



## Staff Advisory Council Meeting

March 4, 2015 9:00 a.m.

Burnett Hall Boardroom

**Meeting called to order:** 9:00 a.m.

### **Present:**

Laura Pallini-Bolton  
Shannon White  
Rick Matthews  
Anne-Marie Grayson  
Tracee Hickman  
Laura Mills  
Pat Potter  
Carol Lightle  
Rebecca Carroll

### **Absent:**

Pam Culberson

## **Approval of Minutes**

### **Treasurer's Report**

- \$328 donations in Shelley's name to Textbook scholarship, brought total to \$1,858.23
  - Received paperwork for 4, leaving balance at \$1,658.23
  - 1 expected today, 4 pending, 1 original request withdrew

### **Committee Reports**

#### Elections Committee

- Meeting March 13<sup>th</sup> to verify eligible nominees, 5 members will be stepping off
- Election ballots to go out after Spring Break
- Shannon will be stepping down, Laura has contacted the next person from election
- Briefly discussed options of extending terms or adding members; resolved to wait and see how changes to Bylaws will effect this election

#### Fundraising Committee

- Gigi's distribution date April 16, 11am-2pm, front table in the Student Union
- Presale online only will begin March 30<sup>th</sup>
- This sale will be mini cupcakes, will consider selling other Gigi's items later in the year

#### Outreach/Special Events Committee

- Requested President's availability for Summer picnic
- Planning to resuse MCC Food Court

#### Staff Development and Welfare Committee

- March 23<sup>rd</sup> and April 27<sup>th</sup> for Hands On CPR/Pirate Guardian/AED – safety event
- Will send out announcement and interested persons can RSVP to Anne-Marie

### **Old Business**

- Polo Update
  - Rebecca has forwarded the information
  - Marc Mascolo is updating the price, expected to hear back Friday
  - Rebecca will meet with Chris Thursday the next week and hopes to find an option for funding, possibly Foundation or private donor
- Ad Hoc Schedule Committee Update
  - We are in alignment with most of USG schools
  - No recommendations to move forward
- Common Read
  - Narrowed down to 3 options, will meet Friday to finalize

- Asian Festival – March 27 and 28
  - Rick is in charge of volunteers, and a lot of volunteers are needed
  - Requested for Staff Council to take a leadership role with volunteers and Staff Council will receive a donation (\$500 or \$1,000)
  - Volunteers will get a tshirt
  - Council agreed to commit to taking a leadership role with volunteers
  - Rick will send out a sign-up
- Joint Leadership Update
  - HR compliance on Building a Better U
  - Performance evaluations
  - New wellness initiatives
  - eCore
  - retention
  - President has been at Georgia Legislature
- Committee Documentation
- Spring Assembly – Continental Breakfast, Updates and Announce Nominees, Pirate Guardian, Ossabaw Speaker
  - President's Office funding breakfast
  - Will do updates and announce nominees who have accepted nomination
  - Wayne Willcox will present safety app
  - President has secured speaker from Ossabaw
- TAP
  - Will be meeting with Registrar later this month to work on time tickets for all groups to see if it can be extended out without interfering with any other groups
  - Scholarship form has been updated, given copies to review
  - Brandi will send out the 15<sup>th</sup> of this month
- Treasure Savannah March 7
  - Will receive assignments soon
  - Meet at Student Union Saturday

### **New Business**

- Certificates for Assembly
  - Spreadsheet with names of volunteers to print on certificates, will give out at assembly
  - "Thank you"s for Bill Kelso, Sam Ramos, and Joan
- Random Acts of Kindness Idea
  - Idea from Georgia Southern's "You Make a Difference" card
  - Create a nice pick-me-up for staff members
  - Instead of nominating staff members for doing an exceptional job, take a treat to the entire department/building/area just for doing their job
  - Carol will create a schedule to visit departments and bring them a pick-me-up
  - Possible name: You Are Treasured
- Other
  - Bylaws not updated on website

**Motion to adjourn meeting:** Meeting adjourned at 10:13 a.m.