

Education Technology Senate Committee Meeting Notes

September 6, 2016, 9:45 a.m.-10:45 a.m.

Hawes 203

Present: Bill Baird, Helen Taggart, Pam Culberson, Angela Horne, Christy Mroczek, Omid Ardakani

Absent: Austin Francis and Beth Childress

Agenda

- 1) Review meeting notes/last year's discussion
- 2) Review communication from Carol Cox (re: faculty laptops)
- 3) Review the Senate Bill: Improving Faculty Access to Computing (i-FAC) 1-3 (from 2012)
- 4) Elect a chair

Notes

Angela Horne and Bill Baird agree to serve as co-chairs of the committee.

Much discussion ensued regarding the purpose of the committee. The committee reviewed all of the legacy documents (past email communication, updates to the mission of the ETC committee, as posted on the Senate website in June 2016 (link: <https://www.armstrong.edu/faculty-staff/senate-bylaws>), emails from Carol Cox regarding the current faculty laptop replacement practices).

Questions asked included the following:

- 1) Who manages faculty replacements? Provost's Office (previously IT).
- 2) Who tracks faculty laptops? IT and Carol Cox. Pam Culberson will pull information for the ETC. She'll get the departments a list of inventory (possibly) during this semester.
- 3) Where does money come from? End-of-year funds.
- 4) Is there a written policy for faculty computer replacement? No, but the practice has been to use end of year funds and replace every 3-4 years. There is no stated policy, just a recommendation from the ETC committee from 2012 (that was passed in the Senate, but it is unknown if anyone higher in admin saw the document).
- 5) Is ETC even supposed to be concerned with policy oversight? Is it even a possibility in our duties?
- 6) What is the Student Voice Subcommittee? (see here: <https://www.armstrong.edu/faculty-staff/senate-committees>). They are included as members of the committee, but do they need to be? Shouldn't students have their own committee (as they probably do) regarding technology? How would students and faculty realistically collaborate? The faculty should already have the student's interests in our own advocacy of technology use on campus in teaching and learning.
- 7) What can the ETC really do? What should we focus on? According to our mission, we should be advocates for technology, not necessarily admin overseers. Should it be a grassroots representation (i.e. we work to advocate within our own departments), or should we be able to view/modify/create policy?
- 8) Do we still need this committee? In 2012 (from the legacy document), it is clear that we needed to draft a bill (and did) regarding technology use and upgrades on campus. However, most of that document is now outdated. The only real item of concern lasting from that document was that the ETC drafted a bill that was past stating that there should be a policy for 4 year replacement as the maximum amount of time. There is still no policy. Is this something the committee should address even though the admin practice has been to follow this guideline? Can the ETC force the admin to establish a policy with an actual line item in the budget? Is this the best use of our time and resources?

The committee meeting concluded with Angela and Bill agreeing to be the chairs. The committee needs some guidance in deciding a course of action.