doug Frazier sent an e-mail to Dr. Lynch referring to some of the journal subscriptions that the department has. Mr. Frazier suggested some changes in light of the current budget situation. The faculty voted in favor of adopting Mr. Frazier’s suggestions as follows:

Item #1 regarding keeping the ACS package and the Journal of Chemical Education and dropping the PCCP and the Journal of Biological Chemistry.
Item #3, dropping Earth, Geotimes and Journal of Geoscience Ed.
In addition, the Library will keep the subscription to the Science Direct Journal collection, which includes a large number of full text journals in Chemistry, Physics and Earth Sciences. (Will, do you want to include Doug’s e-mail as Attachment #4?-no….).

G. Planning Committee – Dr. Nivens presented the department with a detailed list of the committee’s recommendations for 2009 purchasing of equipment. The faculty voted unanimously to adopt the committee’s proposal but with the intentions to get more information regarding Item b, the Shared Seat License for Sci finder, which can be found in the list under Technology Needs. (Will, the # depends on your decision to include Doug’s e-mail or not—I don’t want that list to be attached…….).
IV. Old Business
   A. Chemistry Search Update - Ms. Carpenter up-dated the faculty on the chemistry search. There are currently three candidates that will be interviewed starting February 17 till March 3rd. All three candidates will arrive on a Tuesday afternoon and spend all Wednesday on campus. The Search Committee members will take care of picking them up and making sure that they are where they need to be. Therefore, there will be interviews taking place three weeks in a row. Ms. Carpenter sent an e-mail to all faculty with the schedules and evaluation forms for feedback.

   B. Physics Search Update - Dr. Baird informed the faculty that currently they are waiting to hear from the Dean to decide who, how many and when the interviews will take place. Dr. Lynch added that the Dean is very much involved in the searches and wanted a couple of more options.

   C. Faculty Senate – Dr. Lynch informed the department that we currently do not have any nominations to replace Drs. Hizer and Baird and that there is a deadline coming up in a week to produce a candidate. Dr. Lynch urged the faculty to make a decision by the end of the week. Dr. MacGowan shared that the Senate Meetings will be held every second Monday of the month from 3 – 5pm next year.

V. New Business
   A. Tenure and Promotion Guidelines – Dr. Wallace informed the faculty that the College of Science and Technology Tenure and Promotion Committee is trying to solicit Input from everyone who has interest in providing input on what sort of things should be evidence of excellence in teaching scholarship service and so on. The committee will be sending a questionnaire in a couple of weeks. The questionnaire is anonymous. He urged the faculty to make comments if they have any because he believes that the Dean is very serious about a document that will originate from within the faculty to guide Tenure and Promotion.

VI. Announcements
   A. Dr. MacGowan announced that the Coastal GA section of the ACS has three dates scheduled for their local meeting as follows: February 26th, March 26th and April 23rd. All meetings will be held at 6pm at the Moon River Brewery. Refreshments will be provided. Please let her know a day in advance if you are planning to attend.

   Also, Earth Day is on April 18, 2009.

VII. Adjournment
   The meeting was adjourned at 1:13 pm
cc: Dr. Ellen V. Whitford, Vice-President of Academic Affairs – Dean of Faculty
  Dr. George Shields, Dean, College of Science and Technology
  Dr. Stephen Jodis, Assistant Dean, College of Science and Technology