DEPARTMENT OF CHEMISTRY AND PHYSICS
FACULTY MEETING MINUTES
March 22, 2017


ABSENT: Jeffery Secrest (excused).

I. CALL TO ORDER
The meeting was called to order at 12:00 on March 22nd, 2017 in Room 2016. Dr. Will Lynch presided.

II. APPROVAL OF MINUTES
The Minutes from February 22nd, 2017 were approved as presented.

III. NEW BUSINESS
    A. Faculty Senate Update
The following items are the highlights of the March Faculty Senate Meeting:

1. Consolidation
President Bleicken was not present, however, there were brief remarks from both the President of GSU, Dr. Jaimie Hebert and ASU’s Provost, Dr. Smith regarding the upcoming consolidation of Georgia Southern and Armstrong. President Hebert said that if we keep the human aspect, which entails student success at the forefront, the consolidation will go well. He also said that he was glad that the consolidation involved ASU.

    Among the things the Provost mentioned was that the working groups have begun to meet and do their work. Regarding summer revenue sharing, the committee will be getting together again and that he thought we have something that we will be able to share some revenue and be able to change the pay for laboratory courses this coming summer. He also mentioned getting rid of telephone in classrooms as they are hardly ever used.

2. Human Impact Team and Psychological First Aid Volunteers – Andrew Dies
Mr. Dies briefly addressed the faculty senate regarding HIT. He mentioned that the oversight of the team is to look at the human impact of an incident affecting the campus community. The Psychological First Aid Team would be conducting mini or micro counseling. To be a part of this team is not necessary to have any psychological or social work training as people interested in becoming a part of the team would undergo a 6-hour training.
3. New Business from the Floor
It was proposed that $1 million should be used to move faculty towards CUPA standards as this will help when the universities are merged.

B. Search Up-dates
The Lecturer/Instrument Technician committee will be scheduling interviews with candidates around April 1st/2017. The temporary line will be posted shortly and it will be for an August hire.

C. General Chemistry
Dr. Lea Padgett informed the faculty that the Textbook grant is currently working on final selection of the homework system they will be using. Sapling is scheduled to be here on campus on April 17/2017 at noon to give a demo. Those who plan to attend the demo need to let Dr. Padgett know so she can give a headcount for lunch. She also invited anyone with knowledge or opinions about the various products on the market to share them with her or anyone in the committee before they reach a decision.

D. Summer 2017 Teaching
1. Uncovered Sections.
The following courses are still open and need to be filled:

Session 12, CHEM 1211
Session 12, CHEM 1211L

Session 10, CHEM 1212
Session 10, CHEM 1212L

2. 1.5 Ratio on Salary
We are required to hit the 1.5 ratio on tuition vs salary, currently we are targeting an average of approximately fifteen students across the line.

3. There is a proposal for profit sharing. Currently it is possible 5% profit sharing model and impact on course offerings. There is discussion about a possible 5% profit sharing and impact on course offerings.

E. Consolidation Items
1. Science OWG – The Science group has met and one positive thing that has emerged is real consciousness of monitoring courses / major requirements that impact other departments.

2. Chemistry Sub OWG - This sub-group is formed by Drs. Lynch, Wallace, Quillian and Weiland on the ASU side. So far, the sub-group has produced the preliminary document that outlines our threats and opportunities. The sub-group plans to meet soon.
3. Physics Sub OWG – The Physics faculty from GSU plans to be here on campus Friday 24th/2017. Physics has already submitted the planning document. There is interest in bringing a BA in Physics to the Armstrong campus.

On another note, we are recommending that we following the GSU model and have ISCI 2002, PHSC 3123 and SCIE 3123 will be moved out of our department because they are taught out of the College of Education.

4. B & F OWG – Dr. Lynch is in this group.

5. OSP OWG - Dr. Lynch is in this group as well.

A meeting was held yesterday and they are certain they are going forward with the new building and renovation of Ashmore. The department will have to house Clinical Chemistry here for the calendar year of 2018. Best case scenario will be for us to use SC 2201 for the lab they will need taught once a week. This will require manipulating the schedule for CHEM 1151, 1152 and CHEM 2300 during 2018. They will be bringing an instrument which will be placed in front of the white board because it is the only place that can hold it along with a rolling white board.

IV. OLD BUSINESS
A. Budget 2016/2017 Up-date
We are still in a strong position regarding the status of the budget. The 2017/2018 budget should be the same as this year. Our lab fee increase was approved but it is currently at BOR. We expect an answer from the BOR early April.

There is the issue of the future of our Foundation money, for which we should make a decision by January 1st 2018.

V. Announcements
A. CGACS, Gamma Sigma, SAACS – MacGowan
Coastal Georgia Section of ACS is scheduled to take place on April 19, 2017 at Moon River Brewery in the Meeting Room at 6:30pm. The topic is Senior Recognition Night. Please RSVP Dr. MacGowan by April 17/2017.
Gamma Sigma applications are due April 14/2017.
SAACS’ last meeting is scheduled for April 21st/2017.

B. Upcoming Dates
i. SAACS Meeting – March 24
ii. Chemistry Awards Meeting – March 27
iii. Biochemistry Seminar – March 31
iv. General Faculty Meeting – April 5
v. CHEM 4500 Meeting – April 7
vi. CHEM 4500 Seminars – April 10, 12, 14
vii. Coastal GA Awards – April 19
viii. Awards Convocation – April 20
ix. CHEM 4500 Meeting – April 26

C. Students
   i. Krystin Allaire was accepted into the graduate program (Bio-physics/Physical Chemistry) at Georgia Tech.
   
   ii. April Meeks, a graduate of our department, was named Teacher of the Year for Oglethorpe Academy (Chatham County).

The meeting was adjourned at 1:00pm.

cc: Dr. Delana Nivens, Dean, College of Science and Technology
    Dr. Brent Feske, Associate Dean, College of Science and Technology