



## Staff Advisory Council Meeting

June 3, 2015 9:00 a.m.

Burnett Hall Boardroom

**Meeting called to order:** 9:02 a.m.

### **Present:**

Linda Bleicken  
Rebecca Carroll  
Pam Culberson  
Sharon Durant  
Anne-Marie Grayson  
Tracee Hickman  
Carol Lightle  
Rick Matthews  
Laura Mills  
Laura Pallini-Bolton  
Pat Potter

### **Absent:**

### **Approval of Minutes**

Minutes will be approved via email

### **Treasurer's Report**

- Received \$200 in donations and \$500 from Asian festival has posted
- Textbook scholarship total \$2,201.71
  - All scholarships have been awarded
- Discretionary total \$1,664.92
  - Received \$100 from shirts
  - \$385 profits from Gigi's
    - Council decided to leave funds in discretionary account
  - Expenses from picnic are estimated to \$140-\$150
    - Council approved to have taken from discretionary account

### **Committee Reports**

#### Elections Committee

- Nothing to report

#### Fundraising Committee

- See Treasure's Report

#### Outreach/Special Events Committee

- Staff Picnic is today at 11:00am

#### Staff Development and Welfare Committee

- 70 shirts have been sold, expected to arrive June 17<sup>th</sup>
- When they arrive we will divide up and distribute
- Consider opening back up in the Fall for another order

### **Old Business**

- Committee Documentation
  - Transferring over ownership of google docs to Staff Council email
- Polo Update – coupons for new employees idea, Galley Days
  - Offer the polos again in the Fall or start offering a coupon to new employees for a \$10 shirt from the bookstore
  - Draft is under review from committee

- We are recommending the third Friday of the month for August, September, October, and November
- Random Acts of Kindness
  - Must follow up with Victor for a date in June
  - Will do entire first floor, Registrar and Admissions
  - Carol will set a date and send out signup for items to bring

#### **New Business**

- New Council and Hand off Event
  - Planned for June 18<sup>th</sup> from 8:30am to 1pm
  - Breakfast for everyone, lunch for 2015-2016 council
- Other
  - Carpool sign-up
    - Council requests that HR creates an online link to create a list of employees interested in carpooling
    - Laura will create a formal proposal for HR

**Motion to adjourn meeting:** Meeting adjourned at 9:29 a.m.