



Staff Advisory Council Meeting
March 2, 2016, 9:00am
Burnett Hall Boardroom

Present:

Katherine Arntzen
Pam Culberson
Tracee Hickman
Pat Potter
Brandi Vaudrin

Absent:

Deidra Dennie
Woody Melton
Katie Twining
Shannon Vo

Approval of Meeting Minutes: Minutes from the February meeting were approved with one change: In Fundraising Committee section, change March to April for the spring fundraising target.

Special Guest

Attorney Lee Davis was scheduled to speak about House Bill 859 - Campus Carry. He had to cancel due to an emergency. Pat provided a summary of the upcoming bill. Pat will see if Lee is available for the April meeting.

Treasure's Report

Tracee did not have an updated report. She will share via email once she receives the report.

Textbook Scholarship: SAC received 7 applications for the spring semester. One was voided since it was submitted by a faculty member. The remaining 6 applications were approved for a total of \$300

Committee Reports

Elections Committee

Subcommittee has reviewed the list
Target date for opening the nominations to campus: March 21
Nominations will be open for 2 weeks
Ballot will be released at the beginning of April.

Fundraising Committee

- See Treasure's Report

Katherine provided a handout with information the coffee fundraiser and Scholarship 5K.

Coffee & Cupcake Fundraiser

Everyone agreed that these two fundraisers will be promoted together.
Links for ordering will be sent to campus the first week of April
Orders due by April 18th
Orders will be available for pickup on the same day as the Spring Assembly.
Payments will be processed through the foundation account. Rick Matthews has offered to help with the online payments.

Scholarship 5K

Katherine suggested a 5K event as an additional fundraiser for the Textbook Scholarship. Her suggestion included –

- Partnering with other groups on campus such as We Can, Advancement, etc.
- Schedule the 5K event as part of another event such as Celebrate Armstrong Day, Paint the Town Maroon, etc.
- Provide t-shirts, water, and snacks for participants – medals and prizes for winners.

Target the 5K event for next spring.

Outreach/Special Events Committee

No updates

Staff Development and Welfare Committee

CyberSecurity: Need to select a date for another CyberSecurity session.

Training: John Brooks is very interested and focused on providing training to employees.

Spring Assembly - Refresh & Renew

Agenda for the assembly

- Updates from different services areas – similar to the SAIL sessions for new staff orientation
- Recognition of Election nominees
- Recognition of Volunteers (needs a list of volunteers for the Book Sale, Holiday luncheon, etc.)
- Pickup for Coffee and Cupcake fundraiser

Old Business

Random Acts of Kindness (RAK)

- February RAK deliveries went to Solms Hall and All Advisors on campus
- March RAK is scheduled for March 10 and will include University Hall, Science Center, and Fine Arts.

Galley Day

March 11 and 25 are the next scheduled Galley Days

New Business

Upcoming Events

- March 5, 2016 – Treasure Savannah
- March 11, 2016 – Galley Day
- March 17, 2016 – St. Patrick's Day parade
- March 23, 2016 – Campus Conversation
- March 25, 2016 – Galley Day
- April 6, 2016 – Staff Advisory Council Meeting

Upcoming SAC meetings

April 6, 2016