

STUDENT SUCCESS COMMITTEE

MEETING MINUTES

March 8, 2017

11:00 am

University Hall, Room 202

Members

Name	College/Department	Voting	Present
Barbara Serianni (chair)	COE/CESE	Yes	Yes
Gina Crab (Senate Liaison)	CHP/NURS	Yes	Yes
Chris Williams	CST/ENGR	Yes	yes
Cynthia Costa	CLA/AMT	Yes	no
Linda Tuck	CHP/NURS	Yes	yes
Rebecca Wells	COE/AAED	Yes	no
Ann Fuller	LIBR	Yes	no
Nancy McCarley	CST/PSYC	Yes	no
Dennis Barber	CLA/ECON	Yes	no
Michael Sergi	COE/AAED	Yes	no
Corine Acherson-Jones	TRIO	No	no
Kathy Platt	Registrar	No	no
Becky daCruz	Assoc. Provost	No	yes
Mark Taylor	Advising	No	no
Kaye O'Neil	Financial Aid	No	no
Greg Anderson	First Year Experience	No	yes
Joy Hamm	Dean of Students	No	no
Jonathan Roberts	Honors Program	No	no
Nashia Whittenberg	Multi-Cultural Affairs	No	no
	Graduate Student Rep	No	no

I. CALL TO ORDER

Meeting was called to order at 11:00am

II. OLD BUSINESS

- a. November minutes approve by email vote
- b. Department Chair survey

Data: Summary of results of email poll regarding 15 to Finish and Web Access to Program
Details We polled 18 department chairs, with 13 responding.

Questions:

1- Do you currently have a published 15-to-Finish plan for every undergraduate program of study in your department? See <https://www.armstrong.edu/departments/advisement-15-to-finish> for information on 15-to-Finish and a current listing of those resources.

8 yes, 3 in part, 2 no

2- Does your 15-to-Finish plan reflect your current course offerings and current programs of study for all programs? Include what programs do and do not comply in your response.

9 yes, 2 need update, 2 no

3- Do you publish all programs of study on your department/program webpages? Include all

undergraduate and graduate programs in your response.

12 yes, 1 no

4- Is the program of study information published current and accurate for all programs? Include status for all undergraduate and graduate programs in your response.

10 yes, 2 currently updating, 1 no

5- Do you provide a link to the new interactive catalog on your program webpages? Identify undergraduate and graduate programs with links to the new interactive catalog in your response.

1 yes, 1 in progress, 11 no

6- Are you providing links to the interactive catalog in lieu of describing programs of study on your webpages? If so, identify those undergraduate and graduate programs in your response.

11 no, 2 yes (may be indirect)

It is still important to students that programs be encouraged to keep this information current and easily accessible to students. Becky will send out an email to urge departments to keep components current, we are still enrolling students who need clear and accessible information. Advising season is upon us...make sure web material is current and they have links to the catalog

III. **NEW BUSINESS**

a. **This Committee's Role in the Consolidation**

- i. We have a number of members who will serve in Student Success related OWGs. We feel that student success interests will be well represented.

IV. **OTHER BUSINESS/GOOD FOR THE ORDER**

- a. Becky reported that Fall Spring first year retention rates holding strong at 91.5% . Greg noted that the W/F rate for the First Year Seminar course is 9.5% and is likely correlated with that number.
- b. EAB system – light faculty attendance at training. Sessions were recorded for viewing by other faculty, plans for webinars to get information out to faculty. This is a great tool with a wide range of functionality for advising that provides much more information to faculty about their advisees. It is intuitive, easy to use, and available through SHIP single login starting today. GSU was looking at EAB for use there, it was reported that they will wait now because Armstrong has the system.
- c. BOOST program – childcare update our students, won't change for students on the Armstrong campus as a result of the merger. 10 students will be using BOOST by next month. The number of students using is likely to grow as funding does.
- d. Advising transition – need to promote a warm hand off to eliminate students getting lost in the transition. Working on plan to transition students back to professional advising when their program choice doesn't work.
- e. Future meetings of Student Success Committee. Additional meetings of this committee for this academic year will be suspended, pending an explicit need to meet.

V. **POST-MEETING ACTIONS**

- a. BS draft an email for Becky to send to Department Chairs: Take a minute over spring break to make sure your programs are...

VI. **ADJOURN**

Meeting adjourned at 11:55p