



Return this form to:  
 Housing and Residence Life  
 Armstrong Atlantic State University  
 11935 Abercorn St  
 Savannah, GA 31419  
 Fax 912-344-3452  
 Phone 912-344-2940

**Armstrong Atlantic State University  
 Department of Housing & Residence Life  
 First Year Live-On Requirement and First Year Dining Program  
 Request for Exemption Form**

**PLEASE PRINT CLEARLY IN BLUE OR BLACK INK**

Name of Student \_\_\_\_\_ Student E-mail Address: \_\_\_\_\_

Student AASU ID Number \_\_\_\_\_ Permanent Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Term(s) Applied for Release  Summer  Fall  Spring

All freshmen from outside of the local area (Chatham, Effingham, Bryan and Liberty counties) are required to live on campus and purchase the dining hall meal plan unless they meet one of the following exemptions. Local students who are not living with a parent/guardian must also request an exemption to the freshman housing requirement. Please check the exemption that applies to you and submit the required documentation to the Housing Office.

Reason for Exemption	Required Documentation
Married	Marriage license
Custodial parent or caretaker of dependent children	Copy of child's birth certificate or guardian documents
21 years of age or older	Copy of Driver's license
Transfer student with 30 or more earned semester hours	No documentation required. Transcripts will be evaluated
Taking only on-line coursework or Liberty Center	Copy of student schedule
Active military	Copy of military identification or orders

**Special Consideration:** I am requesting an exemption from the Live-On Requirement that is outside the above criteria

Reason(s) for Special Consideration \_\_\_\_\_

**Please attach any pertinent documentation to this Special Consideration Request. AASU reserves the right to approve or deny the request based on established criteria.**

**Students who furnish or submit false information to a University official or office in connection with a request for exemption are subject to disciplinary action in accordance with the University Student Code of Conduct.**

Requests for Exemption must be received in Housing & Residence Life Office no later than thirty (30) days prior to the first class day of the term of which the exemption is requested. Student will be notified by email of the request for exemption decision.

Student signature \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:**

Date Exemption Received \_\_\_\_\_ Decision: Approved / Denied \_\_\_\_\_ Date: \_\_\_\_\_ Initials: \_\_\_\_\_