



Staff Advisory Council Meeting Minutes
November 4, 2015, 9:00 am
Burnett Hall Boardroom

Present:

Katherine Arntzen
Pam Culberson
Deidra Dennie
Pat Potter
Brandi Vaudrin
Shannon Vo
Rebecca Carroll

Absent:

Tracee Hickman
Woody Melton
Katie Twining

Introduction of New SAC member

Pat welcomed Woody Melton to the Staff Advisory Council. He has been named the replacement for Sharon Durant.

Approval of Meeting Minutes: Minutes from the October meeting were approved.

Treasure's Report

Per Tracee's email –

The Shelley Merrick Staff Textbook Scholarship fund-\$3,382.33

This includes all but \$10.00 from the book sale as well as the credit card fees. The Scholarships we awarded for the Fall semester have not been taken out of this fund.

Discretionary Fund-1,739.94

This includes the Polo Shirt sales as well as the credit card fees that were charged.

Committee Reports

Elections Committee

- No report

Fundraising Committee

- See Treasure's Report
- Celebrate Book Sale
 - o The Booksale raised \$317 in cash and \$90 in credit card sales.
 - o The 50/50 raffle had very little participation
 - o Katherine's Over The Edge event raised \$2002. Half of this amount will be donated to the Textbook Scholarship fund. Katherine will contact the Boy Scouts to see if they can present the check to her during the Fall Assembly on Nov. 17th.

Outreach/Special Events Committee

- o Toys for Tots tree planting is scheduled for December 4th
 - There will be a marine onsite for the event.
 - SAC will be purchasing two bikes to donate to Toys for Tots. Each SAC member is asked to donate \$20 towards the bikes. Please give your donations to Deidra by the next SAC meeting.

- Holiday Luncheon is scheduled for December 16th.
 - The theme will be Winter Wonderland.
 - Volunteers are needed to help setup for the event and to help collect donations for the door prizes.
 - The sponsored charity will be the Humane Society.
 - 'Save the Date' cards will be sent after the Thanksgiving holidays.
 - The budget request for \$150 to cover decorations was approved. Facility Services will cover the cost of the poinsettias.

Staff Development and Welfare Committee

- Planning Fall semester events focused on the holidays (ie. Framing photos). Katherine suggested a workshop that would combine photo taking and a walking tour of campus. The suggested date is December 3rd.

Old Business

Galley Day

- Over 56 people participated in October's Galley Day. Next event will be November 20th.
- For November's Galley Day, the Council agreed that the announcement to staff would mention the SGA food drive for Second Harvest and an invitation to donate can goods on Galley Day.

SAC discussed the needs of our students during the holidays and that many would benefit from a food bank. It was mentioned that a conversation with SGA, Allison Lyons, and Kate Steiner about starting a food bank for students is needed.

Random Acts of Kindness (RAK)

- Recent delivery to the Housing, Counseling, and Health clinic was very successful.
- Next delivery will be for Student Rec. Center and Athletics on November 19th.

New Business

Joint Leadership Meeting (JLM)

Pat and Deidra attended the JLM.

- Trio Student Support Services Grant. This five-year grant will assist 140 students advising, academic coaching, financial planning, and tutoring. The program will be located in the new Academic Support Center.
- Dr. Bleicken shared the history of the 1965 Higher Education Act, how Congress constantly attacks it as an entitlement program, and how Armstrong needs this to exist.
- Liz Colas, Faculty Senate, shared that the Board of Regents would be requesting a 3% raise for state employees.
- Georj Lewis presented the Fall 2015 enrollment numbers.
- Matthias, SGA President, shared information regarding student concerns about limited course selections during the Summer term. He also shared concerns with smoking on campus and suggested more signs for campus.
- Katie Twining provided a Facility Services project and master plan update –
 - Landscaping in the Housing area
 - ARC Renovation
 - New fountain between Student Union and Learning Commons
 - Renovation of the Burnett Hall courtyard

Upcoming Events

Fall Staff Assembly – November 17th @ 9:00, Student Union

- SAC update
- Over the Edge check presentation with Katherine
- Cyber Security with Chief Wilcox

Toys for Tots Tree Planting - December 4th

Liberty Center Ribbon Cutting - December 10th

Holiday Luncheon – December 16th

Upcoming SAC meetings

December 2

January 6

February 3

March 2