Armstrong Atlantic State University
Faculty Senate Bill 069.11/12: i-Fac 3

Presidential Action

Delivered:

Signature

Date

Approve: ✓
Disapprove: ___
Remand: ___

Comments: (please attach an additional sheet if necessary)

Signature: Linda Bleicken  Date: 6/29/12
Dr. Linda M. Bleicken, President
Armstrong Atlantic State University
Faculty Senate Bill: i-FAC 3.

We, the duly elected faculty senate of Armstrong Atlantic State University, kindly request that President Bleicken work with the Vice President of Business and Finance and the Chief Information Officer, and the Planning Budget and Facilities Committee to place the highest priority on replacing any remaining full-time faculty computers that are from 2009 or older using FY2011-12 “end of year budget money”.

Rationale:
3.1 Given Armstrong’s Strategic Goal 3 to “... enhance existing campus technologies...” and the vital importance of faculty access to modern and reliable computing resources, Armstrong must make clear its commitment to providing its faculty with the tools needed in order for faculty to maximize their role in achieving Armstrong’s mission and vision.

3.2 ITS will begin transitioning to the Windows 7 operating system (OS) no later than Spring 2013. Faculty PCs from 2009 or older will not have sufficient hardware to run this OS.

Reference:

Armstrong’s current ITS Computer Replacement Policy (ITS-100):
http://www.armstrong.edu/Departments/cis/cis_computer_replacement_policy
Desktop and laptop computers have an expected life cycle of three to five years. A "Technology Request Form" for a replacement desktop or laptop computer may be processed after the third calendar year.

An application must be completed prior to completing the purchase of a computer, and approved by a Director, Department Head, Dean, or Vice President. An application that is placed prior to the third calendar year in the lifecycle of a computer must also be approved by the Vice President. To complete the application, a Technology Request Form must be submitted to ITS.

All replacement computers must be purchased using the purchase request/purchase order process. Replacement computers must not be purchased with p-cards, personal credit cards, or check requests.

ITS provides standard options for desktop and for laptop computers, as well as various standard options for peripherals. These options are updated annually. If the requested replacement computer is not standard, the application must be approved by the requestor's Vice President, as well as either the Chief Information Officer.

The computer that is to be replaced shall either be disposed of using the Equipment Disposal Process (see Equipment Disposal Policy) or used at another location on campus.

If an employee needs to request an additional computer in addition to his/her existing computer(s), these requests must be approved by the requestor's Vice President.