

Student Success Committee Meeting
MINUTES
December 8, 2015 10:00am
University Hall Room 202

I. Call to Order ☐

II. Approve Agenda ☐

a. Agenda Additions **None**

Motion and second to approve agenda, no discussion, no addition. Approved.

III. Old Business

IV. Minutes from 10/13/15 approved by email ☐

a. Revise bylaws to reflect change in Enrollment Management and TRIO director ex-officio representation on committee.

i. Present 3/15 draft (with additions)

ii. Discussion

1. New Director of Academic Advising and Support: Dr. Mark Taylor (1/16)

2. New TRIO Director: Corrine Ackerson-Jones (1/16)

3. Confirm accuracy of other members

**Added members not listed Director of Student Admission & Dean of Students, delete Director of Academic Orientation and Advisement - Rearrange alphabetically
Discussed changes to Duties to be rewritten as: *The duties of the student success committee include evaluation of recruitment, admission, and retention goals; review of current and proposed policies related to recruitment, admission, and retention; and identification of resource needs in those areas.***

iii. **Vote Draft to be rewritten and sent out for voting member approval.**

V. New Business

A. Graduate and Undergraduate Student Representatives: Requests outstanding **Yvette provided name of graduate student representative, Cassandra Mazzolini, she will get us an email address.**

B. Review the report(s) and associated data on which the recommendation for changing to centralized advising at Armstrong was based.

1. Discussion

Centralized advising will generally allow students to keep the same advisor for the first 45 hours. The new advisement center (open in the fall) will permit advisors to support each other to address pre-professional concerns in technical fields because of their close proximity. Keeping the same advisor (consistent relationship) will support retention goals. The incoming director, Mark Taylor, is a highly qualified professional who has the support of faculty and staff as he moves into his new role at Armstrong. We need to give Mark a chance to arrive, get oriented, and begin to

implement the proposed advising changes. This committee will support him in any way we can.

2. Status of Three Key Recommendations

Recommendation #1: Centralization has begun and will continue as the new director, Mark Taylor arrives on 1/16.

Recommendation #2: Alignment of delivery of advisement with Armstrong values & national practices will be the responsibility of the director.

Recommendation #3: Review of the purpose and structure of orientation to strengthen the academic focus of this activity. The New Student Program Advisory Committee meets this week. Delana will bring up adding a faculty member to this committee (perhaps someone from Student Success) whose faculty role is well aligned with orientation.

3. Role of faculty & this committee in implementing advising change
Faculty can express their kudos and concerns with the changes in advisement through their Student Success Committee members who will bring those comments before the committee in a new standing agenda item.

4. Draft initial report to Senate Barb

C. Draft resolution (or bill) with guidelines for students who change majors across colleges prior to completing 45 credit hours.

1. Discussion

1. Are we prepared to discuss this? **Tabled until spring.**

D. Set next meeting day/time Barb will do Doodle Poll, 2nd week of Feb

E. After Meeting Action Items –

1. Status of advising change/impact across departments

1. Identify challenges & benefits in the Colleges

2. Identify departmental & faculty concerns

All members should solicit comments, kudos, and concerns regarding advisement changes from their department faculty to bring to this committee each time we meet. Proposed changes to duties of this sub-committee:

Next meeting plan to review the learning support data from the co-remediation model (First Year Experience), to allow for data to be compiled we will meet again mid Feb.

Minutes were approved by majority email vote on 12/8/15 with the following member voting for approval: Barbara Serianni, Gina Crabb, Dennis Barber, Cynthia Costa, Rebecca Wells, Nancy Mc Carley and Ann Fuller.

Attendance

Name	College	Department	Present	Absent
Jennifer Bailey	CST	BIOL	x	
Dennis Barber	CLA	ECON	x	
Maya Clark	CHP	RHAB		x
Cynthia Costa	CLA	AMT		x
Gina Crabb (Senate Liaison)	CHP	NURS	x	
Ann Fuller		LIBR	x	
Nancy McCarley	CST	PSYC	x	
Barbara Serianni	COE	CESE	x	
Michael Sergi	COE	AAED		x
Rebecca Wells	COE	AAED	x	
Ex Officio				
Greg Anderson	Director of First Year Experience		x	
Delana Gljdosik-Nivens	AP for Student Engage/Success		x	
Georj Lewis	VP of Student Affairs or Rep			x
Rock McCaskill	Registrar		x	
Kaye Oneal (rep by Tracy Hickman)	Director of Financial Aid			x
Jonathan Roberts	Director of the Honors Program		x	
Yvette Upton	Dean of Students, Student Affairs		x	
Shannon Vo	Int Dir Academic Orientation/Advise		x	
Corine Ackerson-Jones	TRIO Director			
Nashia Whittenburg	Director of Multicultural Affairs			x
Mark Taylor	Director of Acad Advising & Support			
	Undergraduate student rep			x
Cassandra Mazzolini	Graduate student rep			x