

ARMSTRONG STATE UNIVERSITY

Lawful Presence Verification Information

What is meant by Lawful Presence Verification?

The Board of Regents of the University System of Georgia has created a new policy requiring University System Institutions to verify the lawful presence in the United States of **all admitted students who are requesting in-state tuition** entering Armstrong State University in the Fall 2011 semester or later. This policy also applies to readmitted students who previously attended Armstrong.

BOR Policy 4.3.4: "Each University System institution shall verify the lawful presence in the United States of every successfully admitted person applying for resident tuition status (in-state tuition).

Students will have a registration hold placed on their record until the lawful presence verification requirement is satisfied.

How can students verify Lawful Presence?

- Students who file a FAFSA (Free Application for Federal Student Aid) and are eligible for federal student aid will have their lawful presence verified as part of the FAFSA process.
- Students admitted on an F, J or M Visa will have their lawful presence verified through the *Student and Exchange Visitor Information System (SEVIS)*.
- Once admitted, all other students may provide one of the following legal documents to the Office of Admissions to satisfy the lawful verification requirement.
 - o A Certified U.S. Birth Certificate showing the student was born in the U.S. or a U.S. territory. A photocopy is not acceptable.
 - o A U.S. Certificate of Naturalization (USCIS form N-550 or N-570).
 - o A U.S. Certificate of Citizenship (USCIS form N-560 or N-561).
 - o A U.S. Certificate of Birth Abroad issued by the Department of State (DS-1350) or a Consular Report of Birth Abroad (FS-240).
 - o A current U.S. Passport.
 - o A current Driver's License issued by the State of Georgia after January 1, 2008
 - Cannot use temporary license (paper license).
 - Has to be issued for more than two years.
 - o A current ID issued by the State of Georgia after January 1, 2008.
 - Cannot use temporary license (paper license).
 - Has to be issued for more than two years.
 - o Military ID (active service member only)
 - A photocopy is not acceptable.
 - Documented by using the Confirmation of Review of Military ID Worksheet.
 - CONTACT REGISTRARS OFFICE FOR MORE INFORMATION.
 - o Valid Permanent Resident Card (USCIS form I-151 or I-551)

Students who indicated in error on their admission application that they were applying for resident tuition status (in-state tuition) can complete the Opt-Out of Verification of Lawful Presence in order to request to be changed to an out-of-state tuition classification status. **The Lawful Presence Verification is not required for students who have an out-of-state tuition classification.** However, students that are initially classified as out-of-state, and successfully petition residency changed to in-state also have to meet this requirement.

If you have any questions, please contact the Office of Admissions at 912.344.2503 or admissions.info@armstrong.edu