DEPARTMENT OF CHEMISTRY AND PHYSICS
FACULTY MEETING MINUTES
May 4, 2007


I. Call To Order: The meeting was called to order at 12:00 p.m. on May 4, 2007 in the Conference Room 2603. Dr. Will Lynch presided.

II. Approval of Minutes
The minutes of April 2nd were approved as presented, with the clarification that GCAC stands for General Chemistry Advisory Committee, which is mentioned in the Curriculum Committee Report under New Business.

III. Old Business
A- Search Update #1 - Dr. Nivens informed the department that the search is in the middle stages. Since the search was extended, the first candidate was on campus on May 3rd, 2007. Dr. Nivens took the opportunity to ask her colleagues to turn in their evaluation forms regarding the candidate. The second candidate, will be on campus on May 10, 2007. If these two candidates work out, the search will be closed.

B- Search Update #2 – Dr. Baird shared that the Physics search has received 9 applications so far. Dr. Lynch is waiting for further instructions from Human Resources regarding how to conduct the search.

IV. New Business
i. Committee Reports
   1. Assessment Committee – Ms. Carpenter called the faculty’s attention to one of the attachments on the agenda, which was the Minutes from their meeting. The first item discussed was regarding CHEM 1151/1152 ACS Exam. Dr. Zipperer agreed to begin using the exam as the final exam for CHEM 1151 in the fall of this year.

   The second item she discussed was in regards to the future direction of the committee for the faculty’s consideration. See Attachment #1.

   The third item she brought up was related to the Criteria Relating to Tenure and Promotion, an item she felt the department needed to vote on for a possible change. The change that the committee is suggesting has to do with the section entitled Departmental Faculty Review Procedures. She explained that what prompted them to even consider this change had to do with the important role that the annual FACE results summaries.
play when applying for promotion, tenure, etc. See Attachment #2. She suggested striking item 4 under Departmental Procedures, point E.

Dr. Lynch added that the change seemed very reasonable to him. The faculty voted and all were in favor of the change.

\[\text{ii. ACS Certification Committee} – Dr. Hizer reported that Jack Benton was up for honors provided his GPA made it.\]

\[\text{iii. Curriculum Committee} – Dr. Baird informed the department that the committee approved the changes to CHEM 1211/1212. See Attachment #3. The faculty voted and all were in favor of the change.\]

\[\text{iv. Planning Committee} – Dr. Nivens shared that almost everything the committee had as a goal to purchase, came through. They are just waiting for the Purchase Orders.\]

\[\text{v. Safety Committee} – Dr. Zipperer – No Report.\]

\[\text{vi. General Chemistry Committee} – Dr. Brush is presently in a PRISM meeting.\]

B. Advisement – Dr. Lynch asked the faculty that since advisement was over, the advisee’s list needed to be turned in to Ms. Batista.

C. Fire Alarm – Dr. Wallace brought up the subject about the fire alarm going off a couple of nights ago about 9pm. Everything went on as normal as everyone left the building, except that he thought to call Public Safety to notify them of the alarm going off just in case they did not know. It turned out that Public Safety knew nothing about the alarm going off and the two officers on duty had left to take someone to jail. They waited for approximately half an hour and no one from Public Safety showed up. After a while a couple of persons came to check everything and they were told that everything was fine, but turning off the alarm was going to take a while longer.

Dr. Wallace wanted to bring this subject up because he has some concerns regarding the safety issue in case this had been a real fire. Apparently Public Safety does not have a way of monitoring the fire alarm system in the Science Building and the night in question there was no one to respond. Therefore, his second concern has to do with having a real fire and no one responding.

Dr. Lynch will try to get some information regarding this issue and then he plans to send a note to Public Safety.

D. End of year wrap up – Dr. Lynch reminded everyone that he will be out of town the first couple of weeks in June and that during his absence Dr. Hizer will be in charge.
V. Announcements
A. Good News

Dr. Lynch shared his plans of having a welcoming event for the students who are majoring in chemistry and physics and the ones who are thinking about at the beginning of fall semester. At that occasion the faculty would take the opportunity to give the students an overview of the department and offer them some information regarding the Student Affiliates, the Physics Club, professional activities that may be available, outreach, internships, etc. He encouraged the faculty to participate with slides or presentation.

As far as what the menu would be, he suggested ordering pizza, submarines sandwiches or grill some hamburgers.

Ms. Mullenax suggested posting flyers on the bulletin boards so that the information could be seen as well as heard. The subject will be re-visited again during the summer to see about a plan to introduce the department to the students.

Dr. Nivens announced that Nguyen Nguyen was accepted at UGA. Trufat Lemma graduated with a Bachelor of Liberal Studies with concentration in chemistry. Jenny Wheeler got married on Saturday. June Hall is currently working at a Walgreen’s Pharmacy in Jacksonville, Florida.

Dr. Lynch mentioned that John Stone was featured in a newspaper article sharing how he overcame attention deficit. He also congratulated Dr. Wallace as he was recognized at the awards ceremony last Friday for winning the award for Distinguished Faculty Service to the Academic Discipline.

Congratulations went to Drs. Baird, Brush, Nivens and Ms. Mullenax who all have programs funded for the summer from Teacher Quality and PRISM to give continuing and graduate education to K-12 science teachers in our region. Also the department has 3 of the Student-Faculty Summer Collaborative Research Program grants from the College of Arts and Sciences for this summer. Drs. Feske, Padgett and Nivens each one has one student.

Ms. Carpenter announced that Aleta Paschal was accepted at the Georgia Student Medical College of Education Enrichment Program. Jessica Moore was accepted at the New Mexico State University to pursue a graduate degree in chemistry.

B. Other

1. Dr. Lynch spoke about the grant proposals that will be going out next week and wanted to thank everyone involved in them; namely Dr. Baird (Ms. Mullenax and Mr. Jaynes Co-Pis), who is working with the Nursing Department and the Physical Education Department; Dr. Feske (Dr. Nivens Co-PI), who is working with the Biology Department, and Dr. Nivens (Drs. Lynch and Padgett Co-Pis), who is working with the Department of History and Art, Music and Theater.
2. He also mentioned that he is expecting some feedback regarding CHEM 4500 Seminars to include in the Annual Program Review. The annual report for the department is due in the middle of the summer and he will distribute that document later in the summer.

3. Dr. Lynch also shared a specific issue that was discussed in an Administrative Council Meeting regarding Student Affairs being in the final phase of a preliminary study regarding building a dormitory and placing between 500/600 beds there.

4. Dr. Lynch took the opportunity to congratulate Dr. Elkins who is taking a tenure-track position this fall at the Metropolitan State College of Denver which is downtown Denver. There she will be heavily involved in teaching Biochemistry as well as Forensics. He also thanked Dr. Elkins for her contributions during her stay here at AASU.

VI. Adjournment
The meeting was adjourned at 1:04 pm.

cc: Dr. Ellen V. Whitford, Vice-President and Dean of Faculty
    Dr. Ed Wheeler, Dean, College of Arts and Sciences
    Dr. Mark Finlay, Assistant Dean, College of Arts and Sciences