



Staff Advisory Council Meeting
July 1, 2015, 9:00am
Burnett Hall Boardroom

Present:

Katherine Arntzen
Pam Culberson
Deidra Dennie
Tracee Hickman
Pat Potter
Jacque Stepherson
Shannon Vo

Absent:

Sharon Durant
Katie Twining
Brandi Vaudrin

Approval of Meeting Minutes: Minutes from the June 3rd meeting were approved.

Treasure's Report

Textbook Scholarship:

Beginning Balance: \$2,201.71

SAC received six summer applications for the textbook scholarship.

Total summer disbursement will be \$300 if all are awarded. This will leave a pending balance of \$1901.71.

Motion approved to move forward with approving all 6 applicants.

Discretionary Funds:

Beginning Balance: \$2146.04

Expenses: \$681.81 for Polo shirts

Ending Balance: \$1464.23

Committee Reports

Elections Committee

- Nothing to report

Fundraising Committee

- See Treasure's Report
- Polo Shirts: 70 shirts were sold

Outreach/Special Events Committee

- Staff Picnic: Great turnout. Received donations for the Veteran's Center. Donations will be picked up on July 8th. Please plan to be in attendance for this event.

Staff Development and Welfare Committee

- Polo Shirts: President's Office had an original budget of \$2,500 for the first Polo order. We need to check with the President's Office to see if the unused funds are available for the second order.
- CPR Training: Previous class were well attended. Megan Feasel and Jason Salzer are the point of contacts for additional training offerings.

- FERPA Training: There have been inquiries about additional FERPA training sessions. Deidra will reach out to Rock regarding FERPA training schedule.
- Galley Day: Laura Mills provided Rebecca with a recommendation for Galley Day events. Pat will follow up with Rebecca for an update.

Old Business

SAC documentation: Pat and Pam need to discuss changes to the SAC email account and Google shared documents. We need to add new members and remove previous members.

Random Acts of Kindness (RAK)

- The second delivery of RAK to the first floor of Victor Hall was a huge success.
- Tracee will follow up with Carol for the remaining staff areas and a delivery schedule.
- Questions going forward:
 - o Will this be a one-time event for SAC or will we do this annually?
 - o Do we need to budget expenses under fundraising?
 - o How do we deliver to the staff located in the academic departments?

Car Pool: Pat will check with Rebecca for an update.

New Business

2015-16 Committee Goals: Pat provided a handout with a summary of the committee ideas from the June 18th retreat. The committees will need to decide on 2015-16 goals soon.

Reminders

- Pat and Deidra will be attending the Joint Leadership meeting on July 28th.
- Savannah Vet Center donation pickup on July 8th @10am (ASU Vet Center)
- Fall Convocation – August 12th: We will need to sit together at the event.
- Celebrate Week:
 - o Treasure Savannah – October 17
 - o Celebrate! Campus – October 22
 - o Community Celebrate! – October 24

Call Outs

Katherine – Over the Edge, a collaborative fundraiser that benefits the Shelley Merrick Staff Textbook Scholarship Fund, as well as the Boy Scouts of America Coastal Georgia Council. Her goal is to raise \$2,000.

Deidra – Heads up – Board of Regents is releasing a new direction on Title IV and Haven training. More information will be released during the fall semester.

Upcoming SAC meetings

August 5
 September 2
 November 4
 December 2